

Bid Document



GUJARAT INFORMATICS LIMITED

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**Providing, Fixing & Installing Furniture, Fixtures
and AC system for
Centralized GoG Call Center
at
Karmyogi Bhavan, Gandhinagar
(Tender No.P&A 201617/1)**

Pre-bid meeting: 24-01-2017 at 1500 hours

Last Date of Submission of Bid: 06-02-2017 till 1500 hours

Last Date of Submission of Bid Processing Fees & EMD: 06-02-2017 till 1500 hours

Date of Opening of Technical Bid: 06-02-2017 at 1700 hours

Bid Processing Fee: Rs. 1,500/-

Gujarat Informatics Limited (herein after referred to as GIL), on behalf of Department of Science & Technology, Gandhinagar (herein after referred to as the DST) intend to invite your bid for “Providing, Fixing & Installing Furniture, Fixtures and AC system for Centralized GoG Call Center” at Karmyogi Bhavan, Gandhinagar. (Tender No. P&A 201617/1).

SECTION I

Eligibility Criteria for the bidder:

Sr. No	Eligibility Criteria	Document/ Information to be submitted with proposal
1.	The agency should have been in existence since last 5 years as on 31-12-2016 and having similar work experience of minimum Three (3) years .	Certificate of Incorporation / partnership registration/affidavit or necessary proof. (Form 2-A) Gumastadhara, Udyog Aadhar Proof of IT returns submitted during past 3 financial years (2013-14, 2014-15 & 2015-16) to be attached. (Form 2-B)
2.	The agency should have an average annual turnover of at least Rs.30 lakhs from the interior works in the last Three (3) financial years (2013-14, 2014-15, 2015-16) as revealed by audited accounts.	(Form 3) Bidder have to submit the CA certificate mentioning Turnover for three years OR audited accounts for the mentioned years.
3.	The bidder should have completed at least one similar project of the value of Rs.20 lakh in last 3 years.	Certificate of completion from Client mentioning the value of the contract (If GIL demand the agreement/payment received detail/work order you should submit the same for further clarification) (Form 5)
4.	The bidder must have one office in Gujarat , preferably in Ahmedabad or Gandhinagar. In case, bidder does not have office in Gujarat, bidder should give undertaking to open office in Gujarat within 45 days from the date of purchase order.	(Form 4) The copy of Property tax bill/Electricity Bill/ Telephone Bill/G.S.T.-C.S.T. Registration/Lease agreement should be submitted as proof. VAT registration certificate.
5.	The Bidder should not be under a declaration of ineligibility for corrupt and fraudulent practices issued by Government of Gujarat or any of the PSU in the state of Gujarat.	Certificate / affidavit mentioning that the Bidder is not currently blacklisted by Government of Gujarat or any of the PSU in the state of Gujarat is due to engagement in any corrupt & fraudulent practices (Form 6)
6.	The bidder must have a valid VAT and Service Tax Registration in India. Proof of VAT and service tax for the last THREE (3) financial year to be submitted. (2013-14, 2014-15, 2015-16)	Proof of VAT and Service Tax returns submitted during past three financial years (2013-14, 2014-15, 2015-16) to be attached. (Form 7)

Note:

- All the details and the supportive documents for the above mentioned items should be uploaded in eligibility section in the bid.
- Bidders who wish to participate in this bid **will have to register on <https://gil.nprocure.com>**. Further bidders who wish to participate in online bids **will have to procure Digital Certificate** as per Information Technology Act 2000 using which they can sign their electronic bids. Bidders can procure the same from (n) code solutions – a division of GNFC Ltd., or any other agency licensed by Controller of Certifying Authority, Govt. of India. Bidders who already have a valid Digital Certificate need not procure a new Digital Certificate.

SECTION II

Scope of Work

This is furniture and interior work including electrification and Air-conditioning work.

1. Respondent will supply, provide, fix and install the following furniture, AC and related items/ facilities at the Call Centre site as designated by GIL.
2. Furniture –like chairs, tables, cabinet’s side-racks etc.
3. Providing and creating Workstations, cubicles, and cabins through partitions as per Approved design
4. Providing and fixing false ceiling of approved design
5. Lighting and electrification including fans with necessary cabling and other equipment and fixtures
6. Air-conditioning
7. Power connection with power back up and UPS Standard
8. Providing and fixing CAT6 and IO cables for LAN

The detailed scope of work and specifications are as mentioned in Financial bid format.

The desired layout along with required dimensions of proposed call center is attached at Annexure B.

Site visit of call center at Karmyogi Bhavan, Gandhinagar is arranged on below date and time for interested bidders.

Date: 20-01-2017 & 21-01-2017

Time : 11 am to 3 pm (both days)

SECTION III

General Terms & Conditions:

1. The last date of submission of bid on the website <https://gil.nprocure.com> is 06-02-2017 **up to 1500 Hrs.** No physical bids will be accepted under normal circumstances. However, GIL reserves the right to ask the bidders to submit the bid and/or any other documents in physical form.
2. The bid is non-transferable.
3. **The Bidder may quote only one option (i.e. only one product can be quoted) against each item.** Bidders are required to mention make & model of the product wherever applicable and required.
4. The successful bidder will have to supply and install all the required infrastructure as per the scope of work and to carry out necessary integration wherever required.
5. If in any case the quoted Item is not available in the market, the bidder will have to supply Higher Version/replacement of that Item in the quoted cost in the same time duration with prior approval of GIL/DST. (Make & Model quoted by the bidder should be available till the bid validity, duly supported for spares for warranty period).
6. The Bidder shall bear all the costs associated with the preparation and submission of its bid, and GIL in no case will be responsible or liable for these costs, regardless of conduct or outcome of bidding process.
7. Technical specifications indicated are minimum specification. Bidder may quote for better solution.
8. The bidder has to upload the compliance letter on its letter head duly signed by the authorized signature & other supporting documents as asked for in the bid in scanned format. Failing to submit the same or non-compliance / deviation from any bid terms and conditions, eligibility criteria or technical specifications may result in rejection of the bid.
9. The Bidder has to examine all instructions, forms, terms, conditions and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in rejection of its bid.
10. Amendment of Bidding Documents (Corrigendum)
 - 10.1. At any time prior to the deadline for submission of bids, GIL may, for any reason, whether its own initiative or in response to the clarification request by a prospective bidder, modify the bidding documents.
 - 10.2. The corrigendum will be published on website <https://gil.nprocure.com> & www.gil.gujarat.gov.in.
 - 10.3. In order to allow prospective bidders reasonable time to take into consideration the amendments while preparing their bids GIL, at its discretion, may extend the deadline for the submission of bids.
11. Bid Currency - Prices shall be quoted in Indian Rupees only. Payment for the supply of equipments as specified in the agreement shall be made in Indian Rupees only.
12. The bidder will have to submit **Non refundable Bid Processing Fees of Rs. 1,500/- & Earnest Money Deposit (E.M.D.) of Rs. 25,000/- (Rupees Twenty Five Thousand Only) (Refundable)** on or before date & hours of submission of bid in a sealed cover at GIL office with the heading **"Bid processing Fees & EMD for E-Tender no. P&A 201617/1 for Providing, Fixing & Installing Furniture, Fixtures and AC system for Centralized GoG Call Center."**
 - Bid processing fees must be in the form of Demand Draft in the name of "Gujarat Informatics Ltd." payable at Gandhinagar along with the covering letter.
 - EMD as mentioned above, shall be submitted in the form of Demand Draft **OR** in the form of an unconditional Bank Guarantee (which should be valid for 6 months from the last date of bid submission) of any Nationalized Bank including the public sector bank or Private Sector Banks or Commercial Banks or Co-Operative Banks and Rural Banks (operating in India having branch at

