

## **Bid Document**



### **GUJARAT INFORMATICS LIMITED**

Block No. 1, 8<sup>th</sup> Floor, Udyog Bhavan,  
Sector-11, Gandhinagar 382 010  
Phone No: 079 - 23256022  
Fax No: 079 - 23238925

**Bid for Selection of an Agency for Establishment  
of Capturing, Editing & Monitoring System of  
Broadcasting Channels on behalf of  
Commissionerate of Information, Gandhinagar  
(Tender No. HWT121017469)**

**Pre-bid Meeting: 26.10.2017 at 1600 hours**

**Last Date of Submission of Bid: 07.11.2017 till 1500 hours**

**Last Date of Submission of Bid Processing Fees & EMD: 07.11.2017 till 1500 hours**

**Date of Opening of Technical Bid: 07.11.2017 on 1700 hours**

**Bid Processing Fee: Rs. 5,900/-**

Gujarat Informatics Limited (herein after referred to as GIL), on behalf of Commissionerate of Information, Gandhinagar (herein after referred to as the Purchasers) for the requirements Capturing, Editing & Monitoring System of Broadcasting Channels intend to invite your bid for Selection of an Agency for Establishment of Capturing, Editing & Monitoring System of Broadcasting Channels on behalf of Commissionerate of Information, Gandhinagar (Tender No. HWT121017469).

Proposal in the form of BID are requested for the item(s) in complete accordance with the documents to be uploaded as per following guidelines.

Bidder shall submit their bids on <https://www.gil.nprocure.com>.

The bidder will have to submit **Non refundable Bid Processing Fees of Rs. 5,900/- & Earnest Money Deposit (E.M.D.) of Rs. 1,50,000/- (Rupees One Lac Fifty Thousand Only) (Refundable)** on or before date & hours of submission of bid in a sealed cover at GIL office with the heading **“Bid processing Fees & EMD for E-tender no HWT121017469 for Selection of an Agency for Establishment of Capturing, Editing & Monitoring System of Broadcasting Channels on behalf of Commissionerate of Information, Gandhinagar.”**

- Bid processing fees must be in the form of Demand Draft in the name of “Gujarat Informatics Ltd.” payable at Gandhinagar along with the covering letter.
- EMD as mentioned above, shall be submitted in the form of Demand Draft **OR** in the form of an unconditional Bank Guarantee (which should be valid for 6 months from the last date of bid submission) of any Nationalized Bank including the public sector bank or Private Sector Banks or Commercial Banks or Co-Operative Banks and Rural Banks (operating in India having branch at Ahmedabad/ Gandhinagar) as per the G.R. no. EMD/10/2016/328/DMO dated 01.05.2017 issued by Finance Department or further instruction issued by Finance department time to time; in the name of “Gujarat Informatics Ltd.” payable at Gandhinagar (as per prescribed format given at Annexure A) and must be submitted along with the covering letter.

Please affix the stamp of your company on the overleaf of demand draft.

**Note:** Failing to submit physical covers of EMD and bid processing fees at GIL on or before **07.11.2017 up to 1500 Hrs** may lead to the rejection of the bid.

The Bid Processing Fees & EMD Section and Eligibility Section will be opened on the specified date & time in presence of the committee members and representatives of the bidders who choose to attend. The representative will be held responsible for all commitments made on behalf of the bidder and that will be considered valid for all further dealings related to this tender process.

Once quoted, the bidder shall not make any subsequent price changes, whether resulting or arising out of any technical/commercial clarifications sought regarding the bid, even if any deviation or exclusion may be specifically stated in the bid. Such price changes shall render the bid liable for rejection.

In addition to this bid, the following sections uploaded are part of Bid Documents.

| Section     | Name of Section  | Page No. |
|-------------|--|----------|
| Section - 1 | Eligibility Criteria   | 04       |
| Section - 2 | Scope of Work  | 05       |
| Section - 3 | Instructions to Bidders  | 07       |
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| Section - 8 | Performa of Performance Bank Guarantee & Contract Form               | 21       |

**Important Dates & Details:**

|    |  |  |
|----|--|--|
| 1  | Bid Reference Number   | Tender No. HWT121017469  |
| 2  | Date of Pre-Bid Meeting  | 26.10.2017 on 1600 hours   |
| 3  | Venue of Pre-Bid Meeting   | Gujarat Informatics Limited<br>Block No. 1, 8 <sup>th</sup> Floor, Udyog Bhavan,<br>Sector-11, Gandhinagar 382 010 |
| 4  | Last Date & Time for Submission of Bids on <a href="https://www.gil.nprocure.com">https://www.gil.nprocure.com</a> . | 07.11.2017 till 1500 hours   |
| 5  | Date & Time of Opening of Bids (Un-priced Bids)  | 07.11.2017 at 1700 hours   |
| 6  | Date & Time of Opening of Commercial Stage   | Will be intimated to the qualified bidders at a later date.  |
| 7  | Venue of Opening of Bids   | Gujarat Informatics Limited<br>Block No. 1, 8 <sup>th</sup> Floor, Udyog Bhavan,<br>Sector-11, Gandhinagar 382 010 |
| 8  | Bid Processing Fees (Non-refundable)   | <b>Rs. 5,900/-</b> (Rupees Five Thousand Nine Hundred Only)  |
| 9  | Earnest Money Deposit (E.M.D.)   | <b>Rs. 1,50,000/-</b> (Rupees One Lac Fifty Thousand Only)   |
| 10 | GIL Contact Person   | DGM (Tech.), GIL   |

Note: Please specify Tender Number in all your correspondence.

## **SECTION I**

### **Eligibility Criteria for the Bidder:**

1. The bidder should have a total sum of turnover of Rs. 1 Crore (Minimum) in the last three financial years. The copies of Audited Annual Accounts / Balance Sheet along with Profit & Loss Account and CA Certified Statement for last three financial years shall be attached along with the bid. **(Form no. E-1)**
2. The bidder should have VAT / CST / GST Registration. They should attach the copy of same. **(Form no. E-2)**
3. The bidder must have experience of supplied studio equipments / broadcast equipments / earth station equipments in any Government or Central Government Organization or any reputed private sector during last three years. Bidder has to submit the supporting documents (like copy of purchase order, completion certificate) for at least one customer references. **(Form no. E-3)**
4. The bidder should be authorized by its OEM or their Authorized Dealer / Distributor, for the item(s) they want to quote in this bid, for which they have to upload the valid Authorization Letter / Certificate issued by OEM or their Authorized Dealer / Distributor to quote in this bid. Without Authorization Letter / Certificate, the bids are liable to rejection. **(Form no. E-4)**
5. **If bidder is Consultants / firm, and any of its affiliates hired to provide consulting services for the preparation or implementation of a project under this tender, then bidder will be disqualified for providing goods or works or services related to the initial assignment for the same project.**

### **Note:**

1. All the details and the supportive documents for the above mentioned items should be uploaded in eligibility section in the bid.
2. Bidders who wish to participate in this bid will have to register on <https://gil.nprocure.com>. Further bidders who wish to participate in online bids will have to procure Digital Certificate as per Information Technology Act 2000 using which they can sign their electronic bids. Bidders can procure the same from (n) code solutions – a division of GNFC Ltd., or any other agency licensed by Controller of Certifying Authority, Govt. of India. Bidders who already have a valid Digital Certificate need not procure a new Digital Certificate.

