

Bid Document



GUJARAT INFORMATICS LIMITED

Block No. 1, 8th Floor, Udyog Bhavan,
Sector-11, Gandhinagar 382 010
Phone No: 079 - 23256022
Fax No: 079 - 23238925

**Bid for Purchase of HP Printer Cartridges &
other Consumables on behalf of Various
Government Departments / Boards /
Corporations / Offices
(Tender No. HWT300517432)**

Pre-bid Meeting: 08.06.2017 on 1500 hours

Last Date of Submission of Bid: 20.06.2017 till 1500 hours

Last Date of Submission of Bid Processing Fees & EMD: 20.06.2017 till 1500 hours

Date of Opening of Technical Bid: 20.06.2017 on 1700 hours

Bid Processing Fee: Rs. 15,000/-

Gujarat Informatics Limited (herein after referred to as GIL), on behalf of Various Government Departments / Boards / Corporations / Offices across the State of Gujarat (herein after referred to as the Purchasers) for their requirement of HP Printer Cartridges & other consumables invites offer through E-tendering route for supply of Original HP Printer Cartridges & other consumables (as specified in Financial Bid Format) across the Gujarat State. (Tender No. HWT300517432)

SECTION I

Eligibility Criteria for the bidder:

1. The bidder should have average turnover of Rs. 3 Crore (Minimum) during the last three financial years as on 31.03.2016. The copies of Audited Annual Accounts/Balance Sheet along with Profit & Loss Account and CA Certified Statement for last three financial years shall be attached along with the bid. **(Form no. E-1)**
2.
 - a) The bidder must have one office in Gujarat. Please attach the copies of any two of the following: Property Tax Bill of last year / Electricity Bills of last one year / Telephone Bills of last one year / VAT Registration / CST Registration / Valid Lease Agreement. **(Form no. E-2). In case, bidder does not have office in Gujarat, bidder should give undertaking to open office in Gujarat within 45 working days from the date of purchase order.**
 - b) Bidder must ensure that the warranty support & service should be available up to delivery locations to provide repairing cum replacement services of faulty cartridge / consumable within 48 hrs. Bidder is required to provide the name & address & contact details of the firm for providing warranty support & repairing cum replacement service up to delivery locations. **(Form no. E-3).**
3. The bidder should have similar kind of experience for supply of printer cartridges and should have supply minimum 2,000 numbers of printer cartridges in last three years. Documentary proof like copy of PO, Customer Reference shall be submitted **(Form no. E-4).**
4. The bidder should be authorized by HP to quote this bid **(Form no. E-5)**. Please attach the copy of Authorization on HP letter head and signed by authorized signatory for the item(s) to be offered in this bid.

Note:

1. All the details and the supportive documents for the above mentioned items should be uploaded in eligibility section in the bid.
2. Bidders who wish to participate in this bid will have to register on <https://gil.nprocure.com>. Further bidders who wish to participate in online bids will have to procure Digital Certificate as per Information Technology Act 2000 using which they can sign their electronic bids. Bidders can procure the same from (n) code solutions – a division of GNFC Ltd., or any other agency licensed by Controller of Certifying Authority, Govt. of India. Bidders who already have a valid Digital Certificate need not procure a new Digital Certificate.

SECTION II

General Terms & Conditions:

1. The last date of submission of bid on the website <https://gil.nprocure.com> is **20.06.2017** up to 1500 Hrs. No physical bids will be accepted under normal circumstances. However, GIL reserves the right to ask the bidders to submit the bid and/or any other documents in physical form.
2. The bid is non-transferable.
3. The selected bidder will have to supply the genuine & original cartridges / ordered goods at finalized rates in this bid at any location across Gujarat State.
4. Bidders are required to quote for all items i.e. all SKUs. Incomplete bids will be treated as non-responsive and will be rejected.
5. The Bidder shall bear all the costs associated with the preparation and submission of its bid, and GIL in no case will be responsible or liable for these costs, regardless of conduct or outcome of bidding process.
6. The bidder has to upload the authorization letter issued by HP on its letter head duly signed by the authorized signature & other supporting documents as asked for in the bid in scanned format. Failing to submit the same or non-compliance/deviation from any bid terms and conditions and eligibility criteria may result in rejection of the bid.
7. The Bidder has to examine all instructions, forms, terms & conditions in the bidding documents. Failure to furnish all information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in rejection of its bid.
8. Amendment of Bidding Documents (Corrigendum)
 - 8.1. At any time prior to the deadline for submission of bids, GIL may, for any reason, whether its own initiative or in response to the clarification request by a prospective bidder, modify the bidding documents.
 - 8.2. The corrigendum will be published on website <https://gil.nprocure.com> & www.gil.gujarat.gov.in.
 - 8.3. In order to allow prospective bidders reasonable time to take into consideration the amendments while preparing their bids GIL, at its discretion, may extend the deadline for the submission of bids.
9. Bid Currency - Prices shall be quoted in Indian Rupees only. Payment for the supply of goods shall be made in Indian Rupees only.
10. The bidder will have to submit **Non refundable Bid Processing Fees of Rs. 15,000/- & Earnest Money Deposit (E.M.D.) of Rs. 3,00,000/- (Rupees Three Lac Only) (Refundable)** on or before date & hours of submission of bid in a sealed cover at GIL office with the heading **"Bid processing Fees & EMD for E-tender no HWT300517432 for Purchase of HP Printer Cartridges & other consumables on behalf of Various Government Departments / Boards / Corporations / Offices."**
 - Bid processing fees must be in the form of Demand Draft in the name of "Gujarat Informatics Ltd." payable at Gandhinagar along with the covering letter.
 - EMD as mentioned above, shall be submitted in the form of Demand Draft **OR** in the form of an unconditional Bank Guarantee which should be valid for 15 months from the last date of bid submission of any Nationalized Bank including the public sector bank or Private Sector Banks or Commercial Banks or Co-Operative Banks and Rural Banks (operating in India having branch at Ahmedabad/ Gandhinagar) as per the G.R. no. EMD/10/2015/508/DMO dated 27.04.2016 issued by Finance Department or further instruction issued by Finance department time to time; in the name of "Gujarat Informatics Ltd." payable at Gandhinagar (as per prescribed format given at Annexure A) and must be submitted along with the covering letter.

Please affix the stamp of your company on the overleaf of demand draft.

