

## **Bid Document**



### **GUJARAT INFORMATICS LIMITED**

Block No. 2, 2<sup>nd</sup> Floor, Karmayogi Bhavan,  
Sector-10 A, Gandhinagar 382 010  
Phone No: 079 - 23256022

**Bid for Selection of Agency for  
providing Comprehensive Annual  
Maintenance Contract of Computer,  
Printer, Scanner and related peripherals  
on behalf of Commercial Tax  
Department (CTD), Ahmedabad  
(Tender No HWT220120607)**

**Pre-bid meeting: 30.01.2020 at 1500 hours**

**Last Date of Submission of Bid: 15.02.2020 up to 1500 hours**

**Last Date of Submission of Bid Processing Fees & EMD: 15.02.2020 up to 1500  
hours**

**Date of Opening of Bids: 15.02.2020 on 1700 hours**

**Bid Processing Fee: Rs. 5,900/-**

## **Introduction**

As per AMC G.R. vide no. LAN-2004-927-DST dated 30.07.2004, 22.02.2006, 24.03.2006 & 20.10.2009 of Department of Science & Technology, Govt. of Gujarat; "Gujarat Informatics Limited (herein after referred to as "GIL") on behalf of **Commercial Tax Department (CTD), Ahmedabad** (herein after referred to as "THE OFFICE") for their requirement of Annual Maintenance Contract for Computer, Printer, Scanner and related peripherals (herein after referred to as "AMC") intend to invite your offers (technical cum commercial) through e-tendering route as specified in Annexure-A.

### **Eligibility Criteria for the bidder:**

1. The bidder should have a total sum of turnover of **Rs. 10 Crores (Minimum)** in the last three financial years. The copies of Audited Annual Accounts for last three years shall be attached along with the bid. **(Form no. E-1)**
2. The bidder must have **one office in Gujarat and if the bidder is not having service centre, then bidder should submit a letter of undertaking to open an office in Gujarat within 45 days from the date of issue of work order if he is awarded the work.** Please attach the copies of any **two** of the following: Property tax bill for last year/Electricity Bills for last one year/Telephone Bills for last one year/VAT-C.S.T. Registration/Valid Lease Agreement. **(Form no. E-2)**
3. The bidder must have experience of carrying out AMC for **PC/Laptop/Printer of value of Minimum Rs. 15 Lakhs cumulative in past two years.** Customer references & Purchase orders must be attached along with the bid. **(Form no. E-3)**
4. The bidder should have valid ISO 20000 certified for IT Service Management. **(Form no. E-4)**

**Note:** Bidders who wish to participate in this bid will have to register on <https://gil.nprocure.com>. Further bidders who wish to participate in online bids will have to procure Digital Certificate as per Information Technology Act 2000 using which they can sign their electronic bids. Bidders can procure the same from (n) code solutions – a division of GNFC Ltd., or any other agency licensed by Controller of Certifying Authority, Govt. of India. Bidders who already have a valid Digital Certificate need not procure a new Digital Certificate.

**The terms and conditions are as follows:**

- 1 The last date of submission of bid on the website <https://gil.nprocure.com> is up to **1700 Hrs 15.02.2020**. No physical bids will be accepted under normal circumstances. However, GIL reserves the right to ask the bidders to submit the bid and/or any other documents/ clarifications in physical form.
- 2 The bid is non-transferable.
- 3 The bidder will have to upload the scanned copy of bid document duly signed (all pages) by the authorized signatory as a part of the technical bid, complying terms & conditions of bid. Failing to submit the same or non-compliance/deviation from any bid terms and conditions or eligibility criteria may result in rejection of the bid.
- 4 The successful bidder has to carry out Comprehensive Preventive & Corrective maintenance of Computer, Printer, Scanner and related peripherals after doing site visit as listed in **Annexure A**.
- 5 The Bidder shall bear all the costs associated with the preparation and submission of its bid, and the office will in no case will be responsible or liable for these costs, regardless of conduct or outcome of bidding process.
- 6 The bidder has to submit the service tax no., permanent account number & copies of the income tax return for the last three years. Non submission of the same will lead to rejection of the bid. **(Form T-1)**.
- 7 The Bidder has to depute one skilled and dedicated resident engineer **at each Twenty Seven Division offices location and One in Head office** (Total 28 numbers) who can attend and repair with troubleshooting all net-enabled environment problems across Division offices and Head Office of CTD as per location detail mention in **Annexure B**.
- 8 The Bidder is expected to examine all instructions, forms, terms and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in rejection of its bid.
- 9 Amendment of Bidding Documents
  - 9.1 At any time prior to the deadline for submission of bids, GIL/THE OFFICE may, for any reason, whether its own initiative or in response to the clarification request by a prospective bidder, modify the bidding documents.
  - 9.2 The corrigendum / amendment if any will be published on website <https://gil.nprocure.com> & [www.gil.gujarat.gov.in](http://www.gil.gujarat.gov.in).
  - 9.3 In order to allow prospective bidders reasonable time to take into consideration the amendments while preparing their bids GIL/THE OFFICE, at its discretion, may extend the deadline for the submission of bids.
- 10 Bid Currency - Prices shall be quoted in Indian Rupees only.
- 11 Bidder will have to remit **Rs. 5,900/- (i.e Rupees Five Thousand Nine Hundred only) as bid processing fees & Rs. 1,50,000/- (i.e Rupees One Lacs Fifty Thousand Only) as E.M.D.** on or before the date and hours of opening of the bids in a sealed cover at GIL office with the heading **"Bid Processing fees and EMD for the E-tender for Selection of Agency for providing Comprehensive Annual Maintenance Contract of Computer, Printer, Scanner and related peripherals on behalf of Commercial Tax Department (CTD), Ahmedabad (Tender No. HWT220120607)"**. Please affix the stamp of your company on the overleaf of demand draft.

- **Bid processing fees must be in the form of Demand Draft in the name of “Gujarat Informatics Ltd.” payable at Gandhinagar along with the covering letter.**
  - EMD as mentioned above, shall be submitted in the form of Demand Draft **OR** in the form of an unconditional Bank Guarantee (which should be valid for 6 months from the last date of bid submission) of any Nationalized Bank including the public sector bank or Private Sector Banks or Commercial Banks or Co-Operative Banks and Rural Banks (operating in India having branch at Ahmedabad/ Gandhinagar) as per the **G.R. no. EMD/10/2019/50/DMO dated 18.06.2019** ([https://gil.gujarat.gov.in/grs/FD\\_GR\\_EMD\\_10\\_2019\\_50\\_DMO\\_dated\\_18\\_06\\_2019.pdf](https://gil.gujarat.gov.in/grs/FD_GR_EMD_10_2019_50_DMO_dated_18_06_2019.pdf)) issued by Finance Department or further instruction issued by Finance department time to time; in the name of “Gujarat Informatics Ltd.” payable at Gandhinagar (as per prescribed format given at Annexure A) and must be submitted along with the covering letter.
  - Please affix the stamp of your company on the overleaf of demand draft.
  - **Note:** Failing to submit physical covers of EMD and bid processing fees at GIL on or before **15.02.2020 up to 1500 Hrs** may lead to the rejection of the bid.
- 12 In case of non-receipt of Bid Processing fees and EMD as mentioned above within prescribed time, the bid will be rejected by GIL as non-responsive.
- 13 Unsuccessful bidder’s E.M.D. will be returned as promptly as possible but not later than 15 days after the expiration of the period of bid validity OR upon the successful Bidder signing the Contract, and furnishing the Performance Bank Guarantee as prescribed by GIL, whichever is earlier.
- 14 In exceptional circumstances, GIL may solicit the Bidder’s consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. A Bidder may refuse the request without forfeiting its E.M.D. A Bidder granting the request will not be permitted to modify its bid.
- 15 Successful bidder has to submit **Performance Bank Guarantee @ 10% of total order value** within 15 days from the date of signing of contract for the duration of one year from **any Nationalized Bank including the public sector bank or Private Sector Banks authorized by RBI or Commercial Bank or Regional Rural Banks of Gujarat or Co-Operative Bank of Gujarat (operating in India having branch at Ahmedabad/ Gandhinagar) as per G.R. no. EMD/10/2019/50/DMO dated 18.06.2019** ([https://gil.gujarat.gov.in/grs/FD\\_GR\\_EMD\\_10\\_2019\\_50\\_DMO\\_dated\\_18\\_06\\_2019.pdf](https://gil.gujarat.gov.in/grs/FD_GR_EMD_10_2019_50_DMO_dated_18_06_2019.pdf)) issued by Finance Department or further instruction issued by Finance department time to time (The draft of Performance Bank Guarantee is attached herewith). **If total order value of AMC is less than Rs. 50,000/- then PBG for performance of AMC is not required.** The same can be further extended for further period of one year.
- 16 Successful bidders will have to sign the contract for 1 year upon receiving the confirmed order with THE OFFICE within 15 working days. (The draft is attached herewith). However, THE OFFICE will review the performance of THE BIDDER after one year and decide to extend the AMC contract for further period of 1 year. THE OFFICE will have right to terminate the contract if the performance is found not satisfactory.
- 17 The successful Bidder's E.M.D. will be discharged upon the Bidder signing the Contract, and furnishing the performance bank guarantee as mentioned above.
- 18 The E.M.D. may be forfeited:
- (a) if a Bidder withdraws its bid during the period of bid validity
  - (b) In case of a successful Bidder, if the Bidder fails:
    - (i) To sign the Contract as mentioned above or
    - (ii) To furnish performance bank guarantee as mentioned above or
    - (iii) If the bidder is found to be involved in fraudulent practices.

