

Bid Document



GUJARAT INFORMATICS LIMITED

Block No. 2, 2nd Floor, Karmayogi Bhavan,
Sector-10, Gandhinagar 382 010
Phone No: 079 - 23256022
Fax No: 079 - 23238925

Bid for Selection of agency for shifting of existing CCTV systems & other IT infrastructure (dismantle, transport & install) & carrying out cabling work at new Police Stations on behalf of Home Department, Government of Gujarat (Tender No. HWT071119593)

Pre-bid meeting: 16.11.2019 on 1500 hrs. at GIL

Last Date of Submission of Bid: 29.11.2019 till 1500 hours

Last Date of Submission of Bid Processing Fees & EMD: 29.11.2019 till 1500 hours

Date of Opening of Technical Bid: 29.11.2019 on 1700 hours

Bid Processing Fee: Rs. 1,770/-

SECTION I

Gujarat Informatics Limited (herein after referred to as GIL), on behalf of Home Department (herein after referred to as the Purchasers) for their requirement of shifting of existing CCTV systems & other IT infrastructure (dismantling, shifting & installation) & carrying out cabling work invites offer through E-tendering route for **Bid for Selection of agency for shifting of existing CCTV systems & other IT infrastructure (dismantle, transport & install) & carrying out cabling work on behalf of Home Department, Government of Gujarat (Tender No. HWT071119593).**

Eligibility Criteria for the bidder:

1. The bidder should have a total sum of turnover of Rs. 5 Crore (Minimum) in the last three financial years. The copies of Audited Annual Accounts / Balance Sheet along with Profit & Loss Account for last three years shall be attached along with the bid. **(Form no. E-1)**
2.
 - a) The bidder must have one office in Ahmedabad / Gandhinagar. Please attach the copies of any two of the following: Property Tax Bill of last year / Electricity Bills of last one year / Telephone Bills of last one year / VAT Registration / CST Registration / Valid Lease Agreement. **(Form no. E-2). In case, bidder does not have office in Gujarat, bidder should give undertaking to open office in Gujarat within 45 days from the date of purchase order.**
3. The bidder should have experience of installing CCTV systems & related IT infrastructure / LAN cabling. Customer references, Purchase orders and User Certificate must be attached along with the bid. **(Form No. E-3)**

Note:

1. All the details and the supportive documents for the above mentioned items should be uploaded in eligibility section in the bid.
2. GIL reserves the right to do independent check upon the information provided. Any misinformation provided may lead to disqualification of the bidder.
3. Bidders who wish to participate in this bid will have to register on <https://gil.nprocure.com>. Further bidders who wish to participate in online bids will have to procure Digital Certificate as per Information Technology Act 2000 using which they can sign their electronic bids. Bidders can procure the same from (n) code solutions – a division of GNFC Ltd., or any other agency licensed by Controller of Certifying Authority, Govt. of India. Bidders who already have a valid Digital Certificate need not procure a new Digital Certificate.

SECTION II

General Terms & Conditions:

1. The last date of submission of bid on the website <https://gil.nprocure.com> is **29.11.2019 up to 1500 Hrs.** No physical bids will be accepted under normal circumstances. However, GIL reserves the right to ask the bidders to submit the bid and/or any other documents in physical form.
2. The bid is non-transferable.
3. The Bidder shall bear all the costs associated with the preparation and submission of its bid, and GIL in no case will be responsible or liable for these costs, regardless of conduct or outcome of bidding process.
4. The bidder has to upload the compliance letter on its letter head duly signed by the authorized signature & other supporting documents as asked for in the bid in scanned format. Failing to submit the same or non-compliance / deviation from any bid terms and conditions, eligibility criteria or technical specifications may result in rejection of the bid.
5. The Bidder has to examine all instructions, forms, terms, conditions and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in rejection of its bid.
6. Amendment of Bidding Documents (Corrigendum)
 - 6.1. At any time prior to the deadline for submission of bids, GIL may, for any reason, whether its own initiative or in response to the clarification request by a prospective bidder, modify the bidding documents.
 - 6.2. The corrigendum will be published on website <https://gil.nprocure.com> & www.gil.gujarat.gov.in.
 - 6.3. In order to allow prospective bidders reasonable time to take into consideration the amendments while preparing their bids GIL, at its discretion, may extend the deadline for the submission of bids.
7. Bid Currency - Prices shall be quoted in Indian Rupees only. Payment for the supply of equipments as specified in the agreement shall be made in Indian Rupees only.
8. The bidder will have to submit **Non refundable Bid Processing Fees of Rs. 1,770/- & Earnest Money Deposit (E.M.D.) of Rs. 20,000/- (Rupees Twenty Thousand Only) (Refundable)** on or before date & hours of submission of bid in a sealed cover at GIL office with the heading "**Bid processing Fees & EMD for E-tender for Selection of agency for shifting of existing CCTV systems & other IT infrastructure (dismantle, transport & install) & carrying out cabling work at new Police Stations on behalf of Home Department, Government of Gujarat (Tender No. HWT071119593)**"
 - Bid processing fees must be in the form of Demand Draft in the name of "Gujarat Informatics Ltd." payable at Gandhinagar along with the covering letter.
 - EMD as mentioned above, shall be submitted in the form of Demand Draft **OR** in the form of an unconditional Bank Guarantee (which should be valid for 9 months from the last date of bid submission) of any Nationalized Bank including the public sector bank or Private Sector Banks or Commercial Banks or Co-Operative Banks and Rural Banks (operating in India having branch at Ahmedabad/ Gandhinagar) as per the G.R. no. EMD/10/2018/18/DMO dated 16.04.2018 issued by Finance Department or further instruction issued by Finance department time to time; in the name of "Gujarat Informatics Ltd." payable at Gandhinagar (as per prescribed format given at Annexure A) and must be submitted along with the covering letter.

