

## RFP Document

**NAME OF WORK:** Selection of Agency for Supply, Installation and Commissioning of Security Access Control System at Rajya Kar Bhavan on behalf of Commercial Tax Department, Ahmedabad

**RFP No.:** GIL\CTD\Access Control System\2017-18

**Date:** 28.12.2017

**Client:** Commercial Tax Department, Government of Gujarat

**Pre Bid Meeting:**

**Date & Time:** 09.01.2018 at 1500 hrs.

**Pre Bid Venue:** Gujarat Informatics Limited, Gandhinagar

**Last Date of Bid Submission on <https://gil.nrocure.com>:** 20.01.2018 up to 1500 hrs.

**EMD & Bid processing fees submitted at:**

Gujarat Informatics Limited,  
Block No. 1, 8<sup>th</sup> Floor,  
Udyog Bhavan, Sector 11,  
Gandhinagar - 382010

**Un-price Bid Opening Date, Time & Venue:**

**Date & Time:** 20.01.2018 at 1700 hrs.

**Venue:** Gujarat Informatics Limited,  
Block No. 1, 8<sup>th</sup> Floor,  
Udyog Bhavan, Sector 11,  
Gandhinagar - 382010

**Bidding Agency Address:**

**Gujarat Informatics Limited**  
Block No. 1, 8<sup>th</sup> Floor, Udyog Bhavan,  
Sector 11, Gandhinagar-382010  
Phone No.: 079 - 23256022, Fax No.: 079 – 23238925  
**Website:** [www.gil.gujarat.gov.in](http://www.gil.gujarat.gov.in)

**NOTE:** Please address all queries and correspondence to:

**DGM (Technical)**

Gujarat Informatics Limited,  
8<sup>th</sup> Floor, Block No.1, Udyog Bhavan,  
Sector 11, Gandhinagar 382 010  
Phone No.: 079 - 23259239

E-mail: [viveku@gujarat.gov.in](mailto:viveku@gujarat.gov.in), [vijayb@gujarat.gov.in](mailto:vijayb@gujarat.gov.in)

## Introduction

Gujarat Informatics Limited (hereinafter referred to as “GIL”), on behalf of Commercial Tax Department, Ahmedabad (hereinafter referred to as “PURCHASER”), for their requirements of Security Access Control System at Rajya Kar Bhavan, Ashram Road, Ahmedabad intend to invites offer through E-tendering route for Selection of Agency for Supply, Installation and Commissioning of Security Access Control System.

The Agency shall be fully capable and experienced in the work of providing such solutions.

The Agency must have trained manpower including technicians capable of carrying out this job. The agency is required to deploy the trained & experienced manpower for this project.

The Successful bidder will have to supply, install and commission of equipments and develop the application for Security Access Control System and provide training for the same, as per terms and conditions of the contract of RFP.

Bids are hereby invited from the Bidders having capability, and resources in supplying such solution / services.

Bidder is requested to offer the cost for all the items and all the accessories as mentioned in RFP document.

Proposal in the form of BID are requested for the item(s) in complete accordance with the documents to be uploaded as per following guidelines:

- 1 Bidder shall submit their bids on <https://www.gil.nprocure.com>.
- 2 The Bidder will have to remit **Non refundable Bid Processing Fees of Rs. 5,900/- & Earnest Money Deposit (E.M.D.) of Rs. 70,000/- (Rupees Seventy Thousand Only) (Refundable)** on or before the date & hours of opening of the bids in a sealed cover at GIL office with the heading **“Bid processing Fees & EMD for the E-tender for Selection of Agency for Supply, Installation and Commissioning of Security Access Control System at Rajya Kar Bhavan on behalf of Commercial Tax Department, Ahmedabad.”**
- 3 The bid shall specify time schedule of various activities.
- 4 Bid complete in all respects should be uploaded on or before the Bid due date.
- 5 Interested and eligible bidders are required to upload the eligibility related document in Eligibility Bid Section, technical related document in Technical Bid Section & commercial bid in Commercial Bid Section. The Bids should be accompanied by a bid security & bid processing fees (non-refundable) as specified in this Bid Document. The Eligibility, Technical & Commercial Bid must be uploaded to <https://gil.nprocure.com> & the Bid Security and Bid Processing Fees must be delivered to the office of Gujarat Informatics Ltd on or before the date & hours of opening of the bids in a sealed cover at GIL office.
- 6 The Bid Processing Fees & Bid Security Section and Eligibility Section will be opened on the specified date & time in presence of the committee members and representatives of the bidders who choose to attend. The representative will be held responsible for all commitments made on behalf of the bidder and that will be considered valid for all further dealings related to this tender process.
- 7 Services offered should be strictly as per requirements mentioned in this RFP document.

- 8 Once quoted, the bidder shall not make any subsequent price changes, whether resulting or arising out of any technical/commercial clarifications sought regarding the bid, even if any deviation or exclusion may be specifically stated in the bid. Such price changes shall render the bid liable for rejection.
- 9 Bidder shall quote the prices of services as mentioned valid for 180 days from the date of Financial Bid Opening.
- 10 In addition to this RFP, the following sections uploaded are part of Bid Documents.

<b>Section - 1</b>	<b>Project Profile</b>
<b>Section - 2</b>	<b>Eligibility Criteria of Bidder</b>
<b>Section - 3</b>	<b>Scope of Work of the Bidder</b>
<b>Section - 4</b>	<b>Instructions to Bidders / General Terms &amp; Conditions</b>
<b>Section - 5</b>	<b>Technical Specifications</b>
<b>Section - 6</b>	<b>Financial Bid Format</b>
<b>Section - 7</b>	<b>Format of Forms</b>
<b>Section - 8</b>	<b>Performa of Performance Bank Guarantee</b>

**IMPORTANT NOTE**

<b>1</b>	<b>RFP Reference Number</b>	GIL\CTD\Access Control System\2017-18
<b>2</b>	<b>Date &amp; Time of Pre Bid Meeting</b>	<b>09.01.2018</b> at 1500 hrs.
<b>3</b>	<b>Venue of Pre-Bid Meeting</b>	Gujarat Informatics Limited Block No. 1, 8th Floor, Udyog Bhavan, Sector-11, Gandhinagar 382 010
<b>4</b>	<b>Last Date &amp; Time for Submission of Bids electronically on</b> <a href="https://www.gil.nprocure.com">https://www.gil.nprocure.com</a>	<b>20.01.2018</b> up to 1500 hrs.
<b>5</b>	<b>Date &amp; Time of Opening of Bids (Un-priced Bids)</b>	<b>20.01.2018</b> at 1700 hrs.
<b>6</b>	<b>Date &amp; Time of Opening of Commercial Stage</b>	Will be intimated to the qualified bidders at a later date.
<b>7</b>	<b>Venue of Opening of Bids</b>	Gujarat Informatics Limited Block No. 1, 8th Floor, Udyog Bhavan, Gandhinagar - 382010
<b>8</b>	<b>Bid Processing Fees (Non-refundable)</b>	Rs. 5,900/- (Rupees Five Thousand Nine Hundred Only)
<b>9</b>	<b>Earnest Money Deposit (E.M.D.) (Refundable)</b>	Rs. 70,000/-
<b>10</b>	<b>GIL Contact Person</b>	DGM (Technical), GIL
<b>11</b>	<b>Address for Correspondence</b>	Gujarat Informatics Limited, Block no.1, 8 <sup>th</sup> Floor, Udyog Bhavan, Sector- 11, Gandhinagar-382 010 Phone no. 079-23259239 e-mail: <a href="mailto:viveku@gujarat.gov.in">viveku@gujarat.gov.in</a> ; <a href="mailto:vijayb@gujarat.gov.in">vijayb@gujarat.gov.in</a>

## **SECTION 1**

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### **Project Profile**

Commissionerate of Commercial Tax is the nodal agency for the administration and collection of various taxes in the State of Gujarat. The Commissionerate functions under the Finance Department of Government of Gujarat. The Commissionerate has its headquarter at Ahmedabad. The Headquarter is located at Rajya Kar Bhavan, Ashram Road, Ahmedabad. It would like to deploy a Security Access Control System at Rajya Kar Bhavan which can automate the process of tracking employees and visitors / guests / members as they check in and out for work and provide accurate time and leave data for each employee. This helps to increase efficiency and productivity of the organization. Access control secures valuable assets of the organization that depends on having right answers to who, what, where and when. Defining, controlling monitoring entries and exits in each area is necessary for putting right people in right time.

## SECTION 2

### Eligibility Criteria of Bidder

1. The bidder should have sum total turnover of **Rs. 5 Crore (Minimum)** during the last three financial years as on 31.03.2017. The copies of Audited Annual Accounts for last three years shall be uploaded along with the bid. In case bidders do not have audited Annual Account report of Financial Year 2016-17, then bidder will have to submit audited Annual Account report of Financial Year 2013-14 (**Form no. E-1**).
2. The bidder must have one office in Gujarat. Please attach the copies of any two of the following: Property Tax Bill of last year / Electricity Bills of last one year / Telephone Bills of last one year / VAT Registration / CST Registration / Valid Lease Agreement. (**Form no. E-2**). **In case, bidder does not have office in Gujarat, bidder should give undertaking to open office in Gujarat within 45 days from the date of purchase order.**
3. The Bidder must have experience of successful execution of at least 1 (One) project on implementing Access Control System in last 3 years in Government / PSU or any private Organization in Gujarat. Copy of Work Order(s)/Customer Reference and Completion Certificate must be submitted (**Form no. E-3**).
4. The bidder should be Original Equipment Manufacturer (OEM) or Authorized Distributor/Re-seller or should be authorized by its OEM (as per **Form no. E-4**) to quote this bid. Please attach the copy of Authorization on OEM or their Authorized Distributor / Re-seller letter head and signed by authorized signatory for the item(s) to be offered in this project.
5. The Bidder should have at least 10 skilled Engineers / Manpower with Experience. Information about educational qualifications, and experience details and P.F. no. along with the projects they have handled should be provided with the bid (**Form no. E-5**).
6. Bidder should not be blacklisted by any Ministry of Government of India or by any State Government of India or any of the Government PSUs at the time of bidding. Self-Declaration / Certificate / affidavit mentioning that the Bidder is not blacklisted as per the clause should be submitted.

