

BID DOCUMENT

Name of Work: Selection of Agency for Supply, Installation, Commissioning and warranty support of various Equipments for the Implementation of Video Surveillance System at Gujarat Subordinate Service Selection Board, Gandhinagar

RFP.NO. GIL\GSSSB\Video Surveillance\2017-18

DATE: 19.05.2017

Client: Gujarat Subordinate Service Selection Board, Gandhinagar

Bid Due Date: 09.06.2017 up to 1500 hrs.

Un-priced Bid Opening:

Date & Time: 09.06.2017 at 1700 hrs.

Venue: Gujarat Informatics Limited
Block No. 1, 8th Floor, Udyog Bhavan,
Sector 11, Gandhinagar - 382 010

Bidding Agency Address:

Gujarat Informatics Limited
Block No. 1, 8th Floor, Udyog Bhavan,
Sector 11, Gandhinagar - 382 010
Phone No.: 079 - 232 56022, Fax No.: 079 - 232 38925
Website: www.gil.gujarat.gov.in

Note: Please address all queries and correspondence to

DGM (Tech)
Gujarat Informatics Limited,
8th Floor, Block No.1, Udyog Bhavan,
Sector 11, Gandhinagar 382 010
Phone: 079 - 232 56022
E-mail: viveku@gujarat.gov.in

Introduction

Gujarat Informatics Limited (GIL), on behalf of Gujarat Subordinate Service Selection Board, Gandhinagar, Government of Gujarat invites the bid for Selection of Agency for Supply, Installation, Commissioning and warranty support of various Equipments for the Implementation of Video Surveillance System at Gujarat Subordinate Service Selection Board, Gandhinagar

The selected Agency shall be fully capable and experienced in the work of carrying out Video Surveillance / CCTV System including Application Software.

The Selected Agency must have trained and certified manpower including technicians capable of carrying out this job. The agency is required to deploy the trained & experienced manpower for this project.

Successful bidder will have to supply, install & perform the acceptance test of the supplied equipment(s) at each location as per terms and conditions of the bid document.

Bidder is requested to offer the cost for all the items and all the accessories as mentioned in bid document. GIL does not guarantee any fixed quantity at the time of signing the tender.

Bids are hereby invited from the Bidders having capability and resources in supplying & carrying out Video Surveillance System at Gujarat Subordinate Service Selection Board, Gandhinagar, Government of Gujarat as per the details in bid.

Proposal in the form of BID are requested for the item(s) in complete accordance with the documents to be uploaded as per following guidelines:

1.0 Bidder shall submit their bids on <https://www.gil.nprocure.com>.

- The Bidder will have to remit **Non refundable Bid Processing Fees of Rs. 1500/- & Earnest Money Deposit (E.M.D.) of Rs. 14,000/- (Rupees fourteen thousand only) (Refundable) on or before date & hours of submission of bid (i.e. 09.06.2017 up to 1500 Hrs)** in a sealed cover at GIL office with the heading **“Bid processing fees & EMD for RFP.NO. GIL\GSSSB\Video Surveillance\2017-18 for Selection of Agency for Supply, Installation, Commissioning and warranty support of various Equipments for the Implementation of Video Surveillance System at Gujarat Subordinate Service Selection Board, Gandhinagar**
- Bid processing fees must be in the form of Demand Draft in the name of “Gujarat Informatics Ltd.” payable at Gandhinagar along with the covering letter.
- EMD as mentioned above, shall be submitted in the form of Demand Draft OR in the form of an unconditional Bank Guarantee (which should be valid up to validity of 9 months from the date of bid submission) of any Nationalized Bank including the public sector bank or Private Sector Banks or Commercial Banks or Co-Operative Banks and Rural Banks (operating in India having branch at Ahmedabad/ Gandhinagar) as per the G.R. no. EMD/10/2015/508/DMO dated 27.04.2016 issued by Finance Department or further instruction issued by Finance department time to time; in the name of “Gujarat Informatics Ltd.” payable at Gandhinagar (as per prescribed format given at Annexure A) and must be submitted along with the covering letter for RFP No: GIL\GSSSB\Video Surveillance\2017-18.
- Please affix the stamp of your company on the overleaf of demand draft.
- **Note:** Failing to submit physical covers of EMD and bid processing fees at GIL on or before **09.06.2017 up to 1500 Hrs** may lead to the rejection of the bid

- 2.0 The bid shall specify time schedule of various activities.
- 3.0 Bid complete in all respects should be uploaded on or before the Bid due date.
- 4.0 Interested and eligible Bidders are required to upload the eligibility related document in Eligibility Bid Section, technical related document in Technical Bid Section & commercial bid in Commercial Bid Section. The Bids should be accompanied by a bid security & bid processing fees (non-refundable) as specified in this Bid Document. The Eligibility, Technical & Commercial Bid must be uploaded to <https://gil.nprocure.com> & the Bid Security and Bid Processing Fees must be delivered to the office of Gujarat Informatics Ltd on or before the last date and time of submission of the bid.
- 5.0 **The Bidder may quote only one option (i.e. one products can be quoted) against each item.** Bidders are required to mention Make and Model of the product (Do not write "OEM" against items. Bidders are expected to give make and model of the product).
- 6.0 The Bid Processing Fees & Bid Security Section and Eligibility Section will be opened on the specified date & time in presence of the committee members and representatives of the bidders who choose to attend. The representative will be held responsible for all commitments made on behalf of the bidder and that will be considered valid for all further dealings related to this tender process.
- 7.0 Services offered should be strictly as per requirements mentioned in this Bid document. Please spell out any unavoidable deviations, Clause / Article-wise in your bid under the heading Deviations.
- 8.0 Once quoted, the bidder shall not make any subsequent price changes, whether resulting or arising out of any technical/commercial clarifications sought regarding the bid, even if any deviation or exclusion may be specifically stated in the bid. Such price changes shall render the bid liable for rejection.
- 9.0 Bidder shall quote the prices of services as mentioned valid **for 180 days**.

Section - 1

Eligibility Criteria

1. The bidder should have a total sum of turnover of **Rs. 03 Crore (Minimum)** in the last three financial years. The copies of Audited Annual Accounts/Balance Sheet along with Profit & Loss Account for last three years shall be attached along with the bid. **(Form no. E-1)**
2. The bidder should have local presence and should have office in Gujarat. The bidder should have service support infrastructure to provide warranty and post warranty services. The details of such service support infrastructure must be enclosed. Please attach the copies of any two of the following: Property Tax Bill of last year/Electricity Bills of last one year/Telephone Bills of last one year/VAT Registration/CST Registration/Valid Lease Agreement. **(Form no. E-2). In case bidder do not have office in Gujarat, bidder should give undertaking to open office in Gujarat within 45 Working days from the date of award of work order.**
3. **Bidder's past experience:**

Bidder should have experience of executing CCTV / Surveillance System Project for at least **10 customer reference sites of CCTV Camera & related accessories installation, out of which 5 sites must consisting of minimum 16 CCTV Cameras per site.** Copies of Purchase Order(s) / Contract Agreement and Certificates of Successful Completion from Customer should be submitted. **(Form no. E-3)**
4. The Bidder should have at least 10 skilled Engineers / Manpower with Experience. Information about educational qualifications and experience details along with the projects they have handled should be provided with the bid. **(Form no. E-4)**
5. Bidder should attach Authorization certificate from the OEM of the equipment specified in Form, for the authenticity, authorized representation and after sales support. **(Form no. E-5)**
6. **Eligibility Criteria of OEM / CCTV Cameras Product Company:**
 - (a) The OEM / CCTV Camera Product Company should have **registered office and service center in India since last 3 years** (i.e. If bidder wants to quote the "X" brand of CCTV Camera, then OEM of "X" brand of CCTV Camera should have registered office and service center in India since last 3 years). Please attach the copies of any two of the following: Property Tax Bill of last year/Electricity Bills of last one year/Telephone Bills of last one year/VAT Registration/CST Registration/Valid Lease Agreement. **(Form no. E-6)**
 - (b) The OEM / CCTV Camera Product Company/ System Integrator should have installed at least a single project in India containing minimum 500 CCTV Camera (of quoted camera brand) **OR** 2 projects containing minimum 250 CCTV Cameras (of quoted camera brand) **OR** 3 projects containing minimum 170 CCTV Camera (of quoted camera brand) **OR** 5 projects containing minimum 100 CCTV Camera (of quoted camera brand). Copies of Purchase Order(s) / Contract Agreement and Certificates of Successful Completion from Customer should be submitted. **(Form no. E-7)**

Note: All the details and the supportive documents for the above mentioned items should be uploaded in eligibility section in the bid.

Bidders who wish to participate in this bid will have to register on <https://gil.nprocure.com>. Further bidders who wish to participate in online bids will have to procure Digital Certificate as per Information Technology Act 2000 using which they can sign their electronic bids. Bidders can procure the same from (n) code solutions – a division of GNFC Ltd., or any other agency licensed by Controller of Certifying Authority, Govt. of India. Bidders who already have a valid Digital Certificate need not procure a new Digital Certificate.