Please affix the stamp of your company on the overleaf of demand draft.

Note: Failing to submit physical covers of EMD and bid processing fees at GIL on or before **29.11.2019 up to 1500 Hrs** may lead to the rejection of the bid.

9. In case of non-receipt of Bid processing fees & EMD as mentioned above in your bid will be rejected by GIL as non-responsive.
10. Unsuccessful bidder's E.M.D. will be returned as promptly as possible after the expiration of the period of bid validity OR upon the successful Bidder signing the Contract, and furnishing the Performance Bank Guarantee as prescribed by GIL, whichever is earlier.
11. In exceptional circumstances, GIL may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. Bidder may refuse the request without forfeiting its E.M.D. A Bidder granting the request will not be permitted to modify its bid.
12. The Successful bidder has to submit Performance Bank Guarantee @ 10% of total order value within 15 days from the date of issue of Purchase order **for the duration of 15 months** from any Nationalized Bank including the public sector bank or Private Sector Banks authorized by RBI or Commercial Bank or Regional Rural Banks of Gujarat or Co-Operative Bank of Gujarat (operating in India having branch at Ahmedabad / Gandhinagar) as per the G.R. no. EMD/10/2018/18/DMO dated 16.04.2018 issued by Finance Department or further instruction issued by Finance department time to time. (The draft of Performance Bank Guarantee is attached herewith).
13. Successful Bidder will have to sign the contract upon receiving the confirmed purchase order with the purchaser(s) within 15 working days from the date of confirmed purchase order. (The draft is attached herewith).
14. The successful Bidder's E.M.D. will be returned upon the Bidder signing the Contract, and furnishing the Performance Bank Guarantee @ 10% of the total order value and offer of inspection of the ordered material.
15. The E.M.D. may be forfeited at the discretion of GoG / GIL, on account of one or more of the following reasons:
 - (a) If a Bidder withdraws its bid during the period of bid validity.
 - (b) If Bidder does not respond to requests for clarification of their Bid
 - (c) If Bidder fails to co-operate in the Bid evaluation process, and
 - (d) In case of a successful Bidder, if the Bidder fails:
 - (i) To sign the Contract as mentioned above or
 - (ii) To furnish performance bank guarantee as mentioned above or
 - (iii) If the bidder is found to be involved in fraudulent practices.
16. Termination for Default:
 - 16.1. The Purchaser may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Bidder. Bidder will be given notice/cure period of 30 days, after that purchaser will terminate the Contract in whole or part after:
 - a) If the bidder fails to deliver any or all of the Goods as per the delivery schedule mentioned in the bid, or within any extension thereof granted by the Purchaser or
 - b) If the Bidder fails to perform any other obligation(s) under the Contract/Purchase order.
 - c) If the Bidder, in the judgment of the Purchaser has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

For the purpose of this clause:

“Corrupt practice” means the offering, giving, receiving or soliciting of any thing of value of influence the action of a public official in the procurement process or in contract execution.

“Fraudulent practice: a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the purchaser, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the purchaser of the benefits of free and open competition;”

- 16.2. In the event the Purchaser terminates the Contract in whole or in part, pursuant to Clause above, the Purchaser may procure, upon such terms and in such manner, as it deems appropriate, Goods or

Services similar to those undelivered, and the Bidder shall be liable to the Purchaser for any excess costs for such similar Goods or Services. However, the Bidder shall continue the performance of the contract to the extent not terminated.