**Note:**

1. All the details and the supportive documents for the above mentioned items should be uploaded in eligibility section in the bid.
2. Bidders who wish to participate in this bid will have to register on <https://gil.nprocure.com>. Further bidders who wish to participate in online bids will have to procure Digital Certificate as per Information Technology Act 2000 using which they can sign their electronic bids. Bidders can procure the same from (n) code solutions – a division of GNFC Ltd., or any other agency licensed by Controller of Certifying Authority, Govt. of India. Bidders who already have a valid Digital Certificate need not procure a new Digital Certificate.

## SECTION 3

### Scope of Work of the Bidder

The selected Agency is required to Supply, Installation and Commissioning of Access Control System with Bridge-type Tripod Turnstile Dual engine including development of Application Software and to provide training for the same, as per terms and conditions of the contract of RFP.

The scope of complete work would broadly be: design, engineering, supply, testing, installation, integration, commissioning & maintenance of all project deliverables.

#### DESCRIPTION

The Access Control System automates the process of tracking employees and visitors/guests/members as they check in and out for work and provide accurate time and leave data for each employee. This helps to increase efficiency and productivity of the organization. Access control secures valuable assets of the organization that depends on having right answers to who, what, where and when. Defining, controlling monitoring entries and exits in each area is necessary for putting right people in right time.

Successful bidder is required to supply the required software, hardware, cabling, install, commission and maintain the entire system and provide operational services at the premises during the warranty period for the proposed proximity card based time/attendance access control system.

- Supply of required hardware and software of the proximity card based time/attendance access control system as per the specification provided in the bid.
- Installation and commissioning of the proximity card based system by integrating the required hardware and software.
- To provide onsite training on the operation of the proximity card based time /attendance access control system to administrators and concerned operating staffs.
- Operational service of the proximity card based time/attendance access control system by deploying one skilled person during the first few week of operation.
- To generate reports as per the user requirements on a daily, weekly or at the end of a session basis.
- Maintenance of the system by keeping sufficient spare parts during the warranty period to avoid emergency breakdown.
- Bidder shall provide management software for controlling and monitoring of card access, alarms and related reports for the usage of proximity cards/ card readers. **One-time data entry should be done by bidder.** Bidder will have to give full training of application software to authorised person/ staff member.
- After commissioning, services and maintenance as per contract, this shall include all software upgrades and updates for next 2 years from the date of commissioning. To provide free of charge updates and add-on software patches for the proximity access card software.
- To provide full network configuration diagrams and full technical specifications of each component for the proposed system.
- Setup and configure communications between the host server, readers and control panels.
- Bidder shall provide the services of a factory trained and authorized technician to perform all system software modifications, upgrades or changes. Response time of the technician to the site shall not exceed 24 hours.
- The system should be having basic information of the person to card is issued.
- The Admin person will be able to configure access to various facilities (mentioned above). The main parameters for access should be start date and end date

**ACCESS CONTROLLER (IP BASED) CAPACITY 4/8 DOOR: -**

The device should control a group of one to four/eight access points. These access points, also known as entrances, mainly consist of doors, gates, barriers, turn stiles, revolving doors, mantraps, ID card readers, door opening elements and sensors. The Controller should have LCD display for displaying information and self-controlling send and receive switching.

**Functions**

- Storing downloaded data as listed below:
- Master data
- Authorizations
- Access models
- Display texts
- Reader configurations
- Interpretation of transaction data from reader
- Authorization check
- Host request
- PIN code
- Control/monitoring
- Denial or door release
- Switching alarm
- Door statuses
- Reader operation statuses
- Internal alarm statuses
- Messages to Access Engine
- Host requests
- Transaction data for storing
- Error and malfunction messages
- Alarm messages
- Power supply for
- Readers
- Door openers
- Contact current feeds

**PROXIMITY CARD READERS: -**

Proximity card readers are for access control and time attendance. From simple door control to complex networked environment this reader supports full functionality of time attendance and access control.

The reader should have LCD display for displaying information of the Member/Visitor. It should have keypad for password based access.

Date, time and employee/ visitor name verification, and public/private messages can be displayed on the LCD screen of this proximity reader. Employees simply wave their badges in front of the terminal to punch IN or OUT, even when the badge is in the employee's wallet or purse.

**Desirable features among others:**

- Swipe & Go or IN/OUT modes.



- Name verification displays the card holder's name.
- Programmable function keys that can be set for:
  - Type of User (Employees/ Guest Member)
  - Opening doors (with lockout module, relay and electronic door lock)
  - Viewing previous punch
  - Entering tips
  - Public and Private messages, if any.
- The networked access card readers should communicate through Cat 6 cable with the centralized computer in the server room.

**PROXIMITY ACCESS CARDS: -**

1000 (One Thousand) proximity Access Cards should be provided for next 2 years from the date of commissioning. The actual quantity may vary during the next 2 years from the date of commissioning depending upon the requirement of user. The Commercial Tax Department, GoG reserves the right to increase or decrease quantity of card originally specified in the bid without any change in unit price or other terms and conditions. Each card should be easily programmable from the standard software to provide the proper access to the respected employees/ visitors. Each card should also bear the digital photo of the card bearer, including his/her name with the details as decided by user. The payment will be made based on actual ordered quantities of card. Successful bidder will have to provide the pre-printed card as per the design approved by the department.

**WEB BASED APPLICATION SOFTWARE FOR COMMERCIAL TAX DEPARTMENT MANAGEMENT: -**

The proximity card reader software should be bundled with its database system. It should have a user-friendly front-end menu for easy operation of the system to carry out functions like tracking employees and visitors as they check in and out for work, enrollment, attendance management, online help, report generation as per user requirements, backup and restore. The system shall also assure long time performance, cost effective upgrade capability and allow for easy expansion for modification of inputs, outputs and remote control stations. The bidder can develop application software directly or sub-contract with software Development Company. The successful bidder would be responsible for execution of the application software and comply with scope of work of RFP.

**Desirable features among others:**

- The system control at the central computer location shall be under a single software program control, shall provide full integration of all components, and shall be alterable at any time, depending upon the requirements. Reconfiguration shall be accomplished online through system programming, without hardware changes. To provide free of charge updates, alternate and add-on software patches for this Commercial Tax Department software.
- Manage time IN and OUT and attendance of all the employees & Visitors.
- The application software integrated with card reader and access control system should have a user friendly GUI (Graphical User Interface) for easy operation of the system and report generation on time/attendance on a daily, weekly or session basis as per the requirement of the user.
- Should generate signals for indication of identification process in the GUI as well as card reader console.
- Ways for setting User rights & restricting the access.
- Should support offline & online control systems.
- Identified employee should get stored in database.
- Should be able to generate customized reports as per user's requirement.
- Communication with using TCP/IP.

- The system shall only incorporate the use of bi-directional 485 communications for redundancy and reliability.
- The system shall incorporate “High Availability” Communications so that multiple communication paths are available to all controllers. Systems not using multiple/redundant pathways are unacceptable.
- Software should have emergency overriding facility.
- Onetime data entry of all employees/staff & visitors as approved by secretariat Commercial Tax Department will be done by the successful bidder.
- Software should be scalable in terms of number of users and add on advanced features
- The software should be provided in CD media along with the user’s manual.
- After installation, the Owner shall be able to perform basic hardware configuration changes. These hardware configuration changes shall include, but not be limited to, door open time, door contact shunt time, access point and reader names, when and where a card/tag holder’s entry is valid, and the ability to add or modify card/tag databases as desired without the services of the Manufacturer.
- The card should be able to store basic information of the person it was issued to.
- The operator should be able to configure access to various facilities (mentioned above). The main parameters for access should be start date and end date.

#### **OTHER SCOPE**

##### **Adjoining wall and other civil work**

- The bidder has to do work related to Adjoining wall for the implementation of turnstile.
- All the required and necessary Jari work will be under the scope of bidder to be required according to the need.
- Lying of cabling and other related work will be under the bidder’s scope.
- Patch cords as required needs to be installed by bidder.

##### **Foundation and fitting of Turnstile**

- Bidder should have to do all the work related to foundation and fitting of the turnstile
- Bidder will be responsible to do all the related work for the successful implementation of the turnstile

##### **Installation and commissioning**

- All the related work for the successful implementation of the turnstile will be under the scope of bidder.
- Proper execution and commissioning of the turnstile is important.