## **SECTION II**

### **Scope of Work**

Bids are hereby invited from the Bidders having capability, and resources for the Establishment of Capturing, Editing & Monitoring System of Broadcasting Channels on behalf of Commissionerate of Information, Gandhinagar.

The successful bidder is required to Supply, installation, Commission and Maintain the equipments for the Establishment of Capturing, Editing & Monitoring System, as per the specifications mentioned in the Bid document. The bidder shall be responsible for implementation of the work as defined in the bid document.

Bidders also have to supply, install & provide operation training to purchasing department staff for the equipments to be supply. Services offered should be strictly as per requirements mentioned in this Bid document.

Unit cost is required to be offered for all the items as requested. GIL/GoG does not guarantee any fixed quantity of any item as mentioned in bid, at the time of awarding the order. The quantity of any item may vary depending upon the change in the requirements/grants available with the purchaser(s), which shall be binding to the bidder. The rates should be valid for a period of 180 days from the date of financial bid opening.

Bid complete in all respects should be uploaded on or before the Bid due date.

Bidder is required to carry out following tasks:

**Supply & Installation of the Equipments:** The Bidder shall supply and implement the required equipments at Electronic Media Branch, Sector 16, Gandhinagar, Gujarat as required by purchasing department.

**Warranty:** The Bidder shall be responsible for the warranty support for the period of 3 year for the equipments to be supplied as specified in technical specifications.

All goods or materials shall be supplied strictly in accordance with the specifications, drawings, datasheets, other documents and conditions stated in the Bid / Work order. All materials supplied by the Bidder shall be guaranteed to be of the best quality of their respective kinds and shall be free from faulty design, workmanship and materials.

**Documents:** The Bidder shall provide 1 set of documents and manuals along with related software & their updates for the items they supply at the time of delivery (hard copy, soft copy with each item of the unit supplied).

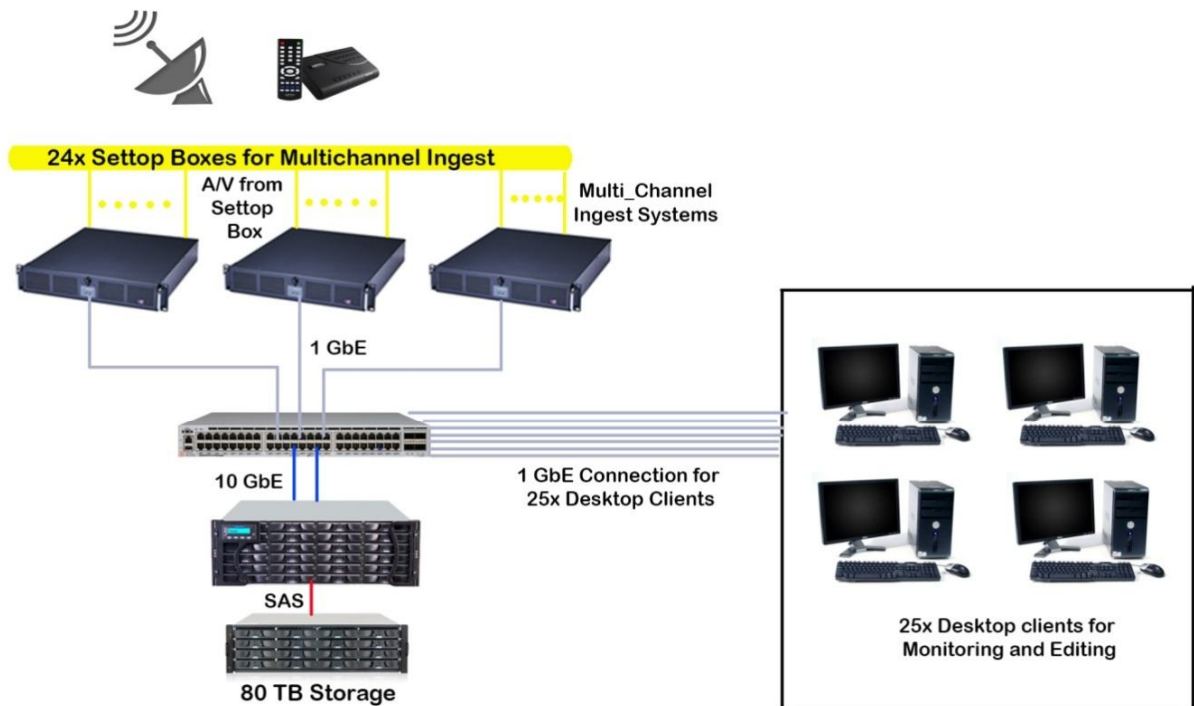
**Installation & Training:** Successful bidder has to carry out installation of the supplied goods and onsite training is to be given to purchasing department staff on operation and troubleshooting during the time of supply.

#### **General:**

- a) The offered system should be from an internationally reputed manufacturer and each quote item should be field proven and in use by leading broadcasters.
- b) The bidder should be authorization for the respective OEMs.
- c) It will be the responsibility of the bidder to ensure after-sale service and guarantee for all component / equipment from respective manufacturers.
- d) Any substandard equipment included in the offer may cause rejection of the complete offer with the sole responsibility of bidder.
- e) Bidder should include any other components like wire, connector etc. in the BOM for the implementation of system as per bid scope.

- f) The supplied storage component should be Hardware agnostic, and should be equally independent of any proprietary compliance. The bidder need to assure that the supplied storage components can be used separately if need out of the existing storage system.
- g) The bidder should ensure that the offered system is not an “end of life” product and the necessary spare component is available for next 2 Years after the completion of the guarantee period.
- h) The successful bidder will have to supply set of printed technical, user and installation manual and connectivity schematic with respect to equipment and whole solution.
- i) If necessary, the bidder may be asked for demonstration of the offered system as part of the technical evaluation. In such case bidder will have to make suitable arrangement for the demonstration of the offered system at Electronic Media Branch, Sector 16, Gandhinagar or OEM’s Centre of Excellence, on notice of 30 days. Accordingly the bidder should be in readiness for demonstration.
- j) The bidder has to offer trainings as given below:
  - i. *Operation & Maintenance Training:* The bidder should offer Operation and Maintenance Training to Engineers or other concern persons (as recommended by Commissionerate of Information) at the installation site immediately after completion of installation.
  - ii. *On-site Support:* The bidder should offer on-site support for 7 days immediately after commissioning and as and when required during the warrantee/guarantee period of 3 years.