Note: Failing to submit physical covers of EMD and bid processing fees at GIL on or before **20.06.2017 up to 1500 Hrs** may lead to the rejection of the bid.

11. In case of non-receipt of Bid processing fees & EMD as mentioned above within prescribed time, the bid will be rejected by GIL as non-responsive.
12. Unsuccessful bidder's E.M.D. will be returned as promptly as possible after the expiration of the period of bid validity OR upon the successful Bidder signing the Contract and furnishing the Performance Bank Guarantee as prescribed by GIL, whichever is earlier.
13. In exceptional circumstances, GIL may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. Bidder may refuse the request without forfeiting its E.M.D. A Bidder granting the request will not be permitted to modify its bid.
14. The Successful bidder has to submit copies of each purchase order to GIL office.
15. **The Successful bidder has to submit Performance Bank Guarantee of Rs. 10,00,000/- to GIL within 15 days from Lol / Agreement under this bid for 15 months** from any Nationalized Bank including the public sector bank or Private Sector Banks or Commercial Banks or Co-Operative Banks and Rural Banks (operating in India having branch at Ahmedabad / Gandhinagar) as per the G.R. no. EMD/10/2015/508/DMO dated 27.04.2016 issued by Finance Department or further instruction issued by Finance department time to time. (The draft of Performance Bank Guarantee is attached herewith).
16. Successful Bidder will have to sign the contract under this bid with GIL within 15 days from the date of Lol / Order. (The draft is attached herewith).
17. The successful Bidder's E.M.D. will be returned upon the Bidder signing the Contract, and furnishing the Performance Bank Guarantee.
18. The E.M.D. may be forfeited at the discretion of GoG / GIL, on account of one or more of the following reasons:
 - (a) If a Bidder withdraws its bid during the period of bid validity.
 - (b) If Bidder does not respond to requests for clarification of their Bid
 - (c) If Bidder fails to co-operate in the Bid evaluation process, and
 - (d) In case of a successful Bidder, if the Bidder fails:
 - (i) To sign the Contract as mentioned above or
 - (ii) If the bidder is found to be involved in fraudulent practices.
19. **If the successful bidder fails to sign the Contract Form within prescribed time limit, the EMD of the successful bidder will be forfeited. GIL also reserves the right to blacklist such bidder from participating in future tenders if sufficient cause exists.**
20. Price shall be inclusive of all freight, forwarding, transit insurance etc.
21. Prices shall be inclusive of Excise Duties. The prices shall strictly be submitted in the given format. Quoted prices shall be inclusive of all taxes except CST / VAT / Service Tax / GST. The tax components like CST / VAT / Service Tax / GST as applicable shall be mentioned separately in the respective columns.
22. Late Bids: The bidder will not be able to submit the bid after final submission date and time.
23. Modification and Withdrawal of Bids
 - 23.1. The Bidder may modify or withdraw its bid before the due date of bid submission.
 - 23.2. No bid will be allowed to be modified subsequent to the final submission of bids.
 - 23.3. No bid will be allowed to be withdrawn in the interval between the deadline for submission of bids and the expiry of the bid validity. Withdrawal of a bid during this interval will result in the forfeiture of bidder's E.M.D.
24. Bids will be opened with the buyer's private digital key in the presence of Bidder's representatives, who choose to attend. The Bidder's representatives who are present shall sign a register/attendance sheet evidencing their attendance. The representative will be held responsible for all commitments made on behalf of the bidder and that will be considered valid for all further dealings related to this bid process. In the absence of the bidder(s), the Tender Committee may choose to open the bids as per the prescribed schedule.
25. The Bidder's names, Bid modifications or withdrawals, discounts and the presence or absence of relevant E.M.D. and such other details as GIL/GOG officer(s) at their discretion, may consider appropriate, will be announced at the opening.

26. **Evaluation of the Bids:** After the closing time of submission, GIL / GoG committee will verify the submission of Bid Processing Fees & EMD as per bid terms and conditions. The eligibility / technical criteria evaluation will be carried out of the responsive bids. GIL will seek clarifications if required on eligibility & technical section. The financial bid of the technically qualified bidders will be opened and evaluated. **L1 bidder will be decided based on the offered discount/premium rate on the base rate as mentioned in the financial bid section.** L1 bidder will be called for negotiation if required.
27. **Bidders are required to offered discount OR premium rate (Single Rate Quote) which will apply uniformly against all items as per the financial bid format only. Incomplete bids will be treated as non-responsive and will be rejected.**
28. As per the provision in Electronics & IT/ITeS Start-up Policy Resolution No. ITS/10/2015/5284/IT dated 6th June, 2016 issued by Department of Science & Technology; in e-Governance project undertaken by Government Departments or its Boards, Corporations or parastatal bodies getting grants from the Government, the chosen solution provider or system integrator will pass on job work or will outsource part of the work of a value ranging between 5% to 10% of the contract value to the eligible start-ups and to students of shortlisted Technical Colleges in Gujarat. In such arrangements, the responsibility of meeting SLAs (Service Level Agreements) will continue to belong to the solution provider or the system integrator.
29. **Delivery:** Within **20 working days** from the date of confirmed purchase order.
30. In case of successful bidder is found in breach of any condition(s) of bid or supply order/work order, at any stage during the course of supply, the legal action as per rules/laws, shall be initiated against the successful bidder and EMD shall be forfeited, besides debarring and blacklisting the bidder concerned for the time period as decided by Govt., for further dealings with GoG.
31. Bid validity will be of **1 Year after the date of financial bid opening.** A bid valid for shorter period shall be rejected as non-responsive. **If required, GIL may extend the bid validity for further period from the date of expiry of bid validity in consultation with the successful bidder.**
32. **Successful bidder has to submit the quarterly loyalty bonus to GIL @ 3 % of total purchase cost without tax under this bid within 30 days from the date of completion of each quarter starting from signing the contract.**
33. If any manufacturing or other technical defects are found in supplied goods, the same will have to be replaced or rectified free of cost by the successful bidder.
34. **Penalty Clause**
- 34.1. **Penalties for delay in delivery and installation:**
- If the bidder fails to deliver the requisite goods within 20 working days from the receipt of the confirmed purchase order, then a sum equivalent to one percent (1 %) of the total order value shall be deducted from the payment for each calendar week of delay or part thereof.
 - The amount of penalties for delay in delivery and installation shall be subject to a maximum limit of 10% of the total contract value.
 - Delay in excess of 7 week will be sufficient to cause for termination of the contract. In that case the Performance Bank Guarantee of the bidder will be forfeited.
 - In case, the selected bidder does not supply the ordered items for any reason, he will be liable to pay the difference amount to the purchaser, over and above the EMD, which indenter departments \ Boards \ Corporations have to pay to the next or other selected bidder for purpose of the said items.
35. **Payment:** Payment for Goods and Services shall be made by Purchasing Department in Indian Rupees as follows:
- No advance payment will be made.
 - 100 % payment after successful delivery of the ordered goods.
36. GIL reserves the right to change any bid condition of any item even after inviting the bids, with/without prior notification.
37. GoG / GIL's Right to accept any Bid and to reject any or all Bids – GoG / GIL reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to awarding the Contracts, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for such decision.