## SECTION 4

### Instructions to Bidders / General Terms & Conditions

- 1 The last date of submission of bid on the website <https://gil.nprocure.com> is **20.01.2018, 1700 hrs.** No physical bids will be accepted under normal circumstances. However, GIL reserves the right to ask the bidders to submit the bid and/or any other documents in physical form.
- 2 The bid is non-transferable.
- 3 **The Bidder may quote only one option (i.e. only one product can be quoted) against each item.** Bidders are required to mention Make and Model of the product.
- 4 The bidder will have to supply, install, maintain and provide training for hardware, software and peripherals and carry out necessary integration at Commercial Tax Department, Rajya Kar Bhavan, Ahmedabad.
- 5 If in any case the quoted Item is not available in the market, the bidder will have to supply Higher Version/replacement of that Item in the quoted cost in the same time duration with prior approval of Indenting Department / GIL. No “End of Life” product should be quoted to minimize such instances.
- 6 The Bidder shall bear all the costs associated with the preparation and submission of its bid, and GIL in no case will be responsible or liable for these costs, regardless of conduct or outcome of bidding process.
- 7 Technical specifications indicated are minimum specification. Bidder may quote for better solution. The vendor should provide following with the technical bid:
  - Make & Model Number
  - Name of Manufacturer
  - Technical Literature
  - Manufacturer’s Data Sheet.
  - Compliance statement from the OEM of the product
- 8 The bidders should provide a technical write-up supported with documentation in terms of datasheets and brochures for the proposed solution for Access Control System.
- 9 The bidder has to upload the compliance letter for the Scope of Work and other terms and conditions on its letter head duly signed by the authorized signature & other supporting documents as asked for in the bid in scanned format. Failing to submit the same or non-compliance/deviation from any bid terms and conditions, eligibility criteria or technical specifications may result in rejection of the bid.
- 10 The Bidder has to examine all instructions, forms, terms, conditions and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect will be at the Bidder’s risk and may result in rejection of its bid.
- 11 Amendment of Bidding Documents (Corrigendum)
  - 11.1 At any time prior to the deadline for submission of bids, GIL may, for any reason, whether its own initiative or in response to the clarification/queries request by a prospective bidder in the bid, modify the bidding documents.

- 11.2 The corrigendum will be published on website [www.gil.gujarat.gov.in](http://www.gil.gujarat.gov.in) & <https://gil.nprocure.com> if any.
- 11.3 In order to allow prospective bidders reasonable time to take into consideration the amendments while preparing their bids GIL, at its discretion, may extend the deadline for the submission of bids.
- 12 Bid Currency - Prices shall be quoted in Indian Rupees only. Payment for the supply of equipments as specified in the agreement shall be made in Indian Rupees only.
- 13 Language of Bid - The Bid prepared by the Bidder, as well as all correspondence and documents relating to the Bid exchanged by the Bidder and GOG / GIL shall be in English. Supporting documents and printed literature furnished by the bidder may be in another language provided they are accompanied by an accurate translation of the relevant pages in English. For purposes of interpretation of the bid, the translation shall govern.
- 14 The Bidder will have to remit **Non refundable Bid Processing Fees of Rs. 5,900/- & Earnest Money Deposit (E.M.D.) of Rs. 70,000/- (Rupees Seventy Thousand Only) (Refundable)** on or before the date & hours of opening of the bids in a sealed cover at GIL office with the heading **“Bid processing Fees & EMD for the E-tender for Selection of Agency for Supply, Installation and Commissioning of Security Access Control System at Rajya Kar Bhavan on behalf of Commercial Tax Department, Ahmedabad.”**
- Bid processing fees must be in the form of Demand Draft in the name of **“Gujarat Informatics Ltd.”** payable at Gandhinagar along with the covering letter.
  - EMD as mentioned above, shall be submitted in the form of Demand Draft **OR** in the form of an unconditional Bank Guarantee (which should be valid for 6 months from the last date of bid submission) of any Nationalized Bank including the public sector bank or Private Sector Banks or Commercial Banks or Co-Operative Banks and Rural Banks (operating in India having branch at Ahmedabad/ Gandhinagar) as per the G.R. no. EMD/10/2016/328/DMO dated 01.05.2017 issued by Finance Department or further instruction issued by Finance department time to time; in the name of **“Gujarat Informatics Ltd.”** payable at Gandhinagar (as per prescribed format given at Annexure A) and must be submitted along with the covering letter.
- Please affix the stamp of your company on the overleaf of demand draft.
- Note:** Failing to submit physical covers of EMD and bid processing fees at GIL on or before the last date & time of bid submission as mentioned in this bid may lead to the rejection of the bid.
- 15 In case of non-receipt of Bid Processing fees & EMD as mentioned above within prescribed time the bid will be rejected by GIL as non-responsive.
- 16 Unsuccessful bidder’s E.M.D. will be returned as promptly as possible after the expiration of the period of bid validity OR upon the successful Bidder signing the Contract, and furnishing the Performance Bank Guarantee as prescribed by GIL, whichever is earlier.
- 17 In exceptional circumstances, GIL may solicit the Bidder’s consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. A Bidder may refuse the request without forfeiting its E.M.D. A Bidder granting the request will not be permitted to modify its bid.
- 18 The Successful bidder has to submit Performance Bank Guarantee @ 5 % of total order value within 15 days from the date of issue of Purchase order **for the duration of 63 months** from any Nationalized Bank including the public sector bank or Private Sector Banks or Commercial Banks or

Co-Operative Banks and Rural Banks (operating in India having branch at Ahmedabad / Gandhinagar) as per the G.R. no. EMD/10/2016/328/DMO dated 01.05.2017 issued by Finance Department or further instruction issued by Finance department time to time. (The draft of Performance Bank Guarantee is attached herewith).

- 19 Successful bidders will have to sign the contract upon receiving the Purchase order with the purchaser(s) within 15 working days from the date of Purchase order. (The draft of the Contract form is attached herewith)
- 20 The successful Bidder's E.M.D. will be returned upon the Bidder signing the Contract, and furnishing the Performance Bank Guarantee and offer of inspection of the ordered material.
- 21 The E.M.D. may be forfeited at the discretion of GoG / GIL, on account of one or more of the following reasons:
- (a) if Bidder withdraws its bid during the period of bid validity
  - (b) if Bidder does not respond to requests for clarification of their Bid
  - (c) if Bidder fails to co-operate in the Bid evaluation process, and
  - (d) in case of a successful Bidder, if the Bidder fails:
    - (i) to sign the Contract as mentioned above or
    - (ii) to furnish performance bank guarantee as mentioned above or
    - (iii) If the bidder is found to be involved in fraudulent practices.

22 Termination for Default

- 22.1 The Purchaser may, without prejudice to any other remedy for breach of contract can terminate the contract, in whole or in part after giving 30 days prior written notice of default sent to the Bidder:
- a) if the bidder fails to deliver any or all of the Goods as per the delivery schedule mentioned in the bid, or within any extension thereof granted by the Purchaser or
  - b) if the Bidder fails to perform any other obligation(s) under the Contract/Purchase order.
  - c) If the Bidder, in the judgment of the Purchaser has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

For the purpose of this clause:

"Corrupt Practice" means the offering, giving, receiving or soliciting of any thing of value of influence the action of a public official in the procurement process or in contract execution.

"Fraudulent Practice : a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the purchaser, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the purchaser of the benefits of free and open competition;"

- 22.2 In the event the Purchaser terminates the Contract in whole or in part, pursuant to Clause 21.1 above, the Purchaser may procure, upon such terms and in such manner, as it deems appropriate, Goods or Services similar to those undelivered, and the Bidder shall be liable to the Purchaser for any excess costs for such similar Goods or Services. However, the Bidder shall continue the performance of the Contract to the extent not terminated.
- 23 If the successful bidder fails to submit the Performance Bank Guarantee & sign the Contract Form within prescribed time limit, the EMD of the successful bidder will be forfeited. GIL also reserves the right to blacklist such bidder from participating in future tenders if sufficient cause exists.

- 24 Price shall be inclusive of all freight, forwarding, transit insurance, installation, warranty & maintenance from the date of installation.
- 25 The prices shall strictly be submitted in the given format. Offered price should be inclusive of all applicable taxes and levies applicable such as Excise, Packing / Forwarding, Insurance etc. for destination. Discount if offered, should not be mentioned separately & it should be included in offered price. Quoted prices shall be inclusive of all taxes except GST. The tax components like GST as applicable shall be mentioned separately in the respective columns.
- 26 Late Bids - The bidder will not be allowed to submit the bid after final submission date and time.
- 27 Modification and Withdrawal of Bids
- 27.1 The Bidder may modify or withdraw its bid before the due date of bid submission.
- 27.2 No bids will be allowed to be modified subsequent to the final submission of bids.
- 27.3 No bid will allowed to withdrawn in the interval between the deadline for submission of bids and the expiry of the bid validity. Withdrawal of a bid during this interval will result in the forfeiture of bidder's E.M.D.
- 28 Bids will be opened with the buyer's private digital key in the presence of Bidder's representatives, who choose to attend. The Bidder's representatives who are present shall sign a register/attendance sheet evidencing their attendance. The representative will be held responsible for all commitments made on behalf of the bidder and that will be considered valid for all further dealings related to this tender process. In the absence of the bidder(s), the tender committee may choose to open the bids as per the prescribed schedule.
- 29 The Bidder's names, Bid modifications or withdrawals, discounts and the presence or absence of relevant E.M.D. and such other details as GIL/GOG officer(s) at their discretion, may consider appropriate, will be announced at the opening.
- 30 **Evaluation of the bids:** After the closing time of submission, GIL/GOG committee will verify the submission of Bid Processing Fees & EMD as per bid terms and conditions. The eligibility criteria evaluation will be carried out of the responsive bids. The technical bids of the bidders who are complying with all the eligibility criteria will be opened and evaluated next. GIL will seek clarifications if required on eligibility & technical section during the evaluation process. GIL will declare eligible & technically qualified bidders. The financial bid of the technically qualified bidders will be opened and financially L1 bidder will be decided from the sum total of prices for all line items without tax (as per **Financial Form**) and then called for further negotiations if required.
- 31 As per the provision in Electronics & IT/ITeS Start-up Policy Resolution No. ITS/10/2015/5284/IT dated 6th June, 2016 issued by Department of Science & Technology; in e-Governance project undertaken by Government Departments or its Boards, Corporations or parastatal bodies getting grants from the Government, the chosen solution provider or system integrator will pass on job work or will outsource part of the work of a value ranging between 5% to 10% of the contract value to the eligible start-ups and to students of shortlisted Technical Colleges in Gujarat. In such arrangements, the responsibility of meeting SLAs (Service Level Agreements) will continue to belong to the solution provider or the system integrator.
- 32 **Inspection:** The bidder will have to offer the inspection before delivery or at installation site / customer sites in the manner as decided/directed by GIL. The cost of the same has to be borne by the supplier. Any deviation found in the specification of the produced goods or delivered goods after inspection from the tender specifications will lead to the cancellation of the order, forfeiture of EMD/PBG and prohibition in the participation in the future purchase of Government of Gujarat. GIL/GoG will not be responsible for any time delay which may arise due to any deviation from the bid technical specification found at the time of inspection and the bidder has to deliver and install

the ordered goods within prescribed time limit. At the time of inspection, bidder is required to produce OEM's confirmation on OEM's Letter head with Sr. nos. of Equipment supplied for back to back warranty support as per tender terms and conditions.