**The indicative of required Capturing, Editing & Monitoring System architecture is as below:**



**24x TV Channel Capturing and Monitoring  
with Central Storage**

## SECTION III

### General Terms & Conditions:

1. The last date of submission of bid on the website <https://gil.nprocure.com> is **07.11.2017 up to 1500 Hrs.** No physical bids will be accepted under normal circumstances. However, GIL reserves the right to ask the bidders to submit the bid and/or any other documents in physical form.
2. The bid is non-transferable.
3. **The Bidder may quote only one option (i.e. only one product can be quoted) against each item.** Bidders are required to mention make & model of the product. (Do not write "OEM" against items as bidders are expected to give make & model of the product).
4. The successful bidder will have to supply & install and provide operational training for supplied hardware and peripherals and carry out necessary integration at end user offices across the Gujarat State.
5. If in any case the quoted Item is not available in the market, the bidder will have to supply Higher Version/replacement of that Item in the quoted cost in the same time duration with prior approval of GIL/Purchaser. No "End of Life / End of Support" product should be quoted to minimize such instances. (Make & Model quoted by the bidder should be available till the bid validity, duly supported for spares/OEM support for warranty period).
6. The Bidder shall bear all the costs associated with the preparation and submission of its bid, and GIL in no case will be responsible or liable for these costs, regardless of conduct or outcome of bidding process.
7. Technical specifications indicated are minimum specification. Bidder may quote for better solution. The bidder should provide following with the technical bid:
  - Make & Model Number
  - Name of Manufacturer
  - Technical Literature
  - Manufacturer's Data Sheet.
  - Compliance statement from the OEM of the product
8. The bidder has to upload the compliance letter on its letter head duly signed by the authorized signature & other supporting documents as asked for in the bid in scanned format. Failing to submit the same or non-compliance/deviation from any bid terms and conditions, eligibility criteria or technical specifications may result in rejection of the bid.
9. The Bidder has to examine all instructions, forms, terms, conditions and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in rejection of its bid.
10. Amendment of Bidding Documents (Corrigendum)
  - 10.1. At any time prior to the deadline for submission of bids, GIL may, for any reason, whether its own initiative or in response to the clarification request by a prospective bidder, modify the bidding documents.
  - 10.2. The corrigendum will be published on website <https://gil.nprocure.com> & [www.gil.gujarat.gov.in](http://www.gil.gujarat.gov.in).
  - 10.3. In order to allow prospective bidders reasonable time to take into consideration the amendments while preparing their bids GIL, at its discretion, may extend the deadline for the submission of bids.
11. Bid Currency - Prices shall be quoted in Indian Rupees only. Payment for the supply of equipments as specified in the agreement shall be made in Indian Rupees only.

12. The bidder will have to submit **Bid Processing Fees (Non refundable) of Rs. 5,900/- & Earnest Money Deposit (E.M.D.) of Rs. 1,50,000/- (Rupees One Lac Fifty Thousand Only) (Refundable)** on or before date & hours of submission of bid in a sealed cover at GIL office with the heading **“Bid processing Fees & EMD for E-tender no HWT121017469 for Selection of an Agency for Establishment of Capturing, Editing & Monitoring System of Broadcasting Channels on behalf of Commissionerate of Information, Gandhinagar.”**

- Bid processing fees must be in the form of Demand Draft in the name of “Gujarat Informatics Ltd.” payable at Gandhinagar along with the covering letter.
- EMD as mentioned above, shall be submitted in the form of Demand Draft **OR** in the form of an unconditional Bank Guarantee (which should be valid for 6 months from the last date of bid submission) of any Nationalized Bank including the public sector bank or Private Sector Banks or Commercial Banks or Co-Operative Banks and Rural Banks (operating in India having branch at Ahmedabad/ Gandhinagar) as per the G.R. no. EMD/10/2016/328/DMO dated 01.05.2017 issued by Finance Department or further instruction issued by Finance department time to time; in the name of “Gujarat Informatics Ltd.” payable at Gandhinagar (as per prescribed format given at Annexure A) and must be submitted along with the covering letter.

Please affix the stamp of your company on the overleaf of demand draft.

**Note:** Failing to submit physical covers of EMD and bid processing fees at GIL on or before **07.11.2017 up to 1500 Hrs** may lead to the rejection of the bid.

13. In case of non-receipt of Bid processing fees & EMD as mentioned above in your bid will be rejected by GIL as non-responsive.

14. Unsuccessful bidder's E.M.D. will be returned as promptly as possible after the expiration of the period of bid validity OR upon the successful Bidder signing the Contract, and furnishing the Performance Bank Guarantee as prescribed by GIL, whichever is earlier.

15. In exceptional circumstances, GIL may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. Bidder may refuse the request without forfeiting its E.M.D. A Bidder granting the request will not be permitted to modify its bid.

16. The Successful bidder has to submit Performance Bank Guarantee @ 5% of total order value within 15 days from the date of issue of Purchase order **(for warranty period + extra 3 months)** from any Nationalized Bank including the public sector bank or Private Sector Banks or Commercial Banks or Co-Operative Banks and Rural Banks (operating in India having branch at Ahmedabad / Gandhinagar) as per the G.R. no. EMD/10/2016/328/DMO dated 01.05.2017 issued by Finance Department or further instruction issued by Finance department time to time. (The draft of Performance Bank Guarantee is attached herewith).

17. Successful Bidder will have to sign the contract upon receiving the confirmed purchase order with the purchaser(s) within 15 working days from the date of confirmed purchase order. (The draft is attached herewith).

18. The successful Bidder's E.M.D. will be returned upon the Bidder signing the Contract, and furnishing the Performance Bank Guarantee @ 5% of the total order value and offer of inspection of the ordered material.

19. The E.M.D. may be forfeited at the discretion of GoG / GIL, on account of one or more of the following reasons:

- (a) If a Bidder withdraws its bid during the period of bid validity.
- (b) If Bidder does not respond to requests for clarification of their Bid
- (c) If Bidder fails to co-operate in the Bid evaluation process, and
- (d) In case of a successful Bidder, if the Bidder fails:
  - (i) To sign the Contract as mentioned above or
  - (ii) To furnish performance bank guarantee as mentioned above or
  - (iii) If the bidder is found to be involved in fraudulent practices.



20. Termination for Default:

- 20.1. The Purchaser may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Bidder. Bidder will be given notice/cure period of 30 days, after that purchaser will terminate the Contract in whole or part after:
- If the bidder fails to deliver any or all of the Goods as per the delivery schedule mentioned in the bid, or within any extension thereof granted by the Purchaser or
  - If the Bidder fails to perform any other obligation(s) under the Contract/Purchase order.
  - If the Bidder, in the judgment of the Purchaser has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

For the purpose of this clause:

“Corrupt practice” means the offering, giving, receiving or soliciting of anything of value of influence the action of a public official in the procurement process or in contract execution.