38. **GIL does not give guarantee for order quantity. During the period of bid validity, various Government Offices may place the purchase order for their requirements to successful bidder as per their requirements.**
39. **Limitation of Vendor's Liability:** Notwithstanding anything contained in the Contract, Vendor's liability will be only for actual direct damages and shall be capped and limited to double the charges or the amounts paid or due and payable to Vendor for the Services that are the subject of the claim.
40. All correction/addition/deletion shall require authorized countersign.
41. Force Majeure Shall mean and be limited to the following:
- Fire, explosion, cyclone, earthquake, flood, tempest, lightening or other natural physical disaster;
 - War / hostilities, revolution, acts of public enemies, blockage or embargo;
 - Any law, order, Riot or Civil commotion, proclamation, ordinance, demand or requirements of any Government or authority or representative of any such Government including restrictive trade practices or regulations;
 - Strikes, shutdowns or labor disputes which are not instigated for the purpose of avoiding obligations herein, or;
 - Restrictions imposed by the Government or other statutory bodies which prevents or delays the execution of the order;
 - Any other circumstances beyond the control of the party affected;

The BIDDER shall intimate Purchaser by a registered letter duly certified by the local statutory authorities, the beginning and end of the above causes of delay within seven (7) days of the occurrence and cessation of such Force Majeure Conditions. In the event of delay lasting over two months, if arising out of causes of Force Majeure, Purchaser reserves the right to cancel the order.

Delivery & Installation period may be extended due to circumstances relating to Force Majeure by the Purchaser. Bidder shall not claim any further extension for delivery & installation or completion of work. Purchase / GoG shall not be liable to pay extra costs under any circumstances.

The BIDDER shall categorically specify the extent of Force Majeure conditions prevalent in their works at the time of submitting their bid and whether the same have been taken in to consideration or not in their quotations. In the event of any Force Majeure cause, the BIDDER shall not be liable for delays in performing their obligations under this order and the delivery dates can be extended to the BIDDER without being subject to price reduction for delayed deliverables, as stated elsewhere.

It will be prerogative of Purchaser / GoG to take the decision on force major conditions and Purchaser decision will be binding to the bidder.

42. **The Clarifications if any should be submitted in writing to GIL at least on or before 5 days of pre-bid meeting date. Thereafter the clarifications received from the bidders will not be entertained.**

Your bid should be submitted on website <https://gil.nprocure.com> on or before **15:00 Hours, 20.06.2017**.

Proposals after due time period will not be accepted.

The Bids will be opened on **20.06.2017 at 17:00 Hours at GIL, Block No. 1, 8th Floor, Udyog Bhavan**, in the presence of the committee members and representatives of the bidders, who have submitted valid bids. Only one representative from each bidder will be allowed to attend the tender opening. The representative will be held responsible for all commitments made on behalf of the bidder and that will be considered valid for all further dealings related to this tender process.

Please address all queries and correspondence to

Shri Vivek Upadhyay, DGM (Tech.),
Gujarat Informatics Limited

Block No. 1, 8th Floor, Udyog Bhavan, Gandhinagar - 382010

Phone No. 079-23259239, Fax No. 079-23238925,

E-mail: viveku@gujarat.gov.in; vijayb@gujarat.gov.in

Fax / Email should be followed by post confirmation copy.

SECTION III

Bid Processing Fees & Earnest Money Deposit Details

Sr. No.	Item	Amount (In Rs.)	Name of the Bank & Branch	Demand Draft No.
1	Bid Processing Fees			
2	Earnest Money Deposit (E.M.D.)			

ELIGIBILITY CRITERIA

Form No. E1: Financial strength of the bidder

Financial Year	Turnover (Rs. In Crores)	Audited Accounts uploaded? (Yes/No)
2013-14		
2014-15		
2015-16		
Grand Total		

Note: Please fill this form and upload the Audited Annual Accounts / Balance Sheet along with Profit & Loss Account for the last three financial years.

Form No. E2: Office in GUJARAT

Sr. No.	Address	Contact Person	Contact Nos.	Type of supporting document attached
1				
2				

Note: You may mention more than one office (if applicable) by adding multiple rows which may be added by "NUMBER OF ROWS TO ADD".

Form No. E3: Warranty Support & repairing cum replacement service up to delivery locations

Sr. No.	Address	Contact Person	Contact Nos.	Type of supporting document attached
1				
2				
.				

Note: Please fill this form and upload the supporting documents.

Form No. E4: Experience Details (Customer References)

Sr. No.	Name of the Organization	Contact Person	Contact telephone no. & Address	Date/Period of implementation	No. of Cartridges supplied	Type of Supporting Document attached
1						
2						
.						

Note: Please fill this form and upload the supporting documents.

Form No. E5: OEM (HP) Authorization

Sr. No.	HP Authorized Partner	Authorization letter Submitted? (Yes/No)
1		

Note: Please fill this form and upload the copy of Authorization on HP letter head and signed by authorized signatory".