- 33 The indenter's right to inspect, test and, where necessary, reject the Goods after the Goods arrival at Customer Site shall in no way be limited or waived by reason of the Goods having previously been inspected, tested and passed by the Purchaser or its representative prior to the Goods shipment.
- 34 **Delivery & Installation:** Supply, Installation, testing and commissioning of Access Control System with Management Software shall be completed within **60 working days** from the date of confirmed purchase order.
- 35 In case of successful bidder is found in breach of any condition(s) of bid or supply order/work order, at any stage during the course of supply / installation or warranty period, the legal action as per rules/laws, shall be initiated against the successful bidder and EMD/PBG shall be forfeited, besides debarring and blacklisting the bidder concerned for the time period as decided by Govt., for further dealings with GoG.
- 36 Bid validity will be of **180 days after the date of financial bid opening**. A bid valid for shorter period shall be rejected as non-responsive. **If required, GIL / GoG may extend the bid validity for further period from the date of expiry of bid validity in consultation with the successful bidder.**
- 37 Bidders are required to quote all items including optional add-ons as well. Incomplete bids will be treated as non-responsive and will be rejected.
- 38 The Bidder/System Integrator will be required to co-ordinate with software vendor and/or do liaisoning with other service provider to achieve the end-to-end connectivity. This also includes OS configuration with respect to LAN/WAN technologies implementation.
- 39 Bidder must ensure that the warranty support & service should be available up to delivery locations to provide repairing cum replacement services of faulty equipment within 48 hrs. Bidder is required to provide the name & address & contact details of the firm for providing warranty support & repairing cum replacement service up to delivery locations.

#### 40 **Warranty**

- 40.1 **Warranty Period:** The Successful Bidder shall be responsible for the Comprehensive onsite warranty support for a minimum contract period of **5 Years** from the date of successful installation. 5 years Comprehensive warranty and technical support must be provided by the bidder.
- 40.2 If any equipment and related components gives continuous trouble, say 3 times in one month during the warranty period, the bidder shall replace the same with new without any additional cost to the purchaser.
- 40.3 **Maintenance Service:** Free maintenance services shall be provided by the Bidder during the period of warranty.
- 40.4 In case, bidder is not providing satisfactory support & doing unwarranted delay in providing warranty support, Government offices reserves right to repair the equipment at risk & cost of the bidder.

#### 41 **Penalty Clause**

##### 41.1 **Penalties for delay in delivery and installation / implementation:**

- 41.1.1 If the bidder fails to deliver and install the requisite hardware and software within 60 working days of the issue of the confirmed purchase order, then a sum equivalent to one

percent (1 %) of the total order value shall be deducted from the payment for each calendar week of delay or part thereof.

- 41.1.2 The amount of penalties for delay in delivery and installation shall be subject to a maximum limit of 10% of the total contract value.
- 41.1.3 Delay in excess of 15 weeks will be sufficient to cause for termination of the contract. In that case the Performance Bank Guarantee of the bidder will be forfeited.
- 41.1.4 In case, the selected bidder does not supply the ordered items for any reason, the bidder will be liable to pay the difference amount to the purchaser, over and above the performance guarantee, which indenter department has to pay to the next or other selected bidder for purpose of the said items.

#### **41.2 Operational / Warranty period Penalties:**

- 41.2.1 During warranty period, if the complaint is not resolved within 48 hrs the penalty of Rs. 500 per day for Server & Turnstile and Rs. 200 per day for Peripherals and networking components will be levied. However, if the complaints not resolved within 7 days then from 8th day to 14th day, penalty would be levied @ 150% and from 15th day onwards penalty @ 200% of the above rates would be levied. The amount of penalty will be recovered from the Performance bank guarantee during warranty period.
- 41.2.2 In case an item is not usable beyond the stipulated maximum downtime the bidder will be required to arrange for an immediate replacement of the same till its is repaired. Failure to arrange for the immediate repair/replacement will be liable for penalty as defined above.
- 41.2.3 The amount of penalty will be recovered from the Performance bank guarantee during warranty period.
- 41.2.4 The amount of Operational/Warranty period Penalty shall be subject to a maximum limit of 10 % of the total contract value.
- 41.2.5 Successful bidder should submit the Performance Bank Guarantee @ 5% of total order value for the duration of (for warranty period + extra 3 months) as per bid requirements. In any case, bidder is required to maintain 5% PBG at all time during the period of contract. In case of any penalty claimed from the submitted PBG during the contract period, the successful bidder is required to submit the additional PBG of the amount equal to the penalty claimed for the duration up to the validity of original Bank Guarantee. For example, "X" amount of penalty will be claimed during the 5th month of contract period, then bidder is required to submit the additional PBG of "X" amount for the period of 58 months i.e. 63 months - 5 months.
- 41.2.6 In case of bidder is found in breach of any condition(s) of bid or supply order/work order, at any stage during the course of supply / installation or warranty period, the legal action as per rules/laws, shall be initiated against the bidder and EMD/PBG shall be forfeited, besides debarring and blacklisting the bidder concerned for the time period as decided by Govt., for further dealings with GoG.

42 **Payment:** Payment for Goods and Services shall be made by the Purchasing Department in Indian Rupees as follows:

- 42.1 No advance payment will be made.
- 42.2 90% payment after Delivery, Installation and Inspection of the ordered goods. The inspection will be done as decided by GIL.
- 42.3 10% payment will be made after completion of the users' operational training of the ordered goods to the purchaser's staff.

**Training: 3 to 5 days on site operational and configuration training to Purchasing Department's Officers / Engineers must be provided by the bidder. Training will be conducted after Installation, Commissioning. All the necessary documentation will be given by Bidder.**



- 43 GIL reserves the right to change any bid condition of any item even after inviting the bids, with/without prior notification.
- 44 GoG / GIL's Right to accept any Bid and to reject any or all Bids – GoG / GIL reserve the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to awarding the Contracts, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for such decision.
- 45 The bid quantities are estimated based on the receipt of the requirement from the indenting Departments. The quantities may decrease up to 50% of the bid quantity or increase up to 30% of the bid quantity at the time of finalization, depending upon the change in the requirements/grants available with the purchaser(s), which shall be binding to the bidder.
- 46 All correction/addition/deletion shall require authorized countersign.
- 47 **Limitation of Vendor's Liability:** Vendor's cumulative liability for its obligations under the contract shall not exceed the contract value and the vendor shall not be liable for incidental, consequential, or indirect damages including loss of profit or saving.
- 48 Force Majeure Shall mean and be limited to the following:
- (i) Fire, explosion, cyclone, floods;
  - (ii) War, revolution, acts of public enemies, blockage or embargo;
  - (iii) Any law, order, proclamation, ordinance, demand or requirements of any Government or authority or representative of any such Government including restrictive trade practices or regulations;
  - (iv) Strikes, shutdowns or labor disputes which are not instigated for the purpose of avoiding obligations herein, or;
  - (v) Any other circumstances beyond the control of the party affected;

The BIDDER shall intimate Purchaser by a registered letter duly certified by the local statutory authorities, the beginning and end of the above causes of delay within seven (7) days of the occurrence and cessation of such Force Majeure Conditions. In the event of delay lasting over two months, if arising out of causes of Force Majeure, Purchaser reserves the right to cancel the order.

Completion period may be extended to circumstances relating to Force Majeure by the Purchaser. Bidder shall not claim any further extension for completion of work. Purchaser / GoG shall not be liable to pay extra costs under any conditions.

The BIDDER shall categorically specify the extent of Force Majeure conditions prevalent in their works at the time of submitting their bid and whether the same have been taken in to consideration or not in their quotations. In the event of any Force Majeure cause, the BIDDER shall not be liable for delays in performing their obligations under this order and the delivery dates can be extended to the BIDDER without being subject to price reduction for delayed deliverables, as stated elsewhere.

It will be prerogative of Purchaser/GoG to take the decision on force major conditions and Purchaser/GoG decision will be binding to the bidder.

- 49 **Pre-bid Clarifications:** The Clarifications related to this RFP, if any, should be submitted in writing to GIL at least 3 days before pre-bid meeting date & time. Thereafter the clarifications received from the vendors will not be entertained.

The bid should be submitted on website <https://gil.nprocure.com> on or before **20.01.2018, 1700 hrs.**

Proposals after due time period will not be accepted.