“Fraudulent practice : a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the purchaser, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the purchaser of the benefits of free and open competition;”

- 20.2. In the event the Purchaser terminates the Contract in whole or in part, pursuant to Clause 20.1 above, the Purchaser may procure, upon such terms and in such manner, as it deems appropriate, Goods or Services similar to those undelivered, and the Bidder shall be liable to the Purchaser for any excess costs for such similar Goods or Services. However, the Bidder shall continue the performance of the contract to the extent not terminated.
21. If the successful bidder fails to submit the Performance Bank Guarantee & sign the Contract Form within prescribed time limit, the EMD of the successful bidder will be forfeited. GIL also reserves the right to blacklist such bidder from participating in future tenders if sufficient cause exists.
22. Price shall be inclusive of all freight, forwarding, transit insurance, installation, warranty and maintenance charges.
23. Prices shall be in Indian Rupees. The prices shall strictly be submitted in the given format. Quoted prices shall be inclusive of all taxes except GST. The tax components GST as applicable shall be mentioned separately in the respective columns.
24. Late Bids: The bidder will not be able to submit the bid after final submission date and time.
25. Modification and Withdrawal of Bids
- The Bidder may modify or withdraw its bid before the due date of bid submission.
  - No bid will be allowed to be modified subsequent to the final submission of bids.
  - No bid will be allowed to be withdrawn in the interval between the deadline for submission of bids and the expiry of the bid validity. Withdrawal of a bid during this interval will result in the forfeiture of bidder's E.M.D.
26. Bids will be opened with the buyer's private digital key in the presence of Bidder's representatives, who choose to attend. The Bidder's representatives who are present shall sign a register/attendance sheet evidencing their attendance. The representative will be held responsible for all commitments made on behalf of the bidder and that will be considered valid for all further dealings related to this bid process. In the absence of the bidder(s), the Tender Committee may choose to open the bids as per the prescribed schedule.
27. The Bidder's names, Bid modifications or withdrawals, discounts and the presence or absence of relevant E.M.D. and such other details as GIL/GoG officer(s) at their discretion, may consider appropriate, will be announced at the opening.
28. **Evaluation of the Bids:** After the closing time of submission, GIL / GoG committee will verify the submission of Bid Processing Fees & EMD as per bid terms and conditions. The eligibility criteria evaluation will be carried out of the responsive bids. The technical bids of the bidders who are complying

with all the eligibility criteria will be opened and evaluated next. GIL will seek clarifications if required on eligibility & technical section. The financial bid the technically qualified bidders will be opened and financially L1 bidder will be decided from the sum total of prices for all line items without tax with warranty and then called for further negotiations if required.

29. As per the provision in Electronics & IT/ITeS Start-up Policy Resolution No. ITS/10/2015/5284/IT dated 6th June, 2016 issued by Department of Science & Technology; in e-Governance project undertaken by Government Departments or its Boards, Corporations or parastatal bodies getting grants from the Government, the chosen solution provider or system integrator will pass on job work or will outsource part of the work of a value ranging between 5% to 10% of the contract value to the eligible start-ups and to students of shortlisted Technical Colleges in Gujarat. In such arrangements, the responsibility of meeting SLAs (Service Level Agreements) will continue to belong to the solution provider or the system integrator.
30. **The bidder will have to offer the inspection in the manner as decided by GIL** before delivering to the respective site or at customer sites. The cost of the same has to be borne by the supplier. Any deviation found in the specification of the produced goods from the bid specification will lead to the cancellation of the order, forfeiture of EMD/PBG and prohibition in the participation in the future purchase of Government of Gujarat. GIL/GoG will not be responsible for any time delay which may arise due to any deviation from the bid technical specification found at the time of inspection and the bidder has to deliver and install the ordered goods within prescribed time limit. **At the time of inspection, bidder is required to produce OEM's confirmation on OEM's letter head for back to back warranty support as per tender terms & conditions.**
31. The Indenter's right to inspect, test and, where necessary, reject the Goods after the Goods arrival at Customer Site shall in no way be limited or waived by reason of the Goods having previously been inspected, tested and passed by the Purchaser or its representative prior to the Goods shipment.
32. **Delivery & installation:** Within **60 working days** from the date of purchase order.
33. In case of successful bidder is found in breach of any condition(s) of bid or supply order/work order, at any stage during the course of supply / installation or warranty period, the legal action as per rules/laws, shall be initiated against the successful bidder and EMD/PBG shall be forfeited, besides debarring and blacklisting the bidder concerned for the time period as decided by Govt., for further dealings with GoG.
34. Bid validity will be of **180 days after the date of financial bid opening**. A bid valid for shorter period shall be rejected as non-responsive. **If required, GIL may extend the bid validity for further period from the date of expiry of bid validity in consultation with the successful bidder.**
35. Bidders are required to quote all items including optional add-ons as well. Incomplete bids will be treated as non-responsive and will be rejected.
36. The successful Bidder will be required to co-ordinate with software vendor and/or do liaisoning with other service provider to achieve the end-to-end connectivity. This also includes OS configuration with respect to LAN/WAN technologies implementation.
37. Bidder must ensure that the warranty support & service should be available up to delivery locations to provide repairing cum replacement services of faulty equipments within 48 hrs. Bidder is required to provide the name & address & contact details of the firm for providing warranty support & repairing cum replacement service up to delivery locations.
38. **Warranty**
  - 38.1. **Warranty:** Comprehensive onsite warranty for 3 Years from the date of installation of procured equipments.
  - 38.2. If any equipment becomes faulty for 3 times in one month during the warranty period, the bidder shall replace the same with new equipments of same or higher capability without any additional cost to the purchaser.
  - 38.3. If any manufacturing or other technical defects are found within the warranty period, the same will have to be replaced or rectified free of cost by the bidder.
  - 38.4. Maintenance service: Free maintenance services shall be provided by the Bidder during the period of warranty.

38.5. In case, bidder does not provide satisfactory support & does unwarranted delay in providing warranty support, Government offices reserves right to repair the equipment at risk & cost of the bidder.

### **39. Penalty Clause**

#### **39.1. Penalties for delay in delivery and installation:**

- a) If the bidder fails to deliver and install the requisite hardware and software within 60 working days from the issue of the confirmed purchase order, then a sum equivalent to one percent (1 %) of the total contract value shall be deducted from the payment for each calendar week of delay or part thereof.
- b) The amount of penalties for delay in delivery and installation shall be subject to a maximum limit of 10% of the total contract value.
- c) Delay in excess of 15 weeks will be sufficient to cause for termination of the contract. In that case the Performance Bank Guarantee of the bidder will be forfeited.
- d) In case, the selected bidder does not supply the ordered items for any reason, he will be liable to pay the difference amount to the purchaser, over and above the Performance Guarantee, which indenter departments\Boards\Corporations have to pay to the next or other selected bidder for purpose of the said items.

#### **39.2. Operational / Warranty period Penalties:**

- a) During warranty period, if the complaint is not resolved within 48 hrs, the penalty of Rs. 500 per day will be levied for Ingest Work Station, Storage & Rs. 300 per day will be levied for other components like Ethernet Switch, Editing Computers, Monitor and other peripherals like Racks, Cables, Connectors. However, if the complaints are not resolved within 7 days then from 8<sup>th</sup> day till 14<sup>th</sup> day, the penalty would be levied @ 150% and from 15<sup>th</sup> day onwards the penalty @ 200% of the above rates would be levied. The amount of penalty will be recovered from the Performance bank guarantee during warranty period.
- b) The amount of Operational/Warranty period Penalty shall be subject to a maximum limit of 10% of the total contract value.
- c) Successful bidder should submit the Performance Bank Guarantee @ 5% of total order value for the duration of warranty period + extra 3 months as per bid requirements. In any case, bidder is required to maintain 5% PBG at all time during the period of contract. In case of any penalty claimed from the submitted PBG during the contract period, the successful bidder is required to submit the additional PBG of the amount equal to the penalty claimed for the duration up to the validity of original Bank Guarantee. For example, "X" amount of penalty will be claimed during the 5<sup>th</sup> month of contract period, then bidder is required to submit the additional PBG of "X" amount for the period of 34 months i.e. 39 months - 5 months.