Section - 2

Scope of Work

Bidder is required to Supply, Installation, Commissioning and warranty support of various Equipments for the Implementation of Video Surveillance Systems at Gujarat Subordinate Service Selection Board, Gandhinagar, Government of Gujarat, as per the specifications and location mentioned in the Bid document. The vendor/operator shall be responsible for implementation of the work as defined in the bid document.

The scope of complete work would broadly be: design, engineering, supply, testing, installation, integration, commissioning & maintenance of all project deliverables.

Unit cost is required to be offered for all the items as requested with (3+2) 5 year warranty.

GIL /Gujarat Subordinate Service Selection Board, Gandhinagar do not guarantee any fixed quantity at the time of signing the contract / agreement. The rates should be valid for a period of **180 days** from the date of financial bid opening.

Bidder is required to carry out following tasks:

Scope of work for CCTV camera Cabling Work:

1. Bidder will be responsible to undertake and complete the works related to supply, installation commissioning and warranty support of services as indicated in the bid and within the duration prescribed in the bid. The bidder has to lay the Cable for fulfill the requirements as per RFP.
2. Gujarat Subordinate Service Selection Board, Gandhinagar has already carryout cabling (3+1 cable) works for analog CCTV cameras. However for additional cabling work if required by the office The bidder will have to submit layout diagram (to concern authority) indicating the location of equipment to be installed to Gujarat Subordinate Service Selection Board, Gandhinagar, Government of Gujarat before implementation. THE OFFICE will decide the location of installation and approve the same. Bidder is required to install the camera in consultation with the Gujarat Subordinate Service Selection Board, Gandhinagar.
3. The Bidder is requested to visit the site(s) before submission of their bid for any other clarification / measurements for finalization of scope of work / supply before submission of their bid.
4. It is envisaged that the bidder has understood the requirement fully and shall comply with the technical & functional requirements of the offered system including the scope of work/ services.
 - Complete installation shall be done in accordance with installation practices for a well structured cabling system, using components from a single vendor to ensure consistent and assured performance.
 - All cables shall terminate in an alphanumeric sequence at all termination locations.
 - The Successful Bidder carrying out the Supply, Installation, Testing and Commissioning (SITC) shall make the system entirely operational for its intended use, by addition of components specific to its make / model even if not specifically mentioned in the BoQ. Also most current versions of software and applications shall be provided by the Successful Bidder, as applicable at the time of execution and commissioning.
 - The Successful Bidder has to furnish working drawings and as-built drawings, which shall be an essential component of commissioning.

Scope of work for Video Surveillance / CCTV System:

1. **Video Surveillance System:** This shall include the supply, installation, commissioning & testing of fixed surveillance CCTV cameras and suitable brackets for mounting the cameras, weather-proof enclosures, cables, connectors & any other devices/ peripherals required for the proper functioning of various CCTV cameras.

Camera installation in THE OFFICE:

- During the installation, the camera lens position has to be adjusted to get the desired view in the specific location.
- The cameras should be configured for automatic day / night display, so that without manual intervention, camera switches to night mode when the light condition is less.

Command & Control Center at THE OFFICE:

This shall include the supply, installation, commissioning & testing of Monitors, DVR, Rack, software along with cables, connectors and any other devices, peripherals required for the proper functioning of various components. The C&C centre will be located on separate room/the Office at the same campus or as decided by **THE OFFICE**.

- The recording should be configured in such a way, when the storage capacity gets to maximum limit., re-write happens on a first in first out basis without any manual intervention.
 - **The system should provide recording storage for minimum 30 working days.**
 - **GSSSB intends to monitor the video feed of CCTV camera at two locations i.e. Secretary Office & Chairman Office located within the premises of GSSSB. Successful bidder will be require to supply and install the required equipment like splitter, extender, connector, convertor, HDMI cable, VGA cable, etc and related accessory for this requirement without any extra cost.**
2. All the hardware and software features mentioned in the tender specifications should be available at the time submission of tender. Gujarat Subordinate Service Selection Board, Gandhinagar/ GIL may ask for a demo of all CCTV cameras and related accessories as per tender.
 3. Monitor / Display should be provided with Wall / Table mounting Kit.
 4. **System Training:** This shall include providing 1-week system operation & maintenance training to the designated security personnel after the successful commissioning of the project. Appropriate training material should be provided during the training.
 5. The Scope of complete work would broadly Design, Engineering, Supply, Testing, Installation, Commissioning, Site Acceptance Test, Training, Documentation, Warranty and Maintenance.
 6. **Components of proposed Surveillance System:**
 - Dome Cameras
 - Bullet Cameras
 - DVR
 - Display Arrangement
 - Power Supply
 7. The successful bidder has to provide on-site warranty for all equipments as mentioned in RFP.

Section - 3

Instructions to Bidders

ARTICLE - 1: COST OF BIDDING

- 1.1 The Bidder shall bear all costs associated with the preparation and submission of the Bid and Gujarat Informatics Ltd (GIL) \ Gujarat Subordinate Service Selection Board, Gandhinagar will in no case be responsible for those costs, regardless of the conduct or outcome of the bidding process.
- 1.2 Bidder is requested to pay **Rs. 1500/-** as a bid processing fee (Non refundable) & Earnest Money Deposit (E.M.D.) of **Rs. 14,000/- (Rupees Fourteen thousand only)** (Refundable) in the form of demand draft in favor of "Gujarat Informatics Ltd." payable at Gandhinagar. In case of non receipt of bid processing fees & EMD the bid will be rejected by GIL.

ARTICLE - 2: BIDDING DOCUMENTS

- 2.1 Bidder can download the bid document and further amendment if any freely available on <https://www.gil.gujart.gov.in> and <https://www.gil.nprocure.com> and submit the bid on <https://www.gil.nprocure.com> on or before due date & time of the tender. Bidder is expected to examine all instructions, forms, terms, and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or submits a Bid not substantially responsive to the bidding documents in every respect may result in the rejection of the Bid. Under no circumstances physical bid will be accepted.

ARTICLE - 3: CLARIFICATION ON BIDDING DOCUMENTS:

- 3.1 Bidders can seek written clarifications on or before 10 days of the last date of submission of the bid to DGM(Tech.), Gujarat Informatics Ltd., 8th Floor, Block No. 1, Udyog Bhavan Gandhinagar 382 010. GIL / Education Department will clarify & issue amendments on website if any. No further clarification what so ever will be entertained after the bid submission date.

ARTICLE - 4: AMENDMENT OF BIDDING DOCUMENTS

- 4.1 At any time prior to the deadline for submission of bids, GIL / Gujarat Subordinate Service Selection Board, Gandhinagar, for any reason, whether at its own initiative or in response to the clarifications requested by prospective bidders may modify the bidding documents by amendment.
- 4.2 All prospective bidders are requested to browse our website & any amendments / corrigendum / modification will be notified on our website and such modification will be binding on them. Bidders are also requested to browse the website of GIL/GoG i.e. www.gil.gujarat.gov.in & www.gil.nprocure.com for further amendments if any.
- 4.3 In order to allow prospective bidders a reasonable time to take the amendment into account in preparing their bids, GIL / Gujarat Subordinate Service Selection Board, Gandhinagar, at its discretion, may extend the deadline for the submission of bids.

ARTICLE - 5: LANGUAGE OF BID

- 5.1 The Bid prepared by the Bidder, as well as all correspondence and documents relating to the Bid exchanged by the Bidder and GIL / Gujarat Subordinate Service Selection Board, Gandhinagar shall be in English. Supporting documents and printed literature furnished by the bidder may be in another language provided they are accompanied by an accurate translation

of the relevant pages in English. For purposes of interpretation of the bid, the translation shall govern.

ARTICLE - 6: SECTIONS COMPRISING THE BIDS

6.1 The quotation should be scan-able and distinct without any option stated in.

6.2 The bid submitted shall have the following documents:

EMD & Bid Processing Fees Section:

The EMD (refundable) & bid processing fee (non-refundable) to be furnished to GIL office on or before the date & hours of opening of the bids in a sealed cover super scribed with the bid document number. The details are required to be filled in this section.

Eligibility & Technical Section:

- a) Clause by clause Compliance statement for Bid document to be uploaded.
- b) All deviations and / or non compliance clauses shall be listed separately & uploaded.
- c) Letter of Authority for signing the bid.
- d) All Table, duly filled-in with necessary proofs, as required and stated in the bid document.
- e) Make & Model of quoted item in the bid with brochures\ website literature.
- f) All Eligibility forms & technical specification & dealership\distributorship authorized certificate & supporting document related Eligibility & Technical Stage.

Price Bid Section:

- a) Priced bid (in the prescribed format only)

ARTICLE - 7: BID FORMS

7.1 Wherever a specific form is prescribed in the Bid document, the Bidder shall use the form to provide relevant information. If the form does not provide space for any required information, space at the end of the form or additional sheets shall be uploaded to convey the said information. Failing to upload the information in the prescribed format, the bid is liable for rejection.