Ahmedabad/ Gandhinagar) as per the G.R. no. EMD/10/2015/508/DMO dated 27.04.2016 issued by Finance Department or further instruction issued by Finance department time to time; in the name of "Gujarat Informatics Ltd." payable at Gandhinagar (as per prescribed format given at Annexure A) and must be submitted along with the covering letter.

Please affix the stamp of your company on the overleaf of demand draft.

Note: Failing to submit physical covers of EMD and bid processing fees at GIL on or before 06-02-2017 **up to 1500 Hrs** may lead to the rejection of the bid.

13. In case of non-receipt of Bid processing fees & EMD as mentioned above in your bid will be rejected by GIL as non-responsive.
14. Unsuccessful bidder's E.M.D. will be returned as promptly as possible after the expiration of the period of bid validity OR upon the successful Bidder signing the Contract, and furnishing the Performance Bank Guarantee as prescribed by GIL, whichever is earlier.
15. In exceptional circumstances, GIL may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. Bidder may refuse the request without forfeiting its E.M.D. A Bidder granting the request will not be permitted to modify its bid.
16. The Successful bidder has to submit **SECURITY DEPOSIT in the form of Performance Bank Guarantee @ 10% of total order value** within 15 working days from the date of issue of Purchase order **valid for a period of 15 months** from any Nationalized Bank including the public sector bank or Private Sector Banks or Commercial Banks or Co-Operative Banks and Rural Banks (operating in India having branch at Ahmedabad / Gandhinagar) as per the G.R. no. EMD/10/2015/508/DMO dated 27.04.2016 issued by Finance Department or further instruction issued by Finance department time to time. (The draft of Performance Bank Guarantee is attached herewith).
17. Successful Bidder will have to **sign the contract** upon receiving the confirmed purchase order with the purchaser(s) within 15 working days from the date of confirmed purchase order. (The draft is attached herewith).
18. The successful Bidder's E.M.D. will be returned upon the Bidder signing the Contract, and furnishing the Performance Bank Guarantee @ 10% of the total order value and offer of inspection of the ordered material.
19. The E.M.D. may be forfeited at the discretion of GoG / GIL, on account of one or more of the following reasons:
 - (a) If a Bidder withdraws its bid during the period of bid validity.
 - (b) If Bidder does not respond to requests for clarification of their Bid
 - (c) If Bidder fails to co-operate in the Bid evaluation process, and
 - (d) In case of a successful Bidder, if the Bidder fails:
 - (i) To sign the Contract as mentioned above or
 - (ii) To furnish performance bank guarantee as mentioned above or
 - (iii) If the bidder is found to be involved in fraudulent practices.
20. Termination for Default:
 - 20.1. The Purchaser may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Bidder. Bidder will be given notice/cure period of 30 days, after that purchaser will terminate the Contract in whole or part after:
 - a) If the bidder fails to deliver any or all of the Goods as per the delivery schedule mentioned in the bid, or within any extension thereof granted by the Purchaser or
 - b) If the Bidder fails to perform any other obligation(s) under the Contract/Purchase order.
 - c) If the Bidder, in the judgment of the Purchaser has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

For the purpose of this clause:

“Corrupt practice” means the offering, giving, receiving or soliciting of anything of value of influence the action of a public official in the procurement process or in contract execution.

“Fraudulent practice : a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the purchaser, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the purchaser of the benefits of free and open competition;”

- 20.2. In the event the Purchaser terminates the Contract in whole or in part, pursuant to Clause 20.1 above, the Purchaser may procure, upon such terms and in such manner, as it deems appropriate, Goods or Services similar to those undelivered, and the Bidder shall be liable to the Purchaser for any excess costs for such similar Goods or Services. However, the Bidder shall continue the performance of the contract to the extent not terminated.
21. **If the successful bidder fails to submit the Performance Bank Guarantee & sign the Contract Form within prescribed time limit, the EMD of the successful bidder will be forfeited. GIL also reserves the right to blacklist such bidder from participating in future tenders if sufficient cause exists.**
22. Price shall be inclusive of all freight, forwarding, transit insurance, installation, warranty and maintenance charges.
23. Prices shall be inclusive of Excise Duties. The prices shall strictly be submitted in the given format. Quoted prices shall be inclusive of all taxes except CST / VAT / Service Tax. The tax components like CST / VAT / Service Tax as applicable shall be mentioned separately in the respective columns.
24. Late Bids: The bidder will not be able to submit the bid after final submission date and time.
25. Modification and Withdrawal of Bids
- 25.1. The Bidder may modify or withdraw its bid before the due date of bid submission.
- 25.2. No bid will be allowed to be modified subsequent to the final submission of bids.
- 25.3. No bid will be allowed to be withdrawn in the interval between the deadline for submission of bids and the expiry of the bid validity. Withdrawal of a bid during this interval will result in the forfeiture of bidder’s E.M.D.
26. Bids will be opened with the buyer’s private digital key in the presence of Bidder’s representatives, who choose to attend. The Bidder’s representatives who are present shall sign a register/attendance sheet evidencing their attendance. The representative will be held responsible for all commitments made on behalf of the bidder and that will be considered valid for all further dealings related to this bid process. In the absence of the bidder(s), the Tender Committee may choose to open the bids as per the prescribed schedule.
27. The Bidder’s names, Bid modifications or withdrawals, discounts and the presence or absence of relevant E.M.D. and such other details as GIL/GOG officer(s) at their discretion, may consider appropriate, will be announced at the opening.
28. **Evaluation of the Bids:** After the closing time of submission, GIL / DST will verify the submission of Bid Processing Fees & EMD as per bid terms and conditions. The eligibility criteria evaluation will be carried out of the responsive bids. The technical bids of the bidders who are complying with all the eligibility criteria will be opened and evaluated next. GIL will seek clarifications if required on eligibility & technical section. The financial bid of the technically qualified bidders will be opened and financially L1 bidder will be decided from the sum total of prices for all line items **without tax with 1 year warranty** and then called for further negotiations if required.
29. **Financial Bids that are less than <30>% of the average bid price or estimated cost will be disqualified (the average bid price is computed by adding all Financial Bid values of ALL the qualified bidders and dividing the same by the number of bidders).**
30. **The bidder will have to offer the inspection in the manner as decided by GIL** before delivering to the respective site or at customer sites. The cost of the same has to be borne by the supplier. Any deviation found in the specification of the produced goods from the bid specification will lead to the cancellation of the order, forfeiture of EMD/PBG and prohibition in the participation in the future purchase of

