

Bid Document

Bid Details	
Bid End Date/Time	24-11-2022 15:00:00
Bid Opening Date/Time	24-11-2022 15:30:00
Bid Offer Validity (From End Date)	65 (Days)
Ministry/State Name	Gujarat
Department Name	Gujarat State Civil Supplies Corporation Limited
Organisation Name	N/a
Office Name	Gandhinagar.
Total Quantity	119
Item Category	Multifunction Machines MFM (Q2)
Minimum Average Annual Turnover of the bidder (For 3 Years)	33 Lakh (s)
OEM Average Turnover (Last 3 Years)	140 Lakh (s)
MSE Exemption for Years Of Experience and Turnover	Yes
Startup Exemption for Years Of Experience and Turnover	Yes
Document required from seller	Bidder Turnover, Certificate (Requested in ATC), OEM Authorization Certificate, OEM Annual Turnover, Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	Yes
RA Qualification Rule	H1-Highest Priced Bid Elimination
Time allowed for Technical Clarifications during technical evaluation	3 Days
Evaluation Method	Total value wise evaluation

EMD Detail

Advisory Bank	ICICI
EMD Amount	71400

ePBG Detail

Advisory Bank	State Bank of India
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ePBG Percentage(%)	5.00
Duration of ePBG required (Months).	62

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

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EMD & ePBG in favour of The Gujarat State Civil Supplies Corporation Ltd., Sector-10/A, "CH" Road, Near New Sachivalaya, Gandhinagar - 382010

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Splitting

Bid splitting not applied.

MSE Purchase Preference

MSE Purchase Preference	No
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MII Purchase Preference

MII Purchase Preference	No
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of

quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

6. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- i. If number of technically qualified bidders are only 2 or 3.
- ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
- v. If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

Multifunction Machines MFM (119 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Ungrouped	Print Technology	Laser
	Type of Machine	Multifunction Machine
	Type of Printing	Mono
	Cartridge Technology	Composite Cartridge, Separate Drum and Toner (Mono Component), Separate Drum and Toner (Dual Component), Ink Or higher
	Platen/Flatbed Size	A4, A3, Legal Or higher
	Paper Size (Original/Image)	A4/A4
	RAM size (MB)	2, 8, 16, 32, 64, 128, 256, 512, 1024, 2048, 4096, 6144, 3072, 320, 768, 1536, 1500, 758, 1250, 2560, 7168, 5120, 8192, 16384, 2816, 4000, 2000, 10240, 0, 4608, 8000 Or higher
	Hard Disk Capacity(GB)	0, 8, 128, 160, 256, 320, 500, 1024, 250, 640, 32, 1000, 2000, 3000 Or higher
	Minimum Speed per Minute as per ISO/IEC 24734 in A4 Size-Mono	20, 22, 23, 24, 25, 26, 27, 28, 30, 31, 35, 36, 38, 40, 43, 45, 46, 47, 50, 52, 55, 60, 61, 65, 70, 71, 75, 80, 90, 95, 100, 105, 110, 51, 56, 41, 120, 130, 160, 57, 33, 34, 32, 85, 81, 21, 53, 140, 96, 111, 115, 136 Or higher
	Minimum Speed per Minute as per ISO/IEC 24734 in A4 Size-Colour	12, 15, 16, 18, 20, 22, 23, 24, 25, 26, 27, 28, 30, 31, 35, 36, 4, 4.4, 5, 5.7, 5.8, 6.8, 10, 10.4, 15.5, 40, 50, 60, 5.5, 11, 46, 120, 130, 160, 65, 45, 7, 34, 55, 38, 56, 75, 81, 19, 71, 0, 21, 53, 32, 70, 140, 80, 85, 115 Or higher
	Scanning Feature Availability	Yes Or higher
	Duplexing Feature Availability	Yes Or higher
Faxing Feature Availability	Yes, No Or higher	

Specification	Specification Name	Bid Requirement (Allowed Values)
	Networking Feature Availability	Yes Or higher
	Wi-Fi Availability	Yes, No Or higher
	Original Document Feeder Type	DADF/RADF Or higher
	Number of Main Paper Tray	1, 2, 3, 4, 5 Or higher
	Bypass Facility	Yes, No Or higher
	On Site OEM Warranty (Year)	5 Or higher