7.2 For all other cases, the Bidder shall design a form to hold the required information.

7.3 GIL / Gujarat Subordinate Service Selection Board, Gandhinagar shall not be bound by any printed conditions or provisions in the Bidder's Bid Forms.

ARTICLE - 8: FRAUDULENT & CORRUPT PRACTICE

8.1 Fraudulent practice means a misrepresentation of facts in order to influence a procurement process or the execution of a Contract and includes collusive practice among Bidders (prior to or after Bid submission) designed to establish Bid prices at artificial noncompetitive levels and to deprive the GIL / Gujarat Subordinate Service Selection Board, Gandhinagar of the benefits of free and open competition.

8.2 "Corrupt Practice" means the offering, giving, receiving or soliciting of anything of value, pressurizing to influence the action of a public official in the process of Contract execution.

8.3 GIL / Gujarat Subordinate Service Selection Board, Gandhinagar will reject a proposal for award and may forfeit the E.M.D. and/or Performance Guarantee if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for, or in executing, contract(s).

ARTICLE - 9: LACK OF INFORMATION TO BIDDER

- 9.1 The Bidder shall be deemed to have carefully examined all contract documents to his entire satisfaction. Any lack of information shall not in any way relieve the Bidder of his responsibility to fulfill his obligation under the Contract.

ARTICLE - 10: CONTRACT OBLIGATIONS

- 10.1 If after the award of the contract the Bidder does not sign the Agreement or fails to furnish the Performance Bank guarantee within fifteen (15) working days from the date of confirmed purchase order, along with the inception report and working schedule as per the tender requirements & if the operation are not started within fifteen (15) working days after submission of P.B.G. as mentioned, GIL / Gujarat Subordinate Service Selection Board, Gandhinagar reserves the right to cancel the contract and apply all remedies available to him under the terms and conditions of this contract.

ARTICLE - 11: BID PRICE

- 11.1 The priced bid should indicate the prices in the format/price schedule only.
- 11.2 Offered price should be inclusive of applicable taxes and levies applicable such as Excise, Packing\Forwarding, Insurance, FOR destination (anywhere in the Gujarat state). CST\ VAT\ Service Tax needs to be shown separately.
- 11.3 Discount if offered, should not be mentioned separately. It should be included in offered price.
- 11.4 Any effort by a bidder or bidder's agent\consultant or representative howsoever described to influence the GIL\ Gujarat Subordinate Service Selection Board, Gandhinagar in any way concerning scrutiny\consideration\evaluation\comparison of the bid or decision concerning award of contract shall entail rejection of the bid.
- 11.5 Unit rates should be quoted separately for each item. Quantities can be increased or decreased by purchaser and bidder has to supply deviated quantities at the rates prescribed and approved by the purchaser in the tender document.

ARTICLE - 12: BID CURRENCY

- 12.1 The prices should be quoted in Indian Rupees. Payment for the supply of equipments as specified in the agreement shall be made in Indian Rupees only.

ARTICLE - 13: EARNEST MONEY DEPOSIT (EMD)

- 13.1 The Bidder shall furnish, as part of the Bid, EMD of **Rs. 14,000/-** shall be submitted in the form of Demand Draft OR in the form of an unconditional Bank Guarantee (which should be valid up to validity of bid + 90 days) of any Nationalized Bank including the public sector bank or Private Sector Banks or Commercial Banks or Co-Operative Banks and Rural Banks (operating in India having branch at Ahmedabad/ Gandhinagar) as per the G.R. no. EMD/10/2015/508/DMO dated 27.04.2016 issued by Finance Department or further instruction issued by Finance department time to time; in the name of "Gujarat Informatics Ltd." payable at Gandhinagar (as per prescribed format given at Annexure A) in a separate envelope. The un-priced bid (Technical-bid) will be opened subject to the confirmation of valid EMD and bid processing fees.
- 13.2 Unsuccessful/Disqualified bidder's E.M.D. will be returned as promptly as possible within 30 days after the expiration of the period of bid validity OR upon the successful Bidder signing the Contract, and furnishing the Performance Bank Guarantee @ 10% of the total order value as prescribed by GIL, whichever is earlier.

- 13.3 The successful Bidder's EMD will be discharged upon the Bidder signing the Contract/Agreement, and furnishing the Performance Bank Guarantee.
- 13.4 The EMD may be forfeited at the discretion of GIL / Gujarat Subordinate Service Selection Board, Gandhinagar on account of one or more of the following reasons:
- a) The Bidder withdraws their Bid during the period of Bid validity specified by them on the Bid letter form.
 - b) Bidder does not respond to requests for clarification of their Bid.
 - c) Bidder fails to co-operate in the Bid evaluation process, and
 - d) In case of a successful Bidder, the said Bidder fails :
 - (i) To sign the Agreement in time, (ii) To furnish Performance Bank Guarantee

ARTICLE - 14: PERIOD OF VALIDITY OF BIDS

- 14.1 Bids shall remain valid for **180** days after the date of Financial Opening by GIL. A Bid valid for a shorter period shall be rejected as non-responsive.
- 14.2 In exceptional circumstances, GIL / Gujarat Subordinate Service Selection Board, Gandhinagar may solicit Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The EMD shall also be suitably extended. A Bidder granting the request is not required nor permitted to modify the Bid.

ARTICLE - 15: DURATION OF THE CONTRACT

- 15.1 The duration of the Contract period for this will be of **5 years (3+2 Years)**. The duration spent for installation of Hardware and Software will not be a part of contract period. Hence the actual contract period starts after the successful installation of hardware and software & completion of deployment of software as per the RFP.

ARTICLE - 16: BID DUE DATE

- 16.1 Bid must be uploaded by vendor not later than the due date specified in the RFP.
- 16.2 The GIL / Gujarat Subordinate Service Selection Board, Gandhinagar may, as its discretion, extend the bid due date, in which case all rights and obligations of the GIL / Gujarat Subordinate Service Selection Board, Gandhinagar and the bidders, previously subject to the bid due date, shall thereafter be subject to the new bid due date as extended.

ARTICLE - 17: LATE BID

- 17.1 No bidder may be able to upload or submit the bid after the bid due date/time.

ARTICLE - 18: MODIFICATION AND WITHDRAWAL OF BID

- 18.1 The Bidder may modify or withdraw its Bid before the due date of bid submission.
- 18.2 No Bid may be modified subsequent to the deadline for submission of bids.
- 18.3 No Bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of Bid validity specified by the Bidder on the bid letter form. Withdrawal of a Bid during this interval may result in the bidder's forfeiture of its EMD.

ARTICLE - 19: OPENING OF BIDS BY GIL

- 19.1 Bids will be opened in the presence of Bidder's representatives, who choose to attend. The Bidder's representatives who are present shall sign a register evidencing their attendance.

- 19.2 The Bidder's names, Bid modifications or withdrawals, discounts and the presence or absence of relevant EMD and such other details as the GIL / Gujarat Subordinate Service Selection Board, Gandhinagar officer at his/her discretion, may consider appropriate, will be announced at the opening.
- 19.3 Immediately after the closing time, the GIL / Gujarat Subordinate Service Selection Board, Gandhinagar contact person shall open the Un-priced Bids and list them for further evaluation.

ARTICLE - 20: CONTACTING GIL / Gujarat Subordinate Service Selection Board, Gandhinagar

- 20.1 Bidder shall not approach GIL / Gujarat Subordinate Service Selection Board, Gandhinagar officers outside of office hours and / or outside GIL / Gujarat Subordinate Service Selection Board, Gandhinagar office premises, from the time of the Bid opening to the time the Contract is awarded.
- 20.2 Any effort by a bidder to influence GIL / Gujarat Subordinate Service Selection Board, Gandhinagar officers in the decisions on Bid evaluation, bid comparison or contract award may result in rejection of the Bidder's offer. If the Bidder wishes to bring additional information to the notice of the GOG, it should do so in writing.

ARTICLE - 21: REJECTION OF BIDS

- 21.1 GIL / Gujarat Subordinate Service Selection Board, Gandhinagar reserves the right to reject any Bid, and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder(s) or any obligation to inform the affected Bidder(s) of the grounds for such decision.