SECTION IV

Financial Bid Format

Sr. No.	SKU / Part No.	Description	Qty (In No.)	Base Rate (In Rs. Without tax)	Discount or Premium Rate (In %)	Rate of VAT / Service Tax / GST (In %)
A	B	C	D	E	F	G
1	CE413AC	HP 305A Mgn Contract LJ Toner Cartridge	1	7,191		
2	CE412AC	HP 305A Ylw Contract LJ Toner Cartridge	1	7,191		
3	CE411AC	HP 305A Cyn Contract LJ Toner Cartridge	1	7,191		
4	CE410XC	HP 305X Blk Contract LJ Toner Cartridge	1	6,202		
5	Q7551XC	HP 51X Blk Contract LJ Toner Cartridge	1	14,553		
6	CZ192AC	HP 93A Blk Contract LJ Toner Cartridge	1	11,899		
7	CF383AC	HP 312A Mgn Contract LJ Toner Cartridge	1	7,380		
8	CF382AC	HP 312A Ylw Contract LJ Toner Cartridge	1	7,380		
9	CF381AC	HP 312A Cyn Contract LJ Toner Cartridge	1	7,380		
10	CF380XC	HP 312X Blk Contract LJ Toner Cartridge	1	6,686		
11	CF380A	HP 312A Black LaserJet Toner Cartridge	1	5,513		
12	CF365A	HP 828A Magenta LaserJet Drum	1	15,305		
13	CF364A	HP 828A Yellow LaserJet Drum	1	15,305		
14	CF359A	HP 828A Cyan LaserJet Drum	1	15,305		
15	CF358A	HP 828A Black LaserJet Drum	1	5,534		
16	CF333AC	HP 654A Mgn Contract LJ Toner Cartridge	1	22,726		
17	CF332AC	HP 654A Ylw Contract LJ Toner Cartridge	1	22,726		
18	CF331AC	HP 654A Cyn Contract LJ Toner Cartridge	1	22,726		
19	CF330XC	HP 654X Blk Contract LJ Toner Cartridge	1	16,295		
20	CF325XC	HP 25X Blk Contract LJ Toner Cartridge	1	17,335		
21	CF320XC	HP 653X Blk Contract LJ Toner Cartridge	1	14,985		
22	CF320A	HP 652A Black LaserJet Toner Cartridge	1	12,403		
23	CF313AC	HP 826A Mgn Contract LJ Toner Cartridge	1	30,625		
24	CF312AC	HP 826A Ylw Contract LJ Toner Cartridge	1	30,625		
25	CF311AC	HP 826A Cyn Contract LJ Toner Cartridge	1	30,625		
26	CF310AC	HP 826A Blk Contract LJ Toner Cartridge	1	18,656		
27	CF303AC	HP 827A Mgn Contract LJ Toner Cartridge	1	28,351		
28	CF302AC	HP 827A Ylw Contract LJ Toner Cartridge	1	28,351		
29	CF301AC	HP 827A Cyn Contract LJ Toner Cartridge	1	28,351		

30	CF300AC	HP 827A Blk Contract LJ Toner Cartridge	1	6,365		
31	CF280XC	HP 80X Blk Contract LJ Toner Cartridge	1	10,639		
32	CF214XC	HP 14X Blk Contract LJ Toner Cartridge	1	13,418		
33	CF214A	HP LaserJet 700 MFP M712 Cartridge	1	12,174		
34	CF210X	HP LaserJet Pro M251/M276 2.3K Blk Crtg	1	5,212		
35	CE400X	HP 507X Blk Contract LJ Toner Cartridge	1	12,031		
36	CE314A	HP Color LaserJet CP1025 Imaging Unit	1	4,882		
37	CE273A	HP Color LaserJet CP5525 Magenta Crtg	1	24,138		
38	CE272A	HP Color LaserJet CP5525 Yellow Crtg	1	24,138		
39	CE271A	HP Color LaserJet CP5525 Cyan Cartridge	1	24,138		
40	CE270A	HP Color LaserJet CP5525 Black Cartridge	1	14,835		
41	CE262AC	HP Yellow LaserJet Print Cartridge	1	17,381		
42	CC364XC	HP 64X Blk Contract LJ Toner Cartridge	1	18,462		
43	CZ665AA	HP 960 Black Officejet Ink Cartridge	1	660		
44	CN628AA	HP 971XL Yellow Ink Cartridge	1	7,815		
45	CN627AA	HP 971XL Magenta Ink Cartridge	1	7,815		
46	CN626AA	HP 971XL Cyan Ink Cartridge	1	7,815		
47	CN625AA	HP 970XL Black Ink Cartridge	1	7,404		
48	CN624AA	HP 971 Yellow Ink Cartridge	1	5,466		
49	CN623AA	HP 971 Magenta Ink Cartridge	1	5,466		
50	CN622AA	HP 971 Cyan Ink Cartridge	1	5,466		
51	CN621AA	HP 970 Black Ink Cartridge	1	5,039		
52	C2P26AA	HP 935XL Yellow Ink Cartridge	1	1,250		
53	C2P25AA	HP 935XL Magenta Ink Cartridge	1	1,250		
54	C2P24AA	HP 935XL Cyan Ink Cartridge	1	1,250		
55	C2P23AA	HP 934XL Black Ink Cartridge	1	1,801		
56	C2P22AA	HP 935 Yellow Ink Cartridge	1	927		
57	C2P21AA	HP 935 Magenta Ink Cartridge	1	927		
58	C2P20AA	HP 935 Cyan Ink Cartridge	1	927		
59	C2P19AA	HP 934 Black Ink Cartridge	1	1,279		
60	Q7583A	HP Color LaserJet 3505/3800 Magenta Crtg	1	12,540		
61	Q6473A	HP Color LaserJet 3600 Magenta Crtg	1	9,726		
62	Q6472A	HP Color LaserJet 3600 Yellow Cartridge	1	9,726		
63	Q6471A	HP Color LaserJet 3600 Cyan Cartridge	1	9,726		
64	CE403A	HP Magenta Contract LJ Toner Cartridge	1	13,326		
65	CE402A	HP Yellow Contract LJ Toner Cartridge	1	13,326		