19 Termination of Contract

The OFFICE may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Bidder, terminate the Contract in whole or part:

19.1 If the Bidder, in the judgment of the OFFICE has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

“Corrupt practice” means the offering, giving, receiving or soliciting of any thing of value of influence the action of a public official in the procurement process or in contract execution.

“fraudulent practice : a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the purchaser, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the purchaser of the benefits of free and open competition;”

19.2 If the bidder does not start performing the contract within stipulated time period.

19.3 If the bidder stop performing the contract or withdraw the activity to perform the contract

19.4 If the bidder breach any terms & conditions of the contract or do not perform the contract in whole or part

19.5 If the bidder do not follow the written instructions given by THE OFFICE

19.6 If the bidder do not perform the contract up to the satisfactory level even after regular feedback from THE OFFICE

19.7 In the event that the bidder shall cease conducting business in the normal course, or wind up, make a general assignment or the benefit of creditors, suffer or permit the appointment of a receiver for its business or assets or shall avail itself of, or become subject to, any proceeding under any act or statute of any country or state relating to insolvency or the protection of rights of creditors

20 The prices shall strictly be submitted in the given format. Quoted prices shall be without Service Tax. The tax components like Service Tax as applicable shall be mentioned separately in the respective columns.

21 **Bidder shall sign and write page no. on all the papers. (in page no./total page no. format**

22 Late Bids - The bidder will not be able to submit the bid after final submission date and time.

23 Modification and Withdrawal of Bids

23.1 No bids will be allowed to be modified subsequent to the final submission of bids.

23.2 No bid will allowed to withdrawn in the interval between the deadline for submission of bids and the expiry of the bid validity. Withdrawal of a bid during this interval will result in the forfeiture of bidder’s E.M.D.

24 Evaluation of Bids:

24.1 The EMD & Bid Processing Fee & Technical Bids will be opened in the presence of Bidder’s representatives, who choose to attend. The Bidder’s representatives who are present shall sign a register/attendance sheet evidencing their attendance. The representative will be held responsible for all commitments made on behalf of the bidder and that will be considered valid for all further

- dealings related to this tender process. In the absence of the bidder(s), the tender committee may choose to open the bids as per the prescribed schedule.
- 24.2 The Bidder's names, Bid modifications or withdrawals, discounts and the presence or absence of relevant E.M.D. Bid Processing Fee and such other details as GOG officer(s) at their discretion, may consider appropriate, will be announced at the opening.
- 24.3 After the closing time of submission, GIL/GOG committee will verify the submission of Bid Processing Fees & EMD as per bid terms and conditions. The eligibility & technical criteria evaluation will be carried out of the responsive bids. After technical evaluation being carried out, the commercial bid of the technically qualified bidders will be opened in the presence of the representative of the qualified bidders. Financial evaluation will be carried out next. **L1 bidder will be decided based on the lowest sum total of rates of all line items without tax.** L1 bidder will be called for negotiation before awarding of AMC.
- 24.4 **The Financial bid(s) (i.e. sum total of rates of all line items without tax) which is/are less than 40% of the average bid price will be rejected. (The average bid price is computed by adding all financial bid values of all the qualified bidders whose financial bid will be opened and dividing the same by the number of bidders whose financial bid will be opened).**
- 24.5 As per the provision in Electronics & IT/ITeS Start-up Policy Resolution No. ITS/10/2015/5284/IT dated 6th June, 2016 issued by Department of Science & Technology; in e-Governance project undertaken by Government Departments or its Boards, Corporations or parastatal bodies getting grants from the Government, the chosen solution provider or system integrator will pass on job work or will outsource part of the work of a value ranging between 5% to 10% of the contract value to the eligible start-ups and to students of shortlisted Technical Colleges in Gujarat. In such arrangements, the responsibility of meeting SLAs (Service Level Agreements) will continue to belong to the solution provider or the system integrator.
- 25 The Contract will be awarded to Overall L1 bidder. However, in case if the AMC of two or more different sub-offices then the contract may be split among more than one bidder at the discretion of THE OFFICE. The bidder with overall competitive quote will be given preference.
- 26 Price, EMD and bid terms and condition validity will be of 90 days from the due date of the tender. A bid valid for shorter period shall be rejected as non-responsive.
- 27 Bidders are required to quote item-wise rates for all inventories as mentioned in Annexure A. Incomplete bids will be treated as non-responsive and will be rejected.
- 28 **Penalty Clause:**
- 28.1 If the bidder fails to perform as per Scope of work, then a sum equivalent to 0.5 % of the annual contract value shall be deducted from the payment for each calendar week of delay or part thereof for each non-responsive event.
- 28.1.1 In case of desktops, printer, scanner, Network Switch and UPS: Penalty of Rs. 1,000 per event for first week of delay. The calculation for delay days will start from 49<sup>th</sup> hour. (After time given to agency for resolution of the problem as per SOW)
- 28.1.2 However, if the complaints not resolved within 1 week (up to delays of 7 days) then from 8<sup>th</sup> day to 14<sup>th</sup> day, penalty would be levied @ 150% and from 15<sup>th</sup> day onwards penalty @ 200% of the above rates would be

levied. The amount of penalty will be recovered from the Performance bank guarantee/AMC Payment.

**Note: For SLA calculation, the days will be working days. It means that if any holiday comes then call will be extended to next working days.**

- 28.2 In case the Resident engineer is absent for any reason, then the bidder has to arrange the replacement in co-ordination with concern offices of CTD. If for any reason the Resident engineer is absent then the penalty of Rs. 400 per day will be levied and the payment will be released accordingly. However 1 no. of CL (casual Leave) per month is allowed with prior permission of the concern office.
- 28.3 If the bidder fails to perform preventive maintenance as mentioned in the scope of work the penalty of Rs. 3000/- per quarter per office is applicable.
- 28.4 The amount of such penalties shall be subject to a maximum limit of 20% of the annual contract value. (except manpower absence penalty)
- 28.5 Delay in excess of 14 weeks will be sufficient to cause for termination of the contract. In that case the Performance Bank Guarantee of the bidder will be forfeited.

29 Scope of Work

- 29.1 During the term of this Agreement THE BIDDER agrees to maintain the EQUIPMENT in good working order and for this purpose will provide the following repair and maintenance service
- a) THE BIDDER shall correct any faults and failures in the EQUIPMENT and shall repair and replace worn or defective parts of the EQUIPMENT during THE Office's normal working hours on all working days. In cases where unserviceable parts of the EQUIPMENT, including printer bands, print heads etc. need replacement THE BIDDER shall replace such parts, at no extra cost to THE OFFICE, with brand new parts or those equivalent to new parts in performance. THE BIDDER shall further ensure that the EQUIPMENT is not down at any time for want of spare parts. Each and every components including plastic parts, fuser assembly of Laser printer, roller, Teflon, printer heads, breakdown due to power conditions, rodents etc. are covers under the contract. Consumables like Floppy Disks, CDs, DATs or any removable storage media, Ink/Toner/Ribbon Cartridges of Inkjet/Laser/Dot Matrix printers, Batteries of UPS are excluded from the scope.

**Note: All type of Laser Printers, Scanners, DMPs and UPS shall be covered under comprehensive AMC inclusive of all type of spares including plastic parts, fuser assembly, roller, Teflon, printer heads. Bidder may please note that no extra payment towards this additional spares will be given.**

- b) THE BIDDER agrees that special arrangements may be made by THE OFFICE to have such maintenance service provided outside the hours specified in 28.1(a) above.
- c) THE BIDDER shall provide repair and maintenance service, in response to oral, including telephone, notice by THE OFFICE and such services should be available for a period of 10 hours from 10 a.m. to 8 p.m. on all working days. However, due to any reason if THE OFFICE will remain open on any public holiday then THE BIDDER has to provide service on the request of THE OFFICE.
- d) THE BIDDER shall ensure 24 hours response time (i.e. total time taken by THE BIDDER between registering the complaint and attending the complaint).

