



## **Bid Document**

Bid Details			
Bid End Date/Time	13-06-2022 13:00:00		
Bid Opening Date/Time	13-06-2022 13:30:00		
Bid Offer Validity (From End Date)	75 (Days)		
Ministry/State Name	Gujarat		
Department Name	General Administration Department Gujarat		
Organisation Name	Administrative Reforms And Training Division General Administration Department		
Office Name	Gujarat Information Commission		
Total Quantity	38		
Item Category	Desktop Computers (Q2)		
Minimum Average Annual Turnover of the bidder (For 3 Years)			
OEM Average Turnover (Last 3 Years)	72 Lakh (s)		
Years of Past Experience Required for same/similar service	3 Year (s)		
MSE Exemption for Years Of Experience and Turnover	Yes		
Startup Exemption for Years Of Experience and Turnover	Yes		
Document required from seller	Experience Criteria, Past Performance, Bidder Turnover, Certificate (Requested in ATC), OEM Authorization Certificate, OEM Annual Turnover, Additional Doc 1 (Requested in ATC), Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer		
Past Performance	80 %		
Bid to RA enabled	Yes		
RA Qualification Rule	H1-Highest Priced Bid Elimination		
Time allowed for Technical Clarifications during technical evaluation	2 Days		
Evaluation Method	Total value wise evaluation		

#### EMD Detail

Advisory Bank	State Bank of India

[	EMD Percentage(%)	2.00	
	EMD Amount	74579	

## ePBG Detail

Advisory Bank	State Bank of India	
ePBG Percentage(%)	5.00	
Duration of ePBG required (Months).	62	

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

#### **Beneficiary:**

EMD and PBG in Favour of "Gujarat Information Commission" (---)

## Splitting

Bid splitting not applied.

### **MSE Purchase Preference**

MSE Purchase Preference

No

#### **MII Purchase Preference**

MII Purchase Preference

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.

No

 If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or

through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

5. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

6. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 80% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

7. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- i. If number of technically qualified bidders are only 2 or 3.
- ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
- v. If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

## **Desktop Computers (38 pieces )**

Brand Type

Registered Brand

## **Technical Specifications**

#### \* As per GeM Category Specification

Specification	Specification Name	ame Bid Requirement (Allowed Values)			
Processor	Processor Make	Intel, AMD			
	Processor Generation	11.0 Or higher			
	Number of Cores per Processor	2, 4, 6, 8, 10, 12 Or higher			
	Processor Description	Intel Core i5, Intel Core i7, AMD Ryzen 5, AMD Ryzer 7, Intel Core i9 Or higher			
	Processor Number	AMD Ryzen 7 PRO 5750G, AMD Ryzen 7 PRO 5750GE, AMD Ryzen 7 5700G, AMD Ryzen 7 5700GE, AMD Ryzen 5 PRO 5650G, AMD Ryzen 5 PRO 5650GE, AMD Ryzen 5 5600G, AMD Ryzen 5 5600GE, Intel Core i9 11900, Intel Core i9 11900F, Intel Core i7 11700, Intel Core i7 11700F, Intel Core i5 11600, Intel Core i5 11500, Intel Core i5 11400, Intel Core i9 11900T, Intel Core i7 11700T, Intel Core i5 11600T, Intel Core i5 11500T, Intel Core i5 11400T Or higher			
Motherboard	Chipset Series	Intel H Series, Intel B Series, Intel Q Series, AMD B Series, AMD Pro Series, Intel Z Series Or higher			

Specification     Specification Name       Chipset Number		Bid Requirement (Allowed Values)		
		Intel H110, Intel H270, Intel H310, Intel H370, Intel B250, Intel B360, Intel Q 250, Intel Q 270, Intel Q 370, AMD B300, Intel B 365, AMD B500, AMD PRO 560, AMD PRO 500, Intel H 470, Intel B 460, Intel H 410, Intel Z 490, Intel Q 470, AMD PRO 565, Intel Q570, Intel B560, Intel H510, Intel H570 Or higher		
Graphics	Graphics Type	Integrated		
Operating System	Operating System (Factory Pre-Loaded)	Windows 10 Professional		
Memory	RAM Size (GB)	8, 16, 32, 64, 128 Or higher		
		8, 16, 32, 64, 0, 128 Or higher		
populate the Internal Bays		HDD, SSD, SSHD, SSED, PCIe_SSD		
		1000, 1500, 2000, 2500, 3000, 4000 Or higher		
	Total SSD Capacity (GB)	128, 256, 384, 512, 768, 0, 1024, 2048, 4096 Or higher		
	Total SSHD Capacity in addition to 8 GB Flash (GB)	500, 1000, 2000, 0 Or higher		
Cabinet Cabinet Form Factor		SFF ( 7 to 13 Litres), Tower (13.1 to 26 Litres)		
		PS, TN, VA, NA Or higher		
		21.5, 22, 23, 24, 27, 23.8, 32 Or higher		
	Monitor Resolution (PIXELS)	1366x768, 1440 x 900, 1600 x 900, 1920x1080, 1920 x 1200, 3200x1800, 3840 x 2160, 1280 x 1024, 2560 x 1440, NA Or higher		
	Availability of Webcam integrated with Monitor	Yes		
Input Devices	Mouse Connectivity	Wired, Wireless Or higher		
	Keyboard Connectivity	Wired, Wireless Or higher		
Warranty	On Site OEM Warranty (Year)	5 Or higher		

Additional Specification Parameters - Desktop Computers (38 pieces)