ARTICLE - 22: PRELIMINARY EXAMINATION OF BID

- 22.1 Un-priced Bid documentation shall be evaluated in two steps.
- 22.2 Firstly, the documentation furnished by the Bidder will be examined based on the following criteria:
- (i) Compliance to bid document.
 - (ii) Evaluation of Eligibility Criteria & Technical Specifications of the Product / Solution Offered. (The bidder shall provide details in the bid)
 - (iii) Experience in handling such projects (the bidder shall provide information in the BID)
- 22.3 In the second step, GIL / Gujarat Subordinate Service Selection Board, Gandhinagar may ask Bidder(s) for additional information, demonstration of the equipments, field testing of the equipments offered to check compatibility with the existing user's infrastructure, visit to Bidders site and/or arrange discussions with their professional, technical faculties or Users, to verify claims made in Un-priced Bid documentation.
- 22.4 Bidder will have to demonstrate seamless integration of offered item with user's Infrastructures, as mentioned in the Scope of Work, with satisfactory performance of required transmission as requested in Specification Sheet.
- 22.5 **Priced Bid:** Priced Bids will be opened only if the bids are technically qualified and fulfill the Eligibility Criteria. GIL may at its discretion discuss with Bidder(s) available at this stage to clarify contents of Price Bid.
- 22.6 **Choice of Firm: Final Choice of Firm to execute this project shall be made on the basis of conformity to eligibility & technical bid. The financial bid of the technically qualified bidders will be opened and financially L1 bidder will be decided from the sum total of prices for all line items without tax with 5 years warranty and then called for further negotiations if required.**

- 22.7** As per the provision in Electronics & IT/ITeS Start-up Policy Resolution No. ITS/10/2015/5284/IT dated 6th June, 2016 issued by Department of Science & Technology; in e-Governance project undertaken by Government Departments or its Boards, Corporations or parastatal bodies getting grants from the Government, the chosen solution provider or system integrator will pass on job work or will outsource part of the work of a value ranging between 5% to 10% of the contract value to the eligible start-ups and to students of shortlisted Technical Colleges in Gujarat. In such arrangements, the responsibility of meeting SLAs (Service Level Agreements) will continue to belong to the solution provider or the system integrator.

ARTICLE - 23: AWARD OF CONTRACT

- 23.1 Award Criteria: The Criteria for selection will be the lowest effective cost to Gujarat Subordinate Service Selection Board, Gandhinagar for the technically qualified bids for total cost. (Excluding any taxes).
- 23.2 The Office's right to vary requirements at time of award: GIL/ Gujarat Subordinate Service Selection Board, Gandhinagar reserves the right at the time of award to increase or decrease quantity for the requirements originally specified in the document without any change in Bid rate or other terms and conditions.
- 23.3 In case, if lowest bidder does not accept the award of contract or found to be involved in corrupt and/or fraudulent practices, the next lowest bidder will be awarded the contract. In such scenario, the lowest bidder has to born the difference between lowest prices and next lowest prices.
- 23.4 The order may be split among a number of technically qualified bidders at the discretion of GIL/Purchaser. The bidder with overall competitive quote will be given preference on the ordered quantity
- 23.5 The tendered quantities are estimated based on the receipt of the requirement from Government offices at the time of floating the bid. During the bid validity, the other Government offices can also place the purchase order under this bid at final negotiated rate

ARTICLE - 24: NOTIFICATION OF AWARD & SIGNING OF CONTRACT

- 24.1 Prior to expiration of the period of Bid validity, GIL / The office will notify the successful Bidder and issue Lol.
- 24.2 The Successful bidder has to submit Performance Bank Guarantee @ 5% of total order value within 15 days from the date of issue of Purchase order (**for warranty period + extra 3 months**) from any Nationalized Bank including the public sector bank or Private Sector Banks authorized by RBI or Commercial Bank or Regional Rural Banks of Gujarat or Co-Operative Bank of Gujarat (operating in India having branch at Ahmedabad / Gandhinagar) as per the G.R. no. EMD/10/2015/508/DMO dated 27.04.2016 issued by Finance Department or further instruction issued by Finance department time to time. (The draft of Performance Bank Guarantee is attached herewith
- 24.3 Successful Bidder will have to sign the contract upon receiving the purchase order with the purchaser(s) within 15 working days from the date of purchase order. (The draft is attached herewith).

ARTICLE - 25: FORCE MAJEURE

- 25.1 Force Majeure shall mean any event or circumstances or combination of events or circumstances that materially and adversely affects, prevents or delays any Party in performance of its obligation in accordance with the terms of the Agreement, but only if and to the extent that such events and circumstances are not within the affected party's reasonable control, directly or indirectly, and effects of which could have prevented through Good Industry Practice or, in the case if construction activities through reasonable skill and care,

including through the expenditure of reasonable sums of money. Any events or circumstances meeting the description of the Force Majeure which have same effect upon the performance of any contractor shall constitute Force Majeure with respect to the Vendor. The Parties shall ensure compliance of the terms of the Agreement unless affected by the Force Majeure Events. The Vendor shall not be liable for forfeiture of its implementation / Performance guarantee, levy of Penalties, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Agreement is the result of Force Majeure.

25.2 Force Majeure Events

The Force Majeure circumstances and events shall include the following events to the extent that such events or their consequences (it being understood that if a causing event is within the reasonable control of the affected party, the direct consequences shall also be deemed to be within such party's reasonable control) satisfy the definition as stated above.

Without limitation to the generality of the foregoing, Force Majeure Event shall include following events and circumstances and their effects to the extent that they, or their effects, satisfy the above requirements:

25.3 Natural events ("Natural Events") to the extent they satisfy the foregoing requirements including:

- (a) Any material effect on the natural elements, including lightning, fire, earthquake, cyclone, flood, storm, tornado, or typhoon;
- (b) Explosion or chemical contamination (other than resulting from an act of war);
- (c) Epidemic such as plague;
- (d) Any event or circumstance of a nature analogous to any of the foregoing.

25.4 Other Events ("Political Events") to the extent that they satisfy the foregoing requirements including:

Political Events which occur inside or Outside the State of Gujarat or involve directly the State Government and the Central Government ("Direct Political Event"), including:

- (i) Act of war (whether declared or undeclared), invasion, armed conflict or act of foreign enemy, blockade, embargo, revolution, riot, insurrection, civil commotion, act of terrorism or sabotage;
- (ii) Strikes, work to rules, go-slows which are either widespread, nation-wide, or state-wide and are of political nature;
- (iii) Any event or circumstance of a nature analogous to any of the foregoing.

25.5 FORCE MAJEURE EXCLUSIONS

Force Majeure shall not include the following event(s) and/or circumstances, except to the extent that they are consequences of an event of Force Majeure:

- (a) Unavailability, late delivery
- (b) Delay in the performance of any contractor, sub-contractors or their agents;

25.6 PROCEDURE FOR CALLING FORCE MAJEURE

The Affected Party shall notify to the other Party in writing of the occurrence of the Force Majeure as soon as reasonably practicable, and in any event within 5 (five) days after the Affected Party came to know or ought reasonably to have known, of its occurrence and that the Force Majeure would be likely to have a material impact on the performance of its obligations under the Agreement.

ARTICLE – 26: CONTRACT OBLIGATIONS

Once a tender is confirmed and signed, the terms and conditions contained therein shall take precedence over the Bidder's bid and all previous correspondence.

ARTICLE – 27: AMENDMENT TO THE AGREEMENT

Amendments to the Agreement may be made by mutual agreement by both the Parties. No variation in or modification in the terms of the Agreement shall be made except by written amendment signed by both the parties. All alterations and changes in the Agreement will take into account prevailing rules, regulations and laws applicable in the State of Gujarat.

ARTICLE – 28: USE OF AGREEMENT DOCUMENTS AND INFORMATION

The Vendor shall not without prior written consent from GoG disclose the Agreement or any provision thereof or any specification, plans, drawings, pattern, samples or information furnished by or on behalf of Gujarat Subordinate Service Selection Board, Gandhinagar in connection therewith to any person other than the person employed by the Vendor in the performance of the Agreement. Disclosure to any such employee shall be made in confidence and shall extend only as far as may be necessary for such performance.

The Vendor shall not without prior written consent of Gujarat Subordinate Service Selection Board, Gandhinagar make use of any document or information made available for the project except for purposes of performing the Agreement.

All project related documents issued by Gujarat Subordinate Service Selection Board, Gandhinagar other than the Agreement itself shall remain the property of Gujarat Subordinate Service Selection Board, Gandhinagar and Originals and all copies shall be returned to Gujarat Subordinate Service Selection Board, Gandhinagar on completion of the Vendor's performance under the Agreement, if so required by the Gujarat Subordinate Service Selection Board, Gandhinagar.

ARTICLE – 29: TAXES & DUTIES

Vendor is liable for all taxes and duties etc. as may be applicable from time to time.

ARTICLE – 30: BOOKS & RECORDS

Vendor shall maintain adequate books and records in connection with Contract and shall make them available for inspection and audit by Gujarat Subordinate Service Selection Board, Gandhinagar during the terms of Contract until expiry of the performance guarantee.

ARTICLE – 31: WARRANTY TERMS

The successful bidder/Agency shall give on-site warranty for all equipments mentioned in RFP for (3+2) 5 years. Bidder has to quote for total (3+2) 5 year warranty. **L1 will be decided with 5 years warranty.**

In the event that the materials supplied do not meet the specifications and/or are not in accordance with the drawings data in terms of this order, and rectification is required at site, Gujarat Subordinate Service Selection Board, Gandhinagar/ THE OFFICE shall notify the Vendor giving full details of difference. The Vendor shall attend the site within seven (7) days of receipt of such notice to meet and agree with representatives of Gujarat Subordinate Service Selection Board, Gandhinagar/ THE OFFICE, the action required correcting the deficiency. Should the Vendor fail the attend meeting at site within the time specified above, Gujarat Subordinate Service Selection Board, Gandhinagar shall be at liberty to rectify the work/materials and Vendor shall reimburse Gujarat Subordinate Service Selection Board, Gandhinagar all costs and expenses incurred in connection with such trouble or defect.