The Technical Bids will be opened on **20.01.2018 at 17:00 Hours at GIL, Block No. 1, 8<sup>th</sup> Floor, Udyog Bhavan**, in the presence of the committee members and representatives of the bidders, who have submitted valid bids. Only one representative from each bidder will be allowed to attend the tender opening. The representative will be held responsible for all commitments made on behalf of the bidder and that will be considered valid for all further dealings related to this tender process.

Please address all queries and correspondence to

**Shri Vivek Upadhyay, DGM (Tech.),**  
**Gujarat Informatics Limited**  
Block No. 1, 8<sup>th</sup> Floor, Udyog Bhavan, Gandhinagar - 382010  
Phone No. 079-23259239, Fax No. 079-23238925,  
E-mail: [viveku@gujarat.gov.in](mailto:viveku@gujarat.gov.in); [vijayb@gujarat.gov.in](mailto:vijayb@gujarat.gov.in)

Fax / Email should be followed by post confirmation copy.

## SECTION 5

### Technical Specifications

<b>ITEM No. 1 – Bridge-type Tripod Turnstile Dual engine</b>			
<b>Sr. No.</b>	<b>Description</b>	<b>Matched/ Not Matched</b>	<b>Deviation/ Remarks, if any</b>
1	Bridge type Tripod poles with LED direction guide, Access Control System Integration, Bi-directional Rotations with Dual Engine		
	Power Supply: AC110~220V ±10%, 50Hz		
	Working Environment: Indoor/outdoor		
	Pass Speed: 30 people/minute or more		
	Noise: ≤32 db or less		
	Waterproof Class: IP 40		
	Tripod Arms Length: 50 cm or as per site requirement		
	Maximum Bearing (Arms): 80 Kg or more		
	Robust Arms		
	Stainless steel Motor mechanism		
	Standards SUS304		
	Stainless steel, rustproof and durable		
	The system adopts standard electrical interfaces that could be integrated with variety of devices		
	Controlling and counting the flow of pedestrian traffic in and out		
	Heavy duty construction, the latest in materials and manufacturing techniques should ensure trouble-free operation		
	It should be in mechanical and electric units		
It should be Portable or fixed			
All bearings permanently lubricated			
Mechanically fitted arms (stronger than welded)			

<b>ITEM No. 2 – Manual Door for Physically Handicapped</b>			
<b>Sr. No.</b>	<b>Description</b>	<b>Matched/ Not Matched</b>	<b>Deviation/ Remarks, if any</b>
2	Manual management Door at the end side		
	This door should be able to be used for the handicapped person's entry and exit		
	This door should be manually operated		
	Bidder has to configure the Smart Card Reader with door for the access control and time attendance purpose		

<b>ITEM No. 3 – Electromagnetic Lock</b>			
<b>Sr. No.</b>	<b>Description</b>	<b>Matched/ Not Matched</b>	<b>Deviation/ Remarks, if any</b>
3	600 lbs Unmonitored type EM Lock with LED Indicator Lamp		
	Fail Safe		
	Zero Residual Magnetism		
	Low Energy Consumption		
	Low maintenance device		
	Single voltage operation - 12Vdc		
	LED indicator lamp		

<b>ITEM No. 4 – Smart Card Reader</b>			
<b>Sr. No.</b>	<b>Description</b>	<b>Matched/ Not Matched</b>	<b>Deviation/ Remarks, if any</b>
4	RFID Card access controller, TCP/IP or RS 232/485, Card. Identification: 1:1 or 1:N		
	Users : 10000 or more		
	Transaction Storage: 50000 ore more		
	Card Reader: Inbuilt EM RFID (Proximity) Card reader/Smart card		
	Supports external Wiegand reader for exit		
	Should be able to be interfaced with USB		
	Communications supported: RS232, RS485, TCP/IP (UDP Protocol)		
	Identification time: <=1 Second		
	<b>LED Indicators</b>		
	LED's for communication, power, activity, status and valid card read		
	<b>Features</b>		
	Facility to set and change the IP address on the device itself. There should be no requirement of PC or laptop to set IP address		
	Reader shall flash the green LED and emit a short beep indicating that a card was read		
	There should be a facility to trigger 3rd party devices like Siren etc. on critical events		
	There should be a facility to verify card before admin login		
	The data collection terminals should have backlit LCD display.		
	Device should be highly secured so that it can communicate with the selected IP only		
	Device should not accept continuous swipes		
	Bulk card adding through device		
	Can be integrated with reader for out entry with Pin + card reader		
Provided with the enrollment software			
Should support any type of locking devices & remote controlled exit switch			
The controller must have inputs for door sensor			
Opening and closing of the doors should be possible from PC			

The controller must support intrusion i/p & Ethernet networking for communicating on LAN or Intranet and Port Forwarding		
Ability to respond to access requests/alarm conditions before and during download from the device.		
Download Security using IP address		
Scalable System to support GPRS and Template on card if required.		
The system should have capability to send data to the nearest LAN node		
Networkable 4 Door controller 8 Reader with TCP/IP connectivity and battery backup power supply.		
The system should be multi door controller with contact less Smart Card Readers for both IN & OUT operations		
It should allow specific users to specific Doors/Deptt only		
The same Smart Card should be used for Attendance as well as Access Control Systems and should act as ID card as well		
The machine should have inbuilt RTC. Provision for setting the time of all machines from a single location to maintain uniform time in all locations		
Real time downloading should be supported		
Machines to be enclosed in industrial grade heavy duty rugged enclosures at all the locations suitable for all weather conditions for OUTDOOR application		
The machine should collect data in online/offline mode. During online mode the data stored in local machine memory can be loaded in the central server, at any time for the generation of various reports		
The connectivity of the devices should be detected remotely from remote machine		
The outer coating should be noncorrosive		
Alarm monitoring should be available in case of any emergency		
There should be a facility to connect external Hardware for driving other devices or integration with lighting control		
<b>Reader should be installed in Turnstile only.</b>		

ITEM No. 5 – 20 KVA UPS with Necessary Electrification				
Sr. No.	Description		Matched/ Not Matched	Deviation/ Remarks, if any
5	Rating (in KVA)	20 KVA / 16KW		
	<b>Input</b>			
	Rectifier Design	IGBT Based		
	Nominal Voltage	415+N		
	Nominal Frequency	50 Hz		
	Input Power Factor	0.99		
	Input Voltage Range for main Operations	-15%, + 10% from nominal at 100% load		
	Frequency Range	45 to 65 Hz		
	THDi	< 5% with full load		
	<b>Output</b>			
	Inverter Design	IGBT Based		
	Inverter Type	DSP Based		

Voltage	3 X 380/400/415+N		
Regulation	±2%		
Waveform	Pure Sine wave		
Total O/p Voltage Distortion	5% THD		
Crest Factor	3 :1		
Overload capacity	111-125% for 1 min, 126 - 150% for 10 sec		
Cold Start	Required		
<b>Environmental</b>			
Operational Temperature	0-40 deg for UPS and 0-27 deg for Batteries		
Storage Temperature	-15°C to + 45°C		
Altitude	< 1500 m		
<b>Physical</b>			
Enclosure Protection	IP 20		
Cooling	Forced Air Cooling		
Cable Entry	Necessary cable entry		
<b>Bypass</b>			
Phase	3 Phase		
Static Bypass	Required		
Voltage	415 V AC		
Frequency	50 Hz +/- 1 Hz		
<b>Battery</b>			
Type	Sealed Maintenance Free		
DC Voltage	As per UPS design		
Recharge Time	8-10 hrs		
VAH Required	minimum 19968 VAH		
Battery Backup	Approx. 30 Min		
Minimum Charger Capacity	10% of the battery AH capacity		
<b>General</b>			
Battery Voltage	12 V SMF Battery		
Acoustic Noise (in dBA)	65 dBA @ 1 Meter		
Overall Efficiency on Full load	> 92% or higher		
Alarms	Audible Alarm required for Mains Failure, Low Battery, Inverter Trip, Over Temp, Over Load		
Electrical Protection	Required		
Redundancy	Dual Redundant System		
Display Panel	LCD Display (input, output, load Info, Overload, Battery, inverter, bypass)		
SNMP Card	To be Provided		
Warranty for Batteries	2 years		
Battery rack thickness CRCA sheet	3 mm MS Angle stand		

<b>ITEM No. 6 – Main Controller</b>			
<b>Sr. No.</b>	<b>Description</b>	<b>Matched/ Not Matched</b>	<b>Deviation/ Remarks, if any</b>
	Controller for Access Control – Support up to 32 access control with interface with controller software		
	<b>Capacity</b>	Users: 10,000 or more	
		Event Buffer: 50,000 transactions or more	
	<b>CPU</b>	32 bit 400MHz CPU or better	
	<b>RAM</b>	32 M or more	
	<b>Flash Memory</b>	128 M or more	
	<b>Communication</b>	TCP/IP	
		RS 485	
	<b>Weigand Reader Port</b>	2 each	
		26/34 bit Wiegand	
		4/8 bit burst for PIN	
	<b>Input Ports</b>	Door Sensor - 4	
		Auxiliary Input - 4	
		Request to enter - 4	
		Baud Rate for RS485	
		9600-38400 baud	
	<b>LED Indicators</b>	LED's for communication, power, activity, status and valid card read	
	<b>Features</b>		
6	Facility to set and change the IP address on the device itself. There should be no requirement of PC or laptop to set IP address		
	Reader shall flash the green LED and emit a short beep indicating that a card was read		
	There should be a facility to trigger 3rd party devices like Siren etc. on critical events		
	There should be a facility to verify card before admin login		
	The data collection terminals should have backlit LCD display.		
	Device should be highly secured so that it can communicate with the selected IP only		
	Device should not accept continuous swipes		
	Bulk card adding through device		
	Can be integrated with reader for out entry with Pin + card reader		
	Scheduler for activate- deactivate of cards		
	Provision for silent alarms, if any unknown person tries to intrude on gun point		
	The Access decisions should be based solely on site codes		
	The controller must support 26/32/34/35 bits card readers. Can be integrated with 13.56 MHz or 125KHz cards technology		
	HID and Mifare Compatible		