Government of Gujarat. GIL/GoG will not be responsible for any time delay which may arise due to any deviation from the bid technical specification found at the time of inspection and the bidder has to deliver and install the ordered goods within prescribed time limit. **At the time of inspection, bidder is required to produce Manufacturer/dealer's confirmation on Manufacturer/dealer's letter head for back to back warranty support as per tender terms & conditions.**

31. The Indenter's right to inspect, test and, where necessary, reject the Goods after the Goods arrival at Customer Site shall in no way be limited or waived by reason of the Goods having previously been inspected, tested and passed by the Purchaser or its representative prior to the Goods shipment.
32. **Delivery & Work Completion Schedule:** The work should be completed within **45 days from the date of issuing of work order.**

The contractor will give work schedule as a part of technical bid. The same will have to be followed strictly while executing the works.

Work Completion time is the essence of the contract and if Work Completion time is not made as stipulated, Gujarat Informatics Ltd. (GIL) shall be at liberty to procure the material at tenderer's risk and cost and if thereby any extra expenditure is involved, the same shall be debited to tenderer's account, If Gujarat Informatics Ltd. (GIL) is unable to procure the material from alternate source in time and if Gujarat Informatics Ltd. (GIL) suffers any consequential loss, tenderer will have to bear the same. Gujarat Informatics Ltd. (GIL) in that case will forfeit the security deposit and will also have the right to recover the claim against party for damage incurred.

33. In case of successful bidder is found in breach of any condition(s) of bid or supply order/work order, at any stage during the course of supply / installation or warranty period, the legal action as per rules/laws, shall be initiated against the successful bidder and EMD/PBG shall be forfeited, besides debarring and blacklisting the bidder concerned for the time period as decided by Govt., for further dealings with GoG.
34. Bid validity will be of **90 days after the date of financial bid opening.** A bid valid for shorter period shall be rejected as non-responsive. **If required, GIL may extend the bid validity for further period from the date of expiry of bid validity in consultation with the successful bidder.**
35. Bidders are required to quote all items including optional add-ons as well. Incomplete bids will be treated as non-responsive and will be rejected.

36. Warranty & Maintenance Support Services

- 36.1. **Warranty:** Comprehensive onsite warranty for minimum 1 Year from the date of installation of procured goods.
- 36.2. If any equipment/material gives continuous trouble, say 3 times in one month during the warranty period, the bidder shall replace the same with new equipment/material without any additional cost to the purchaser.
- 36.3. If any manufacturing or other technical defects are found within the warranty period, the same will have to be replaced or rectified free of cost by the bidder.
- 36.4. Maintenance service: Free maintenance services shall be provided by the Bidder during the period of warranty.
- 36.5. In case, bidder is not providing satisfactory support & doing unwarranted delay in providing warranty support, Government offices reserves right to repair the equipment at risk & cost of the bidder.
- 36.6. The Bidder will be required to co-ordinate with other agencies designated by GIL/DST to achieve the end-to-end completion of work.

37. Penalty Clause

37.1. Penalties for delay in delivery and installation.

If work is not completed as per work completion time, penalty will be levied @ 0.1 % of contract value per day from the date of delaying the said work up to the maximum 10 % of contract value. This will not absolve the contractor from the responsibility of getting the balance work done.

37.2. Penalties for Loss and Damages:

Any loss or damages or deterioration of any material in transit shall be at the cost of the bidders. It shall be at the discretion of GIL to reject, damaged or spoiled material, if so noticed. During the work, if any property of Building is damaged then book value/repair cost + 20 % of same would be recovered from the contractor.

37.3. Insurance:

Transit insurance of the consignment/Insurance of contractor's manpower are to be provided by the contractor at his cost.

37.4. Defect Liability Period. :

The defect liability period of 12 Months from the date of completion / Date of Final Bill certified by Architect.

37.5. The Authority also reserves right to amend, alter, increase or decrease the scope of work and payment will be made accordingly.

37.6. If tender submitted is in contravention of the terms and conditions stated herein, it will not be considered.

37.7. In case of any dispute or difference of opinion in the interpretation of any of the terms and conditions of this tender, the decision of the GIL, 8th Floor, Block -01, Udyog Bhavan, Sector – 11, Gandhinagar shall be final and binding to all.

37.8. The courts at Gujarat Informatics Ltd. (GIL) in Gujarat state only will have jurisdiction to deal with and decide any legal dispute or contravention between the parties hereto.

37.9. The agency shall be liable to pay penalty for breach of any conditions of the Contract/ Tender terms & conditions. The Penalty amount shall be decided by the Managing Director, GIL and shall be binding to the agency. The penalty amount shall be recovered from the Tenderer from the pending amount of the Bills/ security deposit.

37.10. Operational / Warranty period Penalties:

a) During warranty period, bidder will have to response the call within 4 hours and resolve the complaint within 2 days. If the complaint is not resolved within 2 days, the penalty of Rs.500 per day of delay will be levied. The amount of penalty will be recovered from the Performance bank guarantee during warranty period.

38. Payment: Payment for Goods and Services shall be made by Purchasing Department in Indian Rupees as follows:

38.1. No advance payment will be made.

38.2. 90 % payment after successful delivery & installation as per the scope of work and accepted by GIL or its designated agency.

38.3. 10 % after completion of 6 months from the successful acceptance of work.