ARTICLE – 32: PERFORMANCE GUARANTEE

- 32.1 The Vendor shall furnish Performance Guarantee for the duration of warranty period + extra 3 months to THE OFFICE / GoG for an amount equal to 5% of the value of order.
- 32.2 The performance guarantee will be in the form of bank guarantee for the amount equal of 5% of the value of the Order towards faithful performance of the contract obligation, and performance of the equipments during Warrantee period. In case of poor and unsatisfactory field services, THE OFFICE shall invoke the PBG.
- 32.3 The Performance Guarantee shall be valid for the duration of warranty period + extra 3 months and shall be denominated in Indian Rupees and shall be in the form of an unconditional Bank Guarantee issued by any Nationalized Bank including the public sector bank or Private Sector Banks authorized by RBI or Commercial Bank or Regional Rural Banks of Gujarat or Co-Operative Bank of Gujarat (operating in India having branch at Ahmedabad / Gandhinagar) as per the G.R. no. EMD/10/2015/508/DMO dated 27.04.2016 issued by Finance Department or further instruction issued by Finance department time to time. in the format provided by THE OFFICE to be submitted within 15 working days of receipt of award.
- 32.4 The Performance Guarantee shall be discharged by THE OFFICE and returned to the Vendor within 30 days from the date of expiry of the Performance Bank Guarantee.

ARTICLE- 33 DELIVERIES AND INSTALLATION / IMPLEMENTATION:

- **The work has to be completed (including delivery, installation/implementation & commissioning) within 45 days for the date of confirmed purchase order.**
- If in any case the quoted Item is not available in the market at the time of delivery, the bidder will have to supply Higher Version/replacement of that Item in the quoted cost in the same time duration with prior approval of GIL. No "End of Life" product should be quoted to minimize such instances.

ARTICLE –34: PAYMENTS TERMS

- 34.1 No advance Payment will be made.
- 34.2 50 % payment will be made after Delivery of all hardware and related peripherals at site. The inspection will be done by GIL.
- 34.3 30 % payment will be made after Installation and Completion of Work & Acceptance Test
- 34.4 Remaining 20 % payment will be made after 90 days from completion of the work and training to personnel from THE OFFICE.

ARTICLE – 35: SERVICE TERMS

- 35.1 The entire scope of the work depends on the technical skill and experience in management of the same level or kind of infrastructure.
- 35.2 It is mandatory for Vendor to deploy qualified professional to install, commission & maintain the equipments, as defined under scope of work.
- 35.3 The Vendor has to submit regular schedule of man power availability & get it approved by Gujarat Subordinate Service Selection Board, Gandhinagar.
- 35.4 The Vendor is free to deploy or to develop applications to facilitate the operation. Gujarat Subordinate Service Selection Board, Gandhinagar will welcome the deployment such application in respect to improve Quality of Services.
- 35.5 For extending better services to the user, the Vendor will be allowed to deploy & use own tested and proven solution, with prior permission from the Gujarat Subordinate Service Selection Board, Gandhinagar.
- 35.6 The Vendor need to manage & maintain various records related to the services extended to the user.

35.7 The Vendor is responsible to maintain documentation on the progress of the work and will have to update the same on regular basis. Vendor will have to submit the progress reports regularly, to Gujarat Subordinate Service Selection Board, Gandhinagar.

35.8 The understanding of the comprehensive maintenance under warranty period is as follows.

- a) In case of failure, the Vendor needs to repair or replace the faulty part/component/device to restore the services at the earliest.
- b) The cost of the repairing or replacement of faulty part/component/device has to be entirely born by the Vendor.
- c) All expenses related to part/component/device, including hiring of specialized technical expertise, in case required, has to be borne by the Vendor as part of comprehensive maintenance.
- d) The Vendor also needs to make alternate arrangement in case of major failure happens in the network of CCTV camera cabling, due to which services may be effecting for longer period.
- e) After repairing or replacement of the part/component/device, the Vendor needs to put the same into operation.

ARTICLE – 36: PENALTY CLAUSE

36.1 Penalties for delay in implementation:

- a) If the bidder fails to deliver the requisite hardware and software within 45 days of the issue of the purchase order, then a sum equivalent to one percent (1%) of the total contract value shall be deducted from the payment for each calendar week of delay or part thereof.
- b) Delay in excess of 15 weeks will be sufficient to cause for termination of the contract. In that case the Performance Bank Guarantee of the bidder will be forfeited.
- c) In case, the selected bidder does not supply the ordered items for any reason, the bidder will be liable to pay the difference amount to the purchaser, over and above the performance guarantee, which indenter department has to pay to the next or other selected bidder for purpose of the said items.

36.2 Operational Penalties:

- a) During warranty period, if the complaint is not resolved within 48 hrs the penalty of Rs. 300 per day will be levied for Camera, DVR and Monitor. However, if the complaints not resolved within 7 days then from 8th day to 14th day, penalty would be levied @ 150% and from 15th day onwards penalty @ 200% of the above rates would be levied. The amount of penalty will be recovered from the Performance bank guarantee during warranty period.
- b) In case of major failure happens due to which services may be effecting for longer period, the bidder will be required to an immediate alternate arrangement of the same till it is repaired. Failure to arrange for the immediate repair/replacement will be liable for penalty of Rs.300 per day for Camera, DVR and Monitor. The amount of penalty will be recovered from the Performance bank guarantee during warranty period.

ARTICLE – 37 PROJECT IMPLEMENTATION

37.1 The selected agency will have to be completed the work which includes Supply, Installation, Testing and Commissioning of hardware and required equipments including cabling work within **45 days** from date of Purchase Order/ Work Order issued.

37.2 The Vendor shall carry out cabling work at such locations as may be decided by Gujarat Subordinate Service Selection Board, Gandhinagar/ THE OFFICE within a specified period as specified in Instruction letter/LOI/Order and complete their provisional Acceptance Test to the satisfaction of Gujarat Subordinate Service Selection Board, Gandhinagar from the date specified.

- 37.3 Installation, Commissioning and Acceptance of work will be undertaken by Gujarat Subordinate Service Selection Board, Gandhinagar. All Invoices, Vouchers, Bills for supplied goods and services by the Supplier under the scope of the work will be verified measured and accepted by Gujarat Subordinate Service Selection Board, Gandhinagar for release of payment.
- 37.4 As part of implementation the Vendor shall provide details of equipment that will be incorporated in the proposed system, material and manpower as required. The location for storing spare parts and quantity there on should also be clearly indicated.
- 37.5 The Vendor shall provide the necessary technical support, Standard Operating Procedure (SOP) and other information to Gujarat Subordinate Service Selection Board, Gandhinagar and its user organizations in implementing the proposed system applications. Gujarat Subordinate Service Selection Board, Gandhinagar at any time during the currency of the Agreement should have access to the proposed sites.
- 37.6 The Vendor shall provide training to Gujarat Subordinate Service Selection Board, Gandhinagar/ THE OFFICE Personnel at no cost to Gujarat Subordinate Service Selection Board, Gandhinagar. The training schedule, content and modalities will be defined jointly by both the parties.
- 37.7 The Vendor shall arrange to obtain all statutory permission with no cost to Gujarat Subordinate Service Selection Board, Gandhinagar/ THE OFFICE. The Vendor may have to work during Holidays and Sundays, according to the urgency of work. The Vendor will obtain such permission on his own in consultation with Gujarat Subordinate Service Selection Board, Gandhinagar/ THE OFFICE. It will be the responsibility of the Vendor to co-ordinate with Gujarat Subordinate Service Selection Board, Gandhinagar/ THE OFFICE required to execute the job.
- 37.8 The Vendor shall not disturb or damage the existing network of communication. If in case any damage to the CCTV camera cabling is done, the same shall be corrected with no extra cost. The agency shall also be responsible for paying penalty, as imposed by the service owner to which the damage is incurred.
- 37.9 In case of the material/solution supplied and installed is rejected owing to its non-conformity to the specification or due to the poor quality of workmanship, the same shall be replaced promptly.
- 37.10 Vendor shall treat all matters connected with the contract strictly confidential and shall undertake not to disclose, in any way, information, documents, technical data, experience and know how, without prior written permission from Gujarat Subordinate Service Selection Board, Gandhinagar/ THE OFFICE.
- 37.11 Any damage caused to the property of Gujarat Subordinate Service Selection Board, Gandhinagar/ THE OFFICE while executing the job shall be solely Vendor's responsibility. In case any damage to the property is caused, the same will be recovered from the Vendors. No any extra cost shall be paid to the Vendor for such reasons.
- 37.12 The Vendor shall have to furnish the documentation of the work undertaken in consultation with Gujarat Subordinate Service Selection Board, Gandhinagar/ THE OFFICE. Such documentation should be provided before the issue of completion certificate.
- 37.13 It is a turnkey project. The Vendor shall be fully responsible for implementing the Project in totality and should include the items and their prices, if not included in Schedule of Requirement to complete the project on turnkey basis. Any claim whatsoever in this regard will not be entertained later on.