Provided with the enrollment software		
The reader should function and record attendance even in standalone mode when network fails.		
Each Recorder shall have at least 4 MB Flash Memory. Should be User-friendly, easy to under-stand. Should be compact, sleek, rugged and weather proof/shock proof and can be easily maintained		
Provision to integrate with IP cameras & visitor management software		
Controller must support inputs from fire panels.		
Should support any type of locking devices & remote controlled exit switch		
The controller must have port for connecting egress switch		
The controller must have inputs for door sensor.		
Should support any Wiegand readers		
Opening and closing of the doors should be possible from PC		
The controller must support intrusion i/p & Ethernet networking for communicating on LAN or Intranet and Port Forwarding		
Ability to respond to access requests/alarm conditions before and during download from the device.		
Generation of various report for HR evaluation & administration		
Access group definition, assignment, activation, and deactivation should be possible from software		
Multiple integration should be possible like VMS / Canteen / Elevator / Guard Tour / Boom Barrier		
Supply of Access Management Software and Time & Attendance Software running on Windows platform with std RDMS, client-server architecture, multiuser, multi location, Scalability to Alarm management functionalities, guard tour facility should be possible.		
Download Security using IP address		
Scalable System to support GPRS and Template on card if required.		
The system should have capability to send data to the nearest LAN node		
Networkable 4 Door controller 8 Reader with TCP/IP connectivity and battery backup power supply.		
The system should be multi door controller with contact less Smart Card Readers for both IN & OUT operations		
It should allow specific users to specific Doors/Deptt only		
The same Smart Card should be used for Attendance as well as Access Control Systems and should act as ID card as well		
The system should be able to keep records in case of Network or Power Failure and once Network or Power is restored, it should be able to communicate with central server without any data loss		
If there is an error in recording should be indicated with a longer beep and a display message on the LCD		
The machine should have inbuilt RTC. Provision for setting the time of all machines from a single location to maintain uniform time in all locations		
Real time downloading should be supported		



Machines to be enclosed in industrial grade heavy duty rugged enclosures at all the locations suitable for all weather conditions for OUTDOOR application		
The machine should collect data in online/offline mode. During online mode the data stored in local machine memory can be loaded in the central server, at any time for the generation of various reports		
The connectivity of the devices should be detected remotely from remote machine		
Inbuilt Battery backup power supply should be provided or there should be a facility to connect external battery		
The enclosure should be vandal proof, weather proof, and having resistance towards dust and water		
The outer coating should be noncorrosive		
Alarm monitoring should be available in case of any emergency		
There should be a facility to connect external Hardware for driving other devices or integration with lighting control		
There should be a facility that the contract employee should be allowed to enter the premises only when the head of department comes in office		
The door should be opened only when 2 authorized users swipes on the reader jointly		
There should be a facility to know the status of employees inside the specified room.		
If the security person does not swipe on the assigned time; an alarm should be raised.		
There should be a facility to configure the unit in access or attendance mode depending upon the client requirement		
In case of emergency; flashing of one card should open all the doors		
In case of Intrusion flashing of one card should lock all the doors		
There should be a facility to block certain employees access to certain areas due to some reason		
CE Certified		
Component level servicing should be possible.		
Total Indian Manufacturing Technology to enable better service and support		
There should be some facility to know the number of employees currently in the specified room		
Some indication should be shown with message for stating that there is no more space in the canteen		
The workers of the contractual employees should be allowed inside the office only after their head comes in the premises		
When one door is open for the chamber rest all doors should be locked		
Should be provision to integrate Analog Camera and IP Camera and record the short clip/Image for every events		

<b>ITEM No. 7 – Access Management Software</b>			
<b>Sr. No.</b>	<b>Description</b>	<b>Matched/ Not Matched</b>	<b>Deviation/ Remarks, if any</b>
7	<b>Software for the Data Integration with the Open Directories</b>		
	The transaction should be downloaded immediately to the database on swiping of the card/ Fingerprint scan.		
	There should be a facility to restart the device from the software in case of emergency		
	The application should take a regular backup of the database to avoid any data loss		
	The reports should be exported to Excel, crystal report, xml formats		
	The database required for the host software should be SQL Server/Oracle		
	Provision to monitor the communication of the controllers from a central location		
	Integration with Payroll should be possible		
	Software should be able to track employee location centrally as well as locally		
	A user defined online txt file should be created for third party software integration		
	Activating/Deactivating of Users; Data Downloading; Data Backup can be done on a predefined schedule.		
	Should centrally receive all control logs		
	Should show employee name, photographs, department and other details with his current and previous transactions		
	Should display history of all logs		
	Configurable no of transactions on the monitor window		
	Emergency messages display on the computer screen		
	Separate Event reports for tracking the events		
	A Facility to click the picture and store in the database in case of critical events.		
	Email, SMS, Alarm generation on the occurrence of specific events		
	Viewing of Employee photograph while downloading the data		
Setting of Password (PIN); Expiry date; Restriction on Holiday for a Group or Selective employees from the Software.			
The software should be prompted for password change after specified no of days.			

<b>ITEM No. 8 – Time &amp; Attendance Software</b>			
<b>Sr. No.</b>	<b>Description</b>	<b>Matched/ Not Matched</b>	<b>Deviation/ Remarks, if any</b>
8	<b>Web based Software for the Management of Entry- Exit timings and Attendance Management</b>		
	Should be seamlessly integrated with Access Control Software		
	Should be a multiuser, software		

Complete leave management module		
Should be able to manage Permanent / Probation / Resigned / Contract / Temporary		
Should be able to configure company defined attendance policies		
Admin should be able to mark employee attendance manually if the employee forgets his card some day		
Provision of Advance Shift Scheduling required in factory environment		
Should define unlimited shifts and also takes care of Night Shift , Flexi Time Shift and Auto Shift		
There should be some facility to adjust the attendance due to some serious common issues		
Facility to enter Bus Nos. for a group of person		
Facility to add OD, Tour, OT		
Should be able to calculate Half days		
The application should be accessible through Internet		
Various Late/Early rules should be defined		
Dash Board for HOD		
Crystal reports should be available		
Unlimited Employees addition should be possible		
The Software shall be on Windows platform		
The attendance management parameters should be easily customized or settable as per the client needs		
Seamless Integration with payroll software should be possible		
User defined Grace period for marking Late and early marks		
Analytical Graphs for tracking employees attendance		

<b>ITEM No. 9 – Database Rack Mount Server</b>			
<b>Sr. No.</b>	<b>Description</b>	<b>Matched/ Not Matched</b>	<b>Deviation/ Remarks, if any</b>
9	Processor: Intel® Xeon® processor 5500 or 5600 Series Processor or higher		
	Chipset: Intel 5520 chipset or higher		
	RAM: 8 GB or more RAM, Up to 1333 MHz		
	HDD: 2 * 300 GB or more Hot plugged HDD		
	Networking: Embedded dual port Gigabit Ethernet		
	DVD Drive : DVD Writer		
	OS: Windows Server 2012 R2 Standard OS or latest		
	Monitor: 18.5" or higher wide screen LED Backlit based TFT Monitor		
	Keyboard & Mouse		

ITEM No. 10 – 24 port Gigabit Switch				
Sr. No.	Description		Matched/ Not Matched	Deviation/ Remarks, if any
10	Ports	Minimum 24 nos of 10/100/1000T Ports		
	Switch Fabric	48 Gbps Forwarding Capacity		
	Transmission Method	Store-and-Forward		
	RJ-45	10BASE-T, 100BASE-TX & 1000BASE-T		
	Network Protocol and Standards	802.3 Ethernet, 802.3u Fast Ethernet, 802.3x Flow Control, 802.3ab Gigabit Ethernet, 802.1p Priority Queuing		
	Performance & Support	Minimum 64 MB DRAM & 32 MB Flash Memory		
		Support IGMP Snooping		
		Should support sflow		
	Electrical Emissions	FCC Class A / CE Class A		
	Environmental	RoHS Compliant		

ITEM No. 11 – 24 port Cat 6 Loaded Patch Panel				
Sr. No.	Description		Matched/ Not Matched	Deviation/ Remarks, if any
11	24 Port Patch Panel With Rack Mount			
	RJ45 female ports on front			
	Should conform or exceed the EIA/TIA 568 B.2-1 standards for CAT6			
	Fully Compatible with Gigabit Ethernet			
	High strength and 1RU height with rear cable manager, Should have ties, labeling strips in label holder for port identification			
	Should have protection on each port to protect from dust ingress and such particles by having shutter or cap.			