66	CE401A	HP Cyan Contract LJ Toner Cartridge	1	13,326		
67	CE400A	HP 507A Black LaserJet Toner Cartridge	1	8,945		
68	CE263AC	HP Magenta LaserJet Print Cartridge	1	17,377		
69	CE261AC	HP Cyan LaserJet Print Cartridge	1	17,377		
70	CE260A	HP LaserJet CP4025/4525 8.5K Blk Crtg	1	9,585		
71	CC630AA	HP 21/22 Combo Pack Ink Cartridge	1	2,042		
72	CC364A	HP LaserJet 10K Black Toner Cartridge	1	10,375		
73	C9723A	HP CLJ 4600, 4650 Magenta Print Crtg - MOQ: 1	1	17,789		
74	C9722A	HP CLJ 4600, 4650 Yellow Print Cartridge - MOQ: 1	1	17,789		
75	C9721A	HP CLJ 4600, 4650 Cyan Print Cartridge - MOQ: 1	1	17,789		
76	C9720A	HP CLJ 4600, 4650 Black Print Cartridge - MOQ: 1	1	13,133		
77	C9396A	HP 88 Large Black Ink Cartridge	1	2,774		
78	C4874A	HP No 80 Magenta Ink Cartridge,175ml,WW- MOQ: 1	1	4,580		
79	C4873A	HP No 80 Yellow Ink Cartridge,175ml,WW - MOQ: 1	1	4,580		
80	C4872A	HP No 80 Cyan Ink Cartridge, 175ml, WW - MOQ: 1	1	4,580		
81	C4871A	HP No 80 Black Ink Cartridge, 350ml, WW - MOQ: 1	1	7,472		
82	C4820A	HP No 80 Black Printhead, WW - MOQ: 1	1	6,743		
83	C4129X	HP LJ 5000, 5100 Print Cartridge - MULTIPLES OF 1 (CARTON) OR 48 (PALLET)	1	13,868		
84	51644MA	HP 44 Magenta Ink Cartridge	1	1,877		
85	B3P19A	HP 727 130-ml Cyan Ink Cartridge	1	3,392		
86	B3P20A	HP 727 130-ml Magenta Ink Cartridge	1	3,392		
87	B3P21A	HP 727 130-ml Yellow Ink Cartridge	1	3,392		
88	B3P23A	HP 727 130-ml Photo Black Ink Cartridge	1	3,392		
89	B3P24A	HP 727 130-ml Gray Ink Cartridge	1	3,392		
90	C1823D	HP Ink Crtg 23D Large Color NAM	1	2,938		
91	C1Q12A	HP 727 300-ml Matte Black Ink Cartridge	1	7,431		
92	C4810A	HP No 11 Black Printhead - MOQ: 1	1	2,565		
93	C4811A	HP No 11 Cyan Printhead - MOQ: 1	1	2,621		
94	C4812A	HP No 11 Magenta Printhead - MOQ: 1	1	2,621		
95	C4813A	HP No 11 Yellow Printhead - MOQ: 1	1	2,621		
96	C4836A	HP No 11 Cyan Ink Cartridge	1	2,555		
97	C4837A	HP No 11 Magenta Ink Cartridge	1	2,555		
98	C4838A	HP No 11 Yellow Ink Cartridge	1	2,555		
99	C4844A	HP No 10 Large Black Ink Crtg	1	2,336		

100	C4902AA	HP 940 Black Ink Cartridge	1	1,872		
101	C4906AA	HP 940XL Black Ink Cartridge	1	2,591		
102	C4907AA	HP 940XL Cyan Officejet Ink Cartridge	1	1,785		
103	C4908AA	HP 940XL Magenta Officejet Ink Cartridge	1	1,785		
104	C4909AA	HP 940XL Yellow Officejet Ink Cartridge	1	1,785		
105	C4936A	HP 18 Black Ink Cartridge	1	1,469		
106	C4937A	HP 18 Cyan Ink Cartridge	1	1,102		
107	C4938A	HP 18 Magenta Ink Cartridge	1	1,102		
108	C4939A	HP 18 Yellow Ink Cartridge	1	1,102		
109	C6625A	HP 17 Tricolor Ink Cartridge	1	2,448		
110	C7115A	HP LJ 1200, 1220, 1000, 3300 Print Crtg	1	5,169		
111	C8543X	HP LaserJet 9040 Black Print Cartridge - MULTIPLES OF 1 (CARTON) OR 25 (PALLET)	1	18,472		
112	C9370A	HP 72 130ml Photo Black Ink Cartridge	1	3,244		
113	C9371A	HP 72 130ml Cyan Ink Cartridge	1	3,244		
114	C9372A	HP 72 130ml Magenta Ink Cartridge	1	3,244		
115	C9373A	HP 72 130ml Yellow Ink Cartridge	1	3,244		
116	C9374A	HP 72 130ml Gray Ink Cartridge	1	3,244		
117	C9380A	HP 72 Gray / Photo Black Printhead	1	3,126		
118	C9383A	HP 72 Magenta / Cyan Printhead	1	3,126		
119	C9384A	HP 72 Matte Black / Yellow Printhead	1	3,126		
120	C9391A	HP 88 Large Cyan Ink Cartridge	1	1,892		
121	C9392A	HP 88 Large Magenta Ink Cartridge	1	1,892		
122	C9393A	HP 88 Large Yellow Ink Cartridge	1	1,892		
123	C9403A	HP 72 130ml Matte Black Ink Cartridge	1	3,244		
124	C9730AC	HP C9730AC Blk Contr LJ Toner Cartridge	1	18,207		
125	C9731AC	HP C9731AC Cyn Contr LJ Toner Cartridge	1	25,531		
126	C9732AC	HP C9732AC Ylw Contr LJ Toner Cartridge	1	25,531		
127	C9733AC	HP C9733AC Mgn Contr LJ Toner Cartridge	1	25,531		
128	CB316ZZ	HP 862 Black Ink Cartridge	1	858		
129	CB317ZZ	HP 862 Photo Black Ink Cartridge	1	764		
130	CB318ZZ	HP 862 Cyan Ink Cartridge	1	764		
131	CB319ZZ	HP 862 Magenta Ink Cartridge	1	764		
132	CB320ZZ	HP 862 Yellow Ink Cartridge	1	764		
133	CB381A	HP LaserJet Cyan Print Cartridge	1	21,369		
134	CB382A	HP LaserJet Yellow Print Cartridge	1	21,369		
135	CB383A	HP LaserJet Magenta Print Cartridge	1	21,369		