- 37.14 In the event of the delay in delivery of contracted services or services is not satisfactory the purchaser may procure goods from else ware as prescribed in bid and Vendor shall be liable without limitations for the difference between the cost of such substitution and the price set forth in the contract for the goods involved i.e. at the risk and cost of the Vendor.
- 37.15 Gujarat Subordinate Service Selection Board, Gandhinagar / THE OFFICE reserve the right to visit any working site of the Vendor with prior intimation. The concern Vendor has to make necessary arrangement for the same.
- 37.16 The Supplier shall be responsible and take required insurance for all of their representations working on the site at their own cost. Gujarat Subordinate Service Selection Board, Gandhinagar/ THE OFFICE will not be responsible for any loss or damage to any of the representatives of the Supplier during the said contract.
- 37.17 All work shall be performed and executed by the Supplier in strict conformity with Gujarat Subordinate Service Selection Board, Gandhinagar/ THE OFFICE and any relative instruction issued to the Supplier by Gujarat Subordinate Service Selection Board, Gandhinagar/ THE OFFICE time to time.
- 37.18 In the event of the delay in delivery of contracted services or services is not satisfactory the purchaser may procure goods from else ware as prescribed in bid and Vendor shall be liable without limitations for the difference between the cost of such substitution and the price set forth in the contract for the goods involved i.e. at the risk and cost of the Vendor.
- 37.19 Gujarat Subordinate Service Selection Board, Gandhinagar/ THE OFFICE shall associate few engineers / technicians during installation and commissioning work. Vendor shall ensure proper participation of the nominated personnel from Gujarat Subordinate Service Selection Board, Gandhinagar/ THE OFFICE and train them on the system related. Also vendor shall organize the systematic training of selected personnel from Gujarat Subordinate Service Selection Board, Gandhinagar/ THE OFFICE on the operation / management of equipments.

ARTICLE – 38: ACCEPTANCE TEST

Acceptance Test will be conducted in as follows:

- 38.1 Directorates of Developing Cast Welfare Department/THE OFFICE reserve the right to inspect equipment's and CCTV cables etc. The cost of all such tests shall be borne by the Vendor. Any inspected goods fail for confirm to specification after installation, the Gujarat Subordinate Service Selection Board, Gandhinagar/ THE OFFICE may reject them and the Vendor shall have to replace the rejected goods. In case of inspection waiver the same shall be obtained before the dispatch of goods. Inspection of rest of material shall be done at site. Sample approval should be obtained before installation for such material.
- 38.2 The first step will involve successful installation of all sites. The provisional acceptance of these sites will be defined as Partial Acceptance.
- 38.3 The date on which Acceptance Certificate is issued shall be deemed to be the date of successful Commissioning of the System.
- 38.4 Any delay by the Vendor in the Acceptance Testing shall render the Vendor liable to the imposition of appropriate Penalties.
- 38.5 All goods and services should have approval of TEC with ISI or other certification, as applicable, to prove the quality standards applicable in India.
- 38.6 The Final Acceptance Test (FAT) Report should confirm with cabling standard under the ISO certification.

ARTICLE – 39: INSTALLATION REQUIREMENTS

- 39.1 The Vendor needs to pull necessary cables up to required place, using approved Channel/Casing capping.
- 39.2 The necessary Civil & Electrical work has to be carried out by the Vendor if required at customer site like requirement of installation of camera on wall etc. The Gujarat Subordinate Service Selection Board, Gandhinagar/ THE OFFICE will not reimburse any cost towards the same. The Vendor need to take necessary permission if require from concern authority.

ARTICLE – 40: SOFTWARE LICENCES (IF APPLICABLE)

The Vendor shall be responsible for providing Software (System Software, Application Software, Device Drivers, etc) required, if any, during warranty period to Gujarat Subordinate Service Selection Board, Gandhinagar. All license software must be in the name of Gujarat Subordinate Service Selection Board, Gandhinagar/ Government of Gujarat. The ownership of any involved customize software will be of the Gujarat Subordinate Service Selection Board, Gandhinagar/ Government of Gujarat.

ARTICLE – 41: INSTALLATION OF ADDITIONAL HARDWARE (IF APPLICABLE)

During the currency of the Agreement, for any additional requirement of equipment including interface equipment, the specifications will be provided by the Vendor. Gujarat Subordinate Service Selection Board, Gandhinagar/The Third Party Agency will verify suitability of the specifications submitted by Vendor and recommend to Gujarat Subordinate Service Selection Board, Gandhinagar for acceptance. The Vendor will be obligated to undertake integration, operation and maintenance for all additional equipments if required.

ARTICLE – 44: THIRD PARTY AGENCY

Gujarat Subordinate Service Selection Board, Gandhinagar may appoint Third Party Agency, who would monitor the project during implementation, commissioning and operation. The Third Party Agency will also conduct the Partial and Final Acceptance Test as per the technical requirement of the Agreement and will issue the Certificate of Completion of each proposed site. Third Party Agency will verify the services provided by the Vendor under the Agreement. The Vendor will co-operate with such Third Party Agency.

ARTICLE – 45: SUPPORT FROM EXTERNAL AGENCY (IF APPLICABLE)

In case, if Vendor wish to have support from any external agency, it's very necessary to inform Gujarat Subordinate Service Selection Board, Gandhinagar in written prior to allow them to work on Gujarat Subordinate Service Selection Board, Gandhinagar infrastructure. The information should contain all respective information about the company from whom support has been extended, the person/group of people and the segment in which services has been taken. On completion of the task, another report should be submitted by mentioning action taken by this person/group of people from external agency, with duration. The Vendor is sole responsible for the action taken by such agency on their behalf. No Data/ Information should be sent out of the premise without obtaining prior written confirmation from the Gujarat Subordinate Service Selection Board, Gandhinagar.

Section - 4

Make & Model List

Item	QTY.	Make & Model	Supporting Document uploaded? (Yes/No)
IR Dome CCTV camera	16		
IR Outdoor bullet CCTV camera	10		
Power supply for CCTV Camera	10		
32 Channel DVR with 16 TB Storage	1		
40" or Higher LED Professional Display Monitor	2		
High end Computer with Local Monitoring Software	1		
8 Port Network Switch	1		
2 KVA online UPS	1		
12 U Rack	1		
CCTV Cable (3+1)	200 meter		
Cat 6 UTP cable including Labor Charges	50 meter		
Casing Capping	200 meter		

Note: The above mentioned quantities are estimated and for evaluation purpose only. However, at the time of implementation, the actual consumption or actual quantity will have to be considered for the billing.

The Bidder may quote only one option (i.e. one products can be quoted) against each item. Bidders are required to mention Make and Model of the product (Do not write "OEM" against items). Bidders are expected to give make and model of the product).

Ensure that all equipment including material to be installed by the Bidder shall be new and the product should not be de-supported or declared end of life

Section - 5

Technical Specification

Item no: 1 IR Dome CCTV camera					
Sr no.	Item	Specification	Qty.	Matched/ Not Matched	Deviation/ Remarks if any
1	Image Device	1/3" or 1/4" CCD/CMOS or better	16		
	Resolution	2 Megapixel, 1080P Vandal-proof			
	Lens	Focal length of 2.8mm~12mm or better			
	IR Range	Up to 20 mtr.			
	IP rating	IP66			
	Power Source	DC 12+/- 10 %			
	Certifications	CE, FCC			

Item No: 2 IR Outdoor bullet CCTV camera					
Sr no.	Item	Specification	Qty.	Matched/ Not Matched	Deviation/ Remarks if any
2	Image Device	1/3" or 1/4" CCD/CMOS or better	10		
	Resolution	2 Megapixel, 1080P			
	Lens	Focal length of 2.8mm~12mm or better			
	IR Range	Up to 20 mtr.			
	IP Rating	IP66			
	Power Source	DC 12+/- 10 %			
	Certifications	CE, FCC			

Item no: 3 Power Supply for CCTV Camera					
Sr no.	Item	Specification	Qty.	Matched/ Not Matched	Deviation/ Remarks if any
3	Input	100VAC – 300VAC	10		
	Output	12VDC, 5 Amp			

Item no: 4 32 CH Standalone DVR					
Sr no.	Item	Specification	Qty.	Matched/ Not Matched	Deviation/ Remarks if any
4	Number of Channels	32-Channel Video Input, BNC	1		
	Video Output	1 VGA Output, 1 HDMI Output			
	Monitoring quality	1920 X 1080 or better			
	Playback quality	720P or better			
	Backup mode	Network, USB HDD			
	Network	Ethernet port RJ-45			
	PTZ	1 x Rs485			
	USB	2 x USB interface			
HDD	At least 4 nos. of SATA Ports should be available. Each port should support 6 TB HDD 16 TB Surveillance Hard disk should be loaded				

