



Gujarat Informatics Limited
BLOCK NO 2, 2nd FLOOR, Karmayogi BHAVAN, SECTOR -10, GANDHINAGAR



**Bid for the disposal of unusable IT equipment of the
Department of Science & Technology through GPCB-
registered e-Waste recyclers.**

Last Date of Submission of Bid (Physical)	19.06.2026 till 15:00 hours
Date of Opening of Bid	19.06.2026 till 15:30 hours

Introduction:

Gujarat Informatics Limited (hereinafter referred to as “GIL”) invites bids for the condemnation/disposal of unusable IT equipment of the Department of Science & Technology through e-waste recyclers registered with the Gujarat Pollution Control Board (GPCB).

Your bid should reach at our office on or before **15:00 Hours, 19.06.2026** in sealed envelope with the heading **“Bid for the disposal of unusable IT equipment of the Department of Science & Technology through GPCB-registered e-Waste recyclers.”**

The technical bid will be opened on 15:00 Hours, 19.06.2026 at GIL office.

Eligibility Criteria for the bidder:

Sr.	Eligibility Criteria Parameters	Attachments
1	Bidder must be specifically listed as a Registered E-Waste Dismantler/Recycler on GPCB's official e-waste recycler list. A copy of this registration/listing confirmation must be submitted.	Copy of valid Licenses/Documents
2	Bidder should not be under a declaration of ineligibility for corrupt and fraudulent practices issued by the Government of Gujarat or any of the PSUs in the state of Gujarat at the time of bidding. (Certificate/affidavit mentioning that the Bidder is not blacklisted by the Government of Gujarat or any of the PSUs in the state of Gujarat due to engagement in any corrupt and fraudulent practices)	Self-Declaration Certificate/Affidavit
3	EMD of Rs. 50,000/-	EMD shall be submitted in the form of Demand Draft OR in the form of an unconditional Bank Guarantee (which should be valid up to 6 months) of any Nationalized Bank (operating in India having branch at Ahmedabad/ Gandhinagar) in the name of “Gujarat Informatics Ltd” payable at Gandhinagar (as per prescribed format given at Annexure A) and must be submitted along with the covering letter.

Documentary evidence must be furnished against each of the above criteria, along with an index. All documents must be signed by the authorized signatory of the bidder. Relevant portions in the documents submitted in pursuance of the eligibility criteria should be highlighted.

The terms and conditions are as follows:

1. Physical bids should reach the GIL office in a sealed envelope with the heading **“Bid for the disposal of unusable IT equipment of the Department of Science & Technology through GPCB-registered e-Waste recyclers”** However, GIL reserves the right to ask the bidders to submit the bid and/or any other documents/ clarifications in physical form. There shall be 3 sealed envelopes in the sealed main cover.
 - 1) A first separate envelope with the heading **“EMD- Bid for the disposal of unusable IT equipment of the Department of Science & Technology through GPCB-registered e-Waste recyclers”** containing the E.M.D. as prescribed in bid.
 - 2) The second envelope marked as Technical bid with heading **“Eligibility stage Bid – Bid for the disposal of unusable IT equipment of the Department of Science & Technology through GPCB-registered e-Waste recyclers”** with properly sealed and marked. Each and every page of the bid must be signed and stamped by the bidder.
 - 3) The Third envelope marked as financial bid with heading **“Financial Bid – Bid for the disposal of unusable IT equipment of the Department of Science & Technology through GPCB-registered e-Waste recyclers”** with properly sealed and marked. Each and every page of the bid must be signed and stamped by the bidder.
2. The bid is non-transferable.
3. The bidder will have to submit copy of bid document duly signed (all pages) by the authorized signatory as a part of the bid, complying terms and conditions of bid. Failing to submit the same or non-compliance/deviation from any bid terms and conditions or eligibility criteria may result in rejection of the bid.
4. The Bidder shall bear all the costs associated with the preparation and submission of its bid, and GIL in no case will be responsible or liable for these costs, regardless of conduct or outcome of bidding process.
5. The Bidder is expected to examine all instructions, forms, terms and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect will be at the Bidder’s risk and may result in rejection of its bid.
6. Amendment of Bidding Documents
 - 6.1 At any time prior to the deadline for submission of bids, GIL may, for any reason, whether its own initiative or in response to the clarification request by a prospective bidder, modify the bidding documents.
 - 6.2 The corrigendum / amendment if any will be published on website www.gil.gujarat.gov.in.
 - 6.3 In order to allow prospective bidders reasonable time to take into consideration the

amendments while preparing their bids GIL, at its discretion, may extend the deadline for the submission of bids.