39. GIL reserves the right to change any bid condition of any item even after inviting the bids, with/without prior notification.

40. DST / GIL's Right to accept any Bid and to reject any or all Bids – DST/ GIL reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to awarding the Contracts, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for such decision.

41. The bid quantities are estimated based on the receipt of the requirement from Indenting Department. The quantities may decrease up to 50% of the bid quantity or increase up to 50% of the bid quantity at the time of finalization, depending upon the change in the requirements/grants available with the purchaser(s), which shall be binding to the bidder.

42. Limitation of Vendor's Liability: Vendor's cumulative liability for its obligations under the contract shall not exceed the contract value and the vendor shall not be liable for incidental, consequential, or indirect damages including loss of profit or saving.

43. All correction/addition/deletion shall require authorized countersign.

44. Force Majeure Shall mean and be limited to the following:

- a) Fire, explosion, cyclone, earthquake, flood, tempest, lightning or other natural physical disaster;
- b) War / hostilities, revolution, acts of public enemies, blockage or embargo;
- c) Any law, order, Riot or Civil commotion, proclamation, ordinance, demand or requirements of any Government or authority or representative of any such Government including restrictive trade practices or regulations;
- d) Strikes, shutdowns or labor disputes which are not instigated for the purpose of avoiding obligations herein, or;
- e) Restrictions imposed by the Government or other statutory bodies which prevents or delays the execution of the order;
- f) Any other circumstances beyond the control of the party affected;

The BIDDER shall intimate Purchaser by a registered letter duly certified by the local statutory authorities, the beginning and end of the above causes of delay within seven (7) days of the occurrence and cessation of such Force Majeure Conditions. In the event of delay lasting over two months, if arising out of causes of Force Majeure, Purchaser reserves the right to cancel the order.

Delivery & Installation period may be extended due to circumstances relating to Force Majeure by the Purchaser. Bidder shall not claim any further extension for delivery & installation or completion of work. Purchase / GoG shall not be liable to pay extra costs under any circumstances.

The BIDDER shall categorically specify the extent of Force Majeure conditions prevalent in their works at the time of submitting their bid and whether the same have been taken in to consideration or not in their quotations. In the event of any Force Majeure cause, the BIDDER shall not be liable for delays in performing their obligations under this order and the delivery dates can be extended to the BIDDER without being subject to price reduction for delayed deliverables, as stated elsewhere.

It will be prerogative of Purchaser / GoG to take the decision on force major conditions and Purchaser decision will be binding to the bidder.

45. The Clarifications if any should be submitted in writing to GIL at least on or before 3 days of pre-bid meeting date. Thereafter the clarifications received from the vendors will not be entertained.

Your bid should be submitted on website <https://gil.nprocure.com> on or before **15:00 Hours, 06-02-2017**. Proposals after due time period will not be accepted.

The Technical Bids will be opened **on 06-02-2017 at 17:00 Hours at GIL, Block No. 1, 8th Floor, Udyog Bhavan**, in the presence of the committee members and representatives of the bidders, who have submitted valid bids. Only one representative from each bidder will be allowed to attend the tender opening. The representative will be held responsible for all commitments made on behalf of the bidder and that will be considered valid for all further dealings related to this tender process.

Please address all queries and correspondence to

**Shri. Samir Mehta, GM (Services),
Gujarat Informatics Limited**

Block No. 1, 8th Floor, Udyog Bhavan, Gandhinagar - 382010

Phone No. 079-23259224, Fax No. 079-23238925, E-mail: samirm@gujarat.gov.in

Fax / Email should be followed by post confirmation copy.

SECTION IV

FINANCIAL BID FORMAT

Table A (Furniture Works BoQ)							
Item No	Item	Qty	Unit	Make & Model	Unit Rate (without tax including 1 yr warranty) Rs.	Total Rate (without tax including 1 yr warranty) Rs.	Rate of Applicable Tax (%)
1	Providing and Fixing wooden Partition in instructor's Cubical in call center. Partition Frame to be created with Powder coated steel frame of 50 mmx25 mm rectangular tube CRC. Section of TATA Steel or other ISI brand having 1.6 mm thickness. Infill within the frame will be out of termite proof and weather proof 12 mm plywood of ISI mark. The infill will be treated with 1.5 mm thick ISI mark laminates on both the side of approved color/ shed. The Plywood to be Fixed over the frame with 12 mm teak wood bidding putty bolted in the nut pre welded within wooden the frame. This nut will be welded at about 30cms distance all over the Frame. Teak wood bidding to be painted with 2 coats of oil paint over primer of approved brand. [Refer – Annexure B – Page No.3]	75	Sq. ft				
2	Providing and Fixing Glass and ply wood partition OF 2.1 meters height for lunch room and conference room and an in between partition. Frame Structure of 50 mmx25 mm powder coated CRC. Pipe of TATA steel or equivalent ISI mark tube Section of 1.6 mm thickness, having 5 mm thick glass and 12 mm thick plywood in fill. The glass has to be fixed over the steel frame with 6 mm thick teak wood bidding of 22 mm width. This is on to be fixed on the metal frame by bolting on a pre welded nut inside the frame. The ply wood will be fitted in the same manner with 19 mm wide teak wood bidding. Bolting to be done at 30 cms distance all over the frame. Bidding to be painted with 2 coats of oil paint over primer and putty of approved brand and As per the approved design. Plywood to have 1.5 mm thick laminates on both the side of approved brand and shed/ design. [Refer – Annexure B – Page No.4 & 5]	290	sft				
3	Providing and fixing 3.0 mx 0.90 m (3 ftx10 ft) Post formed MDF top table for Conference Room. The basic frame of the table will be of 50 mmx25mm CRC TATA steel or equivalent ISI mark tubular steel of 1.6mm thickness. 25 mmx 25 mm peripheral steel frame of TATA CRC steel and similar ISI brand of 1.6 mm thickness to be welded over the base Frame. made as per the approved design welded over the steel frame. The Steel frame structure to be powder coated with approved color. 25 mm thick post form MDF top to be fixed over the 25 mmx25 mm peripheral Frame. [Refer – Annexure B – Page No.6]	1	no				
4	Providing and fixing front to front 4 seat work station of 1.70 (length) x 0.90 (width) x 1.12 (height) as per drawing , framing the skeleton with member of grid made of 1.6 mm thick CRCA sheet and all horizontal members to be mode of 1.0 mm, partition to be completed with combination of panels made from 9 mm thic. MDF board m. s. powder coated embossed sheet with approved laminate on both side of frame ,top runners of the of the low height frame , made frame extruded aluminum with half round shape finished with approved shade of powder coating , fitted 25 mm thick post forming MDF top , fixed with metal clamp including suspended metal key board –mouse tray fixed with telescoping channel, and box made from MS sheet , providing and fixing soft board (12 mm thick) finished with tapestry of good quality (min Rs 100 per meter) in front of seating. Including all material, labour etc complete as per detail drawing and instruction of engineer in charge and consultant. [Refer – Annexure B – Page No.7]	8	no				
5	Providing and fixing one side 2 seat work station of 1.70 (length) x 0.45 (width) x 1.12 (height) as per drawing , framing the skeleton with member of grid made of 1.6 mm thick CRCA sheet and all horizontal members to be mode of 1.0 mm, partition to be completed with combination of panels made from 9 mm thic. MDF board m.s.powder coated embossed sheet with approved laminate on both side of frame ,top runners of the of the low height frame , made frame extruded aluminum with half round shape finished with approved shade of powder coating , fitted 25 mm thick post forming MDF top , fixed with metal clamp including suspended metal key board –mouse tray fixed with telescoping channel, and box made from MS sheet , providing and fixing soft board (12 mm thick) finished with tapestry of good quality (min Rs 100 per meter) in front of seating. Including all material, labour etc. complete as per detail drawing and instruction of engineer in charge and consultant.	2	no				
6	Providing and fixing storage cabinets of 45 cm x75 cmx 90 cm, 45 cm x120 cm x 150cm, 45 cm x 60 cm x210 cm size having 19 mm plywood structure and 12mm plywood shutters with 1.5mm formica or equivalent lamination on front and 2 coats of paint with primer and putty at the inside. Necessary	70	sft				