	Remote access software	Yes			
	Web Browsing	Yes			
	Certifications	CE, FCC			

Item no.: 5 - 40" or higher LED Professional Display Monitor

Sr. No.	Features	Item (Minimum Specification)	Qty.	Matched/Not Matched	Deviation/Remarks, (if any)
5	Diagonal Screen Size	40" or higher	2		
	Panel Type	LED			
	Resolution	1920 x 1080 or higher			
	Brightness	300 nit or better			
	Contrast Ratio	1000:1 or higher			
	Input & Output	PC input (D-sub)-1, HDMI-1, Audio in, USB			
	Accessories	Power cable, VGA Cable, HDMI Cable (Please mention the length of the cables) .			
Wall mount kit, Quick Setup Guide, Warranty Card, Application CD, Remote Control with Batteries					

Item no.: 06 High end Desktop for Remote access software

Sr. No.	Item (Minimum Specification)	Qty.	Matched/Not Matched	Deviation/Remarks, (if any)
06	CPU: 6 th Generation Intel® Core™ i5 Processor (6M Cache, 3.00 GHz) or higher Motherboard with Intel Chipset Min. 4 GB DDR4 @ 1866 MHz or higher 500 GB or higher SATA hard disk with 7200 rpm Should have minimum 4 USB ports Should be loaded with power supply Should have 2 GB Graphics card or better Pre loaded Microsoft Windows 10 Professional licensed software with latest updates and Restore/ Recovery CD/ Self Mechanism Should have a USB keyboard and mouse Should be loaded with an DVD drive OEM should have ISO 9001 : 2008 18.5" or higher wide screen LED Backlit based TFT Monitor of same make	1		

Item no.: 7 - 2 KVA Online UPS (with 1 hour battery backup)

Sr. No.	Features	Item (Minimum Specification)	Qty.	Matched/Not Matched	Deviation/Remarks, (if any)
7		Online UPS with PWM Technology suitable for single Phase AC input voltage	1		
		UPS shall be housed in rugged enclosure made of M.S. Sheet 1.2 mm (minimum) thick, aesthetically finished, duly pre-treated and powder coated.			

	UPS shall be free from workmanship defects, sharp edges, nicks, scratches, burs etc. All fasteners shall be fixed properly. The equipment shall be complete with all parts and all parts shall be functional		
	Enclosures shall conform to protection requirement of IP2L1 to ISI:3947 (Part 1)/1993 (reaffirmed 1998)		
Certifications	UPS should meet CE and ROHS standards (Pls submit certificates along with bid)		
Bypass Switch	Manual and Static by-pass switch shall be provided for maintenance of UPS with provision for Enable/Disable of Bypass mode		
	UPS shall supply output power and charging current at the same time		
Switching Device	Switching Device shall be IGBT		
	Switching frequency shall be 19 KHz or above		
	UPS shall be provided with USB & serial communication port RS 232 for computer interface for data exchange of electrical parameters of UPS like voltage, current, frequency, charging status, mode of operation etc.		
Rating	The rating specified is a unity power factor		
INPUT			
Voltage Range	160 V – 280 V		
Frequency Range	50 Hz +/- 10% Hz		
Phase	Single Phase AC		
OUTPUT			
Voltage Regulation	230 V +/-2% (with alternative setting for 220V +/- 2%)		
Output Frequency	50 Hz +/- 1 Hz Single Phase (In inverter mode)		
Voltage regulation	From on load to full load Should be within +/-1% in both the cases, UPS shall also have facility for operation in synchronous mode in which output frequency shall be same as that of mains frequency		
Harmonic Distortion	2% max. for 1 KVA and 2 KVA UPS on resistive load, 3% max. for 5KVA and 10 KVA UPS on resistive load		
Communication	Fully functional SNMP card required; RS 232 & USB port with software for UPS status monitoring		
Efficiency	At rated Output voltage and Frequency		
Inverter	90% (min)		
Overall	85% (min)		
Power Factor			
Load Power Factor	Better than 0.65 lagging		
UPS power factor	Better than 0.9 lagging		
Over load	For 2 KVA UPS: UPS shall withstand 10% overload for 1 min & 25% overload for 30 sec		

ENVIRONMENT	Noise Level – less than 55 db at a distance of 1 meter			
Protection	Over voltage, short circuit and overload at UPS output terminal, Under voltage at battery terminal, Overshoot and undershoot shall not be greater than 4% of rated voltage for duration of 60 msec			
Indicators	Mains Presence, Battery Charging and Discharging, Low battery voltage			
Digital meters	“Input AC Voltage, Output AC Voltage, I/o Frequency, O/p Frequency, Output Current, Battery Voltage, Load Percentage, Battery Backup available in percentage, (with LED \ LCD display)”			
Misc	ECO Mode Operation with Enable/Disable function			
	Emergency Power Off (EPO)			
	UPS to be compatible with DG supply			
	Cables : With all necessary cables and plug and Battery links			
	Rack: Suitable Metallic Rack for housing of SMF Batteries to be provided			
	3200 VAH for 2 KVA - 60 min			
Battery Type	Sealed Maintenance Free (VRLA)			
Battery Make	Exide/Quanta/CSB/Panasonic/Yuasa (Battery Sr. No on OEM Letter Head with Warranty Assurance of 1 years)			

Item no: 8 : 12U Rack

Sr no.	Item	Specification	Qty.	Matched/ Not Matched	Deviation/ Remarks if any
8	Rack	12 U Floor standing, 19” Adjustable rails in the front and rear, Front section with glass door and lock, Top and bottom cable entry facility, Cable managers, Earth continuity kit, Steel powder coated cabinet (Bidder has to carry out installation/fixing)	1		

Item no.: 9: 8 port 10/100 mbps Network Switch

Sr. No	Item (Minimum Specification)	Qty.	Matched/ Not Matched	Deviation/ Remarks, (if any)
9	8 Port 10/100 Unmanaged Switch	1		

Item no 10: CCTV Cable (3+1)

Sr no.	Item	Specification	Qty.	Matched/ Not Matched	Deviation/ Remarks if any
10	CCTV Cable (3+1)	Negligible resistance, Tough and tensile, Excellent coating, Well insulated. Cables should be made up of pure copper materials. (per meter)	200 Meter		

Item No. 11 : Cat 6 UTP cable				
Sr. No.	Item (Minimum Specification)	Qty	Matched/ Not Matched	Deviation/ Remarks, (if any)
11	Category Cat6 Conductor 23AWG, Solid Bare Electrolytic Grade Copper Outer Sheath FRPVC Insulation HDPE Splitter X-Shaped Spine separator Tested Frequency 250Mhz Standards	50 meter		

Item no 12: Casing Capping					
Sr no.	Item	Specification	Qty.	Matched/ Not Matched	Deviation/ Remarks if any
12	Casing Capping	Casing Capping should be of ISI mark (per meter)	200 meter		

Section 6

Price Bid Format

Sr. No.	Item	Qty. (In Nos.)	Unit Price with 3 years warranty (In Rs.) (Without Tax)	Additional rate for 2 years warranty (In Rs. Without tax)	Total Price with 5 years Warranty (In Rs. Without tax)	Rate of VAT / CST / GST if any (%)	Rate of Service Tax if any (%)
A	B	C	D	E	F=C*(D+E)	G	H
1	IR dome CCTV camera	16					
2	IR Outdoor bullet CCTV camera	10					
3	Power supply for CCTV Camera	10					
4	32 Channel DVR with 16 TB Storage	1					
5	40" or higher LED Professional Display Monitor	2					
6	High end Desktop for Remote access software	1					
7	2 KVA Online UPS (with 1 hour battery backup)	1					
8	12U Rack	1					
9	8 Port 10/100 Unmanaged Switch	1					
10	CCTV Cable (3+1) with labour (per meter)	200 meter					
11	Cat 6 UTP cable including Labor Charges (per meter)	50 meter					
12	Casing capping with labour (per meter)	200 Meter					
Total							

- Note:**
1. Rate to be filled should be inclusive of Excise, Packing/ Forwarding, Insurance, FOR destination (anywhere in the Gujarat state) and with applicable warranty.
 2. Financially L1 bidder will be decided from the sum total of prices for all line items without tax with (3+2) 5 years warranty.
 3. The above mentioned quantity is estimated and for evaluation purpose only, however actual quantity may vary as per the requirement.
 4. For evaluation purpose, the CCTV Cable (3+1) with labour, Casing capping with labour & Cat 6 cable has been taken for 200 meters & 50 meters Respectively. However, at the time of the implementation, the actual consumption will be taken into account at the finalized rate and payment will be made on actual work carried out.

Section - 7

Performa of Compliance letter/Authenticity of Information Provided

(On Non judicial Stamp paper of 100 duly attested by the First class Magistrate/Notary Public)

Date:

To,
DGM(Tech.)
Gujarat Informatics Ltd.
Block No.1, 8th Floor,
Udyog Bhavan, Gandhinagar.

Sub: Compliance with the Tender Terms & Conditions, Specifications and Eligibility Criteria.

Ref: RFP.NO. GIL\GSSSB\Video Surveillance\2017-18

Dear Sir,

With reference to above referred tender, I, undersigned <<Name of Signatory>>, in the capacity of <<Designation of Signatory>>, is authorized to give the undertaking on behalf of <<Name of the bidder>>.

