

**Request for Proposal
for
Rate Contract of WPS – Kingsoft Office and BARAHA – IME
Editor for Gujarati
for
Government of Gujarat**

(Tender no: SW26062018162)

Bid Processing fees: Rs. 5,000/-

EMD: Rs. 1,00,000/-

(Demand draft in favor of Gujarat Informatics Ltd or BG in format attached)



**Gujarat Informatics Ltd
Block no. 1, 8th floor, Udhyog Bhavan,
Sector-11, Gandhinagar-382017, Gujarat
Ph No. 23259237, 23259240
Fax: 23238925. Email: info@gujaratinformatics.com
www.gil.gujarat.gov.in**

**Last date for submission of Online Bids: 17.07.2018 upto 1500 hrs.
Date of opening of bids: 17.7.2018 at 1600 hrs.**

On behalf of Government of Gujarat, GIL invites proposals for rate contract of WPS – Kingsoft Office and BARAHA – IME Editor for Gujarati from the Authorised Partners or OEM directly.

Terms & conditions are as under:

1. **Validity of Rate contract:** The Rates will be valid for the period of one year from the date of signing the Rate contract agreement or till new Rate Contract sign by both the parties.
2. The prices are inclusive of delivery & installation charges across the state and are in Indian Rupees only. It will require delivery of paper licenses and/or pre-loading of the same software in bought item in Gandhinagar or at any decided central location.
3. **Issue of Purchase order:** The purchase order will be placed by the respective department directly to the selected party.
4. **Delivery:** The delivery of the Software Products (Paper License) will be at the consignee's site as notified by respective Dept from time to time within 7-9 weeks from the date of confirmed Purchase Order.
5. **Taxes:** GST will be applicable on basic software license cost.
6. **Payment:**
Perpetual licenses: 90% Payment will be made to "Supplier" directly by Government departments/offices on delivery of Temp License and remaining 10% after successful installation of software. No advance payments shall be paid.
7. This contract shall be governed by the laws in force in the Gujarat State.

You are kindly requested to submit the financial proposal on <https://gil.nprocure.com>. You have to submit the DDs of Bid processing fee of Rs. 2,000 and EMD (DD/BG) of Rs. 1,00,000/- in GIL on/before 17/07/2018 upto 1500 hrs along with MAF from OEM as per format given at Annexure A.

FINANCIAL BID FORMAT

Sr. no.	Name of Product	Unit price(Rs.)
1	WPS – Kingsoft Office – full version	
2	BARAHA – IME Editor for Gujarati -full version	

Note:

1. There may be two different bidders are L1 in different products. Rate contract may be signed with two different parties in such case. In case bidder is bidding for one item, then please put “0” in another one.
2. Taxes are extra as applicable at the time of invoicing.

Annexure A

Manufacturer Authorization Form (MAF)

Date:

To,
Managing Director
Gujarat Informatics Ltd,
Block no. 1, 8th floor,
Udhyog Bhavan, Gandhinagar.

Subject: Manufacturer Authorization Letter.

Reference: Tender No. SWXXX2017XXX

Dear Sir,

We _____, (name and address of the manufacturer) who are established and reputed manufacturers / developers of _____ having development centers at _____ (addresses of manufacturing / development locations) do hereby authorize *<Bidder's name>* to bid, negotiate and conclude the contract with you against the above mentioned tender for the above Microsoft Software license.

We undertake to provide support to *<Bidder's name>* for entire duration of the contract as per scope of work, terms and conditions of RFP

Thanking You.

Yours faithfully,
For, _____

Authorized Signatory

ANNEXURE B

Format of Earnest Money Deposit in the form of Bank Guarantee

Ref:

Bank Guarantee No.

Date:

To,
DGM (Technical)
Gujarat Informatics Limited
8th Floor, Block -1, Udyog Bhavan,
Sector - 11, Gandhinagar - 382017
Gujarat, India

Whereas ----- (here in after called "the Bidder") has submitted its bid dated ----- in response to the Tender no: **SWXXXXXXX** for ----- on behalf of Government of Gujarat by these presents that WE ----- having our registered office at ----- (hereinafter called "the Bank") are bound unto the ----- (hereinafter called" date of validity of BG"), to Gujarat Informatics Limited in the sum of ----- for which payment well and truly to be made to Gujarat Informatics Limited , the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this -----day of ----- ----2015.

THE CONDITIONS of this obligation are:

1. The E.M.D. may be forfeited:
 - a. if a Bidder withdraws its bid during the period of bid validity
 - b. Does not accept the correction of errors made in the tender document;
 - c. In case of a successful Bidder, if the Bidder fails:
 - (i) To sign the Contract as mentioned above within the time limit stipulated by purchaser or
 - (ii) If the bidder is found to be involved in fraudulent practices.
 - (iii) If the bidder fails to submit the copy of purchase order & acceptance thereof.

We undertake to pay to the GIL/Purchaser up to the above amount upon receipt of its first written demand, without Purchaser having to substantiate its demand, provided that in its demand GIL/ Purchaser will specify that the amount claimed by it is due to it owing to the occurrence of any of the abovementioned conditions, specifying the occurred condition or conditions.

This guarantee will remain valid up to **3 months** from the last date of bid submission. The Bank undertakes not to revoke this guarantee during its currency without previous consent of the OWNER/PURCHASER and further agrees that if this guarantee is extended for a period as mutually agreed between bidder & owner/purchaser, the guarantee shall be valid for a period so extended provided that a written request for such extension is received before the expiry of validity of guarantee.

The Bank shall not be released of its obligations under these presents by any exercise by the OWNER/PURCHASER of its liability with reference to the matters aforesaid or any of them or by reason or any other acts of omission or commission on the part of the OWNER/PURCHASER or any other indulgence shown by the OWNER/PURCHASER or by any other matter or things.

The Bank also agree that the OWNER/PUCHASER at its option shall be entitled to enforce this Guarantee against the Bank as a Principal Debtor, in the first instance without proceeding against the SELLER and not withstanding any security or other guarantee that the OWNER/PURCHASER may have in relation to the SELLER's liabilities.

Dated at _____ on this _____ day of _____ 2018.

Signed and delivered by

For & on Behalf of

Name of the Bank & Branch &
Its official Address

Approved Bank: All Nationalized Bank including the public sector bank or Private Sector Banks or Commercial Banks or Co-Operative & Rural Banks (operating in India having branch at Ahmedabad/ Gandhinagar) as per the G.R. no. EMD/10/2014/570/DMO dated 01.04.2015 issued by Finance Department or further instruction issued by Finance department time to time.