7. Bid **Currency:** Prices shall be quoted in Indian Rupees only.
8. The Bidder will have to submit **Earnest Money Deposit (E.M.D.) of Rs. 50,000/- (Rupees Fifty thousand Only)** on or before the date and hours of opening of the bids in a sealed cover at GIL office with the heading **“EMD- *“Bid for the disposal of unusable IT equipment of the Department of Science & Technology through GPCB-registered e-Waste recyclers.”*** EMD shall be submitted in the form of Demand Draft OR in the form of an unconditional Bank Guarantee (which should be valid up to 6 months) of any Nationalized Bank (operating in India having branch at Ahmedabad/ Gandhinagar) in the name of “Gujarat Informatics Ltd” payable at Gandhinagar (as per prescribed format given at Annexure A) and must be submitted along with the covering letter.
9. In case of non-receipt of EMD as mentioned above within the prescribed time, the bid will be rejected by GIL as non-responsive.
10. Unsuccessful bidder’s E.M.D. will be returned as promptly as possible as but not later than 15 days after the expiration of the period of bid validity OR upon the successful Bidder’s completion of condemnation/disposal services as described in this tender document, whichever is earlier.
11. In exceptional circumstances, GIL may solicit the Bidder’s consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. A Bidder may refuse the request without forfeiting its E.M.D. A Bidder granting the request will not be permitted to modify its bid.
12. The successful Bidder's E.M.D. will be discharged upon the Bidder upon completion of condemnation/disposal services as described in this tender document.
13. The E.M.D. may be forfeited:
 - (a) If a Bidder withdraws its bid during the period of bid validity
 - (b) In case of a successful Bidder, if the Bidder fails:
 - (i) To sign the Contract as mentioned above or
 - (ii) To furnish a performance bank guarantee as mentioned above or
 - (iii) If the bidder is found to be involved in fraudulent practices.
14. Bid validity will be for 90 days after the date of price bid opening. A bid valid for a shorter period shall be rejected as non-responsive. If required, GIL / GoG may extend the bid validity for further period from the date of expiry of bid validity in consultation with the successful bidder.

15. Termination of Contract:

GIL/GOG may, without prejudice to any other remedies for breach of contract, terminate the Contract in whole or in part by giving written notice of default to the Bidder.

- 15.1. If the Bidder, in the judgment of GIL / GOG has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

“Corrupt practice” means the offering, giving, receiving or soliciting of anything of value of influence the action of a public official in the procurement process or in contract execution.

“fraudulent practice: a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the purchaser, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the purchaser of the benefits of

free and open competition;”

- 15.2. If the bidder does not start performing the contract within the stipulated time period mentioned in the RFP.
- 15.3. If the bidder stops performing the contract or withdraws from the activity to perform the contract.
- 15.4. If the bidder breaches any terms and conditions of the contract or do not perform the contract in whole or in part.
- 15.5. If the bidder does not follow the written instructions given by GIL / GOG
- 15.6. If the bidder does not perform the contract up to the satisfactory level even after regular feedback from GIL / GOG.
- 15.7. In the event that the bidder shall cease conducting business in the normal course, or wind up, make a general assignment or the benefit of creditors, suffer or permit the appointment of a receiver for its business or assets or shall avail itself, or become subject to, any proceeding under any act or statute of any country or state relating to insolvency or the protection of rights of creditors.
16. The IT assets listed have been duly assessed and condemned by a departmental IT Committee as per Gujarat Government e-Waste Policy guidelines. The successful bidder shall obtain a copy of the Condemnation Certificate before commencing collection.
17. All applicable taxes to be borne by the vendor.
18. The Bidder shall be entirely responsible for all taxes, duties, license fees, road permits, other taxes, etc., incurred during the E-Waste handling process.
19. Late Bids-The bidder will not be able to submit the bid after final submission date and time.
20. Modification and Withdrawal of Bids
 - 20.1. No bids will be allowed to be modified subsequent to the final submission of bids.
 - 20.2. No bid will be allowed to be withdrawn in the interval between the deadline for submission of bids and the expiry of the bid validity. Withdrawal of a bid during this interval will result in the forfeiture of bidder's E.M.D.
21. **Evaluation of Bids:** After the closing time of submission, GIL / GoG committee will verify the submission of EMD as per bid terms and conditions. The eligibility / technical criteria evaluation will be carried out of the responsive bids. GIL will seek clarifications if required on eligibility & technical section. The financial bid of the technically qualified bidders will be opened and evaluated. H1 bidder will be decided based on the highest rates of total quantity basis inclusive of all. H1 bidder will be called for negotiations, at discretion of GIL / Department, if required.
22. The successful bidder shall be required to submit Non-Disclosure Agreement duly stamped as an agreement with the GIL, within 15 days of from the issuance of Work order or within such extended period as may be decided by the GIL along with the letter of acceptance, NDA and other terms and conditions as may be determined by the GIL to be necessary for the due performance of the work in accordance with the Bid and acceptance thereof.
23. Copy of board resolution or power of attorney showing that the signatory has been duly authorized to sign the acceptance letter, contract and NDA should be submitted.
24. Bidders are required to quote the unit Condemnation / disposal Rates (inclusive of all applicable taxes) of all line items as per the financial bid format only. Incomplete bids will be treated as non-responsive and will be rejected.
25. Penalty Clause:

The successful bidder's EMD may be forfeited, if –

 - 25.1. Successful bidder fails to collect e-waste from the GoG's location(s)/ given location(s) within 30 days of issue of order for collection where the cause of delay is not attributable to successful bidder. In that case, the contract with bidder will be terminated and EMD

will be forfeited.

25.2. Successful bidder breaches any terms and conditions of this tender and Non-disclosure Agreement (NDA).

26. Scope of Work

On behalf of the Department of Science & Technology, GIL invites bids from competent and professional e-waste recyclers registered with Gujarat Pollution Control Board (GPCB), who meet the minimum evaluation criteria as specified in this bid document.

- a. GIL is looking for an end-to-end solution (collection, transportation, dismantling, recycling and / or final disposal) from bidders registered with the as per GPCB guidelines currently in force and having established facilities for management of e- waste.
- b. The bidder shall hand over all types of storage drives installed in the unusable IT equipment to the concerned office and obtain an acknowledgment/sign-off for the same. The bidder shall also provide a Certificate of Data Destruction containing the device serial numbers, the method of data destruction used (e.g., degaussing, shredding, or overwriting), and the date of destruction. In cases where the storage media cannot be physically separated from the equipment (e.g., eMMC, soldered SSDs, or embedded storage devices), the bidder shall perform certified on-site data destruction and submit photographic evidence along with the corresponding Certificate of Data Destruction.
- c. Bidder should follow environmentally sound practices for management of e-waste as per GPCB guidelines and e-waste (Management and Handling) Rules, 2022, as notified by MoEF&CC, and as amended from time to time.
- d. The services offered should include collection of e-waste from location mentioned in this tender document, transporting the same to collection center, recycling facility or final disposal.
- e. The bidder shall ensure that, in cases where storage media is provided, secure collection, transportation, data deactivation/degaussing, destruction, and disposal of e-waste are carried out in accordance with the prevailing guidelines/rules issued by the competent State/Central Government authorities. The bidder shall possess the necessary in-house infrastructure for on-site/off-site services, maintain complete data security and confidentiality throughout the process, and provide necessary certificates/confirmations regarding irretrievability of data and final disposal of e-waste within 30 days from the date of collection. Bidder shall visit the facility & physically inspect the material. Bidder shall be responsible for the collection of the IT assets from the location mentioned in this bid & all other required efforts for its transportation till its final disposal & shall accordingly quote the rates.

The details of IT assets required to be condemned / disposed-off is mentioned.

- 27 The bidder shall not transfer, sell, or provide collected e-waste materials to any unregistered dismantler, recycler, or informal sector entity. Violation of this condition will result in immediate termination and forfeiture of EMD.
- 28 THE BIDDER agrees that it and its personnel will at all times comply with all security regulations in effect from time to time at GIL / GOG's premises and externally for materials belonging to GIL / GOG.
- 29 During the performance of the contract, if the person(s) of THE BIDDER meet with any accident which results into the death or injuries to the person(s) of THE BIDDER or any damage made to the Third party and any claim or legal penalties arise out of it will be responsibility of THE BIDDER only. GIL / GOG will not be responsible in any way.
- 30 THE BIDDER has to adhere all the statutory requirement of Government.