17. **If the successful bidder fails to submit the Performance Bank Guarantee & sign the Contract Form within prescribed time limit, the EMD of the successful bidder will be forfeited. GIL also reserves the right to blacklist such bidder from participating in future tenders if sufficient cause exists.**
18. Price shall be inclusive of all freight, forwarding, transit insurance, installation, warranty and maintenance charges.
19. The prices shall strictly be submitted in the given format. Quoted prices shall be inclusive of all except applicable GST. The tax components like GST as applicable shall be mentioned separately in the respective columns.
20. Late Bids: The bidder will not be able to submit the bid after final submission date and time.
21. Modification and Withdrawal of Bids
 - 21.1. The Bidder may modify or withdraw its bid before the due date of bid submission.
 - 21.2. No bid will be allowed to be modified subsequent to the final submission of bids.
 - 21.3. No bid will be allowed to be withdrawn in the interval between the deadline for submission of bids and the expiry of the bid validity. Withdrawal of a bid during this interval will result in the forfeiture of bidder's E.M.D.
22. Bids will be opened with the buyer's private digital key in the presence of Bidder's representatives, who choose to attend. The Bidder's representatives who are present shall sign a register/attendance sheet evidencing their attendance. The representative will be held responsible for all commitments made on behalf of the bidder and that will be considered valid for all further dealings related to this bid process. In the absence of the bidder(s), the Tender Committee may choose to open the bids as per the prescribed schedule.
23. The Bidder's names, Bid modifications or withdrawals, discounts and the presence or absence of relevant E.M.D. and such other details as GIL/GoG officer(s) at their discretion, may consider appropriate, will be announced at the opening.
24. **Evaluation of the Bids:** After the closing time of submission, GIL / GoG committee will verify the submission of Bid Processing Fees & EMD as per bid terms and conditions. The eligibility criteria evaluation will be carried out of the responsive bids. The technical bids of the bidders who are complying with all the eligibility criteria will be opened and evaluated next. GIL will seek clarifications if required on eligibility & technical section. The financial bid of the technically qualified bidders will be opened and financially L1 bidder will be decided from the sum total of prices for all line items without tax with 1 year warranty and then called for further negotiations if required.
25. As per the provision in Electronics & IT/ITeS Start-up Policy Resolution No. ITS/10/2015/5284/IT dated 6th June, 2016 issued by Department of Science & Technology; in e-Governance project undertaken by Government Departments or its Boards, Corporations or parastatal bodies getting grants from the Government, the chosen solution provider or system integrator will pass on job work or will outsource part of the work of a value ranging between 5% to 10% of the contract value to the eligible start-ups and to students of shortlisted Technical Colleges in Gujarat. In such arrangements, the responsibility of meeting SLAs (Service Level Agreements) will continue to belong to the solution provider or the system integrator.
26. **The bidder will have to offer the inspection in the manner as decided by O & M agency (M/s Wipro Infotech Ltd., Ahmedabad & M/s Godrej & Boyce Ltd., Ahmedabad) / agency designated by Home Department at location sites. The cost of the same has to be borne by the bidder. Any deviation found in the specification of the produced goods from the bid specification will lead to the cancellation of the order, forfeiture of EMD/PBG and prohibition in the participation in the future purchase of Government of Gujarat. GIL/GoG will not be responsible for any time delay which may arise due to any deviation from the bid technical specification found at the time of inspection and the bidder has to deliver and install the ordered goods within prescribed time limit. The details of existing material is as per Annexure -I**