ITEM No. 12 – Cat 6 Patch Cord – 1 Meter / 3 Feet				
Sr. No.	Description		Matched/ Not Matched	Deviation/ Remarks, if any
12	Unshielded Twisted Pair (UTP) Cable			
	Should conform or exceed the EIA/TIA 568 B standards for CAT 6 Factory molded boots on RJ 45 plugs at both ends			
	Compliance with Cat 6 standards of ISO/IEC 11801, EIA/TIA 568, EN50173 and UL			
	Length : 1 Meter / 3 Feet			

<b>ITEM No. 13 – Cat 6 Patch Cord – 2 Meter / 7 Feet</b>			
<b>Sr. No.</b>	<b>Description</b>	<b>Matched/ Not Matched</b>	<b>Deviation/ Remarks, if any</b>
13	Unshielded Twisted Pair (UTP) Cable		
	Should conform or exceed the EIA/TIA 568 B standards for CAT 6 Factory molded boots on RJ 45 plugs at both ends		
	Compliance with Cat 6 standards of ISO/IEC 11801, EIA/TIA 568, EN50173 and UL		
	Length : 2 Meter / 7 Feet		

<b>ITEM No. 14 – Cat 6 UTP Cable</b>			
<b>Sr. No.</b>	<b>Description</b>	<b>Matched/ Not Matched</b>	<b>Deviation/ Remarks, if any</b>
14	4 Pairs Unshielded Twisted Pair (UTP) Cable		
	Insulation Material: HD-PE, RJ-45		

<b>ITEM No. 15 – 18 U Rack</b>			
<b>Sr. No.</b>	<b>Description</b>	<b>Matched/ Not Matched</b>	<b>Deviation/ Remarks, if any</b>
15	Rigid frame construction		
	Lockable front glass door and vented rear steel door		
	Compatible with standard 19" accessories		
	Load rating up to 100 kgs		
	Top Cover with gland plate and single fan cut-out		
	Powder coated in Black / Gray shade		
	Height: 18 U or more		
	Width: 600 mm		
	Depth: 800 mm		
	AC power Distribution box equipped with fuse and 2 x 5A Socket		
	Cable manager		
	Earth continuity kit		
	Castors or Legs		

<b>ITEM No. 16 – ID Card with standard Card Holder &amp; Lanyard</b>			
<b>Sr. No.</b>	<b>Description</b>	<b>Matched/ Not Matched</b>	<b>Deviation/ Remarks, if any</b>
16	Proximity Cards including photo-id and other printing as per client requirements (Design to be approved by Department)		
	Standard Card Holder & Lanyard		

<b>ITEM No. 17 – Data Integration and Control</b>			
<b>Sr. No.</b>	<b>Description</b>	<b>Matched/ Not Matched</b>	<b>Deviation/ Remarks, if any</b>
17	<b>Software for data integration and controlling application, Time Attendance Integration, Open Directory Integration</b>		
	Bidder will need to integrate all the entry and exit Timing of the candidate visiting the site.		
	This software will be use to control, analyze, and record the attendance of the employees of the organization		
	This integration should be able to integrate and support the existing infrastructure of the company.		
	This integration should be such that it do not disturb the ongoing infrastructure and runs according to the need to execute this turnstile		
	Open directory Integration will be integrated with the existing directory according to the application of turnstile		
	This software will provide the entire data of the existing employee with all the details related to the concern person		
	This data integration will help for the security purpose with all the related details of the entry and exit.		
	This directory should be will be able to be accessed from the remote location or control room to analyze the data.		

**Note: Bidder has to submit the OEM compliance letter showing line by line compliance with all bid specification mentioned above.**

## SECTION 6

### Financial Bid Format

Sr. No.	ITEM	Qty	Unit Rate (In Rs. Without tax)	Total Rate (In Rs.) Without tax)	Rate of GST (In %)
A	B	C	D	E = (C * D)	F
1	Bridge-type Tripod Turnstile Dual engine	6			
2	Manual Door for Physically Handicapped	1			
3	Electromagnetic Lock	1			
4	Smart Card Reader	14			
5	20 KVA UPS with Necessary Electrification	1			
6	Main Controller	1			
7	Access Management Software	1			
8	Time & Attendance Software	1			
9	Database Rack Mount Server	1			
10	24 port Gigabit Switch	1			
11	24 port Cat 6 Loaded Patch Panel	1			
12	Cat 6 Patch Cord – 1 Meter / 3 Feet	24			
13	Cat 6 Patch Cord – 2 Meter / 7 Feet	12			
14	Cat 6 UTP Cable (in Meter) *	1,000			
15	18 U Rack	1			
16	ID Card with standard Card Holder & Lanyard *	1,000			
17	Data Integration and Control	1			
<b>GRAND TOTAL</b>					

**Note:**

- 1 Financially L1 bidder will be the lowest sum total of rate without tax with warranty.
- 2 The Bidder shall explicitly mention the applicable rate of GST.
- 3 Rate to be filled should be inclusive of Packing / Forwarding, Insurance, FOR destination and with applicable warranty.
- 4 Successful Vendor will have to supply/provide goods with an Invoice from a place located within State of Gujarat.
- 5 All the above items should comply with the technical and functional requirement of the RFP/Bid.
- 6 Above items are inclusive of cable & accessories required, if any.
- 7 Supply & installation of the above mentioned materials should be carried out by the successful bidder at Rajya Kar Bhavan, Ahmedabad.
- 8 \* (Star) indicates the above mentioned figures are estimated and for evaluation purpose only. However, at the time of implementation, the actual quantity would be considered.

## SECTION 7

### Format of Forms

**Bid Processing Fees and Earnest Money Deposit Details:**

Sr. No.	Item	Amount (In Rs.)	Name of the Bank and Branch	Demand Draft No.
1	Bid Processing Fees			
2	Earnest Money Deposit (E.M.D.)			

### ELIGIBILITY CRITERIA

**Form No. E1: Financial strength of the bidder:**

Financial Year	Turnover (Rs. In Crores)	Audited Accounts uploaded? (Yes/No)
2014-15		
2015-16		
2016-17		
Grand Total		

**Note:** Please fill this form and upload the Audited Annual Accounts / Balance Sheet along with Profit & Loss Account for the last three financial years.

**Form No. E2: Office / Maintenance and Service Facility in GUJARAT:**

Sr. No.	Address	Contact Person	Contact Nos.	Type of supporting document attached
1				

**Note:** Please fill this form and upload the supporting documentary proof. You may mention more than one office (if applicable) by adding multiple rows which may be added by "NUMBER OF ROWS TO ADD".

**Form No. E3: Experience Details (Customer References):**

Sr. No.	Name of the Organization	Contact Person	Contact Telephone Number & address	Date and Period of Implementation	Project Cost	List of Items Implemented	Type of Supporting Document Attached
1							
.							

**Note:** Please fill this form and upload the supporting documents (Work Order(s)/Customer Reference and Completion Certificate) in scanned format. Failing the same may lead to the rejection of the bid. You may add the customer references by adding multiple rows which may be added by "NUMBER OF ROWS TO ADD".



**Form No. E4: Authorization Letters**

Sr. No.	Item	Make & Model	Name of OEM	Authorization letter attached? (Yes/No)
1	Bridge-type Tripod Turnstile Dual engine			
2	Turnstile for Physically Handicapped			
3	Smart Card Reader			
4	20 KVA UPS			
5	Controller for Access Control			
6	Access Management Software			
7	Time & Attendance Software			
8	Database Rack Mount Server			
9	24 port Gigabit Switch			
10	24 port Cat 6 Loaded Patch Panel			
11	Cat 6 Patch Cord – 1 Meter / 3 Feet			
12	Cat 6 Patch Cord – 2 Meter / 7 Feet			
13	Cat 6 UTP Cable (in Meter)			

**Note:** Please fill this form and upload the supporting documents in scanned format.

**Form No. E5: List of skilled Engineers / Manpower.**

Sr. No.	Name of Engineer	Educational Qualification	Experience in no. of Years	PF Code No.	Project handled
1					
2					
3					
.					

**Note:** Please fill this form for the list of at least 10 skilled Engineers / Manpower with full name, employee's educational qualification & P.F. code no. Also submit the undertaking for the same on bidder's letterhead. Non submission of the same may lead to rejection of the bid.

**Make & Model List**

Sr. No.	Item	Make & Model	Supporting Document attached? (Yes/No)
1	Bridge-type Tripod Turnstile Dual engine		
2	Manual Door for Physically Handicapped		
3	Electromagnetic Lock		
4	Smart Card Reader		
5	20 KVA UPS with Necessary Electrification		
6	Main Controller		
7	Access Management Software		
8	Time & Attendance Software		
9	Database Rack Mount Server		
10	24 port Gigabit Switch		
11	24 port Cat 6 Loaded Patch Panel		
12	Cat 6 Patch Cord – 1 Meter / 3 Feet		
13	Cat 6 Patch Cord – 2 Meter / 7 Feet		
14	Cat 6 UTP Cable		
15	18 U Rack		
16	ID Card with standard Card Holder & Lanyard		

**Note: You may quote only one option against any item.**

**Performa of Compliance letter/Authenticity of Information Provided**

**(On Non judicial Stamp paper of Rs. 100/- duly attested by the First class Magistrate/Notary Public)**

Date:

To,  
**DGM (Tech.)**  
**Gujarat Informatics Ltd.**  
Block-1, 8<sup>th</sup> Floor, Udyog Bhavan,  
Sector 11, Gandhinagar

**Sub: Compliance with the tender terms and conditions, specifications and Eligibility Criteria.**

**Ref: RFP No.: GIL\CTD\Access Control System\2017-18.**

Dear Sir,

With reference to above referred tender, I, undersigned <<Name of Signatory>>, in the capacity of <<Designation of Signatory>>, is authorized to give the undertaking on behalf of <<Name of the bidder>>.

We wish to inform you that we have read and understood the technical specification and total requirement of the above mentioned bid submitted by us on **DD.MM.YYYY**.

We hereby confirm that all our quoted items meet or exceed the requirement and are absolutely compliant with specifications mentioned in the bid document.

We also explicitly understand that all quoted items meet technical specification of the bid & that such technical specification overrides the brochures/standard literature if the same contradicts or is absent in brochures.