	hardware of lock, handle, magnet etc. to be provided as per approved design. [Refer – Annexure B – Page No.8]					
7	Supervisor and Conference room Chair - medium back chair with revolving and tilting mechanism: The seat and back are made up of 1.2cm thick hot pressed plywood, upholstered with synthetic leather and moulded polyurethane foam with PVC lipping all around. The back foam is designed with contoured lumbar support for extra comfort BACK SIZE: 49.0cm (W) X 47.0cm (H). SEAT SIZE: 49.0cm(W)x44.0cm (D). The polyurethane foam is moulded with density=45+/-2 kg/m3 and hardness=20+/-2 on hampden machine at 25% compression. The amest tops are injection moduled from black polypropylene. They are fitted to tubular armrest supports made of dia 2.54cm (1")x14GB M.S. E.R.W. tube black powder coated. The tublar armrest supports hold together the seat and back. The center pivot machanism 3600 revolving type 17' maximum tilt on pivot at center, Tilt Tension adjustment Upright locking. The an adjustment stroke of 9.0cm. The bellow is 3 piece telescopic type and polypropylene. The pedestal is fabricated from 0.2cm. thick CR steel , powder coated and fitted with an injection molded black polypropylene hub cap and 5 nos.	12	no			
8	Providing the low back just revolving chair make as per approved design. The seat and back are made up of 1.2cm thick hot pressed plywood, upholstered with synthetic leather and moulded polyurethane foam with PVC lipping all around. The back foam is designed with contoured lumbar support for extra comfort BACK SIZE:49.0cm(W)X 27.0cM(H). SEAT SIZE:49.0cm(W)x44.0cm (D). The polyurethane foam is moulded with denisty=45+/-2 kg/m3 and hardness=20+/-2 on hampden machine at 25% compression. The amest tops are injection moduled from black polypropylene. They are fitted to tubular armrest supports made of dia 2.54cm (1")x14GB M.S. E.R.W. tube black powder coated. The tublar armrest supports hold together the seat and back . The center pivot machanism 3600 revolving type ., The bellow is 3 piece telescopic type and polypropylene. The pedestal is fabricated from 0.2cm. thick CR steel , powder coated and fitted with an injection moulded black polypropylene hub cap and 5 nos.	40	no			
9	Work tables with 1 drawer which would have a steel frame with 19 mm plywood having 1.5 mm laminet on exterior side and oil paint applied with 2 coats of putty and comor on inside - 60cmx120cm measurement of the top having post form. [Refer – Annexure B – Page No.9]	2	no			
10	Providin and fixing 12mm thick Soft Board over 6 mm thick ply wood to be covered with Fabric at designated locations inside the call center.	100	sft			
11	Providing Moulded PVC chair for lunch room. These are heavy duty injection molded stackable chairs of Supreme brand model name Web, having a size of 805 mm (h) 510MM (W) 525 MM(DEPTH)	12	no			
12	Providing 3 seated SS benches for waiting in the passage. 35 MM SS pipes structure having SS perforated sheet welded to the frame to form seat and back support	2	no			
13	Providing and fixing Gypsum board 8 mm plain color false ceiling with aluminum frame consisting of 600 mm x 600 mm 3mm thick plain gypsum board sheet used as panel inserted in a frame work made using anodized aluminum T section of size 1" x 1" (25 x 25 mm, gauge or 1 mm thick) in square pattern of grid sizes of 2 x 2 (600 x 600 mm). the aluminum frame work is supported from the ceiling with the help of G.I. hook and G.I. wire/6 mm M.S. rods of required size to maintain proper level etc. The aluminum frame work is supported on side wall with the use of aluminum L section of size 1 x 1 (25 x 25 mm)angles etc. Complete s per direction of Engineer in charge. Manufactures, specification and drawing. To be painted with 2 coats of approved brand oil paint with 2 coats of putty and primer	1300	sft			
14	Providing and fixing solar films in the exterior windows	150	sft			
15	Providing and fixing reflective films in the windows opening in the passage.	150	sft			
16	Providing and fixing roller type of curtains to be fixed on the exterior opening windows.	150	sft			
17	Providing and fixing 2.4 mx 0.90 m (3 ftx10 ft) wooden top table for lunch room. The basic frame of the table will be of 50 mmx25mm CRC TATA steel or equivalent ISI mark tubular steel of 1.6mm thickness. 25 mmx 25 mm peripheral steel frame of TATA CRC steel and similar ISI brand of 1.6 mm thickness to be welded over the base Frame. made as per the approved design welded over the steel frame. The Steel frame structure to be powder coated with approved color. 19 mm thick termite proof and weather proof plywood of approved brand to be fixed over the 25 mmx25 mm peripheral Frame. The top to be finished with 1.5 mm thick lamination on the top and 2 Coats of oil paint of approved brand over primer and putty on the other sides. Bidding putty of 12 mmx 25 mm to be nailed on the edge of the plywood top. The bidding putty to be finished with 2 coats oil paint of approved brand over primer and putty. [Refer – Annexure B – Page No.10]	1	no			
18	Providing and fixing 25cms (w) x35 (d) x45 (h) cabinet for work station,	36	no			