27. The Indenter's right to inspect, test and, where necessary, reject the Goods after the Goods arrival at Customer Site shall in no way be limited or waived by reason of the Goods having previously been inspected, tested and passed by the Purchaser or its representative prior to the Goods shipment.
28. **Shifting & installation Timelines:** Within **45 working days** from the date of confirmed purchase order.
29. In case of successful bidder is found in breach of any condition(s) of bid or supply order/work order, at any stage during the course of supply / installation or warranty period, the legal action as per rules/laws, shall be initiated against the successful bidder and EMD/PBG shall be forfeited, besides debarring and blacklisting the bidder concerned for the time period as decided by Govt., for further dealings with GoG.
30. Bid validity will be of **180 days after the date of financial bid opening**. A bid valid for shorter period shall be rejected as non-responsive. **If required, GIL/The Office may extend the bid validity for further period from the date of expiry of bid validity in consultation with the successful bidder.**
31. **The finalized rate under this bid will be valid for 1 year, which can be extend for further period of 1 year on the same rate and condition in consultation with successful bidder. Based on receipt of request/requirement, Home Department may issue additional work order for shifting of existing CCTV systems & other IT infrastructure of police station at finalized rate during the rate validity under this bid.**
32. Bidders are required to quote all items including optional add-ons as well. Incomplete bids will be treated as non-responsive and will be rejected.
33. The quoted / finalized rates shall remain valid for a period of 1 year. Bidder will be required to provide the services as mentioned in the scope of work of this document at the finalized rates up to the 1 year.
34. **Maintenance services**
 - 34.1. Bidder will be required to maintain installed / supplied equipments & provide free maintenance services for the installed material under this tender, till the time the same is not finally accepted by concerned O & M agency (M/s Wipro Infotech Ltd., Ahmedabad & M/s Godrej & Boyce Ltd., Ahmedabad) / agency designated by Home Department.
35. **Penalty Clause**
 - 35.1. **Penalties for delay in supply:**
 - a) If the bidder fails to complete ordered services within 45 working days of the issue of the confirmed purchase order, then a sum equivalent to one percent (1 %) of the total contract value shall be deducted from the payment for each calendar week of delay or part thereof.
 - b) The amount of penalties for delay in provided ordered services shall be subject to a maximum limit of 15% of the total contract value.
 - c) Delay in excess of 15 weeks will be sufficient to cause for termination of the contract. In that case the Performance Bank Guarantee of the bidder will be forfeited.
 - d) In case, the selected bidder does not provide required services or supply the ordered items for any reason, he will be liable to pay the difference amount to the purchaser, over and above the Performance Guarantee, which indenter departments\Boards\Corporations have to pay to the next or other selected bidder for purpose of the said items. All the devices are under warranty & are operational. The bidder is required to ensure that while carrying out the scope of activities as mentioned above, the equipment should not get damaged or misplaced & avoid any warranty related violation.
36. **Payment:** Payment for Goods and Services shall be made by Purchasing Department in Indian Rupees as follows:
 - 36.1. No advance payment will be made.
 - 36.2. 100 % payment after successful installation of all the equipments at new locations & its verification by concerned O & M agency (M/s Wipro & M/s Godrej) & Police Station Incharge / agency designated by Home Department / GoG.
37. GIL reserves the right to change any bid condition of any item even after inviting the bids, with/without prior notification.

38. GoG / GIL's Right to accept any Bid and to reject any or all Bids – GoG / GIL reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to awarding the Contracts, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for such decision.
39. The bid quantities are estimated based on the receipt of the requirement from Indenting Department. The quantities may decrease up to 50% of the bid quantity or increase up to 30% of the bid quantity at the time of finalization, depending upon the change in the requirements/grants available with the purchaser(s), which shall be binding to the bidder.
40. **Limitation of Vendor's Liability:** Vendor's cumulative liability for its obligations under the contract shall not exceed the contract value and the vendor shall not be liable for incidental, consequential, or indirect damages including loss of profit or saving.
41. All correction/addition/deletion shall require authorized countersign.
42. Force Majeure Shall mean and be limited to the following:
- Fire, explosion, cyclone, earthquake, flood, tempest, lightning or other natural physical disaster;
 - War / hostilities, revolution, acts of public enemies, blockage or embargo;
 - Any law, order, Riot or Civil commotion, proclamation, ordinance, demand or requirements of any Government or authority or representative of any such Government including restrictive trade practices or regulations;
 - Strikes, shutdowns or labor disputes which are not instigated for the purpose of avoiding obligations herein, or;
 - Restrictions imposed by the Government or other statutory bodies which prevents or delays the execution of the order;
 - Any other circumstances beyond the control of the party affected;

The BIDDER shall intimate Purchaser by a registered letter duly certified by the local statutory authorities, the beginning and end of the above causes of delay within seven (7) days of the occurrence and cessation of such Force Majeure Conditions. In the event of delay lasting over two months, if arising out of causes of Force Majeure, Purchaser reserves the right to cancel the order.

Delivery & Installation period may be extended due to circumstances relating to Force Majeure by the Purchaser. Bidder shall not claim any further extension for delivery & installation or completion of work. Purchase / GoG shall not be liable to pay extra costs under any circumstances.