Additional Specification Parameters - Multifunction Machines MFM (119 pieces)

Specification Parameter Name	Bid Requirement (Allowed Values)
Faxing Feature Availability	No

* Bidders offering must also comply with the additional specification parameters mentioned above.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	GSCSCL (HO)	382010,Gujarat State Civil Supplies Corporation Limited, Sector 10 A, Ch Road, Near New Secretariat, Gandhinagar	15	90
2	Ahmedabad city	380001,City Manager Office of City Manager, Gujarat State Civil Supplies Corporation Ltd., City Camp Godown, Shahibaug, Asarwa, Ahmedabad (Phone: 2866326/2865435) Mo.6359945814	5	90
3	Ahmedabad District	380001,District Supply Mamlatdar, City Manager's Office 2nd Floor, Gujarat State Civil Supplies Corporation Ltd., CT Camp Godown, Shahibaug, Asarwa, Ahmedabad (Phone: 2866326/2865435) Mo.6359945814	3	90

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
4	Anand	388001, District Supply Mamlatdar Shri, Gujarat State Civil Supplies Corporation Ltd., Government Grain Godown, Borsad Chowk, Anand (Phone: 244181) Md.6359945830	3	90
5	Amreli	365601, District Supply Mamlatdar Shri, Gujarat State Civil Supplies Corporation Ltd., Station Road, Beside Memon Bordig, Amreli (Phone: 222471/223616) Mo.6359945817	3	90
6	Arravalli	388001, District Supply Mamlatdar Shri, Gujarat State Civil Supply Corporation Ltd., Government Grain Godown, Near Civil Circle, Opposite Dodia Station, Himmatnagar Dist. Sabarkantha, (Phone: 241746/240871) Mo.6359945819	3	90
7	Banaskantha	385001, District Supply Mamlatdarshri, Gujarat State Civil Supply Corporation Ltd., Dhundia Wadi Beside Bridge, Palanpur District Banaskantha (Phone: 257025) Mo.6359945826	3	90
8	Bharuch	392001, District Supply Mamlatdarshree, Gujarat State Civil Supply Corporation Ltd., Station Road, Beside Taluka Panchayat, Bharuch (Phone: 242428) Md.6359945824	3	90
9	Bhavnagar	364004, District Supply Mamlatdar Shri, Gujarat State Civil Supply Corporation Ltd., Near Mastram Baba Mandir, State Highway, Bhavnagar (Phone: 2429560) Mo.6359945825	3	90
10	Botad	364004, District Supply Mamlatdar Shri, Gujarat State Civil Supply Corporation Ltd., Near Mastram Baba Mandir, State Highway, Bhavnagar (Phone: 2429560) Mo.6359945825	3	90

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
11	Chhota Udepur	390001, District Supply Mamlatdar Shri, Gujarat State Civil Supply Corporation Ltd., Hazrat Paga Bhudi Zhampa, Vadodara (Phone: 2432421) Mo. 6359945810	3	90
12	Dahod	389151, District Supply Mamlatdarshree, Gujarat State Civil Supplies Corporation Ltd., Government Grain Godown, Chakaliya Road, Dahod (Phone: 242099) Mo.6359945809	3	90
13	Dang	394710, District Supply Mamlatdar Shri, Gujarat State Civil Supplies Corporation Ltd., Collector Shrinikcherry, Ahwa-Dang, (Phone: 200229) Mo. 6359945820	3	90
14	Devbhumi Dwarka	361305, District Supply Mamlatdarshree, Gujarat State Civil Supply Corporation Ltd., Government Grain Godown No.4 Bedeshwar Valsura Code, Near Bedeshwar Mandir, Jamnagar (Phone: 0288-2757271/2753122) Mo.6359945828	3	90
15	Gandhinagar	380001, District Supply Mamlatdar, City Manager's Office 2nd Floor, Gujarat State Civil Supplies Corporation Ltd., CT Camp Godown, Shahibaug, Asarwa, Ahmedabad (Phone: 2866326/2865435) Mo.6359945814	3	90
16	Gir-Somnath	362001, District Supply Mamlatdarshree, Gujarat State Civil Supplies Corporation Ltd., Chittakhana Chowk, Gadikhana Godown, Near Railway Station, Near Congress Bhawan, Junagadh (Phone: 26242225) Mo.6359945829	3	90
17	Jamnagar	361001, District Supply Mamlatdarshree, Gujarat State Civil Supply Corporation Ltd., Government Grain Godown No.4 Bedeshwar Valsura Code, Near Bedeshwar Mandir, Jamnagar (Phone: 0288-2757271/2753122) Mo.6359945828	3	90