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- 31 THE BIDDER acknowledges that all material and information which has or will come into its possession or knowledge in connection with this Agreement or the performance hereof, consists of confidential and proprietary data, whose disclosure to or use by third parties will be damaging or cause loss to GIL / GOG. THE BIDDER agrees to hold such material and information in strictest confidence, not to make use thereof other than for the performance of this Agreement, to release it only to employees requiring such information, and not to release or disclose it to any other party. THE BIDDER agrees to take appropriate action with respect to its employees to ensure that the obligations of non-use and non-disclosure of confidential information under this Agreement can be fully satisfied.
- 32 **Payment:** Payment will be done by the successful bidder to GIL / GoG for condemn/ dispose ICTE assets. The payment amount will be arrived by applying the finalized unit rates or actual basis. The total payment will be made by the selected bidder to GIL in advance after making the total payment the successful bidder will be allowed to collect the material. The total payment shall be done in the form of Demand Draft or RTGS/NEFT of any Nationalized Bank (operating in India having branch at Ahmedabad/ Gandhinagar) in the name of "Gujarat Informatics Limited" payable at Gandhinagar.
- 34 GIL reserves the right to change any bid condition of any item even after inviting the bids, with/without prior notification.
- 35 GIL's Right to accept Any Bid and to reject Any or All Bids-GIL reserve the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to awarding the Contracts, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for such decision.
- 36 All correction/addition/deletion shall require authorized countersign.
- 37 During the period of contract, in any dispute arising between GIL / GOG and THE BIDDER, the decision of GIL / GOG will be considered final. However, in any case if the requirement of Arbitration is felt then the appointment of Arbitrator will be made by GIL / GOG only and the decision of THE BIDDER shall be bound by the decision taken by such appointed Arbitrator.
- 38 **Bidders' Obligation:**
- 38.1 The bidder is obliged to work closely with GIL / GoG's staff, act within its own authority and abide by directives issued by GIL from time to time.
- 38.2 The bidder is responsible for managing the activities of its personnel and will hold itself responsible for any misdemeanors on the part of its personnel.
- 38.3 The bidder will treat as confidential all data and information about GIL, obtained in the process of executing its responsibilities, in strict confidence and will not reveal such information to any other party without prior written approval of GIL as explained under Non-Disclosure Agreement.
- 39 **Limitation of Vendor's Liability:** Vendor's cumulative liability for its obligations under the contract shall not exceed the contract value and the vendor shall not be liable for incidental, consequential, or indirect damages including loss of profit or saving.
- 40 The jurisdiction of any dispute will be Gandhinagar.
- 41 Force Majeure shall mean and be limited to the following:
- a) War / hostilities
 - b) Riot or Civil commotion
 - c) Earthquake, flood, tempest, lightening or other natural physical disaster.
 - d) Restrictions imposed by the Government or other statutory bodies which prevents or delays the execution of the order by the BIDDER.

The BIDDER shall advise GIL / GOG by a registered letter duly certified by the local statutory authorities, the beginning and end of the above causes of delay within seven (7) days of the occurrence and cessation of such Force Majeure Conditions. In the event of delay lasting over two months, if arising out of causes of Force Majeure, GIL / GOG reserves the right to cancel the order.

Completion period may be extended to circumstances relating to Force Majeure by the GIL / GOG. Bidder shall not claim any further extension for completion of work. GIL / GOG/GoG shall not be liable to pay extra costs under any conditions.

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BIDDER shall categorically specify the extent of Force Majeure conditions prevalent in their works at the time of submitting their bid and whether the same have been taken in to consideration or not in their quotations. In the event of any Force Majeure cause, the BIDDER shall not be liable for delays in performing their obligations under this order and the collection dates can be extended to the BIDDER without being subject to price reduction for delayed collection, as stated elsewhere.

It will be prerogative of GIL / GOG/GoG to take the decision on force major conditions and GIL / GOG/GoG decision will be binding to the bidder.

- 42 Bidders can seek written clarifications on or before 7 days from the last date of bid submission to **General Manager (Networking), Gujarat Informatics Ltd., 2nd Floor, Block No. 2, Karmayogi Bhavan Gandhinagar 382010**. GIL will clarify and issue amendments if any. No further clarification what so ever will be entertained.

The Bids will be opened at GIL, Block No. 2, 2nd Floor, Karmayogi Bhavan, Gandhinagar on the date & time mentioned in this document in the presence of the committee members and representatives of the bidders, who have submitted valid bids. Only one representative from each bidder will be allowed to attend the tender opening. The representative will be held responsible for all commitments made on behalf of the bidder and that will be considered valid for all further dealings related to this tender process.

Please address all queries and correspondence to

**GM (Networking),
Gujarat Informatics Limited**

Block No. 2, 2nd Floor, Karmayogi Bhavan, Gandhinagar-382010

Phone No. 079-23252026,

E-mail:

[dgmtech-gil@gujarat.gov.in;](mailto:dgmtech-gil@gujarat.gov.in)

[mgrhn-itcon@gujarat.gov.in;](mailto:mgrhn-itcon@gujarat.gov.in)

Location: New Sachivalaya; Sector-10, Gandhinagar-382010, Gujarat

List of materials & Price Bid:

Sr. No.	Item	No. of Qty	Price / Unit
1	LED screen (Video wall)	8	
2	All types of Printers	41	
3	All type of Scanners	6	
4	All-In-One Desktop	55	
5	Desktop	5	
6	Laptop	2	
	Total Rate		

Earnest Money Deposit Details:

Sr. No.	Item	Amount (In Rs.)	Name of the Bank and Branch	Demand Draft No.
1	Earnest Money Deposit (E.M.D.)			

