

**Request for Proposal (RFP)  
for Selection of Project Management Consultant  
(PMC) for Implementation of Green Field  
Datacenter projects for Gujarat State Data Center,  
DST, Government of Gujarat**



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# ABBREVIATION

#	Abbreviation	Full Form / Description
1	AMC	Annual Maintenance Contract
2	ATD	Accredited Tier Designer (Uptime Institute)
3	BIM	Building Information Modelling
4	BoM	Bill of Material
5	BU	Building Use Permission
6	CCTV	Closed-Circuit Television
7	CDCMP	Certified Data Center Management Professional
8	CDCP	Certified Data Center Professional
9	CDCS	Certified Data Center Specialist
10	CDCTP	Certified Data Center Technology Professional
11	DCDC	Certified Data Center Design Consultant
12	DCCA	Certified Data Center Audit Professional
13	DCIM	Data Center Infrastructure Management
14	DPR	Detailed Project Report
15	DR	Disaster Recovery
16	DIT	Directorate of ICT & eGovernance, Government of Gujarat
17	DST	Department of Science & Technology, Government of Gujarat
18	EMD	Earnest Money Deposit
19	EPC	Engineering, Procurement and Construction
20	FAT	Factory Acceptance Testing
21	FDR	Functional Disaster Recovery Site (Compute + Storage replication as defined)
22	Fn	Normalized Financial Score
23	GoG	Government of Gujarat
24	GeM	Government e-Marketplace
25	GIL	Gujarat Informatics Limited
26	GSDC	Gujarat State Data Centre
27	HVAC	Heating, Ventilation and Air Conditioning
28	ICT	Information & Communication Technology
29	IGBC	Indian Green Building Council
30	ISO	International Organization for Standardization
31	KPIs	Key Performance Indicators
32	LoI	Letter of Intent
33	MCA	Master of Computer Applications
34	MEP	Mechanical, Electrical & Plumbing
35	MIS	Management Information System

36	MW	Megawatt
37	NeGP	National eGovernance Plan
38	NFV	Network Function Virtualization
39	NMS	Network Management System
40	NOC	Network Operations Centre / No Objection Certificate (contextual)
41	O&M	Operations & Maintenance
42	PBG	Performance Bank Guarantee
43	PUE	Power Usage Effectiveness
44	PMC	Project Management Consultant
45	PMU	Project Monitoring Unit
46	PWD	Public Works Department
47	QA/QC	Quality Assurance / Quality Control
48	RFP	Request for Proposal
49	SDN	Software Defined Networking
50	SDC	State Data Centre
51	SLA	Service Level Agreement
52	SPoC	Single Point of Contact
53	Sq. ft	Square Feet
54	Sq. mtr.	Square Metre
55	Tb	Technical Bid Score (Absolute)
56	Tn	Normalized Technical Score
57	TIER-III / TIER-IV	Uptime Institute Tier Classification for Data Centres
58	TIA	Telecommunications Industry Association (ANSI/TIA-942 Standard)
59	UAT	User Acceptance Testing
60	UPS	Uninterruptible Power Supply
61	VAT	Value Added Tax (wherever applicable contextually)

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# SECTION 1: INVITATION FOR BIDS

Gujarat Informatics Limited (GIL), on behalf of the **Department of Science & Technology (DST), Government of Gujarat**, invites online bids for:

**“Request for Proposal (RFP) for Selection of Project Management Consultant (PMC) for Implementation of Greenfield State Data Centre at Gandhinagar, Gujarat.”**

The award of contract will be made in accordance with the terms, conditions, and evaluation criteria prescribed in this RFP document. The purpose of this document is to enable prospective bidders to understand the scope, eligibility requirements, bid submission process, and evaluation methodology, so as to guide them in preparing the Technical Bid and Financial Bid.

## 1 Availability of Tender Document

The bidders may download the RFP document from the websites:

- i. **Gujarat Informatics Limited:** <https://gil.gujarat.gov.in>
- ii. **Government e-Marketplace (GeM):** <https://gem.gov.in>

## 1 Consortium

**Consortium bids are not permitted.**

Only single entities meeting all eligibility criteria may participate.

## 2 Earnest Money Deposit (EMD)

Bidders shall submit an **EMD as per GEM**. The EMD may be submitted in either of the following forms:

### a) Demand Draft / Bank Guarantee

- In the form of Demand Draft, OR
- An unconditional Bank Guarantee valid for **12 months** from the last date of bid submission
- Issued by any Nationalized Bank, Public Sector Bank, Private Sector Bank, Commercial Bank, Cooperative Bank, or Rural Bank (operating in India with a branch in Ahmedabad/Gandhinagar)
- As per the Government of Gujarat G.R. No. FD/IVI SM/e -file / 4 1202 4/2 859/D. M. O. dated 01.05.2025 and subsequent amendments.
- In favour of: **“Gujarat Informatics Ltd.”** payable at Gandhinagar
- As per the prescribed format provided in the RFP (Annexure)

### b) Online Payment Option

Bidders may also submit EMD through online RTGS/NEFT/Internet banking:

- **Beneficiary Name:** Gujarat Informatics Ltd.

- **Account No.:** 50200010918090
- **IFSC Code:** HDFC000019
- **Bank Name:** HDFC Bank Ltd.
- **Branch:** Sector-16, Gandhinagar

### **3 Submission of EMD and Affidavit (Physical Copy)**

The sealed cover should be superscribed as:

**“EMD & PoA for Request for Proposal for Selection of Project Management Consultant (PMC) for Implementation of Greenfield State Data Centre at Gandhinagar, Gujarat.”**

The bidder must submit the following **physically at GIL**:

- EMD instrument / EMD submission proof (online receipt)
- **Power of Attorney (PoA)** as per prescribed format
  - On **Non-Judicial Stamp Paper of Rs. 300/-**
  - Duly notarized by First Class Magistrate / Notary Public
  - To be submitted **IN ORIGINAL**
  - Mandatory for all bidders (including those submitting EMD online)

### **4 General Instructions**

- Bids must be submitted online on GeM portal only.
- Any bid not accompanied with valid EMD and affidavit shall be summarily rejected.
- The conditions, timelines, instructions, and evaluation methodology detailed in this RFP are binding on all bidders.



## SECTION II: INTRODUCTION AND BACKGROUND

Gujarat Informatics Limited (GIL), on behalf of Department of Science & Technology (DST), Government of Gujarat intends to invite bids for the “Selection of Project Management Consultant (PMC) for Implementation of Greenfield State Data Centre at Gandhinagar, Gujarat on behalf of Department of Science & Technology, Government of Gujarat”. The successful bidder will have to act as a consultant of Department of Science and Technology, Govt. of Gujarat for setting up of Greenfield SDC (Civil, Non-IT and IT Infrastructure).

### **Background**

In the year 2006, Government of India approved the National eGovernance Plan (NeGP) with a vision to **“make all Government services accessible to the common man in his locality, through common service delivery outlets and ensure efficiency, transparency & reliability of such services at affordable costs to realize the basic needs of the common man”**. It is envisaged to move from a government-centric to a citizen-centric paradigm in service provisioning; to start treating citizens as government customers; and to empower them to demand convenient, cost effective and transparent services from the government.

In order to make this vision a reality, the Government of Gujarat (GoG) had setup a Gujarat State Data Center at Gandhinagar as Mission Mode Projects under National eGovernance Plan. Overview of Existing Gujarat State Data Centre. Department of Science and technology, Government of Gujarat (GoG) was always at the fore front when we talk about the initiatives and key differential steps taken by the state governments throughout the country in the area of e-Governance and e-Services provided at the door step of the citizens. Gujarat State Data Centre (GSDC) offers its central core infrastructure as a shared platform which facilitates e-governance and enables all the state government departments to host their services/application with efficient resource management. Various Government of Gujarat (GoG) services are being provided and maintained from Gujarat State Data Centre at Gandhinagar. All the record keeping of Government functioning is being maintained at Gujarat state Data Centre (GSDC). Growing number of e-Governance Projects increasing computerization, field instrumentation and citizen engagement, more and more services and operations are dependent on the availability of IT applications and infrastructure.

### **Existing Landscape of Gujarat State Data Centre:**

- Tier-II Data Centre with Uptime of 99.74%
- Server and Storage area: 3500sq.ft
- Connectivity zone: 600sq. ft
- NOC Area: 2500Sq. ft
- Control room and Utility area: 1300 sq. ft
- 100+ servers with 300+ websites and applications
- More than 2PB of storage space

- Government owned private cloud of 4000core and 30TB memory
- ISO 20000 & 27001 certified

### **Way Forward**

Existing Gujarat State Data Center (GSDC) of Government of Gujarat has spearheaded for last decade in providing state of art IT infrastructure hosting facility, GoG owned private cloud facility, Storage and Business Continuity services, Web hosting and colocation and Disaster Management services etc. GSDC has contributed significantly catering the need of various departments / board / corporations and helped in building a strong foundation for better and more transparent governance and assisting the Government's endeavor to reach the unreachable.

With the increased expectations from various department/board/corporations to provide citizens centric online services as more and more number of large scale e-Governance Projects are being launched by the Government, the larger and state of art Data Centre requirement are growing exponentially. There is a need to set up strategic infrastructure that facilitates high availability, quick scalability, efficient management & optimized utilization of resources.

To fulfil this requirement, DST-GoG intends to set up state-of-the-art Greenfield State Data Centre at Gandhinagar, Gujarat to cater the increasing need of various agencies. The Proposed Data Centre will provide a central data repository, secure data storage, online delivery of services, citizen information/services portal, Intranet portal, disaster recovery, remote management and service integration etc.