- e) THE BIDDER shall ensure break down call time of 48 hours (i.e. total time taken by THE BIDDER between registering the complaint and rectifying the fault). This time includes time taken to reach the site, diagnose, repair/ replace the faulty component/module/device & network equipment that are covered under the contract.
- f) THE BIDDER shall ensure Spares availability. In case, it is not possible to repair some equipment or not possible to repair at site and has to be taken out for repairs, THE BIDDER shall provide a suitable replacement as Standby arrangement within 24 hours so that the work is not hampered. The packing/unpacking, transportation, loading/unloading, connection/disconnection, configuration/re-configuration and any associated activity with the repair and maintenance shall be the sole responsibility of THE BIDDER. THE BIDDER shall provide ink cartridges for substitute/standby printer, till original printer is restored after repair. However, if standby arrangement has been made then it shall be replaced with original or functionally equivalent equipment within next 15 working business days. **In case if THE BIDDER is not in the position to repair the original equipment, then THE BIDDER has to provide the functionally equivalent equipment. [As per clause 29.1 (p)]**
- g) **Preventive Maintenance:** THE BIDDER shall conduct Preventive Maintenance (including but not limited to inspection, testing, satisfactory execution of all diagnostics, cleaning and removal of dust and dirt from the interior and exterior of the EQUIPMENT, checking and testing of UPS batteries and necessary repairing of the EQUIPMENT) once within the first fifteen days of the commencement of the maintenance period and once within the first fifteen days of every subsequent month, during the currency of this Agreement, on a day and at a time to be mutually agreed upon and inform the representative of THE OFFICE about any necessary steps to be taken like back up of data or purchase of consumables like Print cartridges and/or batteries of UPS etc. Notwithstanding the foregoing, THE BIDDER recognizes THE OFFICE's operational needs and agrees that THE OFFICE shall have the right to require THE BIDDER to adjourn Preventive Maintenance from any scheduled time to a date and time, not later than fifteen working days thereafter.
- h) All engineering changes generally adopted hereafter by THE BIDDER, for equipment similar to that covered by this Agreement, shall be made to the EQUIPMENT at no cost to THE OFFICE.
- i) Qualified maintenance engineers totally familiar with the EQUIPMENT shall perform all repair and maintenance service described herein.
- j) **Deputed resident engineers should be having adequate knowledge regarding troubleshooting of computer C.P.U., computer monitor, printer repairs, scanner repairs and related peripherals.**
- k) **Resident engineers should be equipped with all necessary tools and accessories [like blowers, screw openers etc.] required for hardware troubleshooting at site location.**
- l) **Appropriate call register and ticket handling status system should be in place to log and track troubleshooting activity.**
- m) THE BIDDER shall maintain at THE OFFICE's site, a written maintenance and repair log; and shall record therein each incident of EQUIPMENT malfunction, date and time of commencement and successful completion of repair work and nature of repair work performed on the EQUIPMENT together with a description

of the cause for work, either by description of the malfunction or as regularly scheduled Preventive Maintenance. THE OFFICE shall use the same log for recording the nature of faults and failures observed in the EQUIPMENT, the date and time of their occurrence and the date and time of their communication to THE BIDDER.

- n) THE BIDDER shall maintain the operating system software on the desktop clients, as per the terms of the purchase order/agreement related to this EQUIPMENT.
- o) THE BIDDER shall also maintain the system health against virus attack which includes cleaning of viruses from desktop.**
- p) In case if THE BIDDER is not able to repair the original equipment, THE BIDDER shall supply the new substitute of same specifications or of higher specifications of reputable brand, with prior approval of THE OFFICE. In case, if THE OFFICE found the substitute of lower quality or cheaper substitute than the difference between genuine substitute of reputable brand and the one used by THE BIDDER has to be paid by THE BIDDER.
- q) Failure in adhering to any of the terms and conditions mentioned in the scope of work will attract penalty clause.

29.2 Any worn or defective parts withdrawn from the EQUIPMENT and replaced by THE BIDDER shall become the property of THE BIDDER; and the parts replacing the withdrawn parts shall become the property of THE OFFICE.

29.3 THE BIDDER's maintenance personnel shall, subject to clause 28.1(m) herein, be given access to the EQUIPMENT when necessary, for purposes of performing the repair and maintenance services indicated in this Agreement.

29.4 THE EQUIPMENT shall not be shifted to an alternate site and installed thereat during the currency of this Agreement without prior written notice to THE BIDDER. However, if THE OFFICE desires to shift the EQUIPMENT to a new site and install it thereat urgently, THE BIDDER shall be informed of the same immediately. THE OFFICE shall bear the charges for such shifting and reinstallation and THE BIDDER shall provide necessary assistance to THE OFFICE in doing so. This Agreement, after such shifting and reinstallation, would continue to be binding on THE BIDDER and THE OFFICE, provided that the two parties may agree to amended charges for the maintenance services after such an event.

29.5 THE OFFICE shall arrange to maintain appropriate environmental conditions, such as those relating to space, temperature, power supply, and dust to within the acceptable limits required for equipment similar to that covered by this Agreement.

29.6 No terms or provision hereof shall be deemed waived and no breach excused, unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented. Any consent by any party to or waiver of a breach by the other, whether express or implied, shall not constitute a consent to, or waiver of, or excuse for any other, different or subsequent breach.

30 If in any month, THE BIDDER does not fulfill the provisions of clauses 28.1 (c), (d), (e), (f), (g), (h), (m), (n) and (p), the proportionate maintenance charges for that month will not be considered payable by THE OFFICE. In such event THE BIDDER will credit the proportionate maintenance charges for that month to THE OFFICE against future payments if due, or refund the amount forthwith to THE OFFICE on demand by THE OFFICE.

- 31 THE BIDDER shall provide all working mobile nos. of the contact person(s) to THE OFFICE for the satisfactory performance of the contract.
- 32 THE BIDDER will not subcontract or permit anyone other than THE BIDDER personnel to perform any of the work, services or other performance required of THE BIDDER under this Agreement without the prior written consent of THE OFFICE.
- 33 THE BIDDER agrees that it and its personnel will at all times comply with all security regulations in effect from time to time at THE OFFICE's premises and externally for materials belonging to THE OFFICE.
- 34 During the performance of the contract, if the person(s) of THE BIDDER meet with any accident which results into the death or injuries to the person(s) of THE BIDDER or any damage made to the Third party and any claim or legal penalties arise out of it will be responsibility of THE BIDDER only. THE OFFICE will not be responsible in any way.
- 35 THE BIDDER shall follow all the regulations of Government of Gujarat and Government of India. THE BIDDER shall have any and all responsibilities of all the person(s) employed for the performance of the contract.
- 36 THE BIDDER acknowledges that all material and information which has or will come into its possession or knowledge in connection with this Agreement or the performance hereof, consists of confidential and proprietary data, whose disclosure to or use by third parties will be damaging or cause loss to THE OFFICE. THE BIDDER agrees to hold such material and information in strictest confidence, not to make use thereof other than for the performance of this Agreement, to release it only to employees requiring such information, and not to release or disclose it to any other party. THE BIDDER agrees to take appropriate action with respect to its employees to ensure that the obligations of non-use and nondisclosure of confidential information under this Agreement can be fully satisfied.
- 37 THE BIDDER represents and warrants that the repair and maintenance service/products hereby sold do not violate or infringe upon any patent, copyright, trade secret, or other property right of any other person or other entity. THE BIDDER agrees that it will, and hereby does, indemnify THE OFFICE from any claim, directly or indirectly resulting from or arising out of any breach or claimed breach of this warranty.
- 38 The charges payable by THE OFFICE to THE BIDDER for the repair and maintenance services described herein, are indicated in "Annexure A" attached; and unless provided for elsewhere herein, no additional charges shall be claimed by THE BIDDER during the contract period.
- 39 THE BIDDER shall submit to THE OFFICE their invoice(s) for payments due in accordance with this AGREEMENT. The terms of such invoice(s) is that they shall be payable as indicated in Annexure 'A'.
- 40 **Payment:** Quarterly payment will be paid by THE OFFICE. However, if any penalty to be deducted, the payment will be released accordingly. The payments to the bidder will be made quarterly at the end of each quarter on acceptance of the invoice by the THE OFFICE. After acceptance of the invoice along with the supporting documents, the invoice would be processed for release of payment within 45 days after due verification of the invoice & other supporting documents by THE OFFICE. However, in case the processing of the invoice gets delayed beyond 45 days from the date of acceptance of invoice, THE BIDDER would be paid an adhoc amount of 50% of invoice value & the remaining amount would be released after getting clarifications, due verification & imposition of penalty if any.

- 41 GIL reserves the right to change any bid condition of any item even after inviting the bids, with/without prior notification.
- 42 GIL's Right to accept Any Bid and to reject Any or All Bids - THE OFFICE reserve the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to awarding the Contracts, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for such decision.
- 43 The quantities mentioned in the bid document are based on the records of THE OFFICE. THE BIDDER has to ensure the details mentioned in Annexure-A during the site visit. THE BIDDER may communicate to THE OFFICE in case of deviation found to THE OFFICE prior to the submission of the bid. No communication in such case will be entertained after the submission of the bid.
- 44 The equipments which are not covered under the contract and which are still under the warranty at the time of the finalization of the contract but warranty period finishes during the period of the contract shall be covered under the contract on additional charges on Pro-Rata basis on the request of THE OFFICE for the period of contract. **Meanwhile during the period of AMC contract, if there required to remove/condemn some equipment, then the same will be removed on pro-rata basis. For all the items mentioned in annexure-A, payment will be made on actual basis of service availed.**
- 45 All correction/addition/deletion shall require authorized countersign.
- 46 During the period of contract, in any dispute arising between THE OFFICE and THE BIDDER, the decision of THE OFFICE will be considered final. However, in any case if the requirement of Arbitration is felt then the appointment of Arbitrator will be made by THE OFFICE only and the decision of THE BIDDER shall be bound by the decision taken by such appointed Arbitrator.
- 47 The jurisdiction of any dispute will be **Gandhinagar**.
- 48 Force Majeure Shall mean and be limited to the following:
- War / hostilities
  - Riot or Civil commotion
  - Earthquake, flood, tempest, lightening or other natural physical disaster.
  - Restrictions imposed by the Government or other statutory bodies which prevents or delays the execution of the order by the BIDDER.