Note:

1. For any addition inventory not mentioned above and to be condemned as e-waste will be given to the bidder on unit basis hence bidder may quote the unit rate Price for rate reference which will not be considered for H1 evaluation.
2. Bidder may inspect the material residing at mentioned location before submitting the bid.
3. Bidders have to quote the unit Rate and total rate of all line items as mentioned above.
4. H1 bidder(s) will be decided on the highest per unit rates including of all taxes.
5. In the case, H1 bidder fail to comply any condition of said Bid, the contract with the H1 bidder will be terminated and EMD will be forfeited. The second highest bidder (H2) will be considered, provided the H2 firm is willing the pay at par the amount quoted by H1 bidder. In this event, the contract will be awarded to H2 bidder.
6. In case of any deviation in the material. GIL/Bidder will be paid on actuals.
7. **Rate Validity:** The finalized rate for the said bid will remain valid and applicable for a period of six (06) months from the date of award.
8. Bidder shall also accept additional IT hardware/materials, if any, at the same quoted rate.

Annexure A

Format of Earnest Money Deposit in the form of Bank Guarantee

Ref: Bank Guarantee No.
Date:

To,
GM (Networking)
Gujarat Informatics Ltd,
Block No. 2, 2nd Floor, C & D Wing, Karmayogi Bhavan
Sector - 10 A, Gandhinagar – 382010.

Whereas ----- (here in after called "the Bidder") has submitted its bid dated ----- in response to the Tender no: _____ KNOW ALL MEN by these presents that WE -----
----- having our registered office at -----
(hereinafter called "the Bank") are bound unto the Gujarat Informatics Limited in the sum of -----
----- for which payment well and truly to be made to Gujarat Informatics Limited , the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this -----day of -----2026.

THE CONDITIONS of this obligation are:

1. The E.M.D. may be forfeited:
 - a. if a Bidder withdraws its bid during the period of bid validity
 - b. Does not accept the correction of errors made in the tender document;
 - c. In case of a successful Bidder, if the Bidder fails:
 - (i) To sign the Contract as mentioned above within the time limit stipulated by purchaser
or
 - (ii) To furnish performance bank guarantee as mentioned above or
 - (iii) If the bidder is found to be involved in fraudulent practices.
 - (iv) If the bidder fails to submit the copy of purchase order & acceptance thereof.
 - (v) "If the successful bidder fails to submit the Performance Bank Guarantee & sign the Contract Form within prescribed time limit, the EMD of the successful bidder will be forfeited. GIL also reserves the right to blacklist such bidder from participating in future tenders if sufficient cause exists.

We undertake to pay to the GIL/Purchaser up to the above amount upon receipt of its first written

demand, without GIL/ Purchaser having to substantiate its demand, provided that in its demand GIL/ Purchaser will specify that the amount claimed by it is due to it owing to the occurrence of any of the abovementioned conditions, specifying the occurred condition or conditions.

This guarantee will remain valid up to the validity of Bid +90 days. The Bank undertakes not to revoke this guarantee during its currency without previous consent of the OWNER/PURCHASER and further agrees that if this guarantee is extended for a period as mutually agreed between bidder & owner/purchaser, the guarantee shall be valid for a period so extended provided that a written request for such extension is received before the expiry of validity of guarantee.

The Bank shall not be released of its obligations under these presents by any exercise by the OWNER/PURCHAER of its liability with reference to the matters aforesaid or any of them or by reason or any other acts of omission or commission on the part of the OWNER/PURCHASER or any other indulgence shown by the OWNER/PURCHASER or by any other matter or things.

The Bank also agree that the OWNER/PUCHASER at its option shall be entitled to enforce this Guarantee against the Bank as a Principal Debtor, in the first instance without proceeding against the SELLER and not withstanding any security or other guarantee that the OWNER/PURCHASER may have in relation to the SELLER's liabilities.

Dated at _____ on this _____ day of _____ 2026.

Signed and delivered by

For & on Behalf of

Name of the Bank & Branch &
Its official Address

Approved Bank: Banks (operating in India having branch at Ahmedabad/ Gandhinagar) as per the Finance Department latest GR or further instruction issued by Finance department time to time.

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