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
18	Junagadh	362001, District Supply Mamlatdarshree, Gujarat State Civil Supplies Corporation Ltd., Chittakhana Chowk, Gadikhana Godown, Near Railway Station, Near Congress Bhawan, Junagadh (Phone: 26242225) Mo.6359945829	3	90
19	Kheda-Nadiad	387001, District Supply Mamlatdar, Gujarat State Civil Supply Corporation Ltd., RTO Compound, Next to Railway Yard, Nadiad Dist. Kheda (Phone: 250263) Mo. 8401912537	3	90
20	Kutch-bhuj	370001, District Supply Mamlatdar Shri, Gujarat State Civil Supply Corporation Ltd., Station Road, 412/422, Bahumali Bhawan, 3rd Floor Kutch-Bhuj, (Phone: 251100) Mo.6359945818	3	90
21	Mahesana	384001, District Supply Mamlatdar Shri, Gujarat State Civil Supply Corporation Ltd., Multi Storey Building, Floor, Rajmahal Road, Mehsana (Phone: 221089) Mo.6359945830	3	90
22	Mahisagar	389001, District Supply Mamlatdar Shri, Gujarat State Civil Supply Corporation Ltd., Civil Line Road, Collector Office Compound, Godhra Dist. Panchmahal (Phone: 242449) Mo.6359945815	3	90
23	Morbi	360001, District Supply Mamlatdar Shri, Gujarat State Civil Supplies Corporation Ltd., Government Grain Godown, Junction Road, Opposite Railway Station, Rajkot (Phone: 2474420/2440717) Mo.6359945821/22	3	90
24	Narmada	393145, District Supply Mamlatdar Shri, Gujarat State Civil Supply Corporation Ltd., Shalimar Hotel 2nd Floor, Beside Court, M. Rajpipla, Dist. Narmada. (Phone: 222064) Mo. 6359945824	3	90

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
25	Navsari	396445, District Supply Mamlatdarshree, Gujarat State Civil Supplies Corporation Ltd., Sriji Complex, Government Grain Godown Compound, Limda Chowk, Jalal Por Road, Navsari (Phone: 245744) Mo.6359945811	3	90
26	Panchmahal	389001, District Supply Mamlatdar Shri, Gujarat State Civil Supply Corporation Ltd., Civil Line Road, Collector Office Compound, Godhra Dist.Panchmahal (Phone:242449) Mo.6359945815	3	90
27	Patan	384265, District Supply Mamlatdar Shri, Gujarat State Civil Supplies Corporation Ltd., Government Grain Godown, College Road Patan (Phone: 233658) Mo. 6359945830	3	90
28	Porbandar	360575, District Supply Mamlatdar Shri, Gujarat State Civil Supplies Corporation Government Grain Godown, Wadi Plotporbandar, (Phone: 2210383) Mo.6359945813	3	90
29	Rajkot	360001, District Supply Mamlatdar Shri, Gujarat State Civil Supplies Corporation Ltd., Government Grain Godown, Junction Road, Opposite Railway Station, Rajkot (Phone: 2474420/2440717) Mo.6359945821/22	3	90
30	Sabarkantha	383001, District Supply Mamlatdar Shri, Gujarat State Civil Supply Corporation Ltd., Government Grain Godown, Near Civil Circle, Opposite Dodia Station, Himmatnagar Dist. Sabarkantha, (Phone: 241746/240871) Mo.6359945819	3	90
31	Surat	395006, District Supply Mamlatdarshree, Gujarat State Civil Supply Corporation Ltd., Navagam Govt Grain Godown Beside Gitajanli Talkies, Varachha Road, Surat (Phone: 2550711) Mo.6359945830	3	90