136	CB384A	HP CP6015/CM6040mfp Black Image Drum	1	7,881		
137	CB385A	HP CP6015/CM6040mfp Cyan Image Drum	1	22,189		
138	CB386A	HP CP6015/CM6040mfp Yellow Image Drum	1	22,189		
139	CB387A	HP LaserJet 110V PM Kit	1	22,189		
140	CB390A	HP LaserJet Black Print Cartridge	1	3,829		
141	CB436AC	HP CB436AC Blk Contr LJ Toner Cartridge	1	4,697		
142	CB540A	HP Color LaserJet CP1215/1515 Black Crtg	1	4,748		
143	CB541A	HP Color LaserJet CP1215/1515 Cyan Crtg	1	4,366		
144	CB542A	HP LaserJet CP1215/1515 Yellow Crtg	1	4,366		
145	CB543A	HP LaserJet CP1215/1515 Magenta Crtg	1	4,366		
146	CC388AC	HP CC388AC Blk Contr LJ Toner Cartridge	1	3,692		
147	CC530AC	HP 304A Blk Contract LJ Toner Cartridge	1	7,422		
148	CC531AC	HP 304A Cyn Contract LJ Toner Cartridge	1	7,322		
149	CC532AC	HP 304A Ylw Contract LJ Toner Cartridge	1	7,322		
150	CC533AC	HP 304A Mgn Contract LJ Toner Cartridge	1	7,322		
151	CC660AA	HP 702 Black Ink Cartridge	1	1,836		
152	CD971AA	HP 920 Black Officejet Ink Cartridge	1	1,412		
153	CD972AA	HP 920XL Cyan Officejet Ink Cartridges	1	1,059		
154	CD973AA	HP 920XL Magenta Officejet Ink Cartridge	1	1,059		
155	CD974AA	HP 920XL Yellow Officejet Ink Cartridge	1	1,059		
156	CD975AA	HP 920XL Black Officejet Ink Cartridge	1	2,122		
157	CE250A	HP CP3525/CM3530 MFP Black 5K Print Crtg	1	8,135		
158	CE250X	HP 504X Blk Contract LJ Toner Cartridge	1	11,194		
159	CE251A	HP Cyn Contract LaserJet Toner Cartridge	1	15,973		
160	CE252A	HP Ylw Contract LaserJet Toner Cartridge	1	15,973		
161	CE253A	HP Mgn Contract LaserJet Toner Cartridge	1	15,973		
162	CE255A	HP LaserJet P3015 6K Print Cartridge	1	8,798		
163	CE255XC	HP 55X Blk Contract LJ Toner Cartridge	1	13,688		
164	CE278AC	HP CE278AC Blk Contract LJ Toner Crtg	1	4,728		
165	CE310A	HP CLJ CP1025 Black Print Cartridge	1	3,091		
166	CE311A	HP CLJ CP1025 Cyan Print Cartridge	1	3,437		
167	CE312A	HP CLJ CP1025 Yellow Print Cartridge	1	3,437		
168	CE313A	HP CLJ CP1025 Magenta Print Cartridge	1	3,437		
169	CE320A	HP LaserJet Pro CP1525/CM1415 Blk Crtg	1	4,261		
170	CE321A	HP LaserJet Pro CP1525/CM1415 Cyn Crtg	1	4,060		
171	CE322A	HP LaserJet Pro CP1525/CM1415 Ylw Crtg	1	4,060		

172	CE323A	HP LaserJet Pro CP1525/CM1415 Mgnt Crtg	1	4,060		
173	CE390A	HP LaserJet M4555 MFP 10K Black Crtg	1	10,373		
174	CE390XC	HP 90X Blk Contract LJ Toner Cartridge	1	17,335		
175	CE410A	HP LaserJet Pro M451/M475 2.2K Blk Crtg	1	5,044		
176	CE505AC	HP CE505AC Blk Contract LJ Toner Crtg	1	5,340		
177	CE505XC	HP 05X Blk Contract LJ Toner Cartridge	1	9,792		
178	CE740A	HP Color LaserJet CP5225 Black Crtg	1	9,083		
179	CE741A	HP Color LaserJet CP5225 Cyan Crtg	1	15,990		
180	CE742A	HP Color LaserJet CP5225 Ylw Crtg	1	15,990		
181	CE743A	HP Color LaserJet CP5225 Mgnt Crtg	1	15,990		
182	CF210A	HP LaserJet Pro M251/M276 1.4K Blk Crtg	1	4,106		
183	CF211A	HP LaserJet Pro M251/M276 Cyan Crtg	1	5,141		
184	CF212A	HP LaserJet Pro M251/M276 Yellow Crtg	1	5,141		
185	CF213A	HP LaserJet Pro M251/M276 Magenta Crtg	1	5,141		
186	CF280A	HP LaserJet Pro M401/M425 2.7K Blk Crtg	1	6,181		
187	CF350A	HP M153/M176/M177 Black LJ Toner Crtg	1	3,382		
188	CF351A	HP M153/M176/M177 Cyan LJ Toner Crtg	1	3,487		
189	CF352A	HP M153/M176/M177 Yellow LJ Toner Crtg	1	3,487		
190	CF353A	HP M153/M176/M177 Magenta LJ Toner Crtg	1	3,487		
191	CN045AA	HP 950XL Black Officejet Ink Cartridge	1	2,240		
192	CN046AA	HP 951XL Cyan Officejet Ink Cartridge	1	1,663		
193	CN047AA	HP 951XL Magenta Officejet Ink Cartridge	1	1,663		
194	CN048AA	HP 951XL Yellow Officejet Ink Cartridge	1	1,663		
195	CN049AA	HP 950 Black Officejet Ink Cartridge	1	1,545		
196	CN053AA	HP 932XL Black Officejet Ink Cartridge	1	2,127		
197	CN054AA	HP 933XL Cyan Officejet Ink Cartridge	1	1,053		
198	CN055AA	HP 933XL Magenta Officejet Ink Cartridge	1	1,053		
199	CN056AA	HP 933XL Yellow Officejet Ink Cartridge	1	1,053		
200	CN057AA	HP 932 Black Officejet Ink Cartridge	1	1,296		
201	CZ107AA	HP 678 Black Ink Cartridge	1	503		
202	CZ108AA	HP 678 Tri-color Ink Cartridge	1	503		
203	CZ121AA	HP 685 Black Ink Cartridge	1	491		
204	CZ122AA	HP 685 Cyan Ink Cartridge	1	364		
205	CZ123AA	HP 685 Magenta Ink Cartridge	1	364		
206	CZ124AA	HP 685 Yellow Ink Cartridge	1	364		
207	CZ637AA	HP 46 Black Ink Cartridge	1	541		