	having 3 sides of 19mm thick block board with 15cms deep drawer of 12 mm plywood and lockable shutter of 12mm laminated plywood. All the exterior sides to be finished with 1.5 mm thick lamination of approved make and color. All internal surfaces to be painted with 2 coats of oil paint over 2 coats of putty and primer, Complete with fixtures like drawer channel, handles, hinges and locks. [Refer – Annexure B – Page No.11]						
19	Aluminum door with glass /pvs panel infill to be hinged to partition frame of MS. With double / single shutters of horizontal member size 40mm x 18mm x 1.29mm (of Jindal Section no : 8949 @ wt. of 0.456 Kg/ MT), vertical member of size 40mm x 18mm x1.29mm (of Jindal Section no: 8947 @ wt. of 0.456 Kg/MT, Section 8948, @ Wt. 0.457 Kg/MT) with 5mm thick transparent bronze color tinted float glass with powder coated aluminum fittings and fixtures and transparent silicon sealant glass fixing to frame as per details etc. complete for.	63	sft				
Total of furniture works (Table A)							

Table –B (Electrification works BoQ)								
Item No	Item	Qty	Unit	Make & Model	Unit Rate (without tax including 1 yr warranty) Rs.	Total Rate (without tax including 1 yr warranty) Rs.	Rate of Applicable Tax (%)	
20	Point wiring with approved ISI make 1.0mm ² copper PVC insulated FR wire with 1.0mm ² copper PVC insulated FR wire for earth continuity in FIA approved ISI Mark 1.5 mm thick & 25mm Dia. Rigid PVC pipe with PVC fitting fixed with adhesive solution erected concealed in plastered wall / slab or on wall / ceiling with / without false ceiling with approved make 5/6 Amp. Modular type switch and accessories mounted in 18 G. GI company fabricated metallic box covered with appropriate front plate modules erected flushed with wall / ceiling. Including all zari & civil works to making the wall as per original cat-II (a) For Light Point	30	No					
21	2x2.5 sq mm copper multi standard conductor mains with 1.5 sq mm copper multi standard conductor earthing, with PVC pipe or PVC casing capping complete	250	Mtr.					
22	2x4.0 sq mm copper multi standard conductor mains with 2.5 sq mm copper multi standard conductor earthing, with PVC pipe or PVC casing capping complete	150	Mtr					
23	Supplying and erecting Dalton or approved make telephone cable unarmored 0.5mm thick 2 pair	200	Mtr					
24	Providing and fixing of RJ11 telephone socket with plate	30	No					
25	Providing and fixing of AC copper tube canopy with 19 mm plywood cover of 6"x3"x3" complete with 2 coats of oil paint on putty and primer	40	rft					
26	Providing and fixing of 1.2 cms grey PVC insulated pipe, with fittings like elbow, tee, cuppler, solution etc complete for AC drain line	60	rft					
27	Providing and fixing fan down rod of 75 cms with anchor fasteners, hook, nut bolt etc.	6	no					
28	Providing and fixing of CAT-6 Networking Cable with PVC pipe and fittings complete (Molex or Finolex) with PVC pipe or PVC casing capping complete	300	Mtr					
29	Providing and fixing of IO socket face plate box complete for networking (ABAYA/MONEX/TYCO make)	30	no					
30	Providing and fixing of 6 amp plug socket along with 6 amp switch complete with modular plate and box	20	no					
31	Providing and fixing of 15 watt LED penal with fixtures and electronic drivers (Surya or Sysca Havells or equivalent)	36	no					
32	Providing and fixing of ½ and ¼" size copper pipe with imported insulation, 3 core 2.5 copper cable and necessary material etc complete	60	ft					
33	Providing and installation of 1.5 ton capacity 3 star rating split AC system with powder coated outdoor unit stand (Daikin, Hitachi or equivalent make)	5	no					
34	Providing and fixing 20 amp DP MCB with powder coated box etc complete, (The DBs should be used of same company of MCB to be used)	6	no					
35	Providing and erecting 16G CRCA sheet with powder coated MCB distribution board flush / surface mounted fitted with busbar, 3 nos neutral & earthing link, and DIN rail, conforming to IS 13032 and BS 5486-1986 without MCB to house appropriate nos. of MCBs (The DBs should be used of same company of MCB to be used) (a)Three Phase 16 ways (2Nos.) SS Double Door for Single Phase Out Going Horizontal Box	2	no					
36	Providing and fixing 6 to 32 amp single pole MCB (The DBs should be used of same company of MCB to be used)	30	no					
37	Providing and fixing 32 amp DP, (The DBs should be used of same company of MCB to be used)	6	no					
38	63A Four Pole MCB TPN Switch, (The DBs should be used of same company of MCB to be used)	2	no					

39	2x1.5 sq mm copper multi standard conductor mains with 2.5 sq mm copper multi standard conductor earthing, with PVC pipe or PVC casing capping complete	100	Mtr				
Total of Electrification Works (Table B)							
Grand Total (Table A + Table B)							

Note:

- **Bidders are required to quote rates without tax.**
- **L1 will be the lowest sum total of rates of all line items without tax with 1 Year Warranty.**
- **The Bidder shall explicitly mention the applicable rate of tax.**
- **All the items will have to be preapproved by the In-charge Architect in consultation with GIL.**
- **Payment will be made on actual quantity ordered and actual work done.**

SECTION V

Bid Processing Fees & Earnest Money Deposit Details

Sr. No.	Item	Amount (In Rs.)	Name of the Bank & Branch	Demand Draft No.
1	Bid Processing Fees			
2	Earnest Money Deposit (E.M.D.)			

ELIGIBILITY CRITERIA

Form 1: - General Information:

Sr. No	Particulars	Details to be furnished	
1.	Details of responding Agency		
a)	Name		
b)	Address		
c)	Telephone	Fax	
d)	Website		
2.	Details of Contact Person		
a)	Name		
b)	Designation		
c)	Address		
d)	Telephone no.		
e)	Mobile no.		
f)	Fax no.		
g)	E-mail		
3.	Details of Authorized Signatory (please attach proof)		
a)	Name		
b)	Designation		
c)	Address		
d)	Telephone no.		
e)	Mobile no.		
f)	Fax no.		
g)	E-mail		
4.	Information about responding Agency		
a)	Status of Agency(Public Ltd. / Pvt. Ltd /Partnership etc)		
b)	No. of years of operation in India/ Gujarat		
c)	Details of Registration (Ref e.g. ROC Ref #)	Date	
		Ref #	
d)	Income Tax Registration number.(PAN)		
e)	VAT Registration No.		
f)	Service Tax Registration No.		
g)	Locations and addresses of offices		

Form No. 2: – A – Certificate of incorporation/partnership registration/affidavit or necessary proof.