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
32	Surendranagar	363001, District Supply Mamlatdar Shri, Gujarat State Civil Supply Corporation Ltd., Opposite TV Station, Beside Sarve Bhuvan, Surendranagar (Phone: 221002) Mo.6359945816	3	90
33	Tapi	395006, District Supply Mamalatdarshree, Gujarat State Civil Supply Corporation Ltd., Navagam Govt Grain Godown Beside Gitajanli Talkies, Varachha Road, Surat (Phone: 2550711) Mo.6359945830	3	90
34	Vadodara	390001, District Supply Mamlatdar Shri, Gujarat State Civil Supply Corporation Ltd., Hazrat Paga Bhudi Zhampa, Vadodara (Phone: 2432421) Mo. 6359945810	3	90
35	Valsad	396001, District Supply Mamlatdar Shri, Gujarat State Civil Supply Corporation Ltd., Government Grain Godown, Master Road, Chipwad, Valsad (Phone: 242644) Mo.6359945823	3	90

Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2. Inspection

Nominated Inspection Agency: On behalf of the Buyer organization, any one of the following Inspection Agency would be conducting inspection of stores before acceptance:

Pre-dispatch Inspection at Seller Premises (applicable only if pre-dispatch inspection clause has been selected in ATC): --

Post Receipt Inspection at consignee site before acceptance of stores: Gujarat Informatics Limited

3. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of The Gujarat State Civil Supplies Corporation Ltd payable at Gandhinagar.

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

4. Forms of EMD and PBG

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name The Gujarat State Civil Supplies Corporation Ltd Account No. 016505005762 IFSC Code ICIC0000165 Bank Name ICICI Branch address Plot No. 315, Sector-16, Gandhinagar -382016 . Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

5. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

6. **Service & Support**

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

7. **Generic**

Data Sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.

8. **Service & Support**

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

9. **OEM**

IMPORTED PRODUCTS: In case of imported products, OEM or Authorized Seller of OEM should have a registered office in India to provide after sales service support in India. The certificate to this effect should be submitted.

10. **Scope of Supply**

Scope of supply (Bid price to include all cost components) : Supply Installation Testing and Commissioning of Goods

11. **Generic**

Upload Manufacturer authorization: Wherever Authorised Distributors are submitting the bid, Manufacturers Authorisation Form (MAF)/Certificate with OEM details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.

12. **Warranty**

Timely Servicing / rectification of defects during warranty period: After having been notified of the defects / service requirement during warranty period, Seller has to complete the required Service / Rectification within 3 days time limit. If the Seller fails to complete service / rectification with defined time limit, a penalty of 0.5% of Unit Price of the product shall be charged as penalty for each week of delay from the seller. Seller can deposit the penalty with the Buyer directly else the Buyer shall have a right to recover all such penalty amount from the Performance Security (PBG). Cumulative Penalty cannot exceed more than 10% of the total contract value after which the Buyer shall have the right to get the service / rectification done from alternate sources at the risk and cost of the Seller besides forfeiture of PBG. Seller shall be liable to re-imburse the cost of such service / rectification to the Buyer.

13. **Generic**

While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

14. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

- a) The bidder will have to offer the inspection at Ahmedabad/Gandhinagar OR in the manner as decided by GIL before delivering to the respective sites or at customer sites. The cost of the same has to be borne by the supplier. Any deviation found in the specification of the produced goods or delivered goods will lead to the cancellation of the order, forfeiture of EMD/PBG and prohibition in the participation in the future purchase of Government of Gujarat. GIL/GoG will not be responsible for any time delay which may arise due to any deviation from the bid technical specification found at the time of inspection and the bidder has to deliver and install the ordered goods with in prescribed time limit.
- b) The bidder has to deliver and successfully install all of the Goods/Services within the delivery period(s) specified in the bid, the Buyer will be entitled to deduct/recover the Liquidated Damages for the delay in delivery and successful installation.
- c) **Availability of Service Centres:** Bidder/OEM must have a Functional Service Centre in the State of each Consignee's Location. If service center is not already there at the time of bidding, successful bidder / OEM shall have to establish one within 30 days of award of contract. Payment shall be released only after submission of documentary evidence of having Functional Service Centre.

15. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

[This Bid is also governed by the General Terms and Conditions.](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---