## SECTION III: IMPORTANT INFORMATION

#	Information	Details
1.	Last Date, Time for submission of written queries for clarification only by e-mail as per predefine format.	<b>As per GEM</b> <b>Email:</b> <a href="mailto:mgrhninfra1-gil@gujarat.gov.in">mgrhninfra1-gil@gujarat.gov.in</a> , <a href="mailto:dgmTech-gil@gujarat.gov.in">dgmTech-gil@gujarat.gov.in</a>
2.	Pre-bid meeting Date, Time and Venue.	As per GEM Address: Gujarat Informatics Ltd. Block No. 2, 2nd Floor, C & D Wing, Karmayogi Bhavan, Sector - 10 A, Gandhinagar – 382010, Gujarat.
3.	Tentative Date of presentation by qualified bidders based on pre-qualification	<b>Will be intimated to qualified bidders</b> <b>Gujarat Informatics Ltd.</b> Block no. 2, 2 <sup>nd</sup> Floor, Karmayogi Bhavan, Sector-10A, Gandhinagar-382017, Gujarat
4.	Contact person for queries	<b>GM (Networking)</b> Gujarat Informatics Limited <b>Email:</b> <a href="mailto:mgrhninfra1-gil@gujarat.gov.in">mgrhninfra1-gil@gujarat.gov.in</a> , <a href="mailto:dgmTech-gil@gujarat.gov.in">dgmTech-gil@gujarat.gov.in</a>
5.	Address for communication	Gujarat Informatics Ltd., Block no. 2, 2 <sup>nd</sup> Floor, Karmayogi Bhavan, Sector-10A, Gandhinagar-382017, Gujarat
6.	Place, date and time for opening of financial/commercial proposal	<b>Gujarat Informatics Ltd.</b> Block no. 2, 2 <sup>nd</sup> Floor, Karmayogi Bhavan, Sector-10A, Gandhinagar-382017, Gujarat. Date and time for opening of financial/commercial proposal will be intimated to the technically qualified bidder later on.
7.	Bid validity	180 days

**Note:**

1. Technical and Financial bids will be opened in the presence of bidders' or their representatives who choose to attend on the specified date and time.
2. Financial bids of only eligible bidder matching the pre-qualification criteria of the bids and qualify in presentation will be opened.

3. In the event of the date specified for receipt and opening of bid being declared as a holiday by Govt. of Gujarat, the due date for opening of bids will be the next working day at the appointed time.
4. Gujarat Informatics Ltd. reserve the right to accept or reject any tender offer without assigning any reason.
5. Use & Release of Bidder Submissions:  
GIL is not liable for any cost incurred by a bidder in the preparation and production of any proposal, the preparation or execution of any benchmark demonstrations, simulation or laboratory service or for any work performed prior to the execution of a formal contract. All materials submitted become the property of the GIL and may be returned at its sole discretion. The content of each bidder's proposal will be held in strict confidence during the evaluation process, and details of any Proposals will not be discussed outside the evaluation process.
6. The document/papers prepared in this connection shall be the property of the GIL and will have to be deposited with the GIL after the work is over.
7. Bid validity period is 180 days.

# SECTION IV: INSTRUCTIONS TO BIDDERS

## General Instruction to Bidders

All information supplied by Bidders may be treated as contractually binding on the Bidders on successful award of the assignment by the TENDERER based on this RFP. No commitment of any kind, contractual or otherwise shall exist unless and until a formal written contract has been executed by or on behalf of the TENDERER. Any notification of preferred bidder status by the TENDERER shall not give rise to any enforceable rights by the Bidder. The TENDERER may cancel this public procurement at any time prior to a formal written contract being executed by or on behalf of the TENDERER.

This RFP supersedes and replaces any previous public documentation, communications, and Bidders should place no reliance on such communications. The TENDERER may terminate the RFP process at any time and without assigning any reason. The TENDERER makes no commitments, express or implied, that this process will result in a business transaction with anyone.

## Cost of Bidding

- The Bidder shall bear all costs associated with the preparation and submission of the Bid. The TENDERER will in no case be responsible for those costs, regardless of the conduct or outcome of the bidding process.
- In case of non-receipt of EMD the bid will be rejected by GIL as non-responsive.

## Bidding Document

Bidder can download the bid document and further amendment if any freely available on <https://www.gil.gujarat.gov.in> and on <https://www.gem.gov.in> and upload the same on <https://www.gem.gov.in> on or before due date of the tender. Bidder is expected to examine all instructions, forms, terms, and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or submits a Bid not substantially responsive to the bidding documents in every respect may result in the rejection of the Bid. Under no circumstances physical bid will be accepted.

## Clarification on Bidding Document

Bidders can seek written clarifications on or before pre-Bid to DGM (Tech), Gujarat Informatics Ltd., 2nd Floor, Block No. 2, Karmayogi Bhavan Gandhinagar 382010.

## Amendment of Bidding Documents

At any time prior to the deadline for submission of bids, the TENDERER, for any reason, whether at its own initiative or in response to the clarifications requested by prospective bidders may modify the bidding documents by amendment & put on our websites.

All prospective bidders are requested to browse TENDERER'S website & any amendments/ corrigendum/ modification will be notified on the website and such modification will be binding on them. To allow prospective bidders a reasonable time to take the amendment into account in preparing their bids, the TENDERER, at its discretion, may extend the deadline for the submission of bids.

## Language of Bid

The Bid prepared by the Bidder, as well as all correspondence and documents relating to the Bid exchanged by the Bidder and the TENDERER shall be in English.

## Bid Security/ Earnest Money Deposit (EMD)

- a) Bidders shall submit, along with their Bids, as per GEM, in the form of a Demand Draft OR in the form of an unconditional Bank Guarantee by Bank Guarantee (which should be valid for 6 months from the last date of bid submission) of any Nationalized Bank including the public sector bank or Private Sector Banks or Commercial Banks or Co-Operative Banks and Rural Banks (operating in India having branch at Ahmedabad/ Gandhinagar) as per the G.R. no. FD/IVI SM/e -file / 4 1202 4/2 859/D. M. O. dated 01.05.2025  
([https://financedepartment.gujarat.gov.in/Documents/DMO\\_2876\\_01-May-2025\\_273.pdf](https://financedepartment.gujarat.gov.in/Documents/DMO_2876_01-May-2025_273.pdf)) issued by Finance Department or further instruction issued by Finance department time to time; in the name of "Gujarat Informatics Ltd." payable at Gandhinagar (in the format specified in Format III) and must be submitted along with the covering letter.
- b) EMD of all unsuccessful bidders would be refunded by GIL within 60 Days on selection of successful bidder.
- c) The EMD of the successful bidder would be returned upon successful submission of Performance Bank Guarantee as per the format provided in RFP.
- d) EMD amount is interest free and will be refundable to the unsuccessful bidders without any accrued interest on it.
- e) The bid / proposal submitted without EMD, mentioned above, will be summarily rejected.
- f) The EMD may be forfeited, In case of a Bidder if:
  - 1 The bidder withdraws its bid during the period of bid validity.
  - 2 The Bidder does not respond to requests for clarification of their Bid.

- 3 The Bidder fails to co-operate in the Bid evaluation process.
- 4 In case of successful bidder, the said bidder fails:
  - Fails to sign the agreement in time
  - Fails to submit performance bank guarantee

## Late Bids

- 1 Bids received after the due date and the specified time (including the extended period if any) for any reason whatsoever, shall not be entertained and shall be shall not be entertained and shall be REJECTED.
- 2 The bids submitted by telex/telegram/ fax/e-mail etc. shall not be considered. No
- 3 Correspondence will be entertained on this matter.

## Section Comprising the Bids

All forms / Tables, duly filled-in with necessary proofs, as required and stated in the bid document & supporting documents for eligibility criteria should be uploaded. The bid uploaded shall have the following documents:

### Bid Security Section:

The bid security to be furnished to GIL office in the form of demand draft in favour of "Gujarat Informatics Ltd." payable at Ahmedabad/Gandhinagar before the last date and time of the bid submission.

### Eligibility Section

- 1 Financial Details of the Bidder. (In the Prescribed Format)
- 2 Bidder's Experience. (In the Prescribed Format)

### Price Bid Section

Priced bid (in the prescribed format only as given in this RFP)

**Note:** Filling up prices anywhere other than the prescribed shall render the bidder disqualified.

## Annexures & Formats

- 1 Wherever a specific form is prescribed in the Bid document, the Bidder shall use the form to provide relevant information. If the form does not provide space for any required information, space at the end of the form or additional sheets shall be used to convey the said information. Failing to submit the information in the prescribed format, the bid is liable for rejection.
- 2 For all other cases, the Bidder shall design a form to hold the required information.

- 3 TENDERER shall not be bound by any printed conditions or provisions in the Bidder's Bid Forms
- 4 The prices shall strictly be submitted in the given format.
- 5 Prices shall be written in both words and figures. In the event of difference, the price in words shall be valid and binding. Arithmetical errors will be rectified on the following basis.

## Bid Opening

- 1 Bids will be opened in the presence of Bidder's representatives, who choose to attend. The Bidder's representatives who are present shall sign a register evidencing their attendance.
- 2 In the event of the specified date of Bid opening being declared a holiday for the GIL, the Bids shall be opened at the appointed time and location on the next working day.
- 3 The Bidder's names, bid modifications or withdrawals, discounts and the presence or absence of relevant Bid security and such other details as the TENDERER officer at his/her discretion, may consider appropriate, will be announced at the opening.
- 4 Immediately after the closing time, the TENDERER contact person shall open the Un-Priced.
- 5 Bids and list them for further evaluation.
- 6 Bids that are not opened at bid opening shall not be considered further for evaluation.

## Bid Validity

- 1 Bids shall remain valid for 180 days after the date of Bid opening prescribed by the TENDERER.
- 2 A Bid valid for a shorter period shall be rejected as non-responsive.
- 3 In exceptional circumstances, the TENDERER may solicit Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The Bid security shall also be suitably extended. A Bidder's request to modify the Bid will not be permitted.

## Contacting the Tenderer

Bidder shall not approach the TENDERER officers outside of office hours and/ or outside the TENDERER office Premises, from the time of the Bid opening to the time the Contract is awarded. Any effort by a bidder to influence the TENDERER officers in the decisions on Bid evaluation, bid comparison or contract award may result in rejection of the Bidder's offer. If the Bidder wishes to bring additional information to the notice of the TENDERER, it should do so in writing.



## Rejection of Bids

The TENDERER reserves the right to reject any Bid, and to annul the bidding process and reject all bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder(s) or any obligation to inform the affected Bidder(s) of the grounds for such decision.

## Bid Evaluation Process

- 1 The TENDERER will form a committee which will evaluate the proposals submitted by the bidders for a detailed scrutiny. During evaluation of proposals, the TENDERER, may, at its discretion, ask the bidders for clarification of their Proposals.
- 2 The bidders are expected to provide all the required supporting documents & compliances as mentioned in this RFP.
- 3 During the evaluation, committee may seek the clarification in writing from the bidder, if required. If bidder fails to submit the required clarifications in due time, the evaluation will be done based on the information submitted in the bid.