Form No. 2: – B – Proof of IT returns of last 3 financial year
(Attach audited photocopies of 2013-14, 2014-15 and 2015-16)

Form No. 3: Financial strength of the bidder

Financial Year	Turnover (In Rs.)	Audited Accounts uploaded? (Yes/No)
2013-14		
2014-15		
2015-16		
Grand Total		

Note: Please fill this form and upload the Audited Annual Accounts / Balance Sheet along with Profit & Loss Account for the last three financial years.

Form No. 4: Office in GUJARAT

Sr. No.	Address	Contact Person	Contact Nos.	Type of supporting document attached
1				
2				

Note: You may mention more than one office (if applicable) by adding multiple rows.

Form No. 5: Similar Work experience during last 3 years (2013-14, 2014-15 and 2015-16)

Sr. No.	Name & Address, Phone No. of Client	Period of Contract		Whether Govt./Semi Govt./Autonomous bodies/PSU's (PI specify)	Value of Engagement
		From	To		
2					

Note: Please provide Work Order/ Client Letter/ Job Completion Certificate for each of the assignments provided mentioned above. In absence of any of the above documents, details shall not be considered for evaluation.

Form No. 6:- Notarized affidavit

Mentioning that the Bidder is not currently blacklisted by Government of Gujarat or any of the PSU in the state of Gujarat is due to engagement in any corrupt & fraudulent practices.(Please submit as per below format)

Declaration

Tender for Providing, fixing and installing Furniture, Fixtures and AC systems for Centralized GoG Call Center” (Tender No. P&A 201617/01)

I _____ authorized signatory of the agency _____ confirm that there is no police case pending against our agency relating to previous service contracts.

I _____ authorized signatory of the agency _____ is not currently blacklisted by Government of Gujarat or any of the PSU in the state of Gujarat is due to engagement in any corrupt & fraudulent practices.

For, Name of Agency

Authorized Signatory

Form No.7: Proof of VAT and Service Tax returns of last THREE financial year
(Attach audited photocopies of 2013-14, 2014-15 and 2015-16)

Form No.8: Work Planning Report (Please attach)

Sr. No.	Specify Activity	Time Period		Remarks
		Start Date	End Date	
1				

Form No. 9: Performa of Compliance letter/Authenticity of Information Provided

(On Non judicial Stamp paper of Rs. 100/- duly attested by the First class Magistrate/Notary Public)

Date:

To,
G.M (Services)
Gujarat Informatics Ltd.
Block-1, 8th Floor, Udyog Bhavan,
Gandhinagar

Sub: Compliance with the tender terms and conditions, specifications and Eligibility Criteria

Ref: Bid for “Providing, Fixing & Installing Furniture, Fixtures and AC system for Centralized GoG Call Center” at Karmyogi Bhavan, Gandhinagar. (Tender No. P&A 201617/1).

Dear Sir,

With reference to above referred tender, I, undersigned <<Name of Signatory>>, in the capacity of <<Designation of Signatory>>, is authorized to give the undertaking on behalf of <<Name of the bidder>>.

We wish to inform you that we have read and understood the technical specification and total requirement of the above mentioned bid submitted by us on **DD.MM.YYYY**.

We hereby confirm that all our quoted items meet or exceed the requirement and are absolutely compliant with specifications mentioned in the bid document.

We also explicitly understand that all quoted items meet technical specification of the bid & that such technical specification overrides the brochures/standard literature if the same contradicts or is absent in brochures.

In case of breach of any tender terms and conditions or deviation from bid specification other than already specified as mentioned above, the decision of GIL Tender Committee for disqualification will be accepted by us.

The Information provided in our submitted bid is correct. In case any information provided by us are found to be false or incorrect, you have right to reject our bid at any stage including forfeiture of our EMD/ PBG/cancel the award of contract. In this event, GIL reserves the right to take legal action on us.

Thanking you,

Dated this _____ day of _____ YYYY

Signature: _____

(In the Capacity of) : _____

Duly authorized to sign bid for and on behalf of

Note: This form should be signed by authorized signatory of bidder

Format of Earnest Money Deposit in the form of Bank Guarantee

Ref:

Bank Guarantee No.

Date:

To,

G.M (Services)

Gujarat Informatics Limited

8th Floor, Block -1, Udyog Bhavan,

Sector - 11, Gandhinagar - 382010

Gujarat, India

Whereas ----- (here in after called "the Bidder") has submitted its bid dated ----- in response to the Tender no: P&A 201617/1 for "Providing, Fixing & Installing Furniture, Fixtures and AC system for Centralized GoG Call Center" at Karmyogi Bhavan, Gandhinagar on behalf of Department of Science and Technology, Gandhinagar KNOW ALL MEN by these presents that WE -- ----- having our registered office at ----- (hereinafter called "the Bank") are bound unto the Gujarat Informatics Limited in the sum of ----- for which payment well and truly to be made to Gujarat Informatics Limited, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this -----day of -----YYYY.

THE CONDITIONS of this obligation are:

1. The E.M.D. may be forfeited:

- a. if a Bidder withdraws its bid during the period of bid validity
- b. Does not accept the correction of errors made in the tender document;
- c. In case of a successful Bidder, if the Bidder fails:
 - (i) To sign the Contract as mentioned above within the time limit stipulated by purchaser or
 - (ii) To furnish performance bank guarantee as mentioned above or
 - (iii) If the bidder is found to be involved in fraudulent practices.
 - (iv) If the bidder fails to submit the copy of purchase order & acceptance thereof.
 - (v) If the successful bidder fails to submit the Performance Bank Guarantee & sign the Contract Form within prescribed time limit, the EMD of the successful bidder will be forfeited. GIL also reserves the right to blacklist such bidder from participating in future tenders if sufficient cause exists.

We undertake to pay to the GIL/DST up to the above amount upon receipt of its first written demand, without GIL/ DST having to substantiate its demand, provided that in its demand GIL/ DST will specify that the amount claimed by it is due to it owing to the occurrence of any of the abovementioned conditions, specifying the occurred condition or conditions.