40. **Payment:** Payment for Goods and Services shall be made by Purchasing Department in Indian Rupees as follows:

40.1. No advance payment will be made.

40.2. 90 % payment after successful inspection and delivery of the ordered goods. The inspection will be done by GIL

40.3. Remaining 10 % payment will be made after successful installation, commissioning & functional training of the ordered goods.

41. GIL reserves the right to change any bid condition of any item even after inviting the bids, with/without prior notification.

42. GoG / GIL's Right to accept any Bid and to reject any or all Bids – GoG / GIL reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to awarding the Contracts, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for such decision.

43. The quantity mentioned in the bid are estimated based on the receipt of the requirement from Indenting Department. The quantities may decrease up to 50% of the bid quantity or increase up to 30% of the bid

quantity at the time of finalization, depending upon the change in the requirements/grants available with the purchaser(s), which shall be binding to the bidder.

44. **Limitation of Vendor's Liability:** Vendor's cumulative liability for its obligations under the contract shall not exceed the contract value and the vendor shall not be liable for incidental, consequential, or indirect damages including loss of profit or saving.
45. All correction/addition/deletion shall require authorized countersign.
46. Force Majeure Shall mean and be limited to the following:
- Fire, explosion, cyclone, earthquake, flood, tempest, lightening or other natural physical disaster;
  - War / hostilities, revolution, acts of public enemies, blockage or embargo;
  - Any law, order, Riot or Civil commotion, proclamation, ordinance, demand or requirements of any Government or authority or representative of any such Government including restrictive trade practices or regulations;
  - Strikes, shutdowns or labor disputes which are not instigated for the purpose of avoiding obligations herein, or;
  - Restrictions imposed by the Government or other statutory bodies which prevents or delays the execution of the order;
  - Any other circumstances beyond the control of the party affected;

The BIDDER shall intimate Purchaser by a registered letter duly certified by the local statutory authorities, the beginning and end of the above causes of delay within seven (7) days of the occurrence and cessation of such Force Majeure Conditions. In the event of delay lasting over two months, if arising out of causes of Force Majeure, Purchaser reserves the right to cancel the order.

Delivery & Installation period may be extended due to circumstances relating to Force Majeure by the Purchaser. Bidder shall not claim any further extension for delivery & installation or completion of work. Purchase / GoG shall not be liable to pay extra costs under any circumstances.

The BIDDER shall categorically specify the extent of Force Majeure conditions prevalent in their works at the time of submitting their bid and whether the same have been taken in to consideration or not in their quotations. In the event of any Force Majeure cause, the BIDDER shall not be liable for delays in performing their obligations under this order and the delivery dates can be extended to the BIDDER without being subject to price reduction for delayed deliverables, as stated elsewhere.

It will be prerogative of Purchaser / GoG to take the decision on force major conditions and Purchaser decision will be binding to the bidder.

47. **The Clarifications if any should be submitted in writing to GIL at least on or before 5 days of pre-bid meeting date. Thereafter the clarifications received from the bidders will not be entertained**

Your bid should be submitted on website <https://gil.nprocure.com> on or before **15:00 Hours, 07.11.2017**.

Proposals after due time period will not be accepted.

The Technical Bids will be opened on **07.11.2017 at 17:00 Hours at GIL, Block No. 1, 8<sup>th</sup> Floor, Udyog Bhavan**, in the presence of the committee members and representatives of the bidders, who have submitted valid bids. Only one representative from each bidder will be allowed to attend the tender opening. The representative will be held responsible for all commitments made on behalf of the bidder and that will be considered valid for all further dealings related to this tender process.

Please address all queries and correspondence to

**Vivek Upadhyay, DGM (Tech.),**  
**Gujarat Informatics Limited**

Block No. 1, 8<sup>th</sup> Floor, Udyog Bhavan, Gandhinagar - 382010

Phone No. 079-23259239, Fax No. 079-23238925,

E-mail: [viveku@gujarat.gov.in](mailto:viveku@gujarat.gov.in), [vijayb@gujarat.gov.in](mailto:vijayb@gujarat.gov.in)

Fax / Email should be followed by post confirmation copy.

## SECTION IV

### Minimum Technical Specification

| Item 1: 8 Channel (Multi Channel) Ingest System with Video I/O Card & necessary software                            |   |          |                      |                  |
|---|---|----------|----------------------|------------------|
| Sr. No  | Item Minimum Specifications   | Qty.     | Matched/ Not Matched | Remarks (If Any) |
| <b>1</b>  | <b><u>8 Channel (Multi Channel) Ingest System</u></b>   | <b>3</b> |                      |                  |
|   | <b>CPU:</b> TWO Intel Xeon E5-2620 v4 or better processors (with 2.1 GHz, 8 core & 20 MB Cache).  |          |                      |                  |
|   | <b>RAM:</b> 32 GB DDR4 2133 or better   |          |                      |                  |
|   | <b>Hard Disk:</b> 4 nos. 1 TB Enterprise class SATA hard disks for internal storage   |          |                      |                  |
|   | Minimum 240 GB High Speed SSD for OS  |          |                      |                  |
|   | 2 x Integrated Gigabit ports. Integrated Audio & at least 6 USB ports   |          |                      |                  |
|   | Video I/O card capable of capturing 8 channels of Audio & Video, specially composite video and Analog Stereo L/R audio, directly from channel set-top boxes                         |          |                      |                  |
|   | 22x DVD Writer, Keyboard & Optical 3 Button Mouse   |          |                      |                  |
|   | 27" Full HD Monitor with DVI or HDMI input, graphic card with 2 GB DDR5 RAM supporting dual Display   |          |                      |                  |
|   | Keyboard, Mouse & Monitor Extender to install Keyboard, Mouse & Monitor at up to 20 meters distance. Supply required cables and accessories   |          |                      |                  |
|   | Rack-mountable cabinet with Redundant SMPS  |          |                      |                  |
|   | Compatible Windows OS   |          |                      |                  |
|   | <b><u>Software Features of Ingest System</u></b>  |          |                      |                  |
|   | The software should be capable of capturing up to 8 (eight) channels in a single system   |          |                      |                  |
|   | Scheduled independent capture for each channel  |          |                      |                  |
|   | Simple and user-friendly configuration menus  |          |                      |                  |
|   | Storage Management: During capture, files should be stored on internal HDD's. After completion of capture, file should be automatically moved to assigned folder on central storage |          |                      |                  |
|   | Facility of automatic file naming   |          |                      |                  |
|   | Facility of file splitting based on time or schedule  |          |                      |                  |
|   | Date / Time stamping on the recorded content. Facility of adding tag for easy search  |          |                      |                  |
|   | Facility of overlay Station ID / Logo with transparency   |          |                      |                  |
|   | Standard Video size presets or custom Video size with proper aspect ratio   |          |                      |                  |
|   | Facility to export video / audio clip to CD /DVD from client machine  |          |                      |                  |
| Facility of extracting portion of video / audio clip using Mark-in and Mark-out                                     |   |          |                      |                  |
| Facility of search and access video / audio clip / media by channel name, program, date or time from client machine |   |          |                      |                  |