## Notification of Award & Signing of Contract

- 1 Prior to expiration of the period of Bid validity, the TENDERER will notify the successful Bidders and issue Lol.
- 2 Within fifteen (15) calendar days of receipt of the Contract Form, the successful Bidder shall sign the Contract and return it to the TENDERER. The bidder shall submit Performance Bank guarantee which shall be as per GEM. valid for duration of 180 days beyond the expiry of contract.

## Force Majeure

Force Majeure shall mean any event or circumstances or combination of events or circumstances that materially and adversely affects, prevents or delays any Party in performance of its obligation in accordance with the terms of the Agreement, but only if and to the extent that such events and circumstances are not within the affected party's reasonable control, directly or indirectly, and effects of which could have prevented through Good Industry Practice or, in the case if construction activities through reasonable skill and care, including through the expenditure of reasonable sums of money. Any events or circumstances meeting the description of the Force Majeure which have same effect upon the performance of any contractor shall constitute Force Majeure with respect to the bidder. The Parties shall ensure compliance of the terms of the Agreement unless affected by the Force Majeure Events. The bidder shall not be liable for forfeiture of its implementation /

Performance guarantee, levy of Penalties, or termination for default if and to the extent that it's delays in performance or other failure to perform its obligations under the Agreement is the result of Force Majeure.

## Force Majeure Events

The Force Majeure circumstances and events shall include the following events to the extent that such events or their consequences (it being understood that if a causing event is within the reasonable control of the affected party, the direct consequences shall also be deemed to be within such party's reasonable control) satisfy the definition as stated above. Without limitation to the generality of the foregoing, Force Majeure Event shall include following events and circumstances and their effects to the extent that they, or their effects, satisfy the above requirements:

**Natural events** ("Natural Events") to the extent they satisfy the foregoing requirements including:

- Any material effect on the natural elements, including lightning, fire, earthquake, cyclone, flood, storm, tornado, or typhoon;
- Explosion or chemical contamination (other than resulting from an act of war);
- Epidemic such as plague;
- Any event or circumstance of a nature analogous to any of the foregoing.

Other Events ("Political Events") to the extent that they satisfy the foregoing requirements including:

- 1 Political Events which occur inside or Outside the State of Gujarat or directly involve the State Government and the Central Government ("Direct Political Event"), including:
  - Act of war (whether declared or undeclared), invasion, armed conflict or act of foreign enemy, blockade, embargo, revolution, riot, insurrection, civil commotion, act of terrorism or sabotage;
  - Strikes, work to rules, go-slows which are either widespread, nation- wide, or state- wide or are of political nature;
  - Any event or circumstance of a nature analogous to any of the foregoing.

## Force Majeure Exclusions:

Force Majeure shall not include the following event(s) and/or circumstances, except to the extent that they are consequences of an event of Force Majeure:

- 1 Unavailability, late delivery
- 2 Delay in the performance of any contractor, sub-contractors, or their agents;

## Procedure for Calling Force Majeure:

The Affected Party shall notify to the other Party in writing of the occurrence of the Force Majeure as soon as reasonably practicable, and in any event within 05 (five) days after the Affected Party came to know or ought reasonably to have known, of its occurrence and that the Force Majeure would be likely to have a material impact on the performance of its obligations under the Agreement.

## Contract Obligations

Once a contract is confirmed and signed, the terms and conditions contained therein shall take precedence over the Bidder's bid and all previous correspondence.

## Amendment to the Agreement

Amendments to the Agreement may be made by mutual agreement by both the Parties. No variation in or modification in the terms of the Agreement shall be made except by written amendment Signed by both the parties. All alterations and changes in the Agreement will consider prevailing rules, regulations, and laws applicable in the state of Gujarat.

## Representations and Warranties

Representations and Warranties by the Selected Agency:

- 1 It is a company duly organized and validly existing under the laws of India and has all requisite legal power and authority and corporate authorizations to execute the Agreement and carry out the terms, conditions, and provisions hereof. It has in full force and effect all requisite clearances, approvals and permits necessary to enter into the Agreement and perform its obligations hereof.
- 2 The Agreement and the transactions and obligations hereof do not contravene its constitutional documents or any law, regulation or government directive and will not contravene any provisions of, or constitute a default under, any other Agreement or instrument to which it is a party or by which it or its property may be bound or any of its obligations or undertakings by which it or any of its assets are bound or cause a limitation on its powers or cause it to exceed its authorized powers.
- 3 There is no pending or threatened actions, suits or proceedings affecting the Successful Bidder or its affiliates or any of their respective assets before a court, governmental agency, commission or arbitrator or administrative tribunal which affects the Successful Bidder's ability to perform its obligations under the Agreement; and neither Successful Bidder nor any of its affiliates have immunity from the jurisdiction of a court or from legal process (whether through service of notice, attachment prior to judgment, attachment in aid of execution or otherwise). The Successful Bidder confirms that all representations and warranties of the bidder set forth in the Agreement are true, complete, and correct in all respects.

- 4 No information given by the Successful Bidder in relation to the Agreement, project documents or any document comprising security contains any material wrong statement of fact or omits to state as fact which would be materially averse to the enforcement of the rights and remedies of TENDERER, or which would be necessary to make any statement, representation or warranty contained herein or therein true and correct.

#### Representations and Warranties by the TENDERER

- 1 It has full legal right; power and authority to execute the said project and to enter and perform its obligations under the Agreement and there are no proceedings pending.
- 2 The Agreement has been duly authorized, executed and delivered by the TENDERER and constitutes valid, legal, and binding obligation of TENDERER.
- 3 The execution and delivery of the Agreement with the selected agency does not violate any statutory judgment, order, decree, regulation, right, obligation or rule of any court, government authority or arbitrator of competent jurisdiction applicable in relation to the TENDERER, its assets, or its administration.

## Resolution of Disputes

- 1 If any dispute arises between the Parties hereto during the subsistence or thereafter, in connection with the validity, interpretation, implementation or alleged material breach of any provision of the Agreement or regarding a question, including the questions as to whether the termination of the Contract Agreement by one Party hereto has been legitimate, both Parties hereto shall endeavour to settle such dispute amicably. The attempt to bring about an amicable settlement is considered to have failed as soon as one of the Parties hereto, after reasonable attempts [which attempt shall continue for not less than 30 (thirty) days], give 15 days' notice thereof to the other Party in writing.
- 2 In the case of such failure the dispute shall be referred to a sole arbitrator or in case of disagreement as to the appointment of the sole arbitrator to three arbitrators, two of whom will be appointed by each Party and the third appointed by the two arbitrators.
- 3 The place of the arbitration shall be Gandhinagar, Gujarat.
- 4 The Arbitration proceeding shall be governed by the Arbitration and Conciliation Act of 1996 as amended.
- 5 The proceedings of arbitration shall be in English language.
- 6 The arbitrator's award shall be substantiated in writing. The arbitration tribunal shall also decide on the costs of the arbitration procedure.
- 7 The Parties hereto shall submit to the arbitrator's award and the award shall be enforceable in any competent court of law.

## Books & Records

The selected agency shall maintain adequate Documents Related to project's materials &

equipment's for inspection and audit by the TENDERER during the terms of Contract until expiry of the performance guarantee.

## Performance Guarantee

- 1 The Selected agency shall furnish Performance Guarantee as provided in the bid document to the TENDERER for an amount equal to 10% of contract value.
- 2 The performance guarantee will be in the form of bank guarantee for the amount of 10% of contract value towards faithful performance of the contract obligation, and performance of the equipment during Warranty period. In case of termination of contract, the TENDERER shall invoke the PBG.
- 3 The Performance Guarantee shall be valid for a period of 180 days beyond Contract period and shall be denominated in Indian Rupees and shall be in the form of an unconditional Bank Guarantee issued by all Public-Sector Banks/private banks having branch in Gandhinagar\Ahmedabad in the format provided by the TENDERER to be submitted Within 15 calendar days from the date of final work order.
- 4 The Performance Guarantee shall be discharged by the TENDERER and returned to the successful bidder within 30 calendar days from the date of expiry of the Performance Bank Guarantee.

## Termination Clause

### Termination by the TENDERER

The TENDERER, reserves the right to suspend any of the services and/or terminate this agreement in the following circumstances by giving 30 days' notice in writing if: -

- 1 The bidder becomes the subject of bankruptcy, insolvency, and winding up, receivership proceedings;
- 2 In case the TENDERER finds illegal use of hardware, software tools, manpower etc. that are dedicated to the project;
- 3 If SLAs are not maintained properly and not provide services as per SLAs, then TENDERER has right to foreclose contract.
  - Upon occurrence of an event of default as set out in Clause above, either party will deliver a default notice in writing to the other party which shall specify the event of default and give the other party an opportunity to correct the default.
  - Upon expiry of notice period unless the party receiving the default notice remedied the default, the party giving the default notice may terminate the Agreement.
  - During the notice period, both parties shall, save as otherwise provided therein, continue to perform their respective obligations under this Agreement and shall not, whether by act of omission or commission impede or otherwise interfere with party's endeavour to remedy the

default which gave rise to the commencement of such notice period.

- The termination hereof shall not affect any accrued right or liability of either Party nor affect the operation of the provisions of the Contract that are expressly or by implication intended to come into or continue in force on or after such termination.
- In case of termination bidder will be paid for the work/services already delivered till the date of termination after deduction of penalties, if any.

## Indemnification

Selected agency will defend and/or settle any claims against the TENDERER that allege that Bidder service and/or branded product as supplied under this contract infringes the intellectual property rights of a third party. Selected agency will rely on Customer's prompt notification of the claim and cooperation with our defence. Bidder may modify the product or service to be non-infringing and materially equivalent or we may procure a license. If these options are not available, we will refund to Customer the amount paid for the affected product in the first year or the depreciated value thereafter or, for support services, the balance of any pre-paid amount or, for professional services, the amount paid. Bidder is not responsible for claims resulting from any unauthorized use of the products or services. This section shall also apply to deliverables identified as such in the relevant Support Material except that Bidder is not responsible for claims resulting from deliverables content or design provided by Customer.

## Limitation of Liability

Selected agency's cumulative liability for its obligations under the contract shall not exceed the value of the charges payable by the TENDERER within the remaining duration of the contract term from the day claim is raised.