208	CZ638AA	HP 46 Tri-color Ink Cartridge	1	529		
209	CZ666AA	HP 960XL Black Officejet Ink Cartridge	1	1,061		
210	Q2612AC	HP Q2612AC Blk Contr LJ Toner Cartridge	1	4,697		
211	Q5949A	HP LaserJet 1160/1320/3390/3392 Blk Crtg	1	6,069		
212	Q5950AC	HP Q5950AC Blk Contr LJ Toner Cartridge	1	13,107		
213	Q5951AC	HP Q5951AC Cyn Contr LJ Toner Cartridge	1	18,635		
214	Q5952AC	HP Q5952AC Ylw Contr LJ Toner Cartridge	1	18,635		
215	Q5953AC	HP Q5953AC Mgn Contr LJ Toner Cartridge	1	18,635		
216	Q6000A	HP LaserJet 2600/2605/1600 Black Crtg	1	5,571		
217	Q6001A	HP LaserJet 2600/2605/1600 Cyan Crtg	1	6,086		
218	Q6002A	HP LaserJet 2600/2605/1600 Yellow Crtg	1	6,086		
219	Q6003A	HP LaserJet 2600/2605/1600 Magenta Crtg	1	6,086		
220	Q6470A	HP LaserJet 3505/3600/3800 Black Crtg	1	9,756		
221	Q6511A	HP Black Laserjet 2400 Series Cartridge	1	9,139		
222	Q7516AC	HP LaserJet Black Print Cartridge	1	12,196		
223	Q7551A	HP LaserJet P3005/M3035 mfp Black Crtg	1	8,679		
224	Q7553A	HP LaserJet P2015 Black Cartridge	1	5,936		
225	Q7553XC	HP 53X Blk Contract LJ Toner Cartridge	1	10,955		
226	Q7570AC	HP LaserJet Black Print Cartridge	1	12,709		
227	Q7581A	HP Color LaserJet 3505/3800 Cyan Crtg	1	12,546		
228	Q7582A	HP Color LaserJet 3505/3800 Yellow Crtg	1	12,546		
229	Q8893AA	HP 28 Photo Pack Glossy 4x6.5 AP 25 Sht	1	1,303		

Note:

- Bidder shall Quote in percentage above or below the Base Prices for all items mentioned above:
- Only Single Rate Quote, Which will apply uniformly against all items mentioned at Sr. No. 1 to 229 items against base rate schedule. More than one rate quote or differential quote for different items or conditional quotes will not be accepted and will lead to disqualification.
- From the above quote Financial L1 will be decided with a base of 100.
 - The formula will be $(1 - F) * 100$. F will be either a positive number when premium is quoted or a negative number when discount is quoted.
 - This would mean, if bidder quote "0" i.e. no premium or no discount, the score of the bidder 100 marks;
 - If a bidder quote +10 % (premium or above base rate) the score of bidder will be $(1 - 10%) * 100 = 90$ marks;
 - If a bidder quote -10% or discount of 10% against the base prices in the bid the score of bidder will be $(1 + 10%) * 100 = 110$ marks.
 - The bidder scoring highest will be L1 bidder
- The Bidder shall explicitly mention the applicable rate of tax.
- GIL does not give guarantee for order quantity. During the period of bid validity, various Government Offices may place the purchase order for their requirements to successful bidder as per their requirements.

Performa of Compliance letter/Authenticity of Information Provided

(On Non judicial Stamp paper of Rs. 100/- duly attested by the First class Magistrate/Notary Public)

Date:

To,
DGM (Tech.)
Gujarat Informatics Ltd.
Block-1, 8th Floor, Udyog Bhavan,
Gandhinagar

Sub: Compliance with the tender terms and conditions, specifications and Eligibility Criteria

Ref: Bid for Purchase of HP Printer Cartridges & other consumables on behalf of Various Government Departments / Boards / Corporations / Offices (Tender No. HWT300517432).

Dear Sir,

With reference to above referred tender, I, undersigned <<Name of Signatory>>, in the capacity of <<Designation of Signatory>>, is authorized to give the undertaking on behalf of <<Name of the bidder>>.

We wish to inform you that we have read and understood the technical specification and total requirement of the above mentioned bid submitted by us on **DD.MM.YYYY**.

We hereby confirm that all our quoted items meet or exceed the requirement and are absolutely compliant with specifications mentioned in the bid document.

We also explicitly understand that all quoted items meet technical specification of the bid & that such technical specification overrides the brochures/standard literature if the same contradicts or is absent in brochures.

In case of breach of any tender terms and conditions or deviation from bid specification other than already specified as mentioned above, the decision of GIL Tender Committee for disqualification will be accepted by us.

The Information provided in our submitted bid is correct. In case any information provided by us are found to be false or incorrect, you have right to reject our bid at any stage including forfeiture of our EMD/PBG/cancel the award of contract. In this event, GIL reserves the right to take legal action on us.

Thanking you,

Dated this _____ day of _____ YYYY

Signature: _____

(In the Capacity of) : _____

Duly authorized to sign bid for and on behalf of

Note: This form should be signed by authorized signatory of bidder

Format of Earnest Money Deposit in the form of Bank Guarantee

Ref:

Bank Guarantee No.

Date:

To,

DGM (Technical)

Gujarat Informatics Limited

8th Floor, Block -1, Udyog Bhavan,

Sector - 11, Gandhinagar - 382010

Gujarat, India

Whereas ----- (here in after called "the Bidder") has submitted its bid dated ----- in response to the Tender no: HWT300517432 for Purchase of HP Printer Cartridges & other consumables on behalf of Various Government Departments / Boards / Corporations / Offices KNOW ALL MEN by these presents that WE ----- having our registered office at ----- (hereinafter called "the Bank") are bound unto the _____ (hereinafter called" date of validity of BG"), to Gujarat Informatics Limited in the sum of ----- for which payment well and truly to be made to Gujarat Informatics Limited, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this -----day of -----2017.

THE CONDITIONS of this obligation are:

1. The E.M.D. may be forfeited:

- a. if a Bidder withdraws its bid during the period of bid validity
- b. Does not accept the correction of errors made in the tender document;
- c. In case of a successful Bidder, if the Bidder fails:
 - (i) To sign the Contract as mentioned above within the time limit stipulated by purchaser or
 - (ii) If the bidder is found to be involved in fraudulent practices.
 - (iii) If the bidder fails to submit the copy of purchase order.

We undertake to pay to the GIL/Purchaser up to the above amount upon receipt of its first written demand, without GIL/ Purchaser having to substantiate its demand, provided that in its demand GIL/ Purchaser will specify that the amount claimed by it is due to it owing to the occurrence of any of the abovementioned conditions, specifying the occurred condition or conditions.

