

Corrigendum		
Sr No.	Clause	Revision
1	New Clause	Exemption from submission of Earnest Money Deposit (EMD) and tender fee subject to submission of relevant documents as per Gujarat Purchase Policy 2024 .
2	6.1 SLA & PENALTY TERMS Page no. 69 - 70 Point No. 1	Penalty per position revised to Rs. 500 instead of Rs. 1000
3	6.1 SLA & PENALTY TERMS Page no. 69 - 70 Point No. 4	Penalty per position revised to Rs. 500 instead of Rs. 1000
4	6.1 SLA & PENALTY TERMS Page no. 69 - 70 Point no. 6	Revision in Timeline/Event: 30 days from the date of joining
5	6.1 SLA & PENALTY TERMS Page no. 69 - 70 Point no. 7	Addition in clause: The timeline for replacement shall be considered from the date of intimation by tenderer/department.
6	6.1 SLA & PENALTY TERMS Page no. 69 - 70 Point No. 8	Penalty per position revised to Rs. 1000 instead of Rs. 5000
7	6.1 SLA & PENALTY TERMS Page no. 69 - 70 Point No. 9	Penalty per position revised to Rs. 500 instead of Rs. 2000
8	Pg 89 : NON-DISCLOSURE AGREEMENT Format	Read Gandhinagar instead of Bhopal
9	Clause 4(M) (Page no. 90)	Addition in clause as under: Any recovery should be subject to order passed by the Arbitration Tribunal
10	NDA point N (Page no. 90)	The Act is published and Selected Agency shall comply with DPDPA
11	Additional Clause : 4.39.8	In case of early relieving from Department side, no penalty shall be imposed to agency.
12	4.37.2.11 Background verification:	Read within 30 days instead of 45 days
13	5.5 SWITCHING OF RESOURCES	Revision in Clause : Under the contract period, it is not permissible to switch resources from one empaneled agency to another EMPANELED AGENCY, one TIER to another TIER and one department to another DEPARTMENT with same empanelment.
14	Additional Clause	Duplicate CV can be processed after 90 days from same TIER only from the submission of CV and the same should not be in any stage of recruitment process.
15	Additional Clause	An overlap period cost of maximum 7 working days shall be paid as per the final decision of Department/Tenderer.
16	Additional Clause	Clause no. 5.4.2, 5.4.4 and Document submission format Instead of 40%, the capping will be considered as under: TIER I: 15% TIER 2: 27% TIER 3: 40%
18	4.25 INDEMNIFICATION Selected Agency(ies) will defend and/or settle any claims against the TENDERER that allege that Bidder service and/or branded product as supplied under this contract infringes the intellectual property rights of a third party. Selected Agency(ies) will rely on Customer's prompt notification of the claim and cooperation with our defence. Bidder may modify the product or service to be non-infringing and materially equivalent or we may procure a license. If these options are not available, we will refund to Customer the amount paid for the affected product in the first year or the depreciated value thereafter or, for support services, the balance of any pre-paid amount or, for professional services, the amount paid. Bidder is not responsible for claims resulting from any unauthorized use of the products or services. This section shall also apply to deliverables identified as such in the relevant Support Material except that Bidder is not responsible for claims resulting from deliverables content or design provided by Customer.	4.25.1 GIL / Department shall own and have a right in perpetuity to use all Intellectual Property Rights which have arisen out of or in connection with the implementation of this Contract, including all processes, products, software, specifications, reports, drawings and other documents which have been developed by the consulting agency during the performance of Services and for the purposes of transfer, inter-alia use or sub-license of such Services under this Contract. The agency undertakes to disclose all Intellectual Property Rights arising out of or in connection with the performance of the Services to GIL/Department and execute all such agreements/documents and file all relevant applications, effect transfers and obtain all permits and approvals that may be necessary in this regard to effectively transfer and conserve the Intellectual Property Rights of GIL/Department. Ownership of intellectual property in usage of pre-existing material of the party shall continue to be with the respective party. 4.25.2 The Agency shall ensure that while it uses any software, hardware, processes or material in the course of performing the Services, it does not infringe the Intellectual Property Rights of any person and the Agency shall keep GIL indemnified under all circumstances against all costs, expenses and liabilities howsoever, arising out of any illegal or unauthorized use (piracy) or in connection with any claim or proceedings relating to any breach or violation of any permission/license terms or infringement of any Intellectual Property Rights by the Agency during the course of performance of the Services.
19	New Category	Financial Bid to be filled by TIER-I & TIER II applicants only Consultant - 7+ and 12+ Refer Separate Annexure -B
20	Clause No. 4.38.9	Revision in clause : GIL will share the selection of the candidate/s to the respective department and on the basis of that respective department will issue the work order to the concerned agency. All further communications and process like payment, renewal, revision in pay, grievance etc shall be done by respective Department.
21	Annexure A	Refer Revised Annexure A