## Confidentiality

- 1 Selected agency understands and agrees that all materials and information marked and identified by the TENDERER as 'Confidential' are valuable assets of the TENDERER and are to be considered as proprietary information and property. Selected agency will treat all confidential materials and information provided by the TENDERER with the highest degree of care necessary to ensure that unauthorized disclosure does not occur. Selected agency will not use or disclose any materials or information provided by tenderer without its prior written permission.
- 2 Selected agency shall not be liable for disclosure or use of any materials or information provided by the TENDERER or developed by selected agency which is:
  - Possessed by selected agency prior to receipt from the TENDERER, other than through prior disclosure by the TENDERER, as documented by selected agency's written records;

- Published or available to the public otherwise than through a breach of Confidentiality; or
  - Obtained by selected agency from a third party with a valid right to make such disclosure, provided that said third party is not under a confidentiality obligation to the TENDERER; or
  - Developed independently by the selected agency.
- 3 If selected agency is required by judicial or administrative process to disclose any information or materials required to be held confidential hereunder, selected agency shall promptly notify the TENDERER and allow reasonable time to oppose such process before making disclosure.
  - 4 Selected agency understands and agrees that any use or dissemination of information in violation of this Confidentiality Clause will cause the TENDERER irreparable harm, may leave the TENDERER with no adequate remedy at law and the TENDERER is entitled to seek to injunctive relief.
  - 5 The TENDERER does not follow the practice of asking Confidential Information of selected agency, however if any confidential information is required/shared by the selected agency then selected agency must clearly marked it as "Strictly confidential". The TENDERER in turn will not share the same without prior concern of the selected agency.
  - 6 Above mentioned "confidentiality clause" shall be applicable on both the parties i.e., the TENDERER and the successful bidder.

## Service Terms

- 1 The entire scope of the work depends on the technical skill and experience in management of the same level or kind of capabilities.
- 2 It is mandatory for Bidder to deploy qualified professional, as defined under scope of work.
- 3 The Bidder must submit regular schedule of manpower availability.
- 4 The Bidder will need to coordinate and approach various departments/Sub-departments/Boards/Corporations during this contract.
- 5 The Bidder is responsible to maintain documentation on the progress of the work and will have to update the same on regular basis. Bidder will have to submit the progress reports regularly, as per the guidelines issued by TENDERER from time-to-time.
- 6 TENDERER shall provide office space to the operational consultants in its own premise during project period. All other expenses related to transportation, consumables, stationary, printing, scanning, telephone, food, snacks, etc. in case required, must be completely borne by the Bidder as part of Contract Agreement.
- 7 The bidder shall ensure that security measures, policies and procedures implemented are adequate to protect and maintain the confidentiality of the Confidential Information. Bidder also agrees and acknowledges that it shall adhere to reasonable security practices over all sensitive personal information of the said project as prescribed by various rules under I.T. Act, 2000 (as amended from time to time).

## Fraudulent and Corrupt Practices

- 1 Fraudulent practice means a misrepresentation of facts to influence a procurement process or the execution of a Contract and includes collusive practice among Bidders (prior to or after Bid submission) designed to establish Bid prices at artificial non-competitive levels and to deprive the TENDERER of the benefits of free and open competition.
- 2 "Corrupt Practice" means the offering, giving, receiving, or soliciting of anything of value, pressurizing to influence the action of a public official in the process of Contract execution.
- 3 The TENDERER will reject a proposal for award and may forfeit the EMD and/or Performance Bank Guarantee if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for, or in executing, contract(s).

## Non-Disclosure Agreement (NDA)

The agency shall sign a mutually agreed Non-Disclosure Agreement (NDA) with the TENDERER at the time of deployment. The format of NDA proposed to be signed shall be as per the Annexure. A copy of the signed NDA shall be provided to the agency by the TENDERER for record keeping / reference purpose.

## Copyright and Intellectual Property Rights

All IPR in relation to project documents, assets, resources, designs, drawings etc. shall vest with the TENDERER, and the bidder shall not use any such for any other purpose.

## Approvals/Clearances

Necessary approvals/ clearances concerned authorities, for establishing the proposed project needs to be obtained by the selected agency.

## Support from External Agency

Sub-letting/contracting of entire work or in part thereof is not permitted. The bidder needs to complete all the defined activities as per scope of work on its own. No Data/ Information should be sent out of the premise without obtaining prior written confirmation from the TENDERER. The successful bidder shall be allowed to obtain advisory support from within its organization towards legal or contractual vetting of drafts.

## Use of Agreement Documents and Information

- 1 The Bidder shall not without prior written consent from TENDERER disclose the Agreement or



any provision thereof or any specification, plans, drawings, pattern, samples, or information furnished by or on behalf of TENDERER in connection therewith to any person other than the person employed by the Bidder in the performance of the Agreement. Disclosure to any such employee shall be made in confidence and shall extend only as far as may be necessary for such performance.

- 2 The Bidder shall not without prior written consent of TENDERER make use of any document or information made available for the project except for purposes of performing the Agreement.
- 3 All project related documents issued by TENDERER other than the Agreement itself shall remain the property of TENDERER and Originals and all copies shall be returned to TENDERER on completion of the Bidder's performance under the Agreement, if so, required by the TENDERER.

## Taxes & Duties

Bidder is liable for all taxes and duties etc. as may be applicable from time to time.

## Roles & Responsibilities of Stakeholders

The following shall describe the roles & responsibilities of various stake holders in this project.

### Tenderer

- 1 Providing all the required infrastructure (physical & IT)
- 2 Monitoring & Supervision.
- 3 Verification of the Status Reports.

### Bidder/Operator

- 1 Carry out work assigned as per terms and conditions defined within the scope of this RFP and as decided time to time by the Tenderer.
- 2 Upon verification, evaluation/assessment, if in case any information furnished by the bidder is found to be false/incorrect, the respective bid of the bidder shall be summarily rejected and no correspondence on the same, shall be entertained.
- 3 Engage qualified, skilled, and good conduct personnel.
- 4 The manpower required is to be engaged by the bidder within the specified time.
- 5 Maintain a proper database of the all the resources engaged with the Tenderer. Records should contain each information related to resources such as MPR, leave, absentee etc.
- 6 The bidder is liable for damages on account of any violation by the employees engaged under the Information Technology Act and other prevalent laws of the country.
- 7 Bidder shall provide an undertaking for the implementation of Data Confidentiality and privacy of the projects undertaken;
- 8 In case, the person employed by the bidder commits any act of omission/commission that

amounts to misconduct/indiscipline/incompetence, the bidder will be liable to take appropriate disciplinary action against such persons, including their removal from the site of work / project;

- and any other necessary action as required by GIL and provisions of the legal framework of the country.

- 9 The selected agency shall first scrutinize the sponsored resource profile at their level first before submission of profiles to the Tenderer, as per the provided educational and technical requirement criteria.
- 10 The bidder shall replace immediately any of its personnel who is found unacceptable to this Department because of security risks, incompetence, conflict of interest, improper conduct etc. upon receiving a notice from GIL.
- 11 **Background verification:** All the manpower engaged by the agency may be subjected to proper background verification check for Educational Qualifications, Experience, and other verification of antecedents.

## Adherence to the HR Policy

- 1 The bidder shall be abided to follow on its engaged resources with the Tenderer.
- 2 Selected employee will get 12 paid leaves per year, that will not be encashed or carry forward at the end of contract.

## Labour Laws

- 1 The bidder shall, and hereby agrees to, comply with.
- 2 The bidder shall be solely responsible for the payment of wages to the deployed manpower and ensure its timely payment thereof.
- 3 The bidder shall duly maintain a register giving particulars of the deployed manpower, nature of work, etc.
- 4 The bidder shall also ensure compliance to the labor legislations, \*Applicable as per respective state
- 5 The bidder shall be solely responsible to adhere to all the rules and regulations relating to labor practices and service conditions of its workmen and at no time shall it be the responsibility of GIL.
- 6 The bidder shall indemnify tenderer against any liability incurred on account of any default by the bidder or manpower deployed by it.
- 7 Neither the bidder nor his workmen can be treated as employees of tenderer for any purposes. They are not entitled for any claim, right, preference, etc. over any job/regular employment of tenderer. The bidder or its workmen shall not at any point of time have any claim whatsoever against tenderer.
- 8 If tenderer recommends, an engaged resource must be replaced by the bidder within a period defined as per SLA.

## SECTION V: PRE-QUALIFICATION CRITERIA

Bids of the Bidders that do not meet the required Qualification/Eligibility Criteria mentioned in this RFP shall be treated as non – responsive and will not be considered further.

The Bidders participating in this Bid should qualify against all the following Pre-Qualification/ Eligibility Criteria.

S/N	Eligibility Criteria	Attachments
1.	Bidder should be a Company registered under Companies Registration act or Limited Liability Partnership Firm under Limited Liability Partnership Firm Act and should have presence in India for last 5 years.	Copy of the certificate of registration of firm should be enclosed.
2.	Bidder should have average turnover of Rs. <b>16</b> crores during last 3 audited financial years (2022-23, 2023-24, 2024-25).	Copy of the last three years audited financial statements Audited Balance Sheet and CA Certificate.
3.	<p>Bidder should have demonstrable experience of designing/consultancy/ advisory services of following Tier-III or above Data center <b>(including Civil, IT and Non-IT)</b> during last 5 years as on bid issuance date.</p> <ul style="list-style-type: none"> <li>I. One order having Min 5000 sq. mtr. server farm area or having Min. 200 racks globally or</li> <li>II. two orders having Min 3000 sq. mtr. server farm area or having Min. 150 racks globally or</li> <li>III. three orders having Min 2500 sq. mtr. server farm area or having Min. 100 racks globally</li> </ul>	Agreement/ Purchase Order / Work Order issued by client OR Client certificate for successful completion
4.	The Bidder must have one office in Gujarat. In case, bidders do not have office in Gujarat, bidder should give undertaking to open office in Gujarat within 45 days from the date of empanelment.	Please attach the copy of any two of the following: Property tax bill / Electricity Bill / Telephone Bill / VAT / GST Registration / Lease agreement.
5.	Bidder should not be blacklisted/debarred by any Ministry of Government of India or by Government of any State in India or by any central/state Government Body's/PSUs at the time of bidding.	Self- Declaration Certificate/ affidavit

6.	Bidder from a country which shares a land border with India will be eligible to bid in this tender only if they are registered with Competent Authority as per OM No. 6/18/2019-PPD dated 23 <sup>rd</sup> July 2020 issued by Department of Expenditure, Gol.	Self-certification from bidder/ Lead Bidder and consortium partner separately
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**Note:**

- 1 In case if Tenderer finds that submitted documents are insufficient then Bidder is expected to give additional documents to confirm eligibility based on request from Tenderer.
- 2 The selected Bidder will not be allowed/eligible to bid in tender for implementation of this green field State Data Centre or other commercial engagement or as an equipment supplier under this project.