The BIDDER shall categorically specify the extent of Force Majeure conditions prevalent in their works at the time of submitting their bid and whether the same have been taken in to consideration or not in their quotations. In the event of any Force Majeure cause, the BIDDER shall not be liable for delays in performing their obligations under this order and the delivery dates can be extended to the BIDDER without being subject to price reduction for delayed deliverables, as stated elsewhere.

It will be prerogative of Purchaser / GoG to take the decision on force major conditions and Purchaser decision will be binding to the bidder.

43. **The Clarifications if any should be submitted in writing to GIL at least on or before 5 days of pre-bid meeting date. Thereafter the clarifications received from the bidders will not be entertained.**

Your bid should be submitted on website <https://gil.nprocure.com> on or before **15:00 Hours, 29.11.2019.**

Proposals after due time period will not be accepted.

The Bids will be opened on **29.11.2019 at 17:00 Hours at GIL, Block No. 2, 2nd Floor, Karmayogi Bhavan**, in the presence of the committee members and representatives of the bidders, who have submitted valid bids. Only one representative from each bidder will be allowed to attend the tender opening. The representative will be held responsible for all commitments made on behalf of the bidder and that will be considered valid for all further dealings related to this tender process.

Please address all queries and correspondence to

Shri Vivek Upadhyay, DGM (Tech.),
Gujarat Informatics Limited

Block No. 2, 2nd Floor, Karmayogi Bhavan, Gandhinagar - 382010

Phone No. 079-23259239, Fax No. 079-23238925,

E-mail: viveku@gujarat.gov.in

Fax / Email should be followed by post confirmation copy.

Scope of Work

Introduction:

Home Department has implemented Police Station CCTV project in the Police Stations across the State of Gujarat. Under this project, Home Department has appointed M/s Godrej & Boyce Limited & M/s Wipro Infotech Limited as a System Integrator for implementation of CCTV systems & other related IT equipments at Police Stations across the State of Gujarat. Currently, the CCTV systems & other related IT equipments are installed in all the Police Stations & the project is under Operations & Maintenance Phase with both the appointed System Integrators.

The details of equipments installed in the Police Stations are broadly divided into following three categories:

- Police Stations with 7 Nos. CCTV Camera Setup
- Police Stations with 9 Nos. CCTV Camera Setup
- Police Stations with 10 Nos. CCTV Camera Setup
- Police Stations with 15 Nos. CCTV Camera Setup

The equipments installed at Police stations are as mentioned below:

Sr. No.	Item Description
1	CCTV Camera (07 Nos. / 9 Nos. / 10 Nos. / 15 Nos.)
2	Server with Storage (8 TB / 14 TB)
3	Video Management Software (VMS)
4	Network Switches – 8 Port 10/100 PoE (2 Nos. / 3 Nos.)
5	42' LED for Monitoring all cameras
6	Required LAN Cabling (CAT 6)
7	Cable Laying in MS Conduit including supply of MS conduit and all required accessories
8	UPS with 30 minute backup (1 / 2 KVA) and Batteries
9	9U Rack for Control Room equipments
10	Helpdesk Software
11	Installation, Testing and commissioning and required electrification of entire system with all required accessories
12	6 mtr Pole with foundation for PTZ camera

Note: 1.) M/s Godrej: Installed 6 Mtrs. Lateral pole with foundation. 2.) M/s Wipro: Installed 6 Mtrs. Lateral pole but foundation is separate with Base plate, and all required accessories for mounting PTZ camera.

In certain cases, for Police Stations where the building premises is newly constructed, the CCTV systems and other related IT equipments are required to be shifted from old building to new building.

Scope:

The bidder is required to carry out following:

1. Carry out survey of new location premises of Police Stations
2. Dismantle the equipments from old premises of Police Stations
3. Transport the equipments to new premises of Police Stations
4. Install, configure & commission the equipments at new premises of Police Stations
5. Carry out all the required LAN cabling (Cable Laying in MS Conduit) & electrification work with Accessories, components and sub components to make complete system live at the new premises of Police Stations

The bidder is required to ensure that while carrying out the scope of activities as mentioned above, the equipments should not get damaged or misplaced & avoid any warranty related violation.

Bidder is required to take utmost care while dismantling the equipments from old premises & shall ensure that no damage is done to the physical infrastructure (civil, etc.) at old premises. Bidder will be responsible for carrying out all the civil works required while dismantling the equipments & installation of the equipments at new premises.

Note: Police Station Incharge and Concerned Company (Ms Wipro & M/s Godrej) is certified the device / system is working / not working at the time of removal.