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Note: No candidate/employee will be allowed to switch from one TIER to another TIER during the entire tenure under this tender.

Candidate Information Form – Recruitment through agency

All the departments are requested to fill all below details for hiring IT experts through agency empaneled by GIL

TIER			
Designation (As per tender)			
Technology (if applicable)			
Year of experience (As per tender)			
Number of requirement			
Tenure of Service required			
CTC (As per tender)			
Depute location (Complete Office Address) (*Include number of vacancy for each location in case of multiple locations)			
Project name If applicable			
IT Skills:			
Job description:			
GST Number			
<u>Contact Person Details:</u>			
<u>Particulars</u>	<u>Asst. Director (IT)</u>	<u>Concern Person (HR/Admin)</u>	<u>Concern Person (Accounts)</u>
Name:			
M Number:			
Email ID.			
Remarks if any:			

*The grant for the payment of the resources recruited as per the above requirement is available with the department.

Department Head Name, signature and stamp

Terms and conditions

- All the detail are mandatory to fill to process further.
- GIL Service charge will be 3% of CTC for six months + applicable taxes
- Agency service charge will be% plus applicable taxes monthly
- Department has to attach grant approval/supporting document with this requisition form
- For any query contact 07923258619

1 SECTION 2: SCOPE OF WORK

Responsibilities:

1. Advisory and Consultancy:

- Provide expert advice on eGovernance strategies, frameworks, and best practices to government departments.
- Conduct assessments to identify opportunities for implementing AI, machine learning, data analytics, and GPR in government processes.
- Recommend appropriate technologies and methodologies for digital transformation and process automation.
- Pre and post activities of RFP.

2. AI/ML and Data Analytics Advisory:

- Evaluate the potential for AI and machine learning applications in eGovernance projects, such as predictive analytics, natural language processing, and computer vision.
- Advise on the integration of AI/ML solutions to improve decision-making, enhance service delivery, and optimize operational efficiency.
- Support departments in leveraging data analytics to gain insights, drive policy decisions, and monitor the effectiveness of eGovernance initiatives.

3. Government Process Reengineering (GPR):

- Analyze current government processes and identify areas where GPR can be applied to increase efficiency and reduce bureaucracy.
- Develop and recommend reengineered processes that align with eGovernance objectives and leverage digital technologies.
- Support the implementation of reengineered processes, ensuring minimal disruption to existing operations and maximizing the benefits of digital transformation.

4. Technology Evaluation & Implementation Support:

- Assess the technical feasibility of proposed solutions, including AI/ML tools and GPR initiatives, and provide recommendations.
- Assist departments in evaluating and selecting IT solutions that align with their goals, particularly in the areas of AI, machine learning, data analytics, and GPR.
- Offer guidance on the integration of new technologies with existing systems, ensuring smooth implementation and operation.

5. Policy Development & Compliance Advisory:

- Provide expertise in drafting and updating policies related to eGovernance, AI ethics, data protection, cybersecurity, and digital identity management.
- Ensure that recommended solutions and practices comply with relevant national and state-level regulations.
- Advise on the legal and regulatory implications of eGovernance, AI/ML, and GPR initiatives.

6. Capacity Building & Knowledge Transfer:

- Design and deliver training programs focused on eGovernance, AI/ML, data analytics, GPR, and related technologies for government staff.
- Assist in conducting workshops, seminars, and training sessions to enhance the knowledge and skills of government employees.
- Facilitate knowledge transfer to ensure the sustainability of eGovernance, AI/ML, and GPR projects within departments.

7. Presentation and Communication:

- Prepare and deliver high-quality presentations to government stakeholders, including senior officials, to explain complex technical concepts and process reengineering strategies in an accessible manner.
- Develop detailed reports, case studies, and documentation to support decision-making processes.
- Communicate findings, recommendations, and progress updates effectively to both technical and non-technical audiences.