The BIDDER shall advise THE OFFICE by a registered letter duly certified by the local statutory authorities, the beginning and end of the above causes of delay within seven (7) days of the occurrence and cessation of such Force Majeure Conditions. In the event of delay lasting over two months, if arising out of causes of Force Majeure, THE OFFICE reserves the right to cancel the order.

Completion period may be extended to circumstances relating to Force Majeure by the THE OFFICE. Bidder shall not claim any further extension for completion of work. THE OFFICE/GoG shall not be liable to pay extra costs under any conditions.

BIDDER shall categorically specify the extent of Force Majeure conditions prevalent in their works at the time of submitting their bid and whether the same have been taken in to consideration or not in their quotations. In the event of any Force Majeure cause, the BIDDER shall not be liable for delays in performing their obligations under this order and

the delivery dates can be extended to the BIDDER without being subject to price reduction for delayed delivered, as stated elsewhere.

It will be prerogative of THE OFFICE/GoG to take the decision on force major conditions and THE OFFICE/GoG decision will be binding to the bidder.

- 49 Bidders can seek written clarifications at least 3 days before the date of pre-bid to Deputy General Manager (Tech), Gujarat Informatics Ltd., Block No. 2, 2nd Floor, Karmayogi Bhavan, Sector 10, Gandhinagar- 382 010. GIL will clarify and issue amendments if any. No further clarification what so ever will be entertained.

The bid should be submitted on the website <https://gil.nprocure.com> on or before **1700 Hours, 15.02.2020.**

The Eligibility Criteria and Technical Bids will be opened on **15.02.2020 at 15:00 Hours at GIL, Block No. 2, 2<sup>nd</sup> Floor, Karmayogi Bhavan, Gandhinagar- 382010** in the presence of the committee members and representatives of the bidders, who have submitted valid bids. Only one representative from each bidder will be allowed to attend the tender opening. The representative will be held responsible for all commitments made on behalf of the bidder and that will be considered valid for all further dealings related to this tender process.

Please address all queries and correspondence to

**Shri Vivek Upadhyay, DGM (Tech.),**  
**Gujarat Informatics Limited**  
Block No. 2, 2nd Floor,  
Karmayogi Bhavan, Gandhinagar- 382010,  
Phone No. 079-23259239,  
Fax No. 079-23238925,  
E-mail: [viveku@gujarat.gov.in](mailto:viveku@gujarat.gov.in)  
[krunals@gujarat.gov.in](mailto:krunals@gujarat.gov.in)

Fax/email should be followed by the post confirmation copy.

**Annexure-A**

**The equipments to be covered under AMC**

<b>Sr. No.</b>	<b>Item with configuration</b>	<b>Make &amp; Model</b>	<b>Qty.</b>	<b>Year of Purchase</b>	<b>Location</b>
1	Desktop (AMD)	HP 285 Pro G1 MT	1450	<b>2016</b>	
2	LCD/LED Monitor	HP	1450	<b>2016</b>	
3	HP A4 Size Duplex Mono Laser Printer	HP LJ Pro M202dw	1350	<b>2016</b>	
4	A4 Size Color Laser Printer	Brother HL - 3040 CN	10	<b>2011</b>	
5	Resident Engineer (Yearly / 12 Months)		28		

## SECTION 1

### Bid Processing Fees and Earnest Money Deposit Details:

Sr. No.	Item	Amount (In Rs.)	Name of the Bank and Branch	Demand Draft No.
1	Bid Processing Fees			
2	Earnest Money Deposit (E.M.D.)			

### ELIGIBILITY CRITERIA

#### Form No. E1: Financial strength of the bidder

Financial Year	Turnover (Rs. In Crores)	Audited Accounts uploaded? (Yes/No)
2016-17		
2017-18		
2018-19		
Grand Total		

**Note:** Please fill this form and upload the Audited Annual Accounts / Balance Sheet along with Profit and loss Account for the last three financial years.

#### Form No. E2: Office in Gujarat

Sr. No.	Address	Contact Person	Contact nos.	Type of supporting document attached
1				
2				

**Note:** You may mention more than one office (if applicable) by adding multiple rows which may be added by "NUMBER OF ROWS TO ADD".

#### Form No. E3: Customer References (experience for carrying out AMC for PC/Laptop/Printer)

Sr. No.	Name of the Organization	Contact Person	Contact telephone no. & Address	Period of AMC	Services covered under AMC	Type of Supporting Document Attached
1						
2						
.						

**Note:** Please fill this form and upload the supporting documents for each customer reference in scanned format. Failing the same may lead to the rejection of the bid. You may add the customer references by adding multiple rows which may be added by "NUMBER OF ROWS TO ADD".

#### Form no. E4: ISO 20000 certification for IT services management

Sr. No.	Services	Name of Bidder	ISO certification valid up to	ISO certification uploaded? (Yes/No)
1				

## **SECTION 2**

**Form No. T1: Service Tax no. & Permanent Account no. Detail**

Name of the Applicant	Service Tax Number	Permanent Account Number

**Note:** Please fill this form and upload the supporting documents like the copy of Service Tax no., Permanent Account no. (PAN) of your Organization issued by Authorized Department. Also submit the scanned copies of the income tax return for the last three years. Non submission of the same will lead to rejection of the bid.

**SECTION 3**

**Form No. F1**

**Financial Format**

Sr. No.	Item	Qty.	Unit AMC Charges per year (In Rs.) (Without tax)	Total AMC Charges per year (In Rs.) (Without tax) (b)*(c)	Tax (as applicable) (In Rs.)	Total cost (In Rs.) (d)+(e)
	(a)	(b)	(c)	(d)	(e)	(f)
1	Desktop (HP 285 Pro G1 MT(AMD Base))	1450				
2	LCD/LED Monitor (HP)	1450				
3	A4 Size Color Laser Printer (Brother HL - 3040 CN)	10				
4	A4 Size Duplex Mono Laser Printer (HP LJ Pro M202dw)	1350				
5	Resident engineers for Head Office and 27 nos. of Division offices (Yearly / 12 Months)	28*				
<b>Grand Total</b>						

**Note:**

1. L1 bidder will be decided based on the lowest sum total rates of all line items without tax.
2. \* (Star) indicates the above mentioned figures are estimated and for evaluation purpose only. However, at the time of implementation, the actual quantity would be considered.

**Annexure B**

<b>Sr. No.</b>	<b>No. of Eng.</b>	<b>Attendance Office</b>	<b>Service Offices</b>
1	1	e-Governance Branch, Rajya Kar Bhavan, Ashram Road, Ahmedabad.	Rajya Kar Bhavan
2	1	Unit-1, Multi Storayed Building, Lal Darwaja, Ahmedabad.	Ahmedabad Div -1 (M.S.Building Lal Darwaja, Viramgam)
3	1	Unit-16, Bachat Bhavan, Relief Road, Ahmedabad.	Ahmedabad Div - 2 (Bachat Bhavan, Sheva Sadan Buildig, Shikol Building)
4	1	Joint Commissioner Office, Division-3, 2nd floor, Block no-20, Juna sachivalaya, Sector-10, Gandhinagar.	Gandhinagar, Kalol
5	1	D.C. Range-13, D-block, 1st floor, Sardar patel bhavan, nadiad.	Nadiad, Kapadwanj.
6	1	Joint Commissioner Office, Division-5, i-block, 1st floor, kuber bhavan, Vadodara.	Div-5-Vadodara, Panchamahar (Godhra)
7	1	Joint Commissioner Office, Division-6, i-block, 1st floor, kuber bhavan, Vadodara.	Div-6-Vadodara, Anand, Petlad, Khambhat.
8	1	Dahod checkpost	Dahod Unit, Dahod checkpost.
9	1	Joint Commissioner Office, Division-9, S-20, 2nd floor, multi storey building, Bhavanagar.	Bhavnagar, Botad, Mahuva.
10	1	D.C.Range-21, 2nd floor, mutli storeyed building, Sardar baug, Junagadh.	Junagadh, Amreli, Gir Somnath (Veraval, Savarkundla, Ahmedpur Mandvi checkpost)
11	1	Unit-79, Collector office compound, Surendranagar.	Surendranagar, Dhangadhra.
12	1	Joint Commissioner office, Division-10, BLOCK NO.3 4TH FLOOR MULTI STOREYED BLDG RAJKOT	Division-10, Offices situated in rajkot district. (Gondal, Dhoraji, Jetpur, Upleta.)
13	1	Joint Commissioner office, Division-11, BLOCK NO.3 4TH FLOOR MULTI STOREYED BLDG RAJKOT	Division-11, all offices situated in rajkot district and Morbi district.
14	1	D.C.RANGE-24 , BLOCK-C 3RD FLOOR MULTI STOREYED BLDG JAMNAGAR	Jamnagar, Jamkhambhadiya, Porbandar.
15	1	D.C.RANGE-25, LALIT NIKETAN PLOT NO. 12 SECTOR-1 GANDHIDHAM	GANDHIDHAM, Bhuj,
16	1	Joint Commissioner office, BLOCK NO.2 2ND FLR MULTI STOREYED BLDG MAHESANA	Mahesana offices, Visanagar, Vijapur, Kadi, Unjha.
17	1	A.C. UNIT-34, JORAWAR PALACE COMPOUND PALANPUR	Palanpur, Deesa, Siddhapur, Patan, Amirgadh checkpost, Ambaji Checkpost.
18	1	SHAMLAJI CHECKPOST, RANGPUR, TA. BHILODA. DIST. ARVALLI	SHAMLAJI CHECKPOST
19	1	A.C. UNIT-26, NR BUS STAND HIMATNAGAR	HIMMATNAGAR, MODASA, IDAR, PRANTIJI.