Also, the bidder after carrying out required installation, configuration & commissioning of the CCTV systems & other related IT equipments at new premises of the police stations, should get the work approved by concerned O&M agency (M/s Godrej & Boyce Ltd. / M/s Wipro Infotech Ltd.) designated by Home Department.

The details of Police Stations where the CCTV systems & other related IT equipments are required to be shifted to new locations are as mentioned below:

Police Stations under the scope of M/s Godrej' O&M contract				Police Stations under the scope of M/s Wirpo's O&M contract			
Sr. No.	City / District Name	Police Station Name	Installed Camera	Sr. No	City / District Name	Police Station Name	Installed Camera
1	Ahmedabad City	Nikol	15	1	Jamnagar	C-Division	09
2	Mehsana	B-Division	15	2	Jamnagar	Lalpur	09
3	Navsari	Khergam	09	3	Kutch-Bhuj	Nara	10
4	Vadodara Railway	Dabhoi Railway	09	4	Surendranagar	A-Division	15
5	Dahod	Jesawada	09	5	Western Railway	Bhavnagar Railway	09
6	Surat Rural	Mahila Police Station	07				
7	Mahisagar	Bakor	09				
8	Mahisagar	Kadana	09				

The quoted / finalized rates shall remain valid for a period of 1 year. Bidder will be required to provide the services as mentioned in the scope of work of this document at the finalized rates up to the 1 year.

SECTION III

FINANCIAL BID FORMAT

Sr. No.	Particulars	Quantity	Unit Rate (In Rs. Without tax)	Total Rate (In Rs. Without tax)	Rate of Tax (%)
A	B	C	D	E=C*D	F
1	Charges for Police Station with 7 CCTV camera setup as per the scope of work	01			
2	Charges for Police Station with 9 CCTV camera setup as per the scope of work	08			
3	Charges for Police Station with 10 CCTV camera setup as per the scope of work	01			
4	Charges for Police Station with 15 CCTV camera setup as per the scope of work	03			
Grand Total (in Rs.) excluding taxes					

Note:

- L1 will be the lowest sum total of all the line items without tax as mentioned above.
- The Bidder shall explicitly mention the applicable rate of tax.
- The above mentioned quantities are for evaluation purpose only. At the time of placing of work order the quantity may vary as per the requirement of Home Department.

SECTION IV

Bid Processing Fees & Earnest Money Deposit Details

Sr. No.	Item	Amount (In Rs.)	Name of the Bank & Branch	Demand Draft No.
1	Bid Processing Fees			
2	Earnest Money Deposit (E.M.D.)			

ELIGIBILITY CRITERIA

Form No. E1: Financial strength of the bidder

Financial Year	Turnover (Rs. In Crores)	Audited Accounts uploaded? (Yes/No)
2016-17		
2017-18		
2018-19		
Grand Total		

Note: Please fill this form and upload the Audited Annual Accounts / Balance Sheet along with Profit & Loss Account for the last three financial years.

Form No. E2: Office in Ahmedabad / Gandhinagar

Sr. No.	Address	Contact Person	Contact Nos.	Type of supporting document attached
1				
2				

Note: You may mention more than one office (if applicable) by adding multiple rows which may be added by "NUMBER OF ROWS TO ADD".

Form No. E3: Experience Details (Customer References)

Sr. No.	Name of the Organization	No. of Nodes	Date of PO	Total Purchase Order Value	Type of Supporting Document Attached
1					
2					
.					

Note: Please fill this form and submit the supporting documents for each customer reference in scanned format. Failing the same may lead to the rejection of the bid. You may add the customer references by adding multiple rows which may be added by "NUMBER OF ROWS TO ADD".

Performa of Compliance letter/Authenticity of Information Provided

(On Non judicial Stamp paper of Rs. 100/- duly attested by the First class Magistrate/Notary Public)

Date:

To,
DGM (Tech.)
Gujarat Informatics Ltd.
Block-2, 2nd Floor, Karmayogi Bhavan,
Gandhinagar

Sub: Compliance with the tender terms and conditions, specifications and Eligibility Criteria

Ref: <<<< Bid Name>>>>

Dear Sir,

With reference to above referred tender, I, undersigned <<Name of Signatory>>, in the capacity of <<Designation of Signatory>>, is authorized to give the undertaking on behalf of <<Name of the bidder>>.

We wish to inform you that we have read and understood the technical specification and total requirement of the above mentioned bid submitted by us on **DD.MM.YYYY**.

We hereby confirm that all our quoted items meet or exceed the requirement and are absolutely compliant with specifications mentioned in the bid document.