This guarantee will remain valid up to 6 months from the last date of bid submission. The Bank undertakes not to revoke this guarantee during its currency without previous consent of the GIL/DST and further agrees that if this guarantee is extended for a period as mutually agreed between bidder & GIL/DST, the guarantee shall be valid for a period so extended provided that a written request for such extension is received before the expiry of validity of guarantee.

The Bank shall not be released of its obligations under these presents by any exercise by the GIL/DST of its liability with reference to the matters aforesaid or any of them or by reason or any other acts of omission or commission on the part of the GIL/DST or any other indulgence shown by the GIL/DST or by any other matter or things.

The Bank also agree that the GIL/DST at its option shall be entitled to enforce this Guarantee against the Bank as a Principal Debtor, in the first instance without proceeding against the Agency and not withstanding any security or other guarantee that the GIL/DST may have in relation to the Agency's liabilities.

Dated at _____ on this _____ day of _____ YYYY.

Signed and delivered by

For & on Behalf of

Name of the Bank & Branch &
Its official Address

Approved Bank: All Nationalized Bank including the public sector bank or Private Sector Banks or Commercial Banks or Co-Operative & Rural Banks (operating in India having branch at Ahmedabad/ Gandhinagar) as per the G.R. no. EMD/10/2015/508/DMO dated 27.04.2016 issued by Finance Department or further instruction issued by Finance department time to time.

Performa of Performance Bank Guarantee
(To be stamped in accordance with Stamp Act)

Ref:

Bank Guarantee No.

Date:

To

G.M (Services)

Gujarat Informatics Limited
8th Floor, Block -1, Udyog Bhavan,
Sector - 11, Gandhinagar - 382010
Gujarat, India

Dear Sir,

In consideration of Gujarat Informatics Ltd/Department of Science and Technology, Government of Gujarat, Gandhinagar (hereinafter referred to as the OWNER/PURCHASER which expression shall unless repugnant to the context or meaning thereof include successors, administrators and assigns) having awarded to M/s having Principal Office at (Hereinafter referred to as the "SELLER" which expression shall unless repugnant to the context or meaning thereof include their respective successors, administrators, executors and assigns) the supply of _____ by issue of Purchase Order No..... Dated issued by <<GoG Department>> for and on behalf of the OWNER/PURCHASER and the same having been accepted by the SELLER resulting into CONTRACT for supplies of materials/equipments as mentioned in the said purchase order and the SELLER having agreed to provide a Contract Performance and Warranty Guarantee for faithful performance of the aforementioned contract and warranty quality to the OWNER/PURCHASER, _____ having Head Office at (hereinafter referred to as the 'Bank' which expressly shall, unless repugnant to the context or meaning thereof include successors, administrators, executors and assigns) do hereby guarantee to undertake to pay the sum of Rs. _____ (Rupees _____) to the OWNER/PURCHASER on demand at any time up to _____ without a reference to the SELLER. Any such demand made by the OWNER/PURCHASER on the Bank shall be conclusive and binding notwithstanding any difference between Tribunals, Arbitrator or any other authority.

The Bank undertakes not to revoke this guarantee during its currency without previous consent of the OWNER/PURCHASER and further agrees that the guarantee herein contained shall continue to be enforceable till the OWNER/PURCHASER discharges this guarantee. OWNER/PURCHASER shall have the fullest liberty without affecting in any way the liability of the Bank under this guarantee from time to time to extend the time for performance by the SELLER of the aforementioned CONTRACT. The OWNER/PURCHASER shall have the fullest liberty, without affecting this guarantee, to postpone from time to time the exercise of any powers vested in them or of any right which they might have against the SELLER, and to exercise the same at any time in any manner, and either to enforce to forebear to enforce any covenants contained or implied, in the aforementioned CONTRACT between the OWNER/PURCHASER and the SELLER or any other course of or remedy or security available to the OWNER/PURCHASER.

The Bank shall not be released of its obligations under these presents by any exercise by the OWNER/PURCHAER of its liability with reference to the matters aforesaid or any of them or by reason or any other acts of omission or commission on the part of the OWNER/PURCHASER or any other indulgence shown by the OWNER/PURCHASER or by any other matter or things.

The Bank also agree that the OWNER/PUCHASER at its option shall be entitled to enforce this Guarantee against the Bank as a Principal Debtor, in the first instance without proceeding against the SELLER and not withstanding any security or other guarantee that the OWNER/PURCHASER may have in relation to the Seller's liabilities.

Notwithstanding anything contained herein above our liability under this Guarantee is restricted to Rs. _____ (Rupees _____) and it shall remain in force up to and including _____ and shall be extended from time to time for such period as may be desired by the SELLER on whose behalf this guarantee has been given.

Dated at _____ on this _____ day of _____ YYYY.

Signed and delivered by

For & on Behalf of

Name of the Bank & Branch &
Its official Address

List of approved Banks

Approved Bank: All Nationalized Bank including the public sector bank or Private Sector Banks or Commercial Banks or Co-Operative & Rural Banks (operating in India having branch at Ahmedabad/ Gandhinagar) as per the G.R. no. EMD/10/2015/508/DMO dated 27.04.2016 issued by Finance Department or further instruction issued by Finance department time to time.

CONTRACT FORM

THIS AGREEMENT made the _____ day of _____, YYYY ____ Between _____ (Name of purchaser) of _____ (Country of Purchaser) hereinafter "the Purchaser" of the one part and _____ (Name of Supplier) of _____ (City and Country of Supplier) hereinafter called "the Supplier" of the other part :

WHEREAS the Purchaser is desirous that certain Goods and ancillary services viz., _____ (Brief Description of Goods and Services) and has accepted a bid by the Supplier for the supply of those goods and services in the sum of _____ (Contract Price in Words and Figures) hereinafter called "the Contract Price in Words and Figures" hereinafter called "the Contract Price."

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

- 1 In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
- 2 The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - 2.1 the Bid Form and the Price Schedule submitted by the Bidder;
 - 2.2 terms and conditions of the bid
 - 2.3 the Purchaser's Notification of Award
- 3 In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
- 4 The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.
- 5 Particulars of the goods and services which shall be supplied / provided by the Supplier are as enlisted in the enclosed annexure:

TOTAL VALUE:

DELIVERY SCHEDULE:

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, Sealed and Delivered by the

Said _____ (For the Purchaser)

In the presence of _____

Signed, Sealed and Delivered by the

Said _____ (For the Supplier)

In the presence of _____