	Specification Parameter Name	Bid Requirement (Allowed Values)		
	Make : Dell or HP, Processor Description: Intel Core i5 or higher Or AMD Ryzen 5 or higher Processor Generation: 12th or Higher	Make : Dell or HP, Processor Description: Intel Core i5 or higher Or AMD Ryzen 5 or higher Processor Generation: 12th or Higher		
	Operating System (Factory Pre- Loaded): Windows 11 Professional, Optical Drive; Yes (Internal/External), HDD: 1TB & SSD : 256 GB: RAM Expandability up to 32 GB Or Higher	Operating System (Factory Pre-Loaded): Windows 11 Professional, Optical Drive; Yes (Internal/External), HDD: 1TB & SSD : 256 GB: RAM Expandability up to 32 GB Or Higher		
	Availability of speakers: Yes (Either in CPU or in Monitor) Bluetooth, Headphone Out & Microphone in required	Yes (Either in CPU or in Monitor) Bluetooth, Headphone Out & Microphone in required		
	Monitor, keyboard and mouse should be of same OEM make as offered CPU & OEM logo should be embossed on CPU, Monitor, keyboard and mouse – Bidder will have to submit OEM undertaking letter at the time of bidding.	Monitor, keyboard and mouse should be of same OEM make as offered CPU & OEM logo should be embossed on CPU, Monitor, keyboard and mouse – Bidder will have to submit OEM undertaking letter at the time of bidding.		
	Warranty of Desktop Serial no.s to be supplied under bid should be reflected on OEM website Pls submit OEM undertaking letter at the time of bidding	Warranty of Desktop Serial no.s to be supplied under bid should be reflected on OEM website Pls submit OEM undertaking letter at the time of bidding		
2	* Bidders offering must also comply with the additional specification parameters mentioned above.			

## **Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporti ng Officer	Address	Quantity	Delivery Days
1	Sadhu Baldevdas	382010,Block :1 2nd Floor, Karmayogi Bhavan, Sector:10A, Gandhinagar	38	90

#### Special terms and conditions-Version:2 effective from 09-04-2021 for category Desktop Computers

1. 'Local content means the amount of value added in India which shall, unless otherwise Prescribed by the Nodal Ministry, be the total value of the item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value and percent.

'Class-I local supplier' means a supplier or service provider, whose goods, services or works offered for procurement, has local content equal to or more than 50% as defined under this Order

'Class-II local supplier' means a supplier or service provider, whose goods, services or works offered for procurement, has local content more than 20% but less than 50%, as defined under this Order

# **Buyer Added Bid Specific Terms and Conditions**

#### 1. Inspection

**Nominated Inspection Agency:** On behalf of the Buyer organization, any one of the following Inspection Agency would be conducting inspection of stores before acceptance:

Pre-dispatch Inspection at Seller Premises (applicable only if pre-dispatch inspection clause has been selected in ATC): ---

Post Receipt Inspection at consignee site before acceptance of stores: Inspection will be done by Gujarat Informatics Ltd., Gandhinagar

## 2. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of Gujarat Information Commission payable at Gandhinagar.

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

## 3. Generic

**Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

## 4. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

## 5. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

(1) Windows 10 Professional should be factory pre-loaded from OEM and it should be reflected on OEM website- Pls submit OEM undertaking letter at the time of bidding.

(2) Bidder/OEM must have Functional Service Centres in Gujarat. If service center is not already there at the time of bidding, successful bidder / OEM shall have to establish within 30 days of award of contract. In this case, undertaking required to be uploaded at the time of bidding.

(3) Bidder & OEM of quoted desktop should not be blacklisted/debarred by any state government / central government / PSU in last three years as on last date of bid submission. Bidder & OEM will have to submit undertaking letter at the time of bidding

## 6. Buyer Added Bid Specific ATC

Buyer uploaded ATC document <u>Click here to view the file</u>.

#### 7. Generic

Experience Criteria: The Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for 3 years before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criterion.

#### 8. Generic

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up

to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

#### 9. Turnover

OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria. In case of bunch bids, the OEM of CATEGORY RELATED TO primary product having highest bid value should meet this criterion.

#### 10. Warranty

Timely Servicing / rectification of defects during warranty period: After having been notified of the defects / service requirement during warranty period, Seller has to complete the required Service / Rectification within 3 days time limit. If the Seller fails to complete service / rectification with defined time limit, a penalty of 0.5% of Unit Price of the product shall be charged as penalty for each week of delay from the seller. Seller can deposit the penalty with the Buyer directly else the Buyer shall have a right to recover all such penalty amount from the Performance Security (PBG).Cumulative Penalty cannot exceed more than 10% of the total contract value after which the Buyer shall have the right to get the service / rectification done from alternate sources at the risk and cost of the Seller besides forfeiture of PBG. Seller shall be liable to re-imberse the cost of such service / rectification to the Buyer.

#### 11. Generic

**Upload Manufacturer authorization:** Wherever Authorised Distributors are submitting the bid, Manufacturers Authorisation Form (MAF)/Certificate with OEM details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.

#### 12. Generic

While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

## Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity/restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and/or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample. incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents/clauses shall also be null and void. If any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations. Also, GeM does not permit collection of Tender fee / Auction fee in case of Bids / Forward Auction as the case may be. Any stipulation by the Buyer seeking payment of Tender Fee / Auction fee through ATC clauses would be treated as null and void.

This Bid is also governed by the General Terms and Conditions

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which

shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

## ---Thank You---