| <b>Item 2: 80 TB Unified Storage (NAS)</b> |  |             |                             |                         |
|--|--|-------------|-----------------------------|-------------------------|
| <b>Sr. No</b>                              | <b>Item Minimum Specifications</b>   | <b>Qty.</b> | <b>Matched/ Not Matched</b> | <b>Remarks (If Any)</b> |
| <b>2</b>                                   | Should have minimum 40 x 2 TB Enterprise series 7200 RPM SATA or 7200 RPM NL-SAS Hard Disk Drives  | <b>1</b>    |                             |                         |
|  | Should have minimum 16 GB RAM, expandable up to 32 GB  |             |                             |                         |
|  | Storage should have minimum 4x RJ-45 1 GbE ports, and 2x 10 GbE ports  |             |                             |                         |
|  | Storage should have 24 Bay single controller based storage box with 16 Bay expansion enclosure   |             |                             |                         |
|  | Storage box and Expansion enclosure should be of 19" rack mountable with Redundant 80+ Gold Power Supply   |             |                             |                         |
|  | Storage should have SAS Expander port to connect expansion box. Storage should support up to 192 hard disk drives and total space over 1 PB  |             |                             |                         |
|  | Storage should have Raid support of 0, 1, 5, 6, 10, 50 & 60  |             |                             |                         |
|  | Storage should support:<br>(a) Dedicated hot spare disk, Multiple RAID group, Auto volume rebuilding, online volume expansion, fast rebuild.<br>(b) Data services like SMB 3.0, NFS V3/V4, AFP, FTP, WebDAV, iSCSI target.<br>(c) Thin provisioning. |             |                             |                         |
|  | Directory services : Microsoft AD and LDAP   |             |                             |                         |
|  | Storage should support Networking Protocol: IPv6, DHCP or Static IP address assignment, Jumbo Frame, Trunking / teaming / Link aggregation support   |             |                             |                         |
|  | Storage should support Data Protection with Snapshot Facility, Volume Copy / Mirror. And Optional Facility for future requirement of SSD Caching, Automated Storage Tiering, Remote replication (Block Level), Cloud backup, Cloud Tiering           |             |                             |                         |
|  | Storage should support Management of Web browser user interface. S.M.A.R.T. system monitoring & device health status   |             |                             |                         |

| <b>Item 3: Layer 3 Ethernet Switch</b> |   |             |                             |                         |
|--|---|-------------|-----------------------------|-------------------------|
| <b>Sr. No</b>                          | <b>Item Minimum Specifications</b>                                | <b>Qty.</b> | <b>Matched/ Not Matched</b> | <b>Remarks (If Any)</b> |
| <b>3</b>                               | It should be of 48 Port Gigabit Layer3 Switch                     | <b>1</b>    |                             |                         |
|  | It should have 48 Gigabit Ports and four independent 10 GbE Ports |             |                             |                         |
|  | It should have 80 Plus certified power supply                     |             |                             |                         |
|  | It should have Jumbo frame support up to 9 Kb                     |             |                             |                         |
|  | It should have 1 GB system memory and 128 Gps switching fabric    |             |                             |                         |
|  | It should be 19" Rack mountable switch                            |             |                             |                         |

| <b>Item 4: Editing Computers (Client Desktops)</b>   |   |             |                             |                         |
|--|---|-------------|-----------------------------|-------------------------|
| <b>Sr. No</b>  | <b>Item Minimum Specifications</b>  | <b>Qty.</b> | <b>Matched/ Not Matched</b> | <b>Remarks (If Any)</b> |
| <b>4</b>   | Processor: 6 <sup>th</sup> Generation Intel Core i3 processor or better (Dual core processor i3-6100 or better)   | <b>25</b>   |                             |                         |
|  | Motherboard with Integrated Gigabit Port, Integrated Audio and USB Ports  |             |                             |                         |
|  | Memory: Minimum 4 GB RAM  |             |                             |                         |
|  | Hard Disk: Minimum 1 TB internal SATA Hard Disk   |             |                             |                         |
|  | Optical Drive: 8x or better Internal DVD Writer   |             |                             |                         |
|  | Networking features: 10/100/1000 Mbps Network   |             |                             |                         |
|  | Monitor: 18.5" or higher wide screen LED Backlit based TFTs, Contrast Ratio - 1000:1 or better, Resolution - 1360 X 768 or better, TCO Displays 6.0 certified or better |             |                             |                         |
|  | Keyboard: USB or Ps/2 - 104 Keys multimedia keyboard  |             |                             |                         |
|  | Mouse: USB or PS/2 Two button scroll optical mouse with pad   |             |                             |                         |
|  | Speakers: 2 nos. of Speakers (200W PMPO)  |             |                             |                         |
| OS: Compatible Windows OS. And the OS should be compatible to the client module of the Ingest system |   |             |                             |                         |

| <b>Item 5: LED TV / Monitor for monitoring Channels</b> |   |             |                             |                         |
|---|---|-------------|-----------------------------|-------------------------|
| <b>Sr. No</b>   | <b>Item Minimum Specifications</b>  | <b>Qty.</b> | <b>Matched/ Not Matched</b> | <b>Remarks (If Any)</b> |
| <b>5</b>  | 55" or higher size, Full HD LED Video TV / Monitor                                | <b>1</b>    |                             |                         |
|   | Minimum 1920 x 1080 resolution, with viewing angle of 178/178                     |             |                             |                         |
|   | Full wireless remote control with facility of switching between HDMI sources      |             |                             |                         |
|   | Minimum 3 nos. HDMI input's, Composite inputs and USB ports input                 |             |                             |                         |
|   | Support Media Player for MP4, MP3 and JPEG formats                                |             |                             |                         |
|   | In-built 10+10 W or better speakers   |             |                             |                         |
|   | Wall mount kit  |             |                             |                         |
|   | Minimum three nos. of 20 meter cables for connecting three different HDMI Sources |             |                             |                         |

| <b>Item 6: Network Infrastructure including Racks, Cables, Connectors &amp; other items</b> |   |             |                             |                         |
|---|---|-------------|-----------------------------|-------------------------|
| <b>Sr. No</b>   | <b>Item Minimum Specifications</b>  | <b>Qty.</b> | <b>Matched/ Not Matched</b> | <b>Remarks (If Any)</b> |
| <b>6</b>  | 19" Rack should be 42U height with Cable Manager, Fan Tray, Equipment Tray and PDU with required power sockets              | <b>1</b>    |                             |                         |
|   | It should be with other required accessories such as Two 305 meter CAT-6 Ethernet cable Roll with required CAT-6 connectors |             |                             |                         |
|   | Required 10 GbE cables for interconnecting equipments as shown in the workflow diagram                                      |             |                             |                         |
|   | All the other cables, connectors and accessories with casing & capping for completeness of the proposed project.            |             |                             |                         |