20	1	THARAD CHECKPOST, NATIONAL HIGHWAY-15, THARAD ROAD THARAD	THARAD CHECKPOST
21	1	THAVAR CHECKPOST, SANCHOR HIGHWAY, THAVAR DHANERA	THAVAR CHECKPOST
22	1	GUNDARI CHECKPOST	GUNDARI CHECKPOST
23	1	AMIRGADH CHECKPOST	AMIRGADH CHECKPOST
24	1	J.C. OFFICE, DIV-7, C-3 MULTI STOREYED BLDG NANPURA SURAT	ALL OFFICES OF DIV-7 & DIV-8 SITUATED IN SURAT
25	1	D.C.RANGE-14, PANCH BATTY BHARUCH	ALL OFFICES SITUATED IN BHARUCH & ANKLESWAR.
26	1	D.C.RANGE-18, ADITYA CHAMBERS 2ND FLOOR STATION ROAD VALSAD	NAVSARI, VALSAD, BILIMORA, VAPI, VYARA.
27	1	BHILAD CHECKPOST, NATIONAL HIGHWAY NO.8 BHILAD, BHILAD CHECKPOST	BHILAD AND SAPUTARA CHECKPOST
28	1	SONGADH CHECKPOST, POST-SONAGADH - DIST- SURAT	SONGADH CHECKPOST.
Total	<b>28</b>		

**Address detail for Division offices and Head office**

<b>Commissionerate</b>			
<b>Sr. No.</b>	<b>OFFICE</b>	<b>ADDRESS</b>	<b>PHONE NUMBER</b>
1	ENFORCEMENT	C-4 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD	26581386
2	JAGRUT	C-4 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD	26581386
3	LEGAL	C-2 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD	26584509
4	COURT	C-2 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD	26580711
5	AUDIT	D-2 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD	26582446
6	ACCOUNT/BUDGET	A-1 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD	26586765
7	ADM (PT)	D-1 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD	26583921
8	ESTABLISHMENT	B-1 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD	26581344
9	VIGILANCE	B-1 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD	26583932
10	ADMINISTRATION	D-1 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD	26583921
11	INSPECTION	M-2 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD	26582698
12	REGISTRY	A-1 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD	26582698
13	PRO/ESTATE	M-2 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD	26580537
14	CHECK-POST	B-4 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD	26580604
15	CORPORATE CELL	B-5 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD	26577896-26576759
16	EGOVERNANCE CELL	B-2 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD	26586830
17	STORE ROOM	A-3 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD	26586830
18	VAT CO-ORDINATOR	M-1 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD	26582805
19	COMMISSIONER-OFFICE	C-5 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD	26581929
20	COMM. P.A.	C-5 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD	26581929
21	SP.COMM.OFFICE	C-5 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD	26581393
22	SP.COMM.P.A.	C-5 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD	26581393
23	ADD.COMM.OFFICE (ENF.)	C-5 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD	26583539
24	ADD.COMM. P.A.	C-5 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD	26583539
25	E-Governance	D-5 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD	23242830
26	SP.COMM.RESI.		22860045
27	TRAINING CENTRE	UMASUT SOCIETY B/H ANJALI CINEMA VASNA AHMEDABAD	26601171-26614025
28	CHECK-POST (Return)	Basement	

29	ENFORCEMENT	C-4 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD	26581386
<b>JOINT COMMISSIONER OFFICE DIVISION 1 AHMEDABAD</b>			
Sr. No.	OFFICE	ADDRESS	PHONE NUMBER
1	J.C.-1 AHMEDABAD	A-3 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD-9	26586715
2	J.C. APIL-1 AHMEDABAD	C-1 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD-9	26581087
3	D.C. APIL-1 AHMEDABAD	C-1 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD-9	25507579
4	D.C.RANGE-3 AHMEDABAD	B-3 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD-9	26581085
5	D.C.RANGE-1 AHMEDABAD	B-3 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD-9	26581952
6	D.C.RANGE-2 AHMEDABAD	B-3 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD-9	26581475
7	D.C.ENF-1 AHMEDABAD	A-4 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD-9	26581951
8	A..C.UNIT-1 AHMEDABAD	B-9 MULTI STOREYED BUILDING LAL DARWAJA AHMEDABAD	25505584
9	A.C. UNIT-2 AHMEDABAD	C-5 MULTI STOREYED BUILDING LALDARWAJA, AHMEDABAD	25506082
10	A.C.UNIT-3 AHMEDABAD	D-6 MULTI STOREYED BUILDING LALDARWAJA AHMEDABAD	25506420
11	A.C. UNIT-4 AHMEDABAD	D-5 MULTI STOREYED BUILDING LALDARWAJA AHMEDABAD	25506194
12	A.C.UNIT-5 AHMEDABAD	B-11 MULTI STOREYED BUILDING LALDARWAJA AHMEDABAD	25503346
13	A.C.UNIT-6 AHMEDABAD	D-3 MULTI STOREYED BUILDING LALDARWAJA AHMEDABAD	25509836
14	A.C.UNIT-7 AHMEDABAD	D-4 MULTI STOREYED BUILDING LALDARWAJA AHMEDABAD	25506111
15	A.C.UNIT-8 AHMEDABAD	D-2 MULTI STOREYED BUILDING LALDARWAJA AHMEDABAD	25506351
16	A.C.UNIT-9 AHMEDABAD	B-10 MULTI STOREYED BUILDING LALDARWAJA AHMEDABAD	25503397
17	A,C.UNIT-10 AHMEDABAD	D-7 MULTI STOREYED BUILDING LALDARWAJA AHMEDABAD	25505297
18	A.C.UNIT-11 AHMEDABAD	B-2, 2nd Floor, M.S.Building, Bhavan-2, Near Gurukul, Vastrapur, AHMEDABAD	25505244
19	A,C.UNIT-12 VIRAMGAM	COMMERCIAL TAX OFFICE, 3RD FLOOR, TALUKA SEVA SADAN, NEAR GANDHI HOSPITAL, MANDAL ROAD, VIRAMGAM.	02715-233732
20	J.C.-1 AHMEDABAD	A-3 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD-9	26586715
<b>JOINT COMMISSIONER OFFICE DIVISION 2 AHMEDABAD</b>			
Sr. No.	OFFICE	ADDRESS	PHONE NUMBER
1	J.C.-2 AHMEDABAD	C-3 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD-9	26583269/26586271
2	D-C-APIL-2 AHMEDABAD	C-1 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD-9	25504805
3	D.C.ENF-2 AHMEDABAD	A-4 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD-9	26582343
4	D.C.RANGE-4 AHMEDABAD	D-3 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD-9	26588067
5	A.C. UNIT-13 AHMEDABAD	6TH FLR D BLOCK MS BUILDING LAL DARWAJA AHMEDABAD	25503402

6	A.C. UNIT-14 AHMEDABAD	6TH FLR D BLOCK MS BUILDING LAL DARWAJA AHMEDABAD	25503494
7	A.C. UNIT-15 AHMEDABAD	SEVASADAN BLDG 2ND FLR OPP TREASURY OFFICE BHADRA AHMEDABAD	25503091
8	D.C.-RANGE-5 AHMEDABAD	D-3 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD-9	26584685
9	A.C. UNIT-16 AHMEDABAD	3RD FLR BACHAT BHAVAN RELIEF ROAD AHMEDABAD	25501392
10	A.C. UNIT-17 AHMEDABAD	3RD FLR BACHAT BHAVAN RELIEF ROAD AHMEDABAD	25508872
11	A.C. UNIT-19 AHMEDABAD	5TH FLR BACHAT BHAVAN RELIEF ROAD AHMEDABAD	25501460
12	A.C. UNIT-20 AHMEDABAD	5TH FLR BACHAT BHAVAN RELIEF ROAD AHMEDABAD	25509572
13	A.C. UNIT-18 AHMEDABAD	2ND FLR BACHAT BHAVAN RELIEF ROAD AHMEDABAD	25500048
14	A.C. UNIT-21 AHMEDABAD	4TH FLR BACHAT BHAVAN RELIEF ROAD AHMEDABAD	25508928
15	D.C.RANGE-6 AHMEDABAD	D-3 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD-9	26581583
16	A.C. UNIT-22 AHMEDABAD	6TH FLR BACHAT BHAVAN RELIEF ROAD AHMEDABAD	25508173
17	A.C. UNIT-23 AHMEDABAD	6TH FLR BACHAT BHAVAN RELIEF ROAD AHMEDABAD	25502051
18	J.C.-2 AHMEDABAD	C-3 RAJYA KAR BHAVAN ASHRAM ROAD AHMEDABAD-9	26583269/26586271