This guarantee will remain valid up to 15 months from the last date of bid submission. The Bank undertakes not to revoke this guarantee during its currency without previous consent of the OWNER/PURCHASER and further agrees that if this guarantee is extended for a period as mutually agreed between bidder & owner/purchaser, the guarantee shall be valid for a period so extended provided that a written request for such extension is received before the expiry of validity of guarantee.

The Bank shall not be released of its obligations under these presents by any exercise by the OWNER / PURCHAER of its liability with reference to the matters aforesaid or any of them or by reason or any other acts of omission or commission on the part of the OWNER/PURCHASER or any other indulgence shown by the OWNER/PURCHASER or by any other matter or things.

The Bank also agree that the OWNER/PUCHASER at its option shall be entitled to enforce this Guarantee against the Bank as a Principal Debtor, in the first instance without proceeding against the SELLER and not withstanding any security or other guarantee that the OWNER/PURCHASER may have in relation to the SELLER's liabilities.

Dated at _____ on this _____ day of _____ 2017.

Signed and delivered by

For & on Behalf of

Name of the Bank & Branch &
Its official Address

Approved Bank: All Nationalized Bank including the public sector bank or Private Sector Banks or Commercial Banks or Co-Operative & Rural Banks (operating in India having branch at Ahmedabad/ Gandhinagar) as per the G.R. no. EMD/10/2015/508/DMO dated 27.04.2016 issued by Finance Department or further instruction issued by Finance department time to time.

Performa of Contract-cum-Equipment
Performance Bank Guarantee
(To be stamped in accordance with Stamp Act)

Ref:

Bank Guarantee No.

Date:

To

Name & Address of the Purchaser/Indenter

Dear Sir,

In consideration of Name & Address of the Purchaser/Indenter, Government of Gujarat, Gandhinagar (hereinafter referred to as the OWNER/PURCHASER which expression shall unless repugnant to the context or meaning thereof include successors, administrators and assigns) having awarded to M/s having Principal Office at (Hereinafter referred to as the "SELLER" which expression shall unless repugnant to the context or meaning thereof include their respective successors, administrators, executors and assigns) the supply of _____ by issue of Purchase Order No..... Dated issued by <<GoG Department>> for and on behalf of the OWNER/PURCHASER and the same having been accepted by the SELLER resulting into CONTRACT for supplies of materials/equipments as mentioned in the said purchase order and the SELLER having agreed to provide a Contract Performance and Warranty Guarantee for faithful performance of the aforementioned contract and warranty quality to the OWNER/PURCHASER, _____ having Head Office at (hereinafter referred to as the 'Bank' which expressly shall, unless repugnant to the context or meaning thereof include successors, administrators, executors and assigns) do hereby guarantee to undertake to pay the sum of Rs. _____ (Rupees _____) to the OWNER/PURCHASER on demand at any time up to _____ without a reference to the SELLER. Any such demand made by the OWNER/PURCHASER on the Bank shall be conclusive and binding notwithstanding any difference between Tribunals, Arbitrator or any other authority.

The Bank undertakes not to revoke this guarantee during its currency without previous consent of the OWNER/PURCHASER and further agrees that the guarantee herein contained shall continue to be enforceable till the OWNER/PURCHASER discharges this guarantee. OWNER/PURCHASER shall have the fullest liberty without affecting in any way the liability of the Bank under this guarantee from time to time to extend the time for performance by the SELLER of the aforementioned CONTRACT. The OWNER/PURCHASER shall have the fullest liberty, without affecting this guarantee, to postpone from time to time the exercise of any powers vested in them or of any right which they might have against the SELLER, and to exercise the same at any time in any manner, and either to enforce to forebear to enforce any covenants contained or implied, in the aforementioned CONTRACT between the OWNER/PURCHASER and the SELLER or any other course of or remedy or security available to the OWNER/PURCHASER.

The Bank shall not be released of its obligations under these presents by any exercise by the OWNER/PURCHAER of its liability with reference to the matters aforesaid or any of them or by reason or any other acts of omission or commission on the part of the OWNER/PURCHASER or any other indulgence shown by the OWNER/PURCHASER or by any other matter or things.

The Bank also agree that the OWNER/PUCHASER at its option shall be entitled to enforce this Guarantee against the Bank as a Principal Debtor, in the first instance without proceeding against the SELLER and not withstanding any security or other guarantee that the OWNER/PURCHASER may have in relation to the Seller's liabilities.

Notwithstanding anything contained herein above our liability under this Guarantee is restricted to Rs. _____ (Rupees _____) and it shall remain in force up to and including _____ and shall be extended from time to time for such period as may be desired by the SELLER on whose behalf this guarantee has been given.

Dated at _____ on this _____ day of _____ YYYY.

Signed and delivered by

For & on Behalf of

Name of the Bank & Branch &
Its official Address

List of approved Banks

Approved Bank: All Nationalized Bank including the public sector bank or Private Sector Banks or Commercial Banks or Co-Operative & Rural Banks (operating in India having branch at Ahmedabad/ Gandhinagar) as per the G.R. no. EMD/10/2015/508/DMO dated 27.04.2016 issued by Finance Department or further instruction issued by Finance department time to time.

CONTRACT FORM

THIS AGREEMENT made the _____ day of _____, YYYY ____ Between _____ (*Name of purchaser*) of _____ (*Country of Purchaser*) hereinafter "the Purchaser" of the one part and _____ (*Name of Supplier*) of _____ (*City and Country of Supplier*) hereinafter called "the Supplier" of the other part :

WHEREAS the Purchaser is desirous that certain Goods and ancillary services viz., _____ (*Brief Description of Goods and Services*) and has accepted a bid by the Supplier for the supply of those goods and services in the sum of _____ (*Contract Price in Words and Figures*) hereinafter called "the Contract Price in Words and Figures" hereinafter called "the Contract Price."

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

- 1 In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
- 2 The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - 2.1 the Bid Form and the Price Schedule submitted by the Bidder;
 - 2.2 terms and conditions of the bid
 - 2.3 the Purchaser's Notification of Award
- 3 In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants
- 4 With the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
- 5 The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.
- 6 Particulars of the goods and services which shall be supplied / provided by the Supplier are as enlisted in the enclosed annexure:

TOTAL VALUE:

DELIVERY SCHEDULE:

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, Sealed and Delivered by the

Said _____ (For the Purchaser)

In the presence of _____

Signed, Sealed and Delivered by the

Said _____ (For the Supplier)

In the presence of _____