

## INDENT FORM

*FOR THE GOVERNMENT DEPARTMENT/AGENCY THAT WANTS TO PROCURE  
COMPUTER HARDWARE THROUGH GIL*

*(THIS FORM SHOULD BE DULY FILLED UP BY THE CONCERNED GOVERNMENT  
DEPARTMENT/AGENCY AS "INDENTOR" WITH DUE SEAL AND SIGN)*

<b>A. INFORMATION OF THE INDENTOR</b>	
1. NAME OF INDENTING AGENCY	
2. NAME OF THE CONTACT PERSON	
DESIGNATION	
TEL NO.	
ADDRESS	
FAX	
E-MAIL	

3. DETAILS OF ITEMS FOR WHICH INDENT IS RAISED (Description, Quantity, Specification, etc.) (Part 'C' of the Form)	
4. DESCRIPTION OF THE ITEMS INDICATING THE NOS. & LOCATIONS	
5. IS LAN NETWORK(WIRING) REQUIRED? IF SO, FOR HOW MANY TERMINALS?	
6. NAME & COMPLETE ADDRESS IN WHOSE NAME INVOICE IS TO BE PREPARED	
7. PAYING AUTHORITY'S NAME & ADDRESS	
8. NAME & ADDRESS OF THE BENEFICIARY IN WHOSE FAVOUR THE PERFORMANCE BANK GURANTEE IS TO BE ISSUED	

For

(Signing Authority)

(Sign, Seal & Stamp of the Department)

## ADDITIONAL INFORMATION

### **B. Information on Grant**

#### 9. Budgetary Allocation & Actual spending for IT in the Current Year

<b>Area</b>	<b>Budget Allocated</b>	<b>Actual Spending</b>	<b>Any Revision</b>	<b>Source of Fund</b>	<b>Balance Amount available</b>	<b>Grant Reference</b>
Comp. Hardware						
Comp. Software Products & TSP						
IT Projects						

10. I.T. Committee approval? Reference to the approval (copy of the minutes to be enclosed)
11. We further confirm that necessary approval/sanction of the Administrative Department/Finance Department or Government has been obtained and the grant is available with us and we hereby also agree to pay 3% of consultancy charges plus Service Tax Extra as applicable of GIL as per G.R. No.LAN-2004-927-DST dated 30.7.2004.

### **C. INDENT FORM WITH SPECIFICATION & QUANTITY:**

Date:

Signature of the Indenting Officer

Place:

Name of the Indenting Officer

Phone No.

P.S: If required the indenter may furnish the information in additional pages. In such cases, each and every page should be signed and stamped.

(Sign, Seal & Stamp of the Department)

## INDENT FORM DETAILS

SR.NO	ITEMS	SPECIFICATIONS OF ITEM REFERENCE UNDER LAST TENDER	QTY
<b>1</b>	<b>SERVERS (RACK MOUNT/MID RANGE/ENTRY LEVEL)**</b>		
<b>2</b>	<b>CLIENTS (DESKTOP COMPUTERS)</b>		
2.1	WITH DVD WRITER		
2.2	WITH SPEAKERS		
<b>3</b>	<b>SCANNER</b>		
3.1	A-4 SIZE NORMAL SCANNER		
3.2	A-4 SIZE HIGH END SCANNER		
3.3	A-3 SIZE SCANNER		
<b>4.1</b>	<b>LASER PRINTER ( A-4 SIZE )</b>		
<b>4.2</b>	<b>MULTIFUNCTION LASER PRINTER</b>		
<b>5</b>	<b>DOT MATRIX PRINTER</b>		
5.1	80 column		
5.2	136 column		
<b>6</b>	<b>A4 SIZE INKJET PRINTER</b>		

\*\*IT IS RECOMMENDED TO DISCUSS THE MINIMUM SPECIFICATION OF SERVERS REQUIRED WITH THE APPLICATION DEVELOPER/GIL.

<b>7</b>	<b>UPS</b>		
7.1	10 KVA online with 1 hour battery backup		
7.2	5 KVA online with 1 hour battery backup		
7.3	2 KVA online with 1 hour battery backup		
7.4	1 KVA online with 30 minutes battery backup		
7.5	600 VA Line Interactive UPS 15 minutes Battery backup		

<b>8</b>	<b>NETWORKING</b>		
8.1	8 port unmanageable 10/100 mbps switch		
8.2	16 port unmanageable 10/100 mbps switch		
8.3	24 port unmanageable 10/100 mbps switch		
8.4	24 port jack panel		
8.5	6 u wall mounted Rack		
8.6	3 ft. patch cord		
8.7	7 ft. patch cord		
8.8	Single Cat-6 I/O with surface mount box		
8.9	Cat 6 UTP cable ( 1 box = 305 meters )		
8.10	Cat 6 UTP cable ( in meters )		
<b>9</b>	<b>OTHER HARDWARE</b>		

- INDENTER IS REQUESTED TO SEE THE LAST BID RATES UPLOADED ON GIL WEBSITE & SUGGEST THE SPECIFICATION
- INDENTING OFFICE IS ALSO REQUIRED TO SPECIFY WHETHER SERVER TO BE PUT IN STATE DATA CENTRE OR NOT? IF YES, THEN INDENTING OFFICE HAS TO PROCURE RACK MOUNT SERVER & NEED TO CONTACT DST & GIL FOR FURTHER INFORMATION.
- NORMALLY, SERVERS ARE PROCURED WITHOUT OPERATING SYSTEM. FOR OPERATING SYSTEM IN SERVER YOU HAVE TO SEPARATELY CONTACT GIL.

(Sign, Seal & Stamp of the Department)