**JOINT COMMISSIONER OFFICE DIVISION 3 GANDHINAGAR**

Sr. No.	OFFICE	ADDRESS	PHONE NUMBER
1	J.C.-3 GANDHINAGAR	2ND/3RD FLOOR, BLOCK NO:20, DR. JIVRAJ MEHTA BHAVAN, OLD SACHIVALAY, GANDHINAGAR.	23238229
2	D.C.ENF-3 GANDHINAGAR	3RD FLOOR, BLOCK NO:20, DR. JIVRAJ MEHTA BHAVAN, OLD SACHIVALAY, GANDHINAGAR.	23230809
3	D.C.APIL-3 GANDHINAGAR	3RD FLOOR, BLOCK NO:20, DR. JIVRAJ MEHTA BHAVAN, OLD SACHIVALAY, GANDHINAGAR.	23225996
4	D.C.RANGE-7 GANDHINAGAR	2ND/3RD FLOOR, BLOCK NO:20, DR. JIVRAJ MEHTA BHAVAN, OLD SACHIVALAY, GANDHINAGAR.	23238230
5	A.C. UNIT-24 GANDHINAGAR	2ND/3RD FLOOR, BLOCK NO:20, DR. JIVRAJ MEHTA BHAVAN, OLD SACHIVALAY, GANDHINAGAR.	23237608
6	A.C. UNIT-25 KALOL	NR MUNICIPAL GARDEN KALOL	223143

**JOINT COMMISSIONER OFFICE DIVISION 6 VADODARA**

Sr. No.	OFFICE	ADDRESS	PHONE NUMBER
1	D.C. RANGE-13 NADIAD	D - BLOCK 1ST FLOOR SARDAR PATEL BHAVAN NADIAD	2562678
2	A.C. UNIT-48 NADIAD	C - BLOCK 1ST FLOOR SARDAR PATEL BHAVAN NADIAD	2550573
3	A.C. UNIT-49 NADIAD	B - BLOCK 1ST FLOOR SARDAR PATEL BHAVAN NADIAD	2562932
4	CTO UNIT-52 KAPADWANJ	A.C. HOSPITAL 2ND FLOOR DHOLIKUI KAPADWANJ	254006

**JOINT COMMISSIONER OFFICE DIVISION 5 VADODARA**

Sr.	OFFICE	ADDRESS	PHONE NUMBER
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No.			
1	J.C.DIV-5 VADODARA	I - BLOCK 1ST FLOOR KUBER BHAVAN VADODARA	0265-2434876
2	D.C. RANGE-10 VADODARA	I - BLOCK 1ST FLOOR KUBER BHAVAN VADODARA	2422035
3	D.C.APIL-5 VADODARA	I - BLOCK 3RD FLOOR KUBER BHAVAN VADODARA	2412830
4	D.C. RANGE-11 VADODARA	I - BLOCK 3RD FLOOR KUBER BHAVAN VADODARA	2433526
5	D.C.ENF-5 VADODARA	I - BLOCK 4TH FLOOR KUBER BHAVAN VADODARA	2420463
6	D.C. RANGE-12 VADODARA	E - BLOCK 3RD FLOOR KUBER BHAVAN VADODARA	2413128
7	A.C. UNIT-39 VADODARA	E - BLOCK 3RD FLOOR KUBER BHAVAN VADODARA	2411325
8	A.C. UNIT-40 VADODARA	E - BLOCK 4TH FLOOR KUBER BHAVAN VADODARA	2410010
9	A.C. UNIT-41 VADODARA	E - BLOCK 3RD FLOOR KUBER BHAVAN VADODARA	2410551
10	A.C. UNIT-42 VADODARA	I - BLOCK 5TH FLOOR KUBER BHAVAN VADODARA	2413725
11	A.C. UNIT-43 VADODARA	E - BLOCK 5TH FLOOR KUBER BHAVAN VADODARA	2421764
12	A.C. UNIT-44 VADODARA	I - BLOCK 4TH FLOOR KUBER BHAVAN VADODARA	2416794
13	A.C. UNIT-45 VADODARA	I - BLOCK 4TH FLOOR KUBER BHAVAN VADODARA	2417929
14	A.C.UNIT-46 GODHARA	MULTI STOREYED BLDG CIVIL LINES ROAD GODHARA	247380
15	A.C. UNIT-47 DAHOD	OPP MISSION CLINIC MILIND ROAD DAHOD	220645

**JOINT COMMISSIONER OFFICE DIVISION 6 VADODARA**

Sr. No.	OFFICE	ADDRESS	PHONE NUMBER
1	J.C.DIV-6 VADODARA	I - BLOCK 1ST FLOOR KUBER BHAVAN VADODARA	0265-2434876
2	DC.ENF-6 VADODARA	I - BLOCK 4TH FLOOR KUBER BHAVAN VADODARA	0265-2420463
3	D.C.APL-6 VADODARA	I - BLOCK 2ND FLOOR KUBER BHAVAN VADODARA	0265-2412830
4	A.C. UNIT-50 ANAND	PRANT OFFICE'S UP STAIR AMUL DAIRY ROAD ANAND	244247
5	A.C. UNIT-51 ANAND	PRANT OFFICE'S UP STAIR AMUL DAIRY ROAD ANAND	258391
6	CTO UNIT-53 PETLAD	SARKAR VADA PETLAD	224207
7	CTO UNIT-54 KHAMBHAT	KHETIWADI UTPANN BAZAR SAMITI NR TOWER KHAMBHAT	222506

**JOINT COMMISSIONER OFFICE DIVISION 9 BHAVNAGAR**

Sr. No.	OFFICE	ADDRESS	PHONE NUMBER
1	J.C. DIV9 BHAVNAGAR	S-20 2ND FLR MULTI STOREYED BLDG BHAVNAGAR	0278-2428355-2436190
2	D.C.APIL-9 BHAVNAGAR	F-20 1ST FLR MULTI STOREYED BLDG BHAVNAGAR	2421073
3	D.C. ENF -9 BHAVNAGAR	F-7-8-9-10 MULTI STOREYED BLDG	2423265

		BHAVNAGAR	
4	D.C.RANGE-19 BHAVNAGAR	F-20 1ST FLR MULTI STOREYED BLDG BHAVNAGAR	2426892
5	A.C. UNIT-75 BHAVNAGAR	F-11-12 1ST FLR MULTI STOREYED BLDG BHAVNAGAR	2439713
6	A.C. UNIT-76 BHAVNAGAR	F- 5-6 1ST FLR MULTI STOREYED BLDG BHAVNAGAR	2425113
7	SRU Unit Bhavanagar		
8	A.C. UNIT-77 BOTAD	MOTIWADI OPP JAIN BOARDING BOTAD	251473
9	A.C. UNIT-78 MAHUVA	VASI TALAV OPP JAIN BHOJANALAY MAHUVA	222391
10	A.C. UNIT-82 AMRELI	C - BLOCK GR FLOOR MULTI STOREYED BLDG AMRELI	223684
11	A.C. UNIT-83 SAVARKUNDLA	NIRAT BULD KAMPLIDHAR SAVARKUNDALA	242609

**JOINT COMMISSIONER OFFICE DIVISION 10 RAJKOT**

Sr. No.	OFFICE	ADDRESS	PHONE NUMBER
1	A.C. UNIT-79 SURENDRANAGAR	COLLECTOR OFFICE COMPOUND SURENDRANAGAR	282752
2	A.C. UNIT-80 SURENDRANAGAR	COLLECTOR OFFICE COMPOUND SURENDRANAGAR	282802
3	A.C. UNIT-81 DHRANGADHRA	O/S DELHI DARWAJA DHRANGADHRA	282287

**JOINT COMMISSIONER OFFICE DIVISION 11 RAJKOT**

Sr. No.	OFFICE	ADDRESS	PHONE NUMBER
1	D.C. RANGE-21 JUNAGADH	2ND FLR MULTI STOREYED BLDG SARDAR BAUG JUNAGADH	2631724
2	A.C. UNIT-84 JUNAGADH	1ST FLR MULTI STOREYED BLDG SARDAR BAUG JUNAGADH	2631377
3	A.C. UNIT-85 JUNAGADH	2ND FLR MULTI STOREYED BLDG SARDAR BAUG JUNAGADH	2630781
4	A.C. UNIT-87 VERAVAL	B/H MAMLATDAR OFFICE RAJENDRA BHAVAN RD VERAVAL	220520

**JOINT COMMISSIONER OFFICE DIVISION 10 RAJKOT**

Sr. No.	OFFICE	ADDRESS	PHONE NUMBER
1	J.C. DIV-10 RAJKOT	BLOCK NO.3 4TH FLOOR MULTI STOREYED BLDG RAJKOT	0281-2459049-2476082
2	D.C. APIL-10 RAJKOT	BLOCK NO.3 3RD FLOOR MULTI STOREYED BLDG RAJKOT	2443217
3	D.C. ENF-10RAJKOT	3RD FLOOR ANEXI BULD RAJKOT	2445351
4	D.C.RANGE-22 RAJKOT	BLOCK NO.1 4TH FLOOR MULTI STOREYED BLDG RAJKOT	2441016
5	A.C. UNIT-88 RAJKOT	BLOCK NO.1 3RD FLOOR MULTI STOREYED BLDG RAJKOT	2441161
6	A.C. UNIT-89 RAJKOT	BLOCK NO.3 3RD FLOOR MULTI STOREYED BLDG RAJKOT	2476864
7	A.C. UNIT-90 RAJKOT	BLOCK NO.1 2ND FLOOR MULTI STOREYED BLDG RAJKOT	2441113
8	A.C. UNIT-91 MORBI	HOUSE OF RELIET FARM RELIANCE NAGAR RAVAPAR RD MORBI	231438
9	D.C.RANGE-23 RAJKOT	ANEXI BUILDING 3RD FLOOR RAJKOT	2441465-2478565
10	A.C. UNIT-92 RAJKOT	BLOCK NO.2 2ND FLOOR MULTI STOREYED BLDG RAJKOT	2444573