We also explicitly understand that all quoted items meet technical specification of the bid & that such technical specification overrides the brochures/standard literature if the same contradicts or is absent in brochures.

In case of breach of any tender terms and conditions or deviation from bid specification other than already specified as mentioned above, the decision of GIL Tender Committee for disqualification will be accepted by us.

The Information provided in our submitted bid is correct. In case any information provided by us are found to be false or incorrect, you have right to reject our bid at any stage including forfeiture of our EMD/PBG/cancel the award of contract. In this event, GIL reserves the right to take legal action on us.

Thanking you,

Dated this _____ day of _____ YYYY

Signature: _____

(In the Capacity of) : _____

Duly authorized to sign bid for and on behalf of

Note: This form should be signed by authorized signatory of bidder

Annexure A

Format of Earnest Money Deposit in the form of Bank Guarantee

Ref:

Bank Guarantee No.

Date:

To,

DGM (Technical)

Gujarat Informatics Limited

2nd Floor, Block -2, Karmayogi Bhavan,

Sector - 10, Gandhinagar - 382010

Gujarat, India

Whereas ----- (here in after called "the Bidder") has submitted its bid dated ----- in response to the Tender no: HWT071119593 for <<<<>>> KNOW ALL MEN by these presents that WE ----- having our registered office at ----- (hereinafter called "the Bank") are bound unto the Gujarat Informatics Limited in the sum of ----- for which payment well and truly to be made to Gujarat Informatics Limited , the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this -----day of ----- 2017.

THE CONDITIONS of this obligation are:

1. The E.M.D. may be forfeited:

- a. if a Bidder withdraws its bid during the period of bid validity
- b. Does not accept the correction of errors made in the tender document;
- c. In case of a successful Bidder, if the Bidder fails:
 - (i) To sign the Contract as mentioned above within the time limit stipulated by purchaser or
 - (ii) To furnish performance bank guarantee as mentioned above or
 - (iii) If the bidder is found to be involved in fraudulent practices.
 - (iv) If the bidder fails to submit the copy of purchase order & acceptance thereof.
 - (v) If the successful bidder fails to submit the Performance Bank Guarantee & sign the Contract Form within prescribed time limit, the EMD of the successful bidder will be forfeited. GIL also reserves the right to blacklist such bidder from participating in future tenders if sufficient cause exists.

We undertake to pay to the GIL/Purchaser up to the above amount upon receipt of its first written demand, without GIL/ Purchaser having to substantiate its demand, provided that in its demand GIL/ Purchaser will specify that the amount claimed by it is due to it owing to the occurrence of any of the abovementioned conditions, specifying the occurred condition or conditions.

This guarantee will remain valid up to 9 months from the last date of bid submission. The Bank undertakes not to revoke this guarantee during its currency without previous consent of the OWNER/PURCHASER and further agrees that if this guarantee is extended for a period as mutually agreed between bidder & owner/purchaser, the guarantee shall be valid for a period so extended provided that a written request for such extension is received before the expiry of validity of guarantee.

The Bank shall not be released of its obligations under these presents by any exercise by the OWNER / PURCHASER of its liability with reference to the matters aforesaid or any of them or by reason or any other acts of omission or commission on the part of the OWNER/PURCHASER or any other indulgence shown by the OWNER/PURCHASER or by any other matter or things.

The Bank also agree that the OWNER/PURCHASER at its option shall be entitled to enforce this Guarantee against the Bank as a Principal Debtor, in the first instance without proceeding against the SELLER and notwithstanding any security or other guarantee that the OWNER/PURCHASER may have in relation to the SELLER's liabilities.

Dated at _____ on this _____ day of _____ 2019.

Signed and delivered by

For & on Behalf of

Name of the Bank & Branch &
Its official Address

Approved Bank: All Nationalized Bank including the public sector bank or Private Sector Banks or Commercial Banks or Co-Operative & Rural Banks (operating in India having branch at Ahmedabad/ Gandhinagar) as per the G.R. no. EMD/10/2018/18/DMO dated 16.04.2018 issued by Finance Department or further instruction issued by Finance department time to time.

Performa of Contract-cum-Equipment

Performance Bank Guarantee

(To be stamped in accordance with Stamp Act)

Ref:

Bank Guarantee No.