## SECTION V

### FINANCIAL BID FORMAT

| Sr. No.            | ITEM   | Qty. (In Nos.) | Unit Price with 3 Year Warranty (In Rs. Without tax) | Total Price with 3 Year Warranty (In Rs. Without tax) | Rate of GST (%) |
|--------------------|--|----------------|--|---|-----------------|
| A                  | B  | C              | D  | E = C*D   | F               |
| 1                  | 8 Channel (Multi Channel) Ingest System with Video I/O Card & necessary software | 3              |  |   |                 |
| 2                  | 80 TB Unified Storage (NAS)  | 1              |  |   |                 |
| 3                  | Layer 3 Ethernet Switch  | 1              |  |   |                 |
| 4                  | Editing Computers (Client Desktops)  | 25             |  |   |                 |
| 5                  | LED TV / Monitor for monitoring Channels   | 1              |  |   |                 |
| 6                  | Network Infrastructure including Racks, Cables, Connectors & other items         | 1              |  |   |                 |
| <b>GRAND TOTAL</b> |  |                |  |   |                 |

**Note:**

- L1 will be the lowest sum total of rate without tax with 3 Year Warranty.
- The Bidder shall explicitly mention the applicable rate of GST.
- Rate to be filled should be inclusive of Packing / Forwarding, Insurance, FOR destination and with applicable warranty.
- Supply & installation of the above mentioned materials should be carried out by the successful bidder at Electronic Media Branch, Information Department, Sector 16, Gandhinagar, Gujarat.



## SECTION VI

### Bid Processing Fees & Earnest Money Deposit Details

| Sr. No. | Item                           | Amount (In Rs.) | Name of the Bank & Branch | Demand Draft No. |
|---------|--------------------------------|-----------------|---------------------------|------------------|
| 1       | Bid Processing Fees            |                 |                           |                  |
| 2       | Earnest Money Deposit (E.M.D.) |                 |                           |                  |

## ELIGIBILITY CRITERIA

### Form No. E1: Financial strength of the bidder

| Financial Year | Turnover (Rs. In Crores) | Audited Accounts uploaded? (Yes/No) |
|----------------|--------------------------|-------------------------------------|
| 2014-15        |                          |                                     |
| 2015-16        |                          |                                     |
| 2016-17        |                          |                                     |
| Grand Total    |                          |                                     |

**Note:** Please fill this form and upload the Audited Annual Accounts / Balance Sheet along with Profit & Loss Account for the last three financial years.

### Form No. E2: VAT / CST / GST Registration

| Sr. No. | Name of Bidder | VAT / CST / GST Registration | Copy of VAT / CST / GST Registration Submitted |
|---------|----------------|------------------------------|--|
| 1       |                |                              |  |

**Note:** Please fill this form and upload the supporting documents.

### Form No. E3: Experience in Supply of Equipments

| Sr. No. | Name of the Customer | Address of the Installation | Start Date of Project | Completion Date of the Project | Scope of Work | Value of the project (in Rs.) |
|---------|----------------------|-----------------------------|-----------------------|--------------------------------|---------------|-------------------------------|
| 1       |                      |                             |                       |                                |               |                               |
| 2       |                      |                             |                       |                                |               |                               |
| .       |                      |                             |                       |                                |               |                               |

**Note:** Please fill this form and upload the supporting documents.

### Form No. E4: Authorization Letter/Certificate issued by OEM or their Authorized Dealer / Distributor

| Item | Make & Model | Name of OEM | Authorization letter Submitted? (Yes/No) |
|------|--------------|-------------|--|
|      |              |             |  |
|      |              |             |  |
|      |              |             |  |

**Note:** Please fill this form and upload the OEM Authorization Letter in scanned format.

## **SECTION VII**

### **Performa of Compliance letter/Authenticity of Information Provided**

**(On Non judicial Stamp paper of Rs. 100/- duly attested by the First class Magistrate/Notary Public)**

Date:

To,  
**DGM (Tech.)**  
**Gujarat Informatics Ltd.**  
Block-1, 8<sup>th</sup> Floor, Udyog Bhavan,  
Gandhinagar

**Sub: Compliance with the tender terms and conditions, specifications and Eligibility Criteria**

**Ref: Bid for Selection of an Agency for Establishment of Capturing, Editing & Monitoring System of Broadcasting Channels on behalf of Commissionerate of Information, Gandhinagar (Tender No. HWT121017469).**

Dear Sir,

With reference to above referred tender, I, undersigned <<Name of Signatory>>, in the capacity of <<Designation of Signatory>>, is authorized to give the undertaking on behalf of <<Name of the bidder>>.

We wish to inform you that we have read and understood the technical specification and total requirement of the above mentioned bid submitted by us on **DD.MM.YYYY**.

We hereby confirm that all our quoted items meet or exceed the requirement and are absolutely compliant with specifications mentioned in the bid document.

We also explicitly understand that all quoted items meet technical specification of the bid & that such technical specification overrides the brochures/standard literature if the same contradicts or is absent in brochures.

In case of breach of any tender terms and conditions or deviation from bid specification other than already specified as mentioned above, the decision of GIL Tender Committee for disqualification will be accepted by us.

The Information provided in our submitted bid is correct. In case any information provided by us are found to be false or incorrect, you have right to reject our bid at any stage including forfeiture of our EMD/PBG/cancel the award of contract. In this event, GIL reserves the right to take legal action on us.

Thanking you,

Dated this \_\_\_\_\_ day of \_\_\_\_\_ YYYY

Signature: \_\_\_\_\_

(In the Capacity of) : \_\_\_\_\_

Duly authorized to sign bid for and on behalf of

\_\_\_\_\_

**Note: This form should be signed by authorized signatory of bidder**

**Annexure A**

**Format of Earnest Money Deposit in the form of Bank Guarantee**

Ref:

Bank Guarantee No.

Date:

**To,**

**DGM (Technical)**

Gujarat Informatics Limited

8th Floor, Block -1, Udyog Bhavan,

Sector - 11, Gandhinagar - 382010

Gujarat, India

Whereas ----- (here in after called "the Bidder") has submitted its bid dated ----- in response to the Tender no: HWT121017469 for Selection of an Agency for Establishment of Capturing, Editing & Monitoring System of Broadcasting Channels on behalf of Commissionerate of Information, Gandhinagar KNOW ALL MEN by these presents that WE ----- having our registered office at ----- (hereinafter called "the Bank") are bound unto the Gujarat Informatics Limited in the sum of ----- for which payment well and truly to be made to Gujarat Informatics Limited, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this -----day of ----- YYYY.

**THE CONDITIONS of this obligation are:**

1. The E.M.D. may be forfeited:

- a. if a Bidder withdraws its bid during the period of bid validity
- b. Does not accept the correction of errors made in the tender document;
- c. In case of a successful Bidder, if the Bidder fails:
  - (i) To sign the Contract as mentioned above within the time limit stipulated by purchaser or
  - (ii) To furnish performance bank guarantee as mentioned above or
  - (iii) If the bidder is found to be involved in fraudulent practices.
  - (iv) If the bidder fails to submit the copy of purchase order & acceptance thereof.
  - (v) If the successful bidder fails to submit the Performance Bank Guarantee & sign the Contract Form within prescribed time limit, the EMD of the successful bidder will be forfeited. GIL also reserves the right to blacklist such bidder from participating in future tenders if sufficient cause exists.