11	A.C. UNIT-93 RAJKOT	BLOCK NO.3 2ND FLOOR MULTI STOREYED BLDG RAJKOT	2449210
12	A.C. UNIT-94 GONDAL	PRASTHAN LAND DEVELOPMENT HOUSE S T ROAD GONDAL	220767
13	A.C. UNIT-95 JETPUR	JAY AMBE BUILDING JETPUR	220058
14	A.C. UNIT-96 DHORAJI	ZAPANAL MANZIL VOKALA KANTHA DHORAJI	220965
15	A.C. UNIT-97 UPLETA	S P SHETH SHOPPING CENTRE UPLETA	220512
16	SRU	Rajkot	

**JOINT COMMISSIONER OFFICE DIVISION 11 RAJKOT**

Sr. No.	OFFICE	ADDRESS	PHONE NUMBER
1	J.C. DIV-11 RAJKOT	BLOCK NO.3 4TH FLOOR MULTI STOREYED BLDG RAJKOT	0281-2459049-2476082
2	DC.ENF-11 RAJKOT	3RD FLOOR ANNEXCY BUILDING,RAJKOT	0281-2445351
3	DC.APPL-11 RAJKOT	3RD FLOOR ANNEXCY BUILDING,,RAJKOT	0281-2445351
4	A.C. UNIT-86 PORBANDAR	COURT COMPOUND SUDAMA CHOWK PORBANDAR	2242447
5	D.C.RANGE-24 JAMNAGAR	BLOCK-C 3RD FLOOR MULTI STOREYED BLDG JAMNAGAR	2664534
6	A.C. UNIT-98 JAMNAGAR	BLOCK-C 2ND FLOOR MULTI STOREYED BLDG JAMNAGAR	2550293
7	A.C. UNIT-99 JAMNAGAR	BLOCK-C 2ND FLOOR MULTI STOREYED BLDG JAMNAGAR	2557328
8	A.C. UNIT-100 JAMNAGAR	BLOCK-C 3RD FLOOR MULTI STOREYED BLDG JAMNAGAR	2550294
9	A.C. UNIT-101 JAM-KHAMBHALIYA	BETHAK ROAD JAMKHAMBHALIYA	234753
10	D.C.RANGE-25 GANDHIDHAM	LALIT NIKETAN PLOT NO. 12 SECTOR-1 GANDHIDHAM	220540-225497
11	A.C. UNIT-102 BHUJ	2 MULTI STOREYED BLDG BHUJ	220952
12	A.C. UNIT-103 GANDHIDHAM	KRUSHNA BHAVAN GANDHIDHAM	231525

**JOINT COMMISSIONER OFFICE DIVISION 3 GANDHINAGAR**

Sr. No.	OFFICE	ADDRESS	PHONE NUMBER
1	A.C. UNIT026 HIMMATNAGAR	NR BUS STAND HIMATNAGAR	246820
2	A.C. UNIT027 MODASA	1ST FLR SHREENATHJI SHOPING CENTRE MODASA	246453
3	A.C. UNIT028 IDAR	IN K M PATEL HIGHSCHOOL COMPOUND IDAR	250537
4	A.C. UNIT029 PRANTIJ	STATION ROAD BHURAWALA BUILDING PRANTIJ	230537

**JOINT COMMISSIONER OFFICE DIVISION 4 MEHSANA**

Sr. No.	OFFICE	ADDRESS	PHONE NUMBER
1	J.C.04 MAHESANA	BLOCK NO.2 2ND FLR MULTI STOREYED BLDG MAHESANA	027620221732, 221508
2	D.C.ENF04 MAHESANA	BLOCK NO.2 2ND FLR MULTI STOREYED BLDG MAHESANA	221732, 221508
3	D.C.APIL04 MAHESANA	BLOCK NO.2 2ND FLR MULTI STOREYED BLDG MAHESANA	221169
4	D.C.RANGE08 MAHESANA	BLOCK NO.2 2ND FLR MULTI STOREYED BLDG MAHESANA	221732, 221508

5	A.C. UNIT030 MAHESANA	BLOCK NO.2 2ND FLR MULTI STOREYED BLDG MAHESANA	221743
6	A.C. UNIT031 VISNAGAR	MUSLIM BORDING'S UP STAIR STATION ROAD VISNAGAR	230212
7	A.C. UNIT032 VIJAPUR	GURUKRUPA BUILDING NR JAIN DERASAR VIJAPUR	220473
8	A.C. UNIT033 KADI	1ST FLR BHUMI COMPLEX NR BUS STAND KADI	262539
9	A.C. UNIT034 PALANPUR	JORAWAR PALACE COMPOUND PALANPUR	257144
10	A.C. UNIT035 DEESA	NR MAMLATDAR OFFICE DEESA	220102
11	A.C. UNIT036 UNJHA	SARKARI BUILDING PATAN RD UNJHA	253531
12	A.C. UNIT037 SIDDHAPUR	COURT COMPOUND NR BUS STAND SIDDHAPUR	220320
13	A.C. UNIT038 PATAN	SARDAR COMPLEX PATAN	220380
14	Amirgadh checkpoint		
15	Gundari checkpoint		

**JOINT COMMISSIONER OFFICE DIVISION 6 VADODARA**

Sr. No.	OFFICE	ADDRESS	PHONE NUMBER
1	D.C.RANGE-14 BHARUCH	PANCH BATTY,BHARUCH	265229
2	A.C. UNIT-55 BHARUCH	PANCH BATTY,BHARUCH	243416
3	D.C.RANGE-14-B-ANKLESHWAR	ANURADHA SHOPING CENTRE 2ND FLR STN RD,ANKLESHWAR	248919
4	A.C. UNIT-56 ANKLESHWAR	ANURADHA SHOPING CENTRE 2ND FLR STN RD ANKLESHWAR	248919

**JOINT COMMISSIONER OFFICE DIVISION 7 SURAT**

Sr. No.	OFFICE	ADDRESS	PHONE NUMBER
1	J.C.DIV-7 SURAT	C-3 MULTI STOREYED BLDG NANPURA SURAT	0261-2465550-2460009
2	D.C. APIL-7 SURAT	C-3 MULTI STOREYED BLDG NANPURA SURAT	2472257
3	D.C.RANGE-15 SURAT	C-3 MULTI STOREYED BLDG NANPURA SURAT	2460011
4	D.C.ENF-7 SURAT	C-4 MULTI STOREYED BLDG NANPURA SURAT	2472272
5	D.C.RANGE-16 SURAT	C-4 MULTI STOREYED BLDG NANPURA SURAT	2460008
6	A.C. UNIT-57 SURAT	3RD FLR SALES TAX BHAVAN NANPURA SURAT	2465561
7	A.C. UNIT-58 SURAT	2ND FLR SALES TAX BHAVAN NANPURA SURAT	2465562
8	A.C. UNIT-59 SURAT	2ND FLR SALES TAX BHAVAN NANPURA SURAT	2460301
9	A.C. UNIT-60 SURAT	1ST FLR SALES TAX BHAVAN NANPURA SURAT	2463185
10	D.C.RANGE-17 SURAT	C-3 MULTI STOREYED BLDG NANPURA SURAT	2472055
11	A.C. UNIT-61 SURAT	4TH FLR SALES TAX BHAVAN NANPURA SURAT	2465563
12	A.C. UNIT-62 SURAT	6TH FLR SALES TAX BHAVAN NANPURA SURAT	2465564
13	A.C. UNIT-63 SURAT	6TH FLR SALES TAX BHAVAN NANPURA SURAT	2460302

14	A.C. UNIT-64 SURAT	7TH FLR SALES TAX BHAVAN NANPURA SURAT	2460878
<b>JOINT COMMISSIONER OFFICE DIVISION 8 SURAT</b>			
Sr. No.	OFFICE	ADDRESS	PHONE NUMBER
1	J.C.DIV-8 SURAT	C-3 MULTI STOREYED BLDG NANPURA SURAT	0261-2465550- 2460009
2	DC.ENF-8 SURAT	C-4 MULTI STOREYED BLDG NANPURA SURAT	0261-2465565
3	DC.APL-8 SURAT	3RD FLR SALES TAX BHAVAN NANPURA SURAT	0261-2465533
4	A.C. UNIT-65 SURAT	8TH FLR SALES TAX BHAVAN NANPURA SURAT	2464392
5	A.C. UNIT-66 SURAT	8TH FLR SALES TAX BHAVAN NANPURA SURAT	2473230
6	A.C. UNIT-67 SURAT	5TH FLR SALES TAX BHAVAN NANPURA SURAT	2465566
7	A.C. UNIT-68 SURAT	5TH FLR SALES TAX BHAVAN NANPURA SURAT	2463047
8	A.C. UNIT-69 VYARA	DIVYA DARSHAN ABOVE BANK OF BARODA SURATI BAZAR VYARA	221476
9	D.C.RANGE-18 VALSAD	ADITYA CHAMBERS 2ND FLOOR STATION ROAD VALSAD	243139
10	A.C. UNIT-70 VALSAD	OLD MULTI STOREYED BLDG 2ND FLOOR DHARAMPUR RD VALSAD	244287
11	A.C. UNIT-71 BILLIMORA	AYODHYA BLDG SOMNATH ROAD BILLIMORA	283342
12	A.C. UNIT-72 NAVSARI	MULTI STOREYED BLDG GR FLR JUNA THANA NAVSARI	258645
13	A.C. UNIT-73 VAPI	NAGARSHETH CHAMBERS , OPP GUNJAN CINEMA GIDC VAPI	2430384
14	A.C. UNIT-74 VAPI	NAGARSHETH CHAMBERS , OPP GUNJAN CINEMA GIDC VAPI	2472240
15	Bhilad checkpost		
16	Songadh checkpost		



**Performance Bank Guarantee**  
(To be stamped in accordance with Stamp Act)

Ref: Bank Guarantee No.  
Date:

To  
<< >>

Dear Sir,

1. WHEREAS ..... (Name of Bidder) hereinafter called "the Bidder" has undertaken, in pursuance of Agreement dated, ..... (hereinafter referred to as "the Agreement for Annual Maintenance Contract for Computers, Printers, Scanners and Other Peripherals of Commercial Tax Department (CTD), Ahmedabad ("The Office")) for the Government of Gujarat ("GoG").