Date:

To

Name & Address of the Purchaser/Indenter

Dear Sir,

In consideration of Name & Address of the Purchaser/Indenter, Government of Gujarat, Gandhinagar (hereinafter referred to as the OWNER/PURCHASER which expression shall unless repugnant to the context or meaning thereof include successors, administrators and assigns) having awarded to M/s. having Principal Office at (Hereinafter referred to as the "SELLER" which expression shall unless repugnant to the context or meaning thereof include their respective successors, administrators, executors and assigns) the supply of _____ by issue of Purchase Order No..... Dated issued by <<GoG Department>> for and on behalf of the OWNER/PURCHASER and the same having been accepted by the SELLER resulting into CONTRACT for supplies of materials/equipments as mentioned in the said purchase order and the SELLER having agreed to provide a Contract Performance and Warranty Guarantee for faithful performance of the aforementioned contract and warranty quality to the OWNER/PURCHASER, _____ having Head Office at (hereinafter referred to as the 'Bank' which expressly shall, unless repugnant to the context or meaning thereof include successors, administrators, executors and assigns) do hereby guarantee to undertake to pay the sum of Rs. _____ (Rupees _____) to the OWNER/PURCHASER on demand at any time up to _____ without a reference to the SELLER. Any such demand made by the OWNER/PURCHASER on the Bank shall be conclusive and binding notwithstanding any difference between Tribunals, Arbitrator or any other authority.

The Bank undertakes not to revoke this guarantee during its currency without previous consent of the OWNER/PURCHASER and further agrees that the guarantee herein contained shall continue to be enforceable till the OWNER/PURCHASER discharges this guarantee. OWNER/PURCHASER shall have the fullest liberty without affecting in any way the liability of the Bank under this guarantee from time to time to extend the time for performance by the SELLER of the aforementioned CONTRACT. The OWNER/PURCHASER shall have the fullest liberty, without affecting this guarantee, to postpone from time to time the exercise of any powers vested in them or of any right which they might have against the SELLER, and to exercise the same at any time in any manner, and either to enforce to forebear to enforce any covenants contained or implied, in the aforementioned CONTRACT between the OWNER/PURCHASER and the SELLER or any other course of or remedy or security available to the OWNER/PURCHASER.

The Bank shall not be released of its obligations under these presents by any exercise by the OWNER/PURCHAER of its liability with reference to the matters aforesaid or any of them or by reason or any other acts of omission or commission on the part of the OWNER/PURCHASER or any other indulgence shown by the OWNER/PURCHASER or by any other matter or things.

The Bank also agree that the OWNER/PUCHASER at its option shall be entitled to enforce this Guarantee against the Bank as a Principal Debtor, in the first instance without proceeding against the SELLER and not withstanding any security or other guarantee that the OWNER/PURCHASER may have in relation to the Seller's liabilities.

Notwithstanding anything contained herein above our liability under this Guarantee is restricted to Rs. _____ (Rupees _____) and it shall remain in force up to and including _____ and shall be extended from time to time for such period as may be desired by the SELLER on whose behalf this guarantee has been given.

Dated at _____ on this _____ day of _____ YYYY.

Signed and delivered by

For & on Behalf of

Name of the Bank & Branch &
Its official Address

List of approved Banks

Approved Bank: All Nationalized Bank including the public sector bank or Private Sector Banks or Commercial Banks or Co-Operative & Rural Banks (operating in India having branch at Ahmedabad/ Gandhinagar) as per the G.R. no. EMD/10/2018/18/DMO dated 16.04.2018 issued by Finance Department or further instruction issued by Finance department time to time.

CONTRACT FORM

THIS AGREEMENT made the _____ day of _____, YYYY ____ Between _____ (Name of purchaser) of _____ (Country of Purchaser) hereinafter "the Purchaser" of the one part and _____ (Name of Supplier) of _____ (City and Country of Supplier) hereinafter called "the Supplier" of the other part :

WHEREAS the Purchaser is desirous that certain Goods and ancillary services viz., _____ (Brief Description of Goods and Services) and has accepted a bid by the Supplier for the supply of those goods and services in the sum of _____ (Contract Price in Words and Figures) hereinafter called "the Contract Price in Words and Figures" hereinafter called "the Contract Price."

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

- 1 In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
- 2 The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - 2.1 the Bid Form and the Price Schedule submitted by the Bidder;
 - 2.2 terms and conditions of the bid
 - 2.3 the Purchaser's Notification of Award
- 3 In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants
- 4 With the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
- 5 The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.
- 6 Particulars of the goods and services which shall be supplied / provided by the Supplier are as enlisted in the enclosed annexure:

TOTAL VALUE:

DELIVERY SCHEDULE:

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, Sealed and Delivered by the

Said _____ (For the Purchaser)

In the presence of _____

Signed, Sealed and Delivered by the

Said _____ (For the Supplier)

In the presence of _____