8. Documentation & Reporting:

- Document case studies, lessons learned, and best practices related to eGovernance, AI/ML, and GPR implementations.
- Provide regular updates and progress reports to the relevant authorities on consultancy activities.
- Maintain comprehensive documentation to ensure transparency and continuity.

9. Business Process Re-Engineering:

Study of business processes, Organization structure of government departments, identification and analysis of gaps and proposing To-Be processes for improved and efficient delivery of G2G services with the use of ICT.

10. Strategy and Management – Application Rollout

Consultancy for strategic planning and management during any/all phases of project on assessment/ planning/ implementation/ continuous improvement of strategy for implementation and rollout of large/ medium/ small ICT/ e-Governance service delivery project including feasibility study/ policy assessment/ impact assessment/ IT roadmap etc.

11. Project Management

(E-Governance project conceptualization and designing including gap analysis and BPR) To provide consultancy support in any/all phases of the project viz: initiation, planning, executing, controlling, monitoring, and transitioning while managing scope, time, risk etc. before, during and after implementation of any ICT/e-Governance service delivery project. Study other state initiatives/market research & suggest the gap for easy role out in new/existing project.

12. DPR, RFP Preparation and Bid Process Management

Consultancy during any/all phases of Bid Process Management including preparation of Detailed Project Report (DPR), Business model, risk analysis, stakeholder analysis, RFP Preparation (requirement gathering/ functional requirement specifications/ implementation timelines/ defining service levels/ payment terms/ contract finalization/ costing model etc.), pre- bid meetings, evaluation of bids (Pre- Qualification/ Technical/Financial) etc.

13. IT Policy/e-Governance Policy/Electronics Policy/Procurement policies

Provide consultancy on procurement matters in Gujarat Informatics Limited including providing assistance on procurement of goods and services. Advise/manage on matters related to e-Procurement/ tender process/ policies/ IT Policy/e-Governance Policy/Electronics Policy and study the various policies of DST, prepare presentation/concept paper to attract investors in Gujarat.

14. Data Centre- Computing, storage, virtualization, Power Infrastructure, Cooling infrastructure

Consultancy during any / all phases of the project on sizing / solutions design for large / medium / small projects on conceptualization / design / architecture / analysis / monitoring / performance improvement which may have requirements for IT infrastructure setup (Computing / Storage / Virtualization / Electrical Power requirements / SLA monitoring / Third Party Audit / Cooling requirements for Large / Medium / Small Server Room / Data Centre) in simple / complex heterogeneous systems environments leading to enablement of IT enabled service delivery for Gujarat Informatics Limited.

15. IT Network Specialist:

Consultancy during any / all phases of the projection conceptualization / design / architecture / analysis / SLA monitoring / Third Party Audit / performance improvement for Large / Medium / Small-Networking / LAN / WAN / e-Governance project with Gujarat Informatics Limited and any other related work assigned by GIL.

16. Contract/RFP Vetting:

Vetting of draft RFP/ Contract / Agreement clause which includes definitions, obligation, commercial liability, termination, waiver, force majeure, penal clause, amendments, survival cum protection clause, dispute & settlement, arbitration and such other that may relevant to the particular Contract /Agreement /RFP.

* In case of Niche/Advanced technology like blockchain, fintech, deeptech, quantum computing, Cloud etc the selected agency will have to provide consultant as per the tenderer requirement.

1.1 CONSULTANT REQUIREMENT:

1.	Consultant : Software, IT Technologies, e-Governance consultancy/ Project Management and Technology Enablement	
	Educational Requirement	B.E / B.Tech in CS/IT/EC OR MCA/MSC(IT) with relevant experience in Advisory services for IT Technologies/ Application / Software background with experience in handling IT and e-Governance projects, knowledge of Government domain is desirable.
	Technical Requirement	Will be informed after award of contract and while placing the resource requirement request by the TENDERER
	Desirable Requirement	
2.	Consultant : Hardware & Networking	
	Educational Requirement	B.E/B.Tech in CS/IT/EC or MCA/MSC(IT) or master’s degree in computer science, Information Technology, Public Administration, Data Science, or a related field. B.E / B.Tech in CS/IT/EC OR MCA/MSC(IT) with relevant experience in Advisory services for Hardware & Networking background with experience in handling IT and eGovernance projects, contract management/RFP/Agreement vetting in field of Data Center, Surveillance and Smart City project management & e-Governance and Projects knowledge of Government domain is desirable
	Technical Requirement	Will be informed after award of contract and while placing the resource requirement request by the TENDERER
	Desirable Requirement	
3.	Consultant : Policy Promotion/ Policy Advisory Support	
	Educational Requirement	• MBA (IT/Finance) or B.E / B. Tech in CS/IT/EC OR MCA/MSC(IT) or a related field with relevant experience in Policy Promotion/ Policy Advisory/ Policy Drafting.
	Technical Requirement	Will be informed after award of contract and while placing the resource requirement request by the TENDERER
	Desirable Requirement	