# SECTION VI: METHODOLOGY OF SELECTION

## 1.1. BID EVALUATION PROCESS

The TENDERER will form a Committee which will evaluate the proposals submitted by the bidders for a detailed scrutiny. During evaluation of proposals, the TENDERER, may, at its discretion, ask the bidders for clarification of their Proposals.

### 1.1.1. Pre-Qualification evaluation:

Bidders who have submitted the valid EMD and other eligibility documents shall be considered for further evaluation. If bidders fail to submit the bid security other eligibility documents as per this RFP document, the Bid shall be out rightly rejected.

### 1.1.2. Technical Bid Evaluation:

The technical bids of the bidders who comply with the eligibility criteria mentioned in this RFP will be invited to make a presentation at a date, time and location notified by the TENDERER. The purpose of such presentations would be to allow the bidders to present their Approach & Methodology and the key points in their proposals.

S/N	Criteria	Max. Marks
1.	The Bidder should have demonstrable experience of designing of at least one Tier-III or above Data Centre globally during last 05 years as on bid issuance date. <ul style="list-style-type: none"><li>• 100 to 150 Racks: 10 marks</li><li>• 151 Racks to 200 Racks: 20 marks</li><li>• &gt; 200 Racks: 30 marks</li></ul>	30
2.	The Bidder should have at least 50 full time professionals on its payroll as on bid issuance date. Such professionals should have degrees such as BE/B.Tech/M.Tech/MBA/ MSC IT/Master Computer Application (MCA) 50 to 100 professionals = 5 marks <ul style="list-style-type: none"><li>• 101 to 150 Professionals = 10 marks</li><li>• More than 150 Professionals = 15 marks</li></ul> Note: Bidder will get total 5 marks extra for having: <ul style="list-style-type: none"><li>a. One (1) CDCP/CDCS/DCCA/DCDC/ CDCMP/ CDCTP/Uptime Institute certified ATD (Accredited Tier designer) or Equivalent certified professional on its payroll = 2 marks</li><li>b. Two (2) CDCP/CDCS/DCCA/DCDC/CDCMP/ CDCTP/Uptime</li></ul>	20

	Institute certified ATD (Accredited Tier designer) or Equivalent certified professional on its payroll = 5 marks	
3.	Technical Presentation: <ul style="list-style-type: none"> <li>• Scope Understanding</li> <li>• Approach &amp; Methodology</li> <li>• Strategy for RFP, Contract Management, Project Implementation etc.</li> <li>• Demonstration of the Latest and fastest Technology for Constructing DC Infrastructure within One Year</li> </ul>	20
4.	Quality and Competency of its on roll/off roll/contractual similar resources, proposed resource for the project Note: During the technical presentation, Bidder has to present through proposed manpower only, no other resources will be allowed.	30

Note: Minimum absolute technical score to qualify for commercial evaluation is 70 marks out of total 100 marks.

#### **1.1.3. DR site:**

Existing DR improvement/upgradation recommendation and implementation along with Greenfield Data Center.

## SECTION VII: EVALUATION METHODOLOGY

The selection of the successful bidder shall be based on the **Quality and Cost Based Selection (QCBS)** method with **70% weightage for Technical Score** and **30% weightage for Financial Score**.

Only those bidders who qualify in the **Pre-Qualification/Eligibility Criteria** and obtain a **minimum of 70 marks out of 100 in the Technical Evaluation** shall be eligible for opening of their financial bid.

### 1. Calculation of Scores

#### a) Technical Bid Evaluation:

The technical score of a bidder 'Tb' will be assigned to the bidder and it will be awarded based on the Technical Evaluation Criteria as specified above. TENDERER's decision in this regard shall be final & binding and no further discussion will be held with the bidders.

Tb: Absolute Technical Score

Tmax: Maximum Technical Score

Tn: Normalized technical score of the bidder under Consideration  
Normalized technical score (Tn) =  $Tb / Tmax \times 100$

#### b) Financial Bid evaluation:

The Financial Bids will be opened, in the presence of Bidders' representatives who choose to attend the Financial Bid opening on date and time to be communicated to all the technically qualified Bidders. The Bidder's representatives who are present shall sign a register evidencing their attendance. The name of bidder & bid prices will be announced at the meeting. The financial score of a bidder 'Fb' will be assigned to the bidder. 'Fb' will be the total financial quote made by the bidder

Fn: normalized financial score for the bidder under consideration  
Fb: commercial quote for the bidder under consideration

Fmin: commercial quote of the lowest evaluated financial proposal

The lowest evaluated Financial Proposal (Fmin) will be given the maximum financial score (Fn) of 100 points. The financial scores (Fn) of the other Financial Proposals will be calculated as per the formula for determining the financial scores given below:

Normalized Financial Score (Fn) =  $100 \times Fmin / Fb$

#### c) Final Evaluation of Bid

Proposals will be ranked according to their combined technical (Tn) and financial (Fn) scores using the weights (T = 0.7 the weight given to the Technical Proposal; P = 0.3 the weight given to the Financial Proposal; T + P = 1). The final evaluation will be based on Final Score which shall be calculated as shown below:

Final Score (S) =  $Tn \times T + Fn \times P$

The bidder achieving the highest combined technical and financial score will be invited for negotiations for awarding the contract. In case of a tie where two or more bidders achieve the same highest combined technical and financial score, the bidder with the higher normalized technical score will be invited first for negotiations for awarding the contract

#### d) Award of Contract

1. Award Criteria: The Criteria for selection will be the bidder achieving the highest combined technical and financial score, will be invited for negotiations under each item/head offered by Bidder.
2. In case, if highest bidder does not accept the award of contract or found to be involved in corrupt and/or fraudulent practices, the next highest bidder will be awarded the contract. In such scenario, the next highest bidder has to agree on the lowest prices between those two bidders.

#### e) Illustration

Bidder	Technical Score (T)	Normalized technical score	Weighted Technical Score (70%)	Financial Quote (F)	Normalized financial score	Weighted Financial Score (30%)	Composite Score (C)
A	90	100.00	70.00	1,20,00,000	83.33	25.00	<b>95.00</b>
B	80	88.89	62.22	1,00,00,000	100.00	30.00	<b>92.22</b>
C	70	77.78	54.44	1,10,00,000	90.91	27.27	<b>81.71</b>

In this case, **Bidder A** is selected as the H1 ranked bidder based on the highest composite score. GEM formula for the QCBS will be considered as final.

#### 4. Important Notes

- The financial proposal must include all costs including taxes, duties, hosting charges, licensing (if any), manpower deployment, third-party integrations, and future enhancements as per scope.
- Negotiation will be done with the successful bidder.
- In case of a tie in composite scores, the bidder with the higher Technical Score will be selected.
- The evaluation committee's decision regarding evaluation and selection shall be final and binding.



## **1.2. AWARD OF CONTRACT**

- 1.2.1 Award Criteria: The Criteria for selection will be the bidder achieving the highest combined technical and financial score, will be invited for negotiations under each item/head offered by Bidder.
- 1.2.2 THE TENDERER right to vary requirements at time of award: Tenderer reserves the right at the time of award to increase or decrease quantity for the requirements originally specified in the document without any change in Bid rate or other terms and conditions.
- 1.2.3 In case, if lowest bidder does not accept the award of contract or found to be involved in corrupt and/or fraudulent practices, the next lowest bidder will be awarded the contract. In such scenario, the lowest bidder has to borne the difference between lowest prices and next lowest prices.

## **1.3. NOTIFICATION OF AWARD AND SIGNING OF CONTRACT**

- 1.3.1. Prior to expiration of the period of Bid validity, TENDERER will notify the successful Bidders and issue Lol.
- 1.3.2. Within fifteen (15) working days of receipt of the Contract Form, the successful Bidder shall sign and date the Contract and return it to the TENDERER. The contract Performance guarantee has to be submitted within (15) fifteen working days of receipt of award. The Performance Bank guarantee shall be equal to 10% of the contract value valid for duration of 180 days beyond the expiry of contract.

## SECTION VIII: PROFILE OF CONSULTANTS

- 1 The Bidder is required to assess and provide onsite dedicated manpower as per below mentioned table during the contract period as per the Scope of work under this RFP. It is expected that skilled manpower will be deployed to perform the activities assigned as per the Scope of work of this RFP.
- 2 The Bidder shall assess the scope of work mentioned in this RFP and propose requisite number of manpower required during distinct phases of the scope of work during the tenure of contract in their technical bid document. The minimum requirement of resources, their qualification and responsibility of each resource is given below. This is a minimum indicative list of resources, and based on actual requirements bidder may requires to increase the number of resources deployed to meet project timelines, services levels and the scope of work of this RFP.

S/N	Position	Nos	Deployment/ Availability	Min. Qualification	Experience
1.	Principal Consultant /Project Manager	1	Full Time during Contract Tenure	BE/B.Tech (EC/IT/CS) MSC IT/Master Computer Application (MCA) + PMP/Prince2 Certification.	<ul style="list-style-type: none"> <li>• Overall experience of &gt; 10 years in IT Consulting</li> <li>• Relevant Experience of &gt;7 years in implementation of Tier 3 or above data centre Project</li> <li>*Master's Degree in Management/ Post Graduate Diploma in Management is desirable.</li> </ul>
2.	Data Centre Architect (Data centre IT Expert)	1	Full Time during: DPR & RFP Phase; Thereafter need basis till Go-live of new Data center	BE/B.Tech (EC/IT/CS) MSC IT/Master Computer Application (MCA CDCP/CDCS/D CCA/DCDC/ CDCMP/ CDCTP	<ul style="list-style-type: none"> <li>• Overall experience of &gt; 8 years in IT Consulting</li> <li>• Relevant Experience of &gt; 5 years in designing of large data centre</li> <li>*Master's Degree in Management / Post Graduate Diploma in Management is desirable.</li> </ul>

3.	Civil Architect cum Quality Assurance Engineer	1	Full Time during: DPR & RFP Phase of Non-IT/Physical Infra part only; Thereafter need basis till Go- live of new Data center	BE/B.Tech in Civil or B.Arch (Bachelor of Architecture)	<ul style="list-style-type: none"> <li>• Overall experience of &gt; 10 years</li> <li>• Relevant Experience of &gt; 5 years in designing Civil Infrastructure. Prior experience of designing data center will be preferred.</li> <li>• Additionally, fast-track construction, ensuring adherence to BIM/3D model consistency, safety, and quality checks (QA/QC) will be preferred.</li> </ul>
4.	MEP (Mechanical, Electrical, Plumbing) Site Engineer	1	Full Time during Contract Tenure	<ul style="list-style-type: none"> <li>• B.E./B.Tech (Electrical or Mechanical Engineering).</li> </ul>	<ul style="list-style-type: none"> <li>• 8+ Years in construction monitoring for critical facilities (DCs, or similar). Direct experience overseeing the installation of 2N redundancy systems (UPS, Gensets, Chillers).</li> </ul>