AND WHEREAS it has been stipulated in the said Agreement that the Bidder shall furnish a Bank Guarantee ("the Guarantee") from a scheduled bank for the sum specified therein as security for implementing PROJECT.

2. WHEREAS we \_\_\_\_\_ ("the Bank", which expression shall be deemed to include its successors and permitted assigns) have agreed to give the Government of Gujarat ("GoG") the Guarantee:

THEREFORE the Bank hereby agrees and affirms as follows:

The Bank hereby irrevocably and unconditionally guarantees the payment of all sums due and payable by the Bidder to GoG under the terms of their Agreement dated \_\_\_\_\_. Provided, however, that the maximum liability of the Bank towards GoG under this Guarantee shall not, under any circumstances, exceed \_\_\_\_\_ in aggregate.

3. In pursuance of this Guarantee, the Bank shall, immediately upon the receipt of a written notice from GoG in that behalf and without delay/demur or set off, pay to GoG any and all sums demanded by GoG under the said demand notice, subject to the maximum limits specified in Clause 1 above. A notice from GoG to the Bank shall be sent by Registered Post (Acknowledgement Due) at the following address :

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Attention Mr \_\_\_\_\_.

4. This Guarantee shall come into effect immediately upon execution and shall remain in force for a period of \_\_\_months from the date of its execution. The Bank shall extend the Guarantee for a further period which may mutually be decided by the bidder & GoG.

The liability of the Bank under the terms of this Guarantee shall not, in any manner whatsoever, be modified, discharged, or otherwise affected by:

- Any change or amendment to the terms and conditions of the Contract or the execution of any further Agreements.
  - Any breach or non-compliance by the Bidder with any of the terms and conditions of any Agreements/credit arrangement, present or future, between Bidder and the Bank.
5. The BANK also agrees that GoG at its option shall be entitled to enforce this Guarantee against the Bank as a Principal Debtor, in the first instance without proceeding against the BIDDER and not withstanding any security or other guarantee that GoG may have in relation to the Bidder's liabilities.
  6. The BANK shall not be released of its obligations under these presents by reason of any act of omission or commission on the part of GoG or any other indulgence shown by GoG or by any other matter or thing whatsoever which under law would, but for this provision, have the effect of relieving the BANK.
  7. This Guarantee shall be governed by the laws of India and the courts of Ahmedabad shall have jurisdiction in the adjudication of any dispute which may arise hereunder.

Dated this the ..... Day of .....

Witness

(Signature)

(Signature)

(Name)

Bank Rubber Stamp

(Name)

(Official Address)

Designation with Bank Stamp  
Plus Attorney as per Power of  
Attorney No. Dated:

**AGREEMENT FOR ANNUAL MAINTENANCE CONTRACT OF  
COMPUTER HARDWARE INCLUDING PERIPHERALS**

THIS AGREEMENT made this DD.MM.YYYY by and between **Commercial Tax Department, Ahmedabad** (hereafter called "THE OFFICE") which expression shall include its successors and assigns

AND

<<**Vendor Name**>> having its head office at <<**Address**>> incorporated under the companies act.1956 and registered at Ahmedabad.(hereafter called "THE BIDDER")which expression include its successor and its assigns.

Whereas THE BIDDER has agreed to provide and THE OFFICE has agreed to accept from THE BIDDER repair & maintenance services for computers including peripherals (hereafter called EQUIPMENT) as mentioned in Annexure A hereto, as amended from time to time, subject to **Payment Authority** for paying charges to the company on the following terms & conditions:

**You are requested to mention the terms & conditions of the bid here.**

In consideration of the premises it is agreed between the parties as follows:

General:

1. Marginal notes and headings are for guidance only and are not indented to be read or constructed as part of this Agreement.
2. No amendment to this Agreement shall be effective unless it is in writing and signed by duly authorized representative of both parties.
3. Each party warrants and guarantees that it has full power and authority to enter into and perform this Agreement and the person signing this Agreement on behalf of each has been properly authorized and empowered to enter this Agreement .Each party further acknowledge that it has read this Agreement, understands it and agrees to be bound by it.
4. Words importing the singular include the plural and vice versa.

IN WITNESS WHEREOF THE PARTIES HAVE EXECUTED THIS AGREEMENT ON THE ABOVE MENTIONED DATE.

Seal of the company affixed in the presence of

The company's representative and  
Signed by the duly authorized representative

THE BIDDER by its representative

**Format of Earnest Money Deposit in the form of Bank Guarantee**

Ref:

Bank Guarantee No.

Date:

**To,**

**DGM (Technical)**

Gujarat Informatics Limited

Block No. 2, 2nd Floor, Karmayogi Bhavan,

Sector 10, Gandhinagar- 382 010

Gujarat, India

Whereas ----- (here in after called "the Bidder") has submitted its bid dated ----- in response to the Tender no. HWT220120607 for "**Selection of Agency for providing Comprehensive Annual Maintenance Contract of Computer, Printer, Scanner and related peripherals on behalf of Commercial Tax Department (CTD), Ahmedabad, Government of Gujarat**" KNOW ALL MEN by these presents that WE ----- having our registered office at ----- (hereinafter called "the Bank") are bound unto the Gujarat Informatics Limited in the sum of ----- for which payment well and truly to be made to Gujarat Informatics Limited, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this -----day of -----YYYY.

**THE CONDITIONS of this obligation are:**

1. The E.M.D. may be forfeited:
  - a. if a Bidder withdraws its bid during the period of bid validity
  - b. Does not accept the correction of errors made in the tender document;
  - c. In case of a successful Bidder, if the Bidder fails:
    - (i) To sign the Contract as mentioned above within the time limit stipulated by purchaser  
or
    - (ii) To furnish performance bank guarantee as mentioned above or
    - (iii) If the bidder is found to be involved in fraudulent practices.
    - (iv) If the bidder fails to submit the copy of work order & acceptance thereof.
    - (v) If the successful bidder fails to submit the Performance Bank Guarantee & sign the Contract Form within prescribed time limit, the EMD of the successful bidder will be forfeited. GIL also reserves the right to blacklist such bidder from participating in future tenders if sufficient cause exists.

We undertake to pay to the GIL/Purchaser up to the above amount upon receipt of its first written demand, without GIL/ Purchaser having to substantiate its demand, provided that in its demand GIL/ Purchaser will specify that the amount claimed by it is due to it owing to the occurrence of any of the abovementioned conditions, specifying the occurred condition or conditions.

This guarantee will remain valid up to 6 months from the last date of bid submission. The Bank undertakes not to revoke this guarantee during its currency without previous consent of the OWNER/PURCHASER and further agrees that if this guarantee is extended for a period as mutually agreed between bidder & owner/purchaser, the guarantee shall be valid for a period so extended

provided that a written request for such extension is received before the expiry of validity of guarantee.

The Bank shall not be released of its obligations under these presents by any exercise by the OWNER / PURCHAER of its liability with reference to the matters aforesaid or any of them or by reason or any other acts of omission or commission on the part of the OWNER/PURCHASER or any other indulgence shown by the OWNER/PURCHASER or by any other matter or things.

The Bank also agree that the OWNER/PUCHASER at its option shall be entitled to enforce this Guarantee against the Bank as a Principal Debtor, in the first instance without proceeding against the SELLER and not withstanding any security or other guarantee that the OWNER/PURCHASER may have in relation to the SELLER's liabilities.

Dated at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ YYYY.

\_\_\_\_\_

Signed and delivered by

\_\_\_\_\_

For & on Behalf of

Name of the Bank & Branch &  
Its official Address

**Approved Bank: Any Nationalized Bank including the public sector bank or Private Sector Banks or Commercial Banks or Co-Operative Banks and Rural Banks (operating in India having branch at Ahmedabad/ Gandhinagar) as per the G.R. no. EMD / 10 / 2019 / 50 / DMO dated 18.06.2019 ([https://gil.gujarat.gov.in/grs/FD\\_GR\\_EMD\\_10\\_2019\\_50\\_DMO\\_dated\\_18\\_06\\_2019.pdf](https://gil.gujarat.gov.in/grs/FD_GR_EMD_10_2019_50_DMO_dated_18_06_2019.pdf)) issued by Finance Department or further instruction issued by Finance department time to time.**