We undertake to pay to the GIL/Purchaser up to the above amount upon receipt of its first written demand, without GIL/ Purchaser having to substantiate its demand, provided that in its demand GIL/ Purchaser will specify that the amount claimed by it is due to it owing to the occurrence of any of the abovementioned conditions, specifying the occurred condition or conditions.

This guarantee will remain valid up to 6 months from the last date of bid submission. The Bank undertakes not to revoke this guarantee during its currency without previous consent of the OWNER/PURCHASER and further agrees that if this guarantee is extended for a period as mutually agreed between bidder & owner/purchaser, the guarantee shall be valid for a period so extended provided that a written request for such extension is received before the expiry of validity of guarantee.

The Bank shall not be released of its obligations under these presents by any exercise by the OWNER / PURCHAER of its liability with reference to the matters aforesaid or any of them or by reason or any other acts of omission or commission on the part of the OWNER/PURCHASER or any other indulgence shown by the OWNER/PURCHASER or by any other matter or things.

The Bank also agree that the OWNER/PUCHASER at its option shall be entitled to enforce this Guarantee against the Bank as a Principal Debtor, in the first instance without proceeding against the SELLER and not withstanding any security or other guarantee that the OWNER/PURCHASER may have in relation to the SELLER's liabilities.

Dated at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ YYYY.

\_\_\_\_\_

Signed and delivered by

\_\_\_\_\_

For & on Behalf of

Name of the Bank & Branch &  
Its official Address

**Approved Bank: All Nationalized Bank including the public sector bank or Private Sector Banks or Commercial Banks or Co-Operative & Rural Banks (operating in India having branch at Ahmedabad/ Gandhinagar) as per the G.R. no. EMD/10/2016/328/DMO dated 01.05.2017 issued by Finance Department or further instruction issued by Finance department time to time.**

## SECTION VIII

### **Performa of Contract-cum-Equipment Performance Bank Guarantee** (To be stamped in accordance with Stamp Act)

Ref:

Bank Guarantee No.

Date:

To

Name & Address of the Purchaser/Indenter

\_\_\_\_\_

\_\_\_\_\_

Dear Sir,

In consideration of Name & Address of the Purchaser/Indenter, Government of Gujarat, Gandhinagar (hereinafter referred to as the OWNER/PURCHASER which expression shall unless repugnant to the context or meaning thereof include successors, administrators and assigns) having awarded to M/s ..... having Principal Office at ..... (Hereinafter referred to as the "SELLER" which expression shall unless repugnant to the context or meaning thereof include their respective successors, administrators, executors and assigns) the supply of \_\_\_\_\_ by issue of Purchase Order No..... Dated ..... issued by <<GoG Department>> for and on behalf of the OWNER/PURCHASER and the same having been accepted by the SELLER resulting into CONTRACT for supplies of materials/equipments as mentioned in the said purchase order and the SELLER having agreed to provide a Contract Performance and Warranty Guarantee for faithful performance of the aforementioned contract and warranty quality to the OWNER/PURCHASER, \_\_\_\_\_ having Head Office at (hereinafter referred to as the 'Bank' which expressly shall, unless repugnant to the context or meaning thereof include successors, administrators, executors and assigns) do hereby guarantee to undertake to pay the sum of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) to the OWNER/PURCHASER on demand at any time up to \_\_\_\_\_ without a reference to the SELLER. Any such demand made by the OWNER/PURCHASER on the Bank shall be conclusive and binding notwithstanding any difference between Tribunals, Arbitrator or any other authority.

The Bank undertakes not to revoke this guarantee during its currency without previous consent of the OWNER/PURCHASER and further agrees that the guarantee herein contained shall continue to be enforceable till the OWNER/PURCHASER discharges this guarantee. OWNER/PURCHASER shall have the fullest liberty without affecting in any way the liability of the Bank under this guarantee from time to time to extend the time for performance by the SELLER of the aforementioned CONTRACT. The OWNER/PURCHASER shall have the fullest liberty, without affecting this guarantee, to postpone from time to time the exercise of any powers vested in them or of any right which they might have against the SELLER, and to exercise the same at any time in any manner, and either to enforce to forebear to enforce any covenants contained or implied, in the aforementioned CONTRACT between the OWNER/PURCHASER and the SELLER or any other course of or remedy or security available to the OWNER/PURCHASER.

The Bank shall not be released of its obligations under these presents by any exercise by the OWNER/PURCHAER of its liability with reference to the matters aforesaid or any of them or by reason or any other acts of omission or commission on the part of the OWNER/PURCHASER or any other indulgence shown by the OWNER/PURCHASER or by any other matter or things.

The Bank also agree that the OWNER/PUCHASER at its option shall be entitled to enforce this Guarantee against the Bank as a Principal Debtor, in the first instance without proceeding against the SELLER and not withstanding any security or other guarantee that the OWNER/PURCHASER may have in relation to the Seller's liabilities.

Notwithstanding anything contained herein above our liability under this Guarantee is restricted to Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) and it shall remain in force up to and including \_\_\_\_\_ and shall be extended from time to time for such period as may be desired by the SELLER on whose behalf this guarantee has been given.

Dated at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ YYYY.

\_\_\_\_\_  
Signed and delivered by

\_\_\_\_\_

For & on Behalf of

Name of the Bank & Branch &  
Its official Address

List of approved Banks

**Approved Bank: All Nationalized Bank including the public sector bank or Private Sector Banks or Commercial Banks or Co-Operative & Rural Banks (operating in India having branch at Ahmedabad/ Gandhinagar) as per the G.R. no. EMD/10/2016/328/DMO dated 01.05.2017 issued by Finance Department or further instruction issued by Finance department time to time.**

### CONTRACT FORM

THIS AGREEMENT made the \_\_\_\_\_ day of \_\_\_\_\_, YYYY \_\_\_\_ Between \_\_\_\_\_ (Name of purchaser) of \_\_\_\_\_ (Country of Purchaser) hereinafter "the Purchaser" of the one part and \_\_\_\_\_ (Name of Supplier) of \_\_\_\_\_ (City and Country of Supplier) hereinafter called "the Supplier" of the other part :

WHEREAS the Purchaser is desirous that certain Goods and ancillary services viz., \_\_\_\_\_ (Brief Description of Goods and Services) and has accepted a bid by the Supplier for the supply of those goods and services in the sum of \_\_\_\_\_ (Contract Price in Words and Figures) hereinafter called "the Contract Price in Words and Figures" hereinafter called "the Contract Price."

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

- 1 In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
- 2 The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
  - 2.1 the Bid Form and the Price Schedule submitted by the Bidder;
  - 2.2 terms and conditions of the bid
  - 2.3 the Purchaser's Notification of Award
- 3 In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
- 4 The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.
- 5 Particulars of the goods and services which shall be supplied / provided by the Supplier are as enlisted in the enclosed annexure:

TOTAL VALUE:

DELIVERY SCHEDULE:

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, Sealed and Delivered by the

Said \_\_\_\_\_ (For the Purchaser)

In the presence of \_\_\_\_\_

Signed, Sealed and Delivered by the

Said \_\_\_\_\_ (For the Supplier)

In the presence of \_\_\_\_\_