5.	Non-IT/Physical Infrastructure expert	1	Full Time during Contract Tenure	<ul style="list-style-type: none"> <li>• B.E./B.Tech (Instrumentation, Control Systems, or Electrical Engineering or Mechanical Engineering).</li> <li>• CDCP/CDCS/DCCA/DCDC/CDCMP/CDCTP</li> </ul>	<ul style="list-style-type: none"> <li>• 8+ Years in building automation and controls engineering. 5+ Years dedicated to deploying and customizing DCIM (Data Center Infrastructure Management) platforms.</li> <li>• Proven experience in utilizing DCIM for real-time PUE optimization, capacity planning, and generating compliance reports will be preferred.</li> </ul>
6.	Senior Consultant (Network & Security Expert)	1	Need basis till Go- live of new Data center	<ul style="list-style-type: none"> <li>• BE/B.Tech (EC/IT/CS)</li> <li>• CCNP/CCIE</li> </ul>	<ul style="list-style-type: none"> <li>• Overall experience of &gt; 8 years</li> <li>• Relevant experience of &gt; 4 years in implementation of large network &amp; security projects</li> </ul>
7.	Consultant (DPR/RFP Expert)	1	Full Time during Contract Tenure	<ul style="list-style-type: none"> <li>• BE/B.Tech (EC/IT/CS)</li> </ul>	<ul style="list-style-type: none"> <li>• Overall experience of &gt; 5 years</li> <li>• Relevant experience of &gt;3 years in preparing DPR/RFP of large ICT infrastructure projects</li> </ul>

- 1 The selected agency shall provide and deploy dedicated on site manpower for the duration as defined above for carrying out the work, only those resources who are skilled and experienced in their respective trades and who are competent to execute or manage / supervise the work in a proper and timely manner as per the RFP.
- 2 Above manpower are minimum indicative only, bidder may provide additional manpower to meet the timeline and SLA to meet this RFP requirement without additional cost to GoG.
- 3 Selected agency has to provide detailed financial breakup for proposed manpower.

- 4 The above resources will be selected by the authority based on a panel provided. If the authority doesn't select team from panel, a new panel will have to be provided.
- 5 The selected agency shall maintain backup personnel and shall promptly provide replacement of every person removed pursuant to this section with an equally competent substitute from the pool of backup personnel.
- 6 The Bidder is not allowed to replace those resources whose profile has been submitted at the time of bidding process/Technical Presentation. Further in the event where the bidder is not able to retain the resources quoted in the bid, then the replacement must be pre-approved. For replacement, for every position, a panel consisting 3 times the number of positions shall be submitted. The DST/GIL has a right to reject entire panel and seek substitute panel in the same 3 times proportion. If bidder is planning to replace any resource, he/she is required to intimate DST/DIT/GIL at least two months in advance along with panel of likely replacement candidate to choose the substitution from the panel else penalties and pro-rata deduction in the quarterly fees will be made. We encourage the successful bidder to have a preapproved backup of resources for substitution for each of the team member.
- 7 Prior Intimated Leave of absence will be allowed: 24 days per designated post in a Year. If a resource proceeding on leave or becoming absent is replaced with a resource approved by authority, then such substitution will not be treated as absence.
- 8 -During Project tenure, bidder may take a help of its available resources/experts in its organization for various subject matter works like legal vetting, Finance, pricing table preparation etc., without any additional cost to the tenderer, in addition to the minimum onsite resources asked above.

## SECTION IX: SCOPE OF WORK

Gujarat Informatics Limited on behalf of Department of Science and technology, Government of Gujarat issued this RFP for Selection of Project Management Consultant (PMC) for Implementation of Greenfield State Data Centre at Gandhinagar, Gujarat on behalf of Department of Science & Technology, Government of Gujarat

The Department of Science and technology is looking forward to build a Greenfield State-of-the-art Data Centre to serve the need of other line Departments/HoDs/Organizations of Government of Gujarat. The bidder is responsible for successful implementation of initiative of Greenfield state data center including all the activities (Major and Minor) mentioned below (but not limited to):

- Preparation of Detailed Project Report (DPR)
- Preparation of RFP for on boarding of implementing agencies for various Civil, non-IT, IT Infrastructure work
- End to end Bid Process Management of all the RFP's related with this New Greenfield state data Centre
- Preparation of revenue model for self-sustainability of the state data centre
- Existing DR improvement/upgradation recommendation and implementation along with existing Greenfield Data Center. Preparation of way forward for existing state data center
- Preparation of way forward for existing Gujarat State Data Center along with NDR (100% Storage Replication) and FDR with (25% compute, 100% Storage Replication and with all related components like network, security, storage etc.)
- Certification of this Greenfield State data center (PMC is primarily responsible for helping/ensuring DST/GIL/GoG to obtain the certification through certification accredited agency. It is PMC's end to end responsibility under the RFP scope to get the required certifications.
- Responsible for monitoring all the day-to-day work related with implementation, FAT, Go-Live etc.
- Active participation in PMU setup by tenderer for project implementation
- Preparation of various reports
- Act as first level SPoC for all the agencies

The selected agency will be also responsible for the below mentioned activities for setting up of Greenfield State Data Centre at Gandhinagar, Gujarat.

### **1.1. Detailed Project Report (DPR)**

#### **1.1.1. AS-IS Assessment and Site Evaluation**

- a. Assessment of existing Data Centre facility w.r.t. ICT Infrastructure, Server & storage utilization, Network Architecture, Security Architecture, Bandwidth and Application assessment, standardization, consolidation and virtualization, etc.
- b. Site Survey and Feasibility Analysis of the Data Centre site based on various factors like civil, architectural, structural, Power availability/provisioning, Area development/landscaping, civic services in and around the site, cooling, plumbing, drainage, safety, security and building management systems, etc.
- c. Fitment shall also be looked upon considering the compliance level of Data Centre to be designed as TIER-4/Rated-4 Ready.

#### **1.1.1 Planning and Design**

The bidder shall study International and National best practices for similar projects to plan and design the State Data Centre at Gandhinagar, Gujarat. The various components to be considered as a part of the section shall include, but not limited to, following components/aspects. The bidder should design datacenter as per industry norms and considering Tier-04 ready Greenfield Datacenter. The Bidder shall factor complete Load as per 100% capacity of IT and Non-IT components.

##### **a. Building and External Architectural Design**

- Building structural design based on environmental conditions such as flood, cyclone and Earthquake probability
- Suggest faster Building Civil Technology
- Auto cad 3D drawing
- Multistore building housing new SDC, NoC , office spaces, pantry and other requirements
- Soil testing for load bearing capacity based on Data Centre requirement as and when required
- Building Fire detection, prevention and evacuation plan
- Utilities for the entire building including lift, staircase, cafeteria, parking, landscaping, etc.
- Comply with IGBC green building and other prevailing norms related to construction

##### **b. Electrical/ Power Quality Design**

- Design of power system starting from the building distribution transformer, including cable routing, distribution switchboards, cables and sockets, etc.
- Design for green power consideration like solar, bioenergy, etc. and implementation of Power Usage Effectiveness (PUE) reduction strategies (e.g.,

maximizing free-cooling, high-voltage distribution).

- Engineering drawings for electrical, automation and data lines. Preparation of integrated 3D/4D Building Information Modelling (BIM) for all electrical, automation, and data lines.
- Design of protection system including proper circuit breaker selection and coordination, Earthing / Grounding conforming to the protection system design, covering the entire grounding network
- Lighting design drawings of the system room
- UPS installation and alignment of the electrical installation with the related standards
- Generator system design including sub-base fuel tank and remote fuel tank along with fuel delivery system design for diesel generator or design for existing natural gas utilities
- Power distribution and redundancy level details as per the Tier standard followed
- Simulation of the entire design to ensure safety and desired redundancy
- Energy Consumption, Peak Demand and Energy Installation Designs
- PMC will process for the necessary approval if any. Required assistance to get the Approval form the respective Department will be provided.

#### **c. HVAC/Cooling system Design**

- Calculations of optimum room temperature and moisture levels
- Selection of appropriate type of cooling system based on site considerations
- Design of cold and hot air ventilation funnels of the system. Design of Hot Aisle/Cold Aisle Containment systems or/and alternative advanced cooling architectures like liquid cooling/immersion for efficient heat management.
- Locations of ventilation loopholes and wastewater installation

#### **d. Architectural and Civil Design including interior**

- End to end Design of Data Centre including but not limited to general layout, Entrance Room, waiting area, Wall Space, Windows, Technical Rooms, conference rooms, staging area, loading/unloading area, Workstations/Cubicle/seating area with cabling, chairs, storage units, power and network connection, etc.
- Design of Ceiling Construction and Specification of Ceiling height
- Specification of floors, walls and ceiling
- False-Floorings and False-Ceilings
- Building entrances with security checkpoints
- PMC will process for the necessary approval if any. Required assistance to get the Approval form the respective Department will be provided.



**e. Fire Detection, Suppression System Design and Environment Control**

- Design and placement of the fire detection, warning and extinguishing system for entire building
- Formation of leakage prevention (non-leakage) test procedures
- Manual fire extinguishing equipment
- In case of fire emergency evacuation plan for personnel in premises, operating principles of air-conditioning and electrical installation lie auto shutdown, etc.
- Fireproof walls and doors of the system room
- Rodent Control
- Comply with prevailing Government norms

**f. Security and Access Control Design**

- Design of physical entries
- Design of Access Control system for entrances of both authorized personnel and visitors
- A comprehensive Building Management System with required sensors and receivers to monitor security and environmental services Integrated DCIM platform
- Location of sensors and receivers of the monitoring system and the design of associated cabling with remote access capability.
- Design of monitoring and surveillance application.
- Design of Closed-Circuit Television (CCTV) System for building and system rooms, including recording equipment for retrieval of critical information.
- Defining detailed road map of cyber security.