1.	Consultant : Software, IT Technologies,e-Governance consultancy/ Project Management and Technology Enablement	
	Key Responsibilities	Roles and Responsibilities ○ Provide advisory services for IT technologies, applications, and software with experience managing IT and e-Governance projects. ○ Engage in IT consultancy and support for e-Governance initiatives. ○ Advise and assist in the implementation of digital transformation initiatives within the public sector. ○ Possess a strong understanding of e-Governance frameworks, digital transformation strategies, Government Process Re-engineering (GPR), and public sector operations in India. ○ Demonstrate expertise in IT systems, software solutions, and emerging technologies related to e-Governance, including AI/ML, blockchain, fintech, deeptech, quantum computing, cloud computing, and other niche areas. ○ Exhibit strong analytical and problem-solving skills, with a focus on providing practical, actionable recommendations. Excellent communication and presentation skills to effectively convey technical concepts and reengineering strategies to non-technical stakeholders.
2.	Consultant : Hardware & Networking	
	Key Responsibilities	- Manage and mentor development team members - Oversee software design, coding standards, and deployment - Collaborate with clients and stakeholders to gather and clarify requirements - Conduct code reviews and implement best practices - Ensure timely and quality project deliveries
3.	Consultant : Policy Promotion/ Policy Advisory Support	
	Key Responsibilities	Key responsibilities includes: - Support the development, promotion, and implementation of technology-related policies. - Provide advisory services on policy drafting, refinement, and optimization to align with government objectives.

		- Prepare detailed policy documents, benchmarking, briefs, and reports to facilitate strategic decision-making. Collaborate with departments and stakeholders to ensure that policies are effectively communicated and promoted across relevant sectors.
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S r. N o #	Manpower Type/ Total Work Experience (Minimum)		UoM	Qty.	Unit Rate including all taxes in INR (Per month per consultant)			Resource Level
					In INR			
					Tier 1	Tier 2	Tier 3	
A	B	C	D	E	F*			G
1.	Consultant : Software, IT Technologies, e-Governance consultancy/ Project Management and Technology Enablement							
	07 Years		Man-Month	1	As per order L1	As per order L1	NA	L1
	12 years				As per order L1	As per order L1	NA	L2
2.	Consultant : Hardware & Networking							
	07 Years		Man-Month	1	As per order L1	As per order L1	NA	L1
	12 years				As per order L1	As per order L1	NA	L2
3.	Consultant : Policy Promotion/ Policy Advisory Support							
	07 Years		Man-Month	1	As per order L1	As per order L1	NA	L1
	12 years				As per order L1	As per order L1	NA	L2

2 SECTION - FINANCIAL BID

Note:

Experience	Quantity (A)	Unit Rate including all and taxes INR (Per month per consultant) (TIER I)	Unit Rate including all and taxes in INR (Per month per consultant) (TIER II)
7+ years	01		
12+ years	01		
	Total		

The final L1 will be selected based on the lowest % in the manpower category. The L1 for the manpower category will have to match L1 rates of consultant category. If L1 in manpower category doesn't agree to match L1 rate of consultant category, the bidder may be disqualified. The decision of the tenderer in negotiation will be final.

The bidder with the Second Lowest quoted service charge (%) the Abridged Financial Bids will be the L2 bidder and will then be asked to match the L1 rates, category wise, in order to be placed on the panel (within a timeframe prescribed by GIL). If L2 does not agree, L3, L4 & so on...will be asked to match the L1 rates. Thus, by way of successive opportunity a panel of vendors as per defined category wise will be formed.