In case of breach of any tender terms and conditions or deviation from bid specification other than already specified as mentioned above, the decision of GIL Tender Committee for disqualification will be accepted by us.

The Information provided in our submitted bid is correct. In case any information provided by us are found to be false or incorrect, you have right to reject our bid at any stage including forfeiture of our EMD/ PBG/ cancel the award of contract. In this event, GIL reserves the right to take legal action on us.

Thanking you,

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2018

Signature: \_\_\_\_\_

(in the Capacity of) : \_\_\_\_\_

Duly authorized to sign bid for and on behalf of

\_\_\_\_\_

**Note: This form should be signed by authorized signatory of bidder**

**Format of Earnest Money Deposit in the form of Bank Guarantee**

Ref:

Bank Guarantee No.

Date:

**To,**

**DGM (Technical)**

Gujarat Informatics Limited

8th Floor, Block -1, Udyog Bhavan,

Sector - 11, Gandhinagar - 382010

Gujarat, India

Whereas ----- (here in after called "the Bidder") has submitted its bid dated ----- in response to the **"Bid for Selection of Agency for Supply, Installation and Commissioning of Security Access Control System at Rajya Kar Bhavan on behalf of Commercial Tax Department, Ahmedabad"** KNOW ALL MEN by these presents that WE ----- having our registered office at ----- (hereinafter called "the Bank") are bound unto the Gujarat Informatics Limited in the sum of ----- for which payment well and truly to be made to Gujarat Informatics Limited, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this -----day of -----YYYY.

**THE CONDITIONS of this obligation are:**

1. The E.M.D. may be forfeited:
  - a. if a Bidder withdraws its bid during the period of bid validity
  - b. Does not accept the correction of errors made in the tender document;
  - c. In case of a successful Bidder, if the Bidder fails:
    - (i) To sign the Contract as mentioned above within the time limit stipulated by purchaser or
    - (ii) To furnish performance bank guarantee as mentioned above or
    - (iii) If the bidder is found to be involved in fraudulent practices.
    - (iv) If the bidder fails to submit the copy of purchase order & acceptance thereof.
    - (v) If the successful bidder fails to submit the Performance Bank Guarantee & sign the Contract Form within prescribed time limit, the EMD of the successful bidder will be forfeited. GIL also reserves the right to blacklist such bidder from participating in future tenders if sufficient cause exists.

We undertake to pay to the GIL/Purchaser up to the above amount upon receipt of its first written demand, without GIL/ Purchaser having to substantiate its demand, provided that in its demand GIL/ Purchaser will specify that the amount claimed by it is due to it owing to the occurrence of any of the abovementioned conditions, specifying the occurred condition or conditions.

This guarantee will remain valid up to 6 months from the last date of bid submission. The Bank undertakes not to revoke this guarantee during its currency without previous consent of the OWNER/PURCHASER and further agrees that if this guarantee is extended for a period as mutually agreed between bidder & owner/purchaser, the guarantee shall be valid for a period so extended provided that a written request for such extension is received before the expiry of validity of guarantee.

The Bank shall not be released of its obligations under these presents by any exercise by the OWNER / PURCHAER of its liability with reference to the matters aforesaid or any of them or by reason or any other acts of omission or commission on the part of the OWNER/PURCHASER or any other indulgence shown by the OWNER/PURCHASER or by any other matter or things.

The Bank also agree that the OWNER/PUCHASER at its option shall be entitled to enforce this Guarantee against the Bank as a Principal Debtor, in the first instance without proceeding against the SELLER and not withstanding any security or other guarantee that the OWNER/PURCHASER may have in relation to the SELLER's liabilities.

Dated at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ YYYY.

\_\_\_\_\_

Signed and delivered by

\_\_\_\_\_

For & on Behalf of

Name of the Bank & Branch &  
Its official Address

**Approved Bank: All Nationalized Bank including the public sector bank or Private Sector Banks or Commercial Banks or Co-Operative & Rural Banks (operating in India having branch at Ahmedabad/ Gandhinagar) as per the G.R. no. EMD/10/2016/328/DMO dated 01.05.2017 issued by Finance Department or further instruction issued by Finance department time to time.**

**SECTION 8**

**Performa of Performance Bank Guarantee**

**Performa of Contract-cum-Equipment  
Performance Bank Guarantee**  
(To be stamped in accordance with Stamp Act)

Ref: Bank Guarantee No.  
Date:  
To  
Name & Address of the Purchaser/Indenter

\_\_\_\_\_  
\_\_\_\_\_

Dear Sir,

In consideration of Name & Address of the Purchaser/Indenter, Government of Gujarat, Gandhinagar (hereinafter referred to as the OWNER/PURCHASER which expression shall unless repugnant to the context or meaning thereof include successors, administrators and assigns) having awarded to M/s ..... having Principal Office at ..... (Hereinafter referred to as the "SELLER" which expression shall unless repugnant to the context or meaning thereof include their respective successors, administrators, executors and assigns) the supply of \_\_\_\_\_ by issue of Purchase Order No..... Dated ..... issued by <<GoG Department>> for and on behalf of the OWNER/PURCHASER and the same having been accepted by the SELLER resulting into CONTRACT for supplies of materials/equipments as mentioned in the said purchase order and the SELLER having agreed to provide a Contract Performance and Warranty Guarantee for faithful performance of the aforementioned contract and warranty quality to the OWNER/PURCHASER, \_\_\_\_\_ having Head Office at (hereinafter referred to as the 'Bank' which expressly shall, unless repugnant to the context or meaning thereof include successors, administrators, executors and assigns) do hereby guarantee to undertake to pay the sum of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) to the OWNER/PURCHASER on demand at any time up to \_\_\_\_\_ without a reference to the SELLER. Any such demand made by the OWNER/PURCHASER on the Bank shall be conclusive and binding notwithstanding any difference between Tribunals, Arbitrator or any other authority.

The Bank undertakes not to revoke this guarantee during its currency without previous consent of the OWNER/PURCHASER and further agrees that the guarantee herein contained shall continue to be enforceable till the OWNER/PURCHASER discharges this guarantee. OWNER/PURCHASER shall have the fullest liberty without affecting in any way the liability of the Bank under this guarantee from time to time to extend the time for performance by the SELLER of the aforementioned CONTRACT. The OWNER/PURCHASER shall have the fullest liberty, without affecting this guarantee, to postpone from time to time the exercise of any powers vested in them or of any right which they might have against the SELLER, and to exercise the same at any time in any manner, and either to enforce to forebear to enforce any covenants contained or implied, in the aforementioned CONTRACT between the OWNER/PURCHASER and the SELLER or any other course of or remedy or security available to the OWNER/PURCHASER.

The Bank shall not be released of its obligations under these presents by any exercise by the OWNER/PURCHAER of its liability with reference to the matters aforesaid or any of them or by reason or any other acts of omission or commission on the part of the OWNER/PURCHASER or any other indulgence shown by the OWNER/PURCHASER or by any other matter or things.

The Bank also agree that the OWNER/PUCHASER at its option shall be entitled to enforce this Guarantee against the Bank as a Principal Debtor, in the first instance without proceeding against the SELLER and not withstanding any security or other guarantee that the OWNER/PURCHASER may have in relation to the Seller's liabilities.

Notwithstanding anything contained herein above our liability under this Guarantee is restricted to Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) and it shall remain in force up to and including \_\_\_\_\_ and shall be extended from time to time for such period as may be desired by the SELLER on whose behalf this guarantee has been given.

Dated at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ YYYY

\_\_\_\_\_  
Signed and delivered by

\_\_\_\_\_  
For & on Behalf of

Name of the Bank & Branch &  
Its official Address

List of approved Banks:

**Approved Bank: All Nationalized Bank including the public sector bank or Private Sector Banks or Commercial Banks or Co-Operative & Rural Banks (operating in India having branch at Ahmedabad/ Gandhinagar) as per the G.R. no. EMD/10/2016/328/DMO dated 01.05.2017 issued by Finance Department or further instruction issued by Finance department time to time.**

**CONTRACT FORM**

THIS AGREEMENT made on the \_\_\_\_\_ day of \_\_\_\_\_, 2017 \_\_\_\_ Between \_\_\_\_\_ (*Name of purchaser*) of \_\_\_\_\_ (*Country of Purchaser*) hereinafter “the Purchaser” of the one part and \_\_\_\_\_ (*Name of Supplier*) of \_\_\_\_\_ (*City and Country of Supplier*) hereinafter called “the Supplier” of the other part :

WHEREAS the Purchaser is desirous that certain Goods and ancillary services viz., \_\_\_\_\_ (*Brief Description of Goods and Services*) and has accepted a bid by the Supplier for the supply of those goods and services in the sum of \_\_\_\_\_ (*Contract Price in Words and Figures*) hereinafter called “the Contract Price in Words and Figures” hereinafter called “the Contract Price.”

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

- 1 In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
- 2 The following documents shall be deemed to form and be read and construed as part of this Agreement, viz. :
  - 2.1 the Bid Form and the Price Schedule submitted by the Bidder;
  - 2.2 terms and conditions of the bid
  - 2.3 the Purchaser’s Notification of Award
- 3 In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
- 4 The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.
- 5 Particulars of the goods and services which shall be supplied / provided by the Supplier are as enlisted in the enclosed annexure:

TOTAL VALUE:

DELIVERY SCHEDULE:

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written

Signed, Sealed and Delivered by the

Said \_\_\_\_\_ (For the Purchaser)

in the presence of \_\_\_\_\_

Signed, Sealed and Delivered by the

Said \_\_\_\_\_ (For the Supplier)

In the presence of \_\_\_\_\_