We wish to inform you that we have read and understood the technical specification and total requirement of the above mentioned bid submitted by us on **09.06.2017**

We hereby confirm that all our quoted items meet or exceed the requirement and are absolutely compliant with specifications mentioned in the bid document.

We also explicitly understand that all quoted items meet technical specification of the bid & that such technical specification overrides the brochures/standard literature if the same contradicts or is absent in brochures.

In case of breach of any tender terms and conditions or deviation from bid specification other than already specified as mentioned above, the decision of GIL Tender Committee for disqualification will be accepted by us.

The Information provided in our submitted bid is correct. In case any information provided by us are found to be false or incorrect, you have right to reject our bid at any stage including forfeiture of our EMD/ PBG/cancel the award of contract. In this event, GIL reserves the right to take legal action on us.

Thanking you,

Dated this _____ day of _____ 2017

Signature: _____

(In the Capacity of) : _____

Duly authorized to sign bid for and on behalf of

Note: This form should be signed by authorized signatory of bidder

Section - 8

Performa of Contract-cum-Equipment

Performance Bank Guarantee

(To be stamped in accordance with Stamp Act)

Ref:

Bank Guarantee No.

Date:

To

Name & Address of the Purchaser/Indenter

Dear Sir,

In consideration of <<**Name & Address of the Purchaser/Indenter, Government of Gujarat, Gandhinagar**>> (hereinafter referred to as the OWNER/PURCHASER which expression shall unless repugnant to the context or meaning thereof include successors, administrators and assigns) having awarded to M/s. _____
_____ having Principal Office at _____
(hereinafter referred to as the "SELLER" which expression shall unless repugnant to the context or meaning thereof include their respective successors, administrators, executors and assigns) the supply of _____ by issue of Purchase Order No. _____ Dated _____ issued by Gujarat Informatics Ltd. ,Gandhinagar for and on behalf of the OWNER/PURCHASER and the same having been accepted by the SELLER resulting into CONTRACT for supplies of materials/equipments as mentioned in the said purchase order and the SELLER having agreed to provide a Contract Performance and Warranty Guarantee for faithful performance of the aforementioned contract and warranty quality to the OWNER/PURCHASER, _____ having Head Office at (hereinafter referred to as the 'Bank' which expressly shall, unless repugnant to the context or meaning thereof include successors, administrators, executors and assigns) do hereby guarantee to undertake to pay the sum of Rs. _____ (Rupees _____) to the OWNER/PURCHASER on demand at any time up to _____ without a reference to the SELLER. Any such demand made by the OWNER/PURCHASER on the Bank shall be conclusive and binding notwithstanding any difference between Tribunals, Arbitrator or any other authority.

The Bank undertakes not to revoke this guarantee during its currency without previous consent of the OWNER/PURCHASER and further agrees that the guarantee herein contained shall continue to be enforceable till the OWNER/PURCHASER discharges this guarantee. OWNER/PURCHASER shall have the fullest liberty without affecting in any way the liability of the Bank under this guarantee from time to time to extend the time for performance by the SELLER of the aforementioned CONTRACT. The OWNER/ PURCHASER shall have the fullest liberty, without affecting this guarantee, to postpone from time to time the exercise of any powers vested in them or of any right which they might have against the SELLER, and to exercise the same at any time in any manner, and either to enforce to forebear to enforce any covenants contained or implied, in the aforementioned CONTRACT between the OWNER/PURCHASER and the SELLER or any other course of or remedy or security available to the OWNER/PURCHASER.

The Bank shall not be released of its obligations under these presents by any exercise by the OWNER/PURCHAER of its liability with reference to the matters aforesaid or any of them or by reason or any other acts of omission or commission on the part of the OWNER/PURCHASER or any other indulgence shown by the OWNER/PURCHASER or by any other matter or things.

The Bank also agree that the OWNER/PUCHASER at its option shall be entitled to enforce this Guarantee against the Bank as a Principal Debtor, in the first instance without proceeding against the SELLER and not withstanding any security or other guarantee that the OWNER/PURCHASER may have in relation to the SELLER's liabilities.

Notwithstanding anything contained herein above our liability under this Guarantee is restricted to Rs. _____ (Rupees _____) and it shall remain in force up to and including _____ and shall be extended from time to time for such period as may be desired by the SELLER on whose behalf this guarantee has been given.

Dated at _____ on this _____ day of _____ 2017.

Signed and delivered by

For & on Behalf of

Name of the Bank & Branch &
Its official Address

List of approved Banks

All Nationalized Bank including the public sector bank or Private Sector Banks or Commercial Banks or Co-Operative Banks (operating in India having branch at Ahmedabad/Gandhinagar) as per the G.R. no. EMD/10/2013/655/DMO dated 31.03.2014 issued by Finance Department or further instruction issued by Finance department time to time.

CONTRACT FORM

THIS AGREEMENT made on the _____ day of _____, 20 ____ Between

(Country of Purchaser) hereinafter "the Purchaser" of the one part and

(Name of Supplier) of

(City and Country of Supplier) hereinafter called "the Supplier" of
the other part :

WHEREAS the Purchaser is desirous that certain Goods and ancillary services viz.,

(Brief Description of Goods and Services) and has accepted a bid by the Supplier for the supply of
those goods and services in the sum of

(Contract Price in Words and Figures)
hereinafter called "the Contract Price in Words and Figures" hereinafter called "the Contract Price."

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS :

- 1 In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
- 2 The following documents shall be deemed to form and be read and construed as part of this Agreement, viz. :
 - 2.1 the Bid Form and the Price Schedule submitted by the Bidder;
 - 2.2 terms and conditions of the bid
 - 2.3 the Purchaser's Notification of Award
- 3 In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
- 4 The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.
- 5 Particulars of the goods and services which shall be supplied / provided by the Supplier are as enlisted in the enclosed annexure :

TOTAL VALUE:

DELIVERY SCHEDULE:

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, Sealed and Delivered by the

Said _____ (For the Purchaser)

in the presence of _____

Signed, Sealed and Delivered by the

said _____ (For the Supplier)

in the presence of _____

Section - 9

Bid Processing Fees & Earnest Money Deposit Details:

Sr. No.	Item	Amount (In Rs.)	Name & branch of the bank	Demand Draft No./Date
1	Bid Processing Fees			
2	Earnest Money Deposit (E.M.D.)			

ELIGIBILITY CRITERIA

Form no. E1: Financial strength of the bidder:

Sr. No.	Turnover in Crore			Audited Accounts Submitted? (Yes/No)

Note: Please fill this form and upload Audited Annual Accounts for the last three financial years.

Form no. E2: Bidder's Office in GUJARAT:

Sr. No.	Address	Contact Person	Contact nos.	Type of supporting document attached
1				
2				

Note: Please fill this form and submit the supporting documents. Failing the same may lead to the rejection of the bid. You may mention more than one office (if applicable) by adding multiple rows which may be added by "NUMBER OF ROWS TO ADD".

Form no. E3: Bidder's Experience of executing CCTV Camera / Surveillance System Project:

Sr. No.	Name of the Organization	Address of installation	P.O/ W.O. Date	No. of CCTV Cameras Installed	Value of the project in Rupees	Document attached or not?
1						
2						

Note: Please fill this form and upload necessary supporting documents like copies of purchase order / contract agreement and completion certificate for each of project details mentioned, as a proofs in the eligibility section. You may add the customer references by adding multiple rows which may be added by "NUMBER OF ROWS TO ADD".

Form no. E4: Engineer's Details/ Manpower Details of Bidder:

Sr. No.	Name of Engineer	Date of Joining the Organization	Engineer's Contact Details	Education Qualification	Experience Details	Involved in project (Name of project)
1						
2						
.						

Note: Please fill this form and upload the necessary supporting proof/document for above details. You may add the customer references by adding multiple rows which may be added by "NUMBER OF ROWS TO ADD".

Form no. E5: Authorization Letters:

Sr. No.	Item	Make & Model	Name of OEM	Authorization Certificate Attached? (Yes/No)
1	IR Dome CCTV camera			
2	IR Outdoor bullet CCTV camera			
3	32 Channel DVR			
4	40" or higher LED Professional Display Monitor			

Note: Please upload necessary supporting proofs in eligibility section.

Form no. E6: Office and Service Center in India of OEM / CCTV Camera Product Company:

Sr. No.	Address	Contact Person	Contact nos.	Type of supporting document attached
1				
2				

Note: Please fill this form and submit the supporting documents. Failing the same may lead to the rejection of the bid. You may mention more than one office (if applicable) by adding multiple rows which may be added by "NUMBER OF ROWS TO ADD".

Form no. E7: Experience of OEM / CCTV Camera Product Company:

Sr. No.	Name of the Organization	Address of installation	P.O/ W.O. Date	No. of CCTV Cameras Installed	Value of the project in Rupees	Document attached or not?
1						
2						
.						

Note: Please fill this form and upload necessary supporting documents like copies of purchase order / contract agreement and completion certificate for each of project details mentioned, as a proofs in the eligibility section. You may add the customer references by adding multiple rows which may be added by "NUMBER OF ROWS TO ADD".