**g. IT Equipment Room Design Including NoC**

- Determination of optimum rack cabinet locations for optimizing cable lengths and heat dissipation
- Environmental monitoring system design for effectively monitoring heat, humidity, smoke, water leakage, rodents and other parameters
- Design of electrical and data cabling installation as per physical and electrical conditions
- Cable routing and color-coding design
- Details of various Hardware, software along with its sizing considering the future road map
- NOC Room architectural design & layout.

- Design of Audio/Video infrastructure.
- Design of infrastructure connectivity to Access & Control System.
- Lighting and Line of Sight Layouts.
- Design of comprehensive building and data center monitoring and surveillance system for tracking the:
  - Electrical infrastructure such as generator, UPS, electrical panels, fuses, power distribution.
  - Electrical parameters monitoring and electricity usage in different areas as desired.
  - Monitoring of the air-conditioning/cooling infrastructure.
  - Physical safety (physical access, entries-exits), fire alarm system, fire extinguishing system (from sprinkler installation to individual firefighting capabilities), flood and flood alarms.

#### **h. Network & Connectivity Design**

- Structured Cabling Design for different connectivity requirements and Software-Defined Networking (SDN) and Network Function Virtualization (NFV) Design; Design of high-density, future-ready cabling infrastructure
- Horizontal, Vertical, Backbone and Optical fibre cabling design and layout Considerations
- Network equipment placement in accordance with Data Centre connectivity
- Network Bandwidth estimation

#### **i. Budgetary Estimates:**

- Preparation of Budgetary cost estimates including break-up based on design drawings and documents of the project.

### **1.1.2 Existing DR improvement/upgradation recommendation and implementation along with Greenfield Data Center.**

#### **1.1.3 Implementation Plan: The Implementation plan to be prepared consisting of, but not limited to following components:**

- a. Detailed Bill of Material
- b. Key Performance Indicators / Milestones
- c. Stakeholder Identification
- d. Implementation methodology viz EPC based, fixed cost basis,
- e. Risk Assessment and Mitigation plan

- Risk Identification
- Risk Analysis consisting of probability, impact, time
- Risk Mitigation
- f. Migration Plan considering the criticality and operability of application/services hosted/installed in existing Data Centre
- g. Any other requirements/design basis required in line with ISO20000 and ISO27000 compliance standards
- h. Design Basis Report covering design criteria, functional design brief and Project Engineering Schedule.

#### **1.1.4 Bid Process Management of all the RFP's related with New SDC**

- i. Preparation of various Request for Proposals (RFP) like for selection of implementing agency for Civil infrastructure, IT Infra etc.
- j. Preparation of pre-bid query responses, revised RFP, corrigendum (if, any) etc.
- k. Bid Evaluation (technical and Financial bid)
- l. Preparation of work orders, contract agreement and other necessary documents
- m. Preparation of agenda, Minutes for the various meetings
- n. Contract Management, payment recommendations,
- o. Preparation of timely project progress reports and submission
- p. Any other incidental activities relating to the project related with scope of work.

#### **1.1.5 Project Management & Monitoring Activities**

The bidder shall be responsible to monitor the performance of various Implementation partner/agencies from the date of selection of partner till go-live of the project. The following are minimum indicative activities to be performed by the bidder:

1.1.5.1 Preparation of detailed Project Roadmap with defining key milestone during the project tenure and timelines

1.1.5.2 Review the solution design prepared by the selected Implementation Agency

1.1.5.3 Contract Monitoring:

- Identification of KPIs
- Design and delivery of Project Progress reports on regular basis
- Provide guidance to the various agencies in terms of the work to be completed at each phase in conformance to the RFP / contract requirements as well as factoring in any new considerations
- Payment recommendation on milestones achieved in conformance to RFP
- Facilitate holding of weekly/fortnightly review meetings
- Preparation of various MIS Reports on daily, weekly, monthly basis

#### **1.1.6 Acceptance Testing**

- Verification, vetting and testing of Delivery, Installation, commissioning, UAT and FAT of the various IT and Non-IT components of project

1.1.7 Extend their support in preparation of policy, guidelines etc. as and when the need arises so as to ensure implementation and compliance of ISO/IEC Standards (20000 and 27001)

#### **1.1.8 Other Activities**

The bidder will also be responsible for various other task from time to time during the contract tenure for e.g.

- Regular site visit and day to day work monitoring, updating and reporting status
- Preparation of revenue model for self-sustainability of the state data centre
- Preparation of various policy documents of new SDC
- Preparation of way forward for existing state data center along with NDR (100% Storage Replication) and FDR with (25% compute and 100% Storage Replication)
- TIER-4/Rated-4 Ready and other Certification of this Greenfield State data center through certification accredited agency (Like Uptime Tier Certification/EPI Certified ANSI/TIA-942 other Similar as per standard). PMC is primarily responsible for helping/ensuring DST/DIT/GIL/GoG to obtain the certification through certification accredited agency. It is PMC's end to end responsibility under the RFP scope to get the required certifications.
- Coordination with various government agencies for NOC, permission, certifications, BU permission and any other relevant documentation related to this project.
- Responsible for monitoring all the day-to-day work related with implementation, FAT, Go-Live etc.
- Act as first level SPoC for all the agencies
- Preparation and Submission of various reports/deliverable in hard as well as in soft form
- Preparation and Submission of various Drawing, layout, Diagrams like Network Connectivity, Overall Architecture, Inter Rack & Spine/Leaf Inter-connect Fabric Diagram, DC Layout, in digital, dynamic, and searchable formats (e.g., BIM/DCIM export) as and when required.
- At the time of project completion bidder is required to submit final as built drawings, layout in hard as well as soft form.

## SECTION X: SERVICE LEVEL AGREEMENT (SLA)

### Activity Timelines & Penalty

S/N	Activity	Target	Payment	Penalty for Delay
1.	T= Signing of Agreement	Within 21 calendar days from issuance of GEM contract	-	Delay Beyond 4 weeks or successful bidder not signing the contract agreement, TENDERER may terminate the contract and Forfeit the PBG.
2.	Deployment of Resources	$T1 = T + 3 \text{ weeks}$	-	A penalty of Rs. 1000/- per resource per day for non-deployment of proposed resources as per the technical Bid documents.
3.	Submission of Final DPR (A) Civil and Non-IT part (B) IT part	$T2 = T1 + 3 \text{ months}$	10% of the total contract value	1% of respective milestone value for every 1(one) week of delay or part thereof. Delay Beyond 10 weeks, TENDERER may terminate the contract and Forfeit the PBG.
4.	Selection of Implementing Agency(s) for Submitted Final RFP(s)*- (A) <b>Civil and Non-IT part</b> (bidder may be asked to submit new RFP as per managements directives without any cost to tenderer)	$T3 = T2 + 3 \text{ months}$	10% of the total contract value (after award of contract to L1 implementation agency)	
5.	Selection of Implementing Agency(s) for Submitted Final RFP(s)* <b>(B) IT part</b> (bidder may be asked to submit new RFP as per managements directives without any cost to tenderer)	$T4 = T3 + 9 \text{ months}$	10% of the total contract value (after award of contract to L1 implementation agency)	

6.	Project Management and Monitoring Activities	From date of issuance of Purchase Order to Implementing Agency(s)	Total 40 % in equated instalment of 5 % of the total contract value on quarterly basis during the said period	
7.	FAT and Sign-off of Civil and Non-IT Infra	2 months from date its offered by Implementing Agency	10% of the total contract value	
8.	3 months past from the date of overall Go-Live of this Greenfield Data Center	-	Final 5% of the total contract value after confirmation from department official	
9.	FAT and Sign-off & Go-live of IT Infra	2 months from date its offered by Implementing Agency	10% of the total contract value after confirmation from department official	
10.	3 months past from the date of overall Go-Live of this Greenfield Data Center	-	Final 5% of the total contract value after confirmation from department official	

**NOTE:**

- \*Final DPR refers here means which is finally submitted for approval of competent authority after incorporation of all the suggestions/directions of Tenderer
- \*Final RFP refers here means which is ready for float and submitted for approval of competent authority after incorporation of all the suggestions/directions of Tenderer
- The target timeline for every activity shall start as per actual completion of preceding activity.
- Any delay/ non-performance, not attributable to the selected bidder only, shall not be considered while computing adherence to service levels. However, the selected bidder shall have to submit sufficient records/ documents that the delay/ non- performance is not on bidder's part.
- No payment shall be made against the milestone if the submitted report not in the state of final approval of competent authority incorporating all the suggestions of tenderer

- All payments to the successful Bidder shall be made by tenderer upon submission of invoices along with the deliverable signoff of related documents relating to this assignment and acceptance of the deliverables by tenderer.
- Contract may be extended till the Go-Live of Greenfield Data Center as per the Last milestone.

### **Manpower Availability**

Availability of the resources at client location as specified on aforementioned Profile of Consultants table.

Non-reporting/Unsanctioned Leaves/absent/Non-Replacement:

(unavailability beyond the annual permissible leave of absence without replacement)

- Principal consultant/Data Center Architect/ Civil Architect: Penalty of Rs. 10,000 per day or part thereof
- All other category of Manpower: Penalty of Rs. 5000 per day or part thereof
- Penalties shall be capped to maximum of 20% of total order value. Beyond 10%, the Purchaser has the right to terminate the contract or a portion or part of the work thereof as per the termination clause mutually agreed in the agreement.
- This penalty will be additional to non-payment of man days cost for the said period of absenteeism

## SECTION XI: FINANCIAL BID FORMAT

(To be submitted on Letterhead of the Bidder, duly signed and sealed)

Name of the Bidder:

### FINANCIAL QUOTE (All values in INR)

Sr. No.	Description	Qty .	Price (Incl. of taxes)
1	Selection of Project Management Consultant (PMC) for Implementation of Green Field Datacenter projects for Gujarat State Data Center.	As per GEM and enclosed RFP	
<b>TOTAL FINANCIAL BID VALUE</b>			

### Note:

1. **Quoted prices shall be inclusive of all applicable taxes, duties, levies, and charges** including GST, professional services, other expenses as per the scope of work.
2. **No additional cost shall be payable by Tenderer** beyond the quoted amounts mentioned above.
3. The bidder shall ensure that pricing remains **firm and binding for the entire contract duration**, including extensions if exercised.
4. The TENDERER reserves the right to increase or decrease the number of resources at any stage during the contract period. The payment for such resources shall be made strictly in accordance with the man-month rates quoted by the successful bidder in the Financial Bid.



## SECTION XII: ANNEXURES & FORMATS

### ANNEXURE1: FORMAT FOR BID LETTER FORM

(Shall be uploaded a scanned copy on Bidder's letterhead duly signed by Authorized signatory)

**Date:**

To,  
GM (Networking)  
Gujarat Informatics Ltd. Block-1, 8th Floor,  
Udhyog Bhavan, Gandhinagar.

**Sub: Compliance with the tender terms and conditions, specifications and Eligibility Criteria**

Ref: RFP FOR \_\_\_\_\_

Dear Sir,

With reference to above referred tender, I, undersigned **<<Name of Signatory>>**, in the capacity of **<<Designation of Signatory>>**, is authorized to give the undertaking on behalf of **<<Name of the bidder>>**.

We wish to inform you we have examined the bidding documents, we the undersigned, offer to provide the \_\_\_\_\_ as detailed in the above mentioned bid submitted by us.

If our Bid is accepted, we undertake to;

- a) Execute all contractual documents and provide all securities & guarantees as required in the bid document (and as amended from time to time)
- b) Provide the requisite services within the time frame as defined in the bid documents (and as amended from time to time)
- c) Maintain validity of the Bid for a period of 180 days from the date of Bid opening as specified in the bidding document, which shall remain binding upon us and may be accepted at any time before the expiration of that period.

In case of breach of any tender terms and conditions or deviation from bid specification other than already specified as mentioned above, the decision of Tender Committee for disqualification will be accepted by us.

Thanking you,

For <Name of the bidder>>  
<<Authorized Signatory>>  
<<Stamp of the bidder>>

## ANNEXURE 2: FORM A: FINANCIAL CAPABILITIES

Annual Turnover		
2022-23	2023-24	2024-25

## ANNEXURE 3: FORM B: TECHNICAL CAPABILITIES

Details of Past Experience of Similar Projects

#	Client Name	Project Name	Nature of Assignment	Project Details (as per Eligibility Criteria)	Contact details
1					
2					
3					
4					
5					
<b>Note:</b> 1. Upload the copy of successful work completion certificates from client, Work Order/ Purchase Order, Self-certificate of completion (certified by the statutory auditor or work order and phase completion certificate from client etc. 2. Please mention only those projects which meet the criteria of eligible bidder.					

## ANNEXURE 4: BID PROCESSING FEES & EARNEST MONEY DEPOSIT DETAILS

#	Item	Amount (In Rs.)	Name of the Bank & Branch	Demand Draft No.
1	Earnest Money Deposit (E.M.D.)			

## ANNEXURE 5: OFFICE IN GUJARAT

#	Address	Contact Person	Contact Nos.	Type of supporting document attached
1				
2				

Note: You may mention more than one office (if applicable) by adding multiple rows which may be added by "NUMBER OF ROWS TO ADD".

## ANNEXURE 6: COMPANY REGISTRATION

#	Name of Bidder	Certificate of Incorporation/ Registration	Document Submitted or Not?
1			

Note: Please fill this form and upload the supporting documents.

## ANNEXURE 7: FORMAT FOR POWER OF ATTORNEY

(To be provided in original on stamp paper of value required under law duly Signed by 'bidder')

Dated:

### **POWER OF ATTORNEY To Whomsoever It May Concern**

Know all men by these presents, we \_\_\_\_\_ (name and registered office address of the Bidder) do hereby constitute, appoint and authorize Mr./ Ms./ Mrs. \_\_\_\_\_ (Name of the Person(s)), domiciled at \_\_\_\_\_ (Address), acting as \_\_\_\_\_ (Designation and the name of the firm), as Authorized Signatory and whose Signature is attested below, as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our Proposal for award of Contract "Request for Proposal (RFP) for Selection of Project Management Consultant (PMC) for Implementation of Green Field Datacenter projects for Gujarat State Data Center, DST, Government of Gujarat", vide RFP (Tender Document) Document No. \_\_\_\_\_ dated \_\_\_\_\_, issued by Gujarat Informatics Limited, including Signing and submission of all documents and providing information and responses to clarifications / enquiries etc. as may be required by Gujarat Informatics Limited or any governmental authority, representing us in all matters before Gujarat informatics Limited, and generally dealing with GIL in all matters in connection with our Proposal for the said Project. We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds, and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

For -----

(Signature)

(Name, Title and Address)

Accept (Attested Signature of Mr./Ms./Mrs. \_\_\_\_\_ (Name, Title and Address of the Attorney)

Note: To be executed by the Bidder - The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure. - Also, wherever required, the executant(s) should submit for verification the extract of the charter documents and documents such as a resolution / power of attorney in favour of the Person executing this Power of Attorney for the delegation of power hereunder on behalf of the executants(s).

## ANNEXURE 8: BANK GUARANTEE FORMAT FOR EARNEST MONEY DEPOSIT

To  
**GM (Networking),**  
Gujarat Informatics Ltd  
Block no. 2, 2<sup>nd</sup> floor, Karmayogi  
Bhavan, Sector-10A, Gandhinagar

Dated:

Whereas ----- (here in after called "the Bidder") has submitted its bid dated ----- in response to the Tender no: xxxxxxxxxxxxxxxxxxxx for -----  
KNOW ALL MEN by these presents

that WE -----

----- having our registered office at -----

----- (hereinafter called "the Bank") are bound unto the

-----, Gujarat Informatics Limited in the sum of ----- for which payment well and truly to be made to Gujarat Informatics Limited, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this -----day of -----2025.

### THE CONDITIONS of this obligation are:

The EMD may be forfeited, In case of a Bidder if:

- 1 The bidder withdraws its bid during the period of bid validity.
  - The Bidder does not respond to requests for clarification of their Bid.
  - The Bidder fails to co-operate in the Bid evaluation process.
  - The bidder, fails to furnish Performance Bank Guarantee in time.
- 2 The bidder fails to Sign the contract in accordance with this RFP
- 3 The bidder is found to be involved in fraudulent and corrupt practices

We undertake to pay to the GIL up to the above amount upon receipt of its first written demand, without GIL having to substantiate its demand, provided that in its demand GIL will specify that the amount claimed by it is due to it owing to the occurrence of any of the above-mentioned conditions, specifying the occurred condition or conditions.

This guarantee will remain valid up to 6 months from the last date of bid submission. The Bank undertakes not to revoke this guarantee during its currency without previous consent of the GIL and further agrees that the guarantee herein contained shall continue to be enforceable till the GIL discharges this guarantee The

Bank shall not be released of its obligations under these presents by any exercise by the GIL of its liability with reference to the matters aforesaid or any of them or by reason or any other acts of omission or commission on the part of the GIL or any other indulgence shown by the GIL or by any other matter or things.

The Bank also agree that the GIL at its option shall be entitled to enforce this Guarantee against the Bank as a Principal Debtor, in the first instance without proceeding against the SELLER and not

withstanding any security or other guarantee that the TENDERER may have in relation to the SELLER's liabilities.

Dated at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 2025. Signed and delivered

by

\_\_\_\_\_  
For & on Behalf of  
Name of the Bank &  
Branch & Its official  
Address with seal

**Approved Bank: All Nationalized Bank including the public sector bank or Private Sector Banks or Commercial Banks or Co-Operative & Rural Banks (operating in India having branch at Ahmedabad/ Gandhinagar) as per the G.R. no. FD/MSM/e-file/4/2024/2859/D.M.O. dated 01.05.2025 ([https://financedepartment.gujarat.gov.in/Documents/DMO\\_2876\\_01-May-2025\\_273.pdf](https://financedepartment.gujarat.gov.in/Documents/DMO_2876_01-May-2025_273.pdf)) issued by Finance Department or further instruction issued by Finance department time to time.**

## ANNEXURE 9: PERFORMA OF COMPLIANCE LETTER

(Submit copy on Bidder's letterhead duly signed by Authorized signatory)

Date: dd /mm /yyyy

To,  
GM (Networking),  
Gujarat Informatics Ltd  
Block no. 2, 2nd floor, Karmayogi Bhavan,  
Sector-10A, Gandhinagar

Sub.: Compliance with the tender terms and conditions, specifications, and Eligibility Criteria.

Dear Sir,

With reference to above referred tender, I, undersigned <<Name of Signatory>>, in the capacity of <<Designation of Signatory>>, is authorized to give the undertaking on behalf of <<Name of the bidder>>.

We have to inform you that we have read and understood the technical specifications and total requirements of the above-mentioned bid submitted by us on <<Date>>. We hereby confirm that all our quoted items meet or exceed the requirements and are absolutely compliant with specifications mentioned in the bid document.

We also explicitly understand that all quoted items meet technical specifications of the bid and that such technical specifications override the brochures/standard literature if the same contradict or not indicated in brochures.

We are not banned or blacklisted by any Government institution of India.

In case of breach of any of the terms and conditions of the tender or deviation from bid specifications other than already specified as mentioned above, the decision of GIL Tender Committee for disqualification will be final and accepted by us.

Thanking you,

For <<Name of the bidder>>  
<<Authorized Signatory>>  
<<Stamp of the bidder>>

## ANNEXURE 10: NON-BLACKLISTING DECLARATION

*Physical submission on Company's letter head.*

**Date:** <<dd-mm-yyyy>>

**To,**  
GM (Networking),  
Gujarat Informatics Ltd  
Block no. 2, 2nd floor, Karmayogi Bhavan,  
Sector-10A, Gandhinagar

**Subject:** DECLARATION OF NOT BANNED/BLACKLISTED/DEBARRED

Dear Sir,

With reference to the tender "<<Tender Name>>", I, undersigned <<Name of Signatory>>, in the capacity of <<Designation of Signatory>> certify that, our Company <<Name of the bidder>> is not banned or blacklisted or debarred by any Central/State Government Authority/Institution.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Name of the Company: \_\_\_\_\_

Date: \_\_/\_\_/\_\_\_\_.

Place: \_\_\_\_\_.



## ANNEXURE 11– CV FOR PROFESSIONAL STAFF PROPOSED

Please provide detailed professional profiles of the staff proposed for evaluation.

#	Description	Details
1	Name	
2	Designation	
3	Role proposed for	
4	Current responsibilities in the responding firm	
5	Total years of relevant experience	
6	Years of experience with the responding firm	
7	Educational qualifications:	
	Degree	
	Academic institution graduated from	
	Year of graduation	
	Specialization (if any)	
8	Professional certifications (if any)	
9	Professional Experience details (project-wise):	
	Project name	
	Client	
	Key project features in brief	
	Location of the project	
	Designation	
	Role	
	Responsibilities and